

APPROVED
Candia's Virtual Selectmen's Public Session Minutes
October 6th, 2025, 6:30 pm

Note: Individual roll call has been taken after each motion.

6:30 pm Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Boyd Chivers, Selectman Stephanie Helmig, Selectman Susan Young and Town Administrator Amy Spencer.

Approval of Minutes: Public session minutes of September 22nd, 2025.

Motion: Selectman Chivers made a motion to approve the September 22nd, 2025, Public Session Minutes as presented. Selectman Moran seconded. Motion carried by a vote of (5-0-0).

DEPARTMENT REPORTS

Highway: Road Agent Wuebbolt read the report and gave updates.

Police: Chief Shevlin read the report and gave updates. He went to an NHDOT meeting today about our intersections, and they may be able to work on lowering some of the speed limits in the Candia Village area. He indicated this will be his next goal in order to make it safer for our school and pedestrians.

Chief Shevlin said he received a request from residents to have a Neighborhood Watch sign on Halls Mill Road and they are willing to purchase it. He is in agreement with the residents to have one.

Motion: Selectman Chivers made a motion to authorize the residents of Halls Mill Road to erect a Neighborhood Watch Sign. Selectman Young seconded. Motion carried by a vote of (5-0-0).

Selectman Moran asked Chief Shevlin if he plans to keep the ACO's (Animal Control Officer) vehicle. Chief Shevlin said his plan is to sell it, and the money can go towards Global Public Safety, as they are the company that does their cruiser lights. It will be beneficial when their lights need to be repaired. He feels it would be the best thing to do with that vehicle because it is high in mileage.

Trick or Treat: The Selectmen voted to set the date for Halloween on October 31st, 2025, from 5-8pm.

Motion: Selectman Young made a motion to approve the Halloween date on Friday, October 31st, 2025, from 5-8pm. Selectman Moran seconded. Motion carried by a vote of (5-0-0).

Fire Department: Selectman Helmig read the report.

Building Department: Building Inspector Lavoie read the report.

Solid Waste: Selectman Chivers read the report and gave updates.

Budget Committee: Selectman Young said the Budget Committee will be reviewing the Board of Selectmen's 2026 Proposed Budget at their next meeting on Wednesday, October 15th, 2025. The Budget Committee will be meeting with the Selectmen on October 22nd, 2025, to go over their budget.

She asked when the Warrant Articles are due. Town Administrator will look into this as she needs to make sure they are within the required timeframe. Selectman Helmig said the School might have their Deliberative Session on January 31st, 2026, the same date as the Town's, the only thing they requested is for the Selectmen's Budget to go first. She said if the dates work out for the Selectmen, would they be open to this? The Board verbally agreed. Selectman Young said there will not be Zoom available. Selectman Moran said they can have live streaming to view the Deliberative, however there will not be commenting or questions or the option to interact.

Planning Board: Chair Brock informed the Board that they have been working on reviewing some of the ordinances so that they can get them in. They are continuing to have discussions regarding changing the Town Engineer. He revealed they sent out letters of interest and had a great interview with a company.

NEW BUSINESS:

Vote to approve the properties to be included in the auction: Selectman Chivers stated there is a total 9 properties involved in the auction. The Board has had 2 Public Hearing that was required and did not received input from anyone. The auctioneer is now ready for the Board to give authorization for them to proceed with the sale and it should take approximately 60 days to complete. Selectman Young asked if they were not having a minimum bid price. Chair Brock said that they would not.

Motion: Selectman Chivers made a motion to authorize the auctioneer to proceed with the sale. Selectman Moran seconded. Motion carried by a vote of (5-0-0).

2026 Proposed Budget: The Board discussed the budget that will be presented to the Budget Committee on 10/08/2025 and made some minor adjustments. Selectman Young mentioned some of the budget lines have the Cost of Living included and others do not, therefore they will need to add in the Cost of Living rate of 2.7% for all.

Motion: Selectman Chivers made a motion to adjust all the cost of living lines for an increase of 2.7%. Selectman Moran seconded. Motion carried by a vote of (5-0-0).

Welfare: Selectman Helmig pointed out that the Welfare line needs to be adjusted to the amount they had discussed at a prior meeting and what the Board had agreed on. She indicated that the Welfare Officer will continue to submit her quarterly reports.

Motion: Selectman Helmig made a motion to increase the Welfare Officers stipend line to \$7,159 plus the Cola. Selectman Moran seconded. Motion carried by a vote of (5-0-0).

Cola: Selectman Chivers said they approved the 2.7% Cola raise for the employees, will that also apply to the stipend employees? The Board verbally agreed that everyone is included.

The Board had a discussion about making the updated budget adjustments for the Budget Committee to have for their next meeting. Discussion ensued.

OLD BUSINESS:

First release for the 2-year project bond for 608 High Street (Maplewood): Road Agent Wuebbolt confirmed the project has been completed. Selectman Moran questioned if they ended up doing a

finished coat on the asphalt? The Road Agent said it was done before his crew took it over. Chair Brock said they need to make a motion to release the remainder of the Bond.

Motion: Selectman Chivers made a motion to release the Bond for Maplewood off of High Street. Selectman Young seconded. Motion carried by a vote of (5-0-0).

Motion: Selectman Chivers made a motion to release the Bond for the Landing Way project on Critchett Road. Selectman Young seconded. Motion carried by a vote of (5-0-0).

Fire Department Appointment: The Board received a recommendation from Fire Chief Young to appoint Nathaniel Letellier to Candia's Volunteer Fire Department as of October 13, 2025.

Motion: Selectman Helmig made a motion to accept the recommendation from Fire Chief Young to appoint Nathaniel Letellier to Candia's Volunteer Fire Department as of October 13, 2025. Selectman Chivers seconded. Motion carried by a vote of (5-0-0).

OTHER BUSINESS:

- The next Farmers Market is scheduled for October 18th, 2025 @ 9:00am-1:00pm
- The next Board of Selectmen meeting is scheduled for October 27th, 2025 @ 6:30pm.

Selectman Chivers presented information to the Board regarding the NH State Retirement cost impact and would like it to be available for the next Budget Committee's meeting.

Smyth Public Library: Selectman Young said the Board received a letter regarding the trees that need to be cut near the Smyth Public Library. She is not sure who is in charge of the property or where the maps and property lines are. Town Administrator Spencer said she has put the information together into a folder in the Selectmen's office. She was able to talk to Beau Cooper who works in town to get quotes regarding having the trees cut in time for the next Farmers Market. She received a quote for \$2,400 and for the additional trees to be cut a quote for \$3,000. There are also a bunch of pines near the building on a path in two sections, on the left side for \$4,500 and on the right side for \$2,500. Chair Brock said Steve Ableson cannot handle some of that work. Selectman Young said no, not all of it. Town Administrator Spencer noted there are 6 trees that need to be cut and they are in poison ivy.

Selectman Chivers stated he did a survey and that many surrounding towns spend a lot of money on their libraries. There was a conversation of who owns the land and what part does the library lease. Town Administrator Spencer said the information is in the folders in the Selectmen's Office with the maps and the lease. Selectman Chivers asked if there is a problem with the Town spending money for this? Selectman Young said the Library has very healthy endowments. However it does not matter, because it will come out of the Park funds and Steve Ableson told her that he will have the work done by Friday.

Chair Brock said he has no problem with Steve Ableson doing the work, and if he could handle it and complete the job before the Farmers Market that it would be awesome. Selectman Helmig said if we could have Steve Ableson do it by Friday, with a total clean up and done for under \$2,400. There was a discussion about where the request came from. Selectman Young asked the Board what they want her to do. Chair Brock and Selectman Moran said, if Steve Ableson said he can get it done, then have him get it done. Selectman Young said she will have the trees cut that was requested by Melissa Madden in time for the Farmers Market and they would discuss cutting the other trees at a later date. The Board verbally agreed.

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Selectman Moran said in moving forward they will probably end up scheduling something with Beau Cooper for the pine trees because he does not think Steve Ableson is equipped for that type of work. Selectman Helmig as we are going into next years budget, that is something they would need to budget for the pine trees to be cut.

The Board was given a list of yard work that will be done by inmates from a nearby correctional facility.

Town Administrator Spencer said they received a box of birthday cards from Patti Davis, who came up with the idea to have the Selectmen sign the cards and she will mail the cards out to Candia's Veteran's when it is their birthday. Patti Davis keeps a list of all the upcoming Veteran's Birthdays. The box will be located in the Selectmen's Office and the cards may be signed at any time.

7:44 pm – Selectman Helmig made a motion to adjourn the meeting. Seconded by Chair Brock. All in favor. Motion carried by a vote of (5-0-0).

Linda Chandonnet
Recording Secretary