

Candia Board of Selectmen

Agenda

February 24th, 2025, at 6:30pm

Call to Order

Roll Call

Approval of Minutes: Public Minutes and Non-Public Minutes for February 10th, 2025

New Business:

- Non-public Meeting – Interview – Hiring
- Reappointments for Smyth Building Trustees
- New Building Inspector
- Open Job Positions
- Update from Executive Council – John Stephen
- Girl Scout Project Ideas

Old Business:

Other Business:

Calendar:

- “Meet the Candidates Night” – Monday, March 3rd – Smyth Public Library - 7:00PM
- Town Meeting / Election Day – Tuesday, March 11th – CYAA – 6:00am – 7:00pm
- The next Board of Selectmen’s Meeting is scheduled for Monday, March 4th, 2025.

Public Input:

This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II (a) & (b).

Adjourn

Join Zoom Meeting

<https://us02web.zoom.us/j/81353133475?pwd=wFDF0UY7rm3uYvEe39nmMPOCL5hIII.1>

Meeting ID: 813 5313 3475 Password: 641277

Dial In +1 646 931 3860 US

REB

54 "

Would the select board please consider my reappointed to the Smyth Building Trustees. My current term is up. The appointment would be for another 5 years.

Thank you for your consideration.

Carla Penfield

A handwritten signature in cursive script that reads "Carla Penfield".

Email: aspencer@TownofCandia.org



From: jstephen@stephengroupinc.com <jstephen@stephengroupinc.com>
Sent: Wednesday, February 19, 2025 7:08 PM
To: Amy Spencer <aspencer@TownOfCandia.org>
Subject: Update

Amy,

I did hear from Commissioner Cass and he and his staff reviewed the NH 43/Old Candia Road this past week and are planning to respond to the Town's request and have developed a plan to install an oversize 48" stop sign with flashing beacon for added emphasis, as well as also ensure signing is consistent with similar panels on other legs that NH 43 traffic does not stop. The Commissioner has indicated that the DOT will also look at restriping the Old Candia road approach, eliminating the exclusive left turn lane to narrow width and emphasize the stop condition. They will be responding back to the Town in writing with further discussion as needed. I will continue to monitor and please let the Board know I am willing to continue to assist in any way I can.

Thank you.

John



CANDIA FIRE DEPARTMENT

11 Deerfield Road
Candia, NH 03034

Phone 603.483.2202 – Fax 603.483.2311



February 24, 2025

Mr. Brien Brock
Chairman, Board of Selectmen
Town of Candia
74 High Street Candia, NH 03034

Re: Recommendation for Appointment to the Candia Volunteer Fire Department

Dear Chairman,

It is my pleasure as Fire Chief of the Town of Candia Volunteer Fire Department to provide you with the name of an individual who I recommend for appointment to the Department. This individual has demonstrated a strong commitment to providing professional level emergency services to the Town of Candia and I offer this recommendation without reservation.

The person recommended has submitted background information attesting to their individual skill level and has agreed to attain and maintain at least a minimum level of professional certification consistent with the needs of the Department. This applicant has also provided information as to their character. Paperwork has been submitted to the State and is pending for motor vehicle reports, insurance coverage through NHSFA and a criminal background investigation conducted by the Candia Police Department and the State Police.

I would request this appointment be made effective February 24, 2025 .

Joseph Thomas O'Keefe
83 Wilmot St
Manchester, NH 03103

Again, I am pleased to recommend this individual for appointment. If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely,

Dean Young, Fire Chief

CC: Personnel file

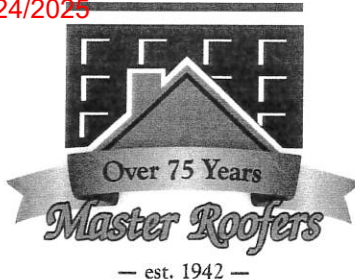
Begin forwarded message:

From: Theresa Baker [redacted]
Date: February 12, 2025 at 22:18:48 EST
To: info@candianh.org
Subject: Girl Scout Project Idea

I lead a troop of Girl Scouts (K-2nd Grade) in town and I am looking for some community project ideas for them for the spring. One idea that has come up is to build and maintain a free little library, but I wanted to see if it would be possible before giving them the option. Would this be something we could do for the town? I was thinking of putting it by the playground, but I would be open to other suggestions as well.

Thank you!

Theresa Baker



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DATE: Wednesday September 20, 2023

CLIENT: Town of Candia, New Hampshire C/O Carla Penfield

ADDRESS: 194 High Street
Candia, New Hampshire 03034

QUOTE: Rear Left – gutters, roof valley between main and ell.

SCOPE OF WORK

1. Erect ladders, staging, and applicable exterior property protection materials and equipment.
 2. Removal to include:
 - a. Up to two rows of slate tiles above the entire length of gutters
 - b. All applicable slate tiles with the roof valley
 - c. Copper gutters
 - d. Copper "shelf" beneath the gutters
 - e. Metal valley flashings beneath the roof valley slate tiles
 - i. NOTE: Existing downspouts and downspout accessories are to remain as these have already been replaced by Master Roofers.
 3. Excludes removal of the wood eave trim that the copper gutter rests upon, and decorative dentil molding at the eave/soffit location. If rot is discovered, these details are to be addressed as needed only for an extra cost.
 4. Cover the exposed roof where slate tiles were removed (along eaves and within the roof valley) in new high temperature leak barrier membrane.
 5. Fabricate and install new 5" K style copper gutter inclusive of accessory products (end caps, outlets, roof straps, etc.).
 6. Fabricate and install new 16' copper flashing within the applicable roof valley.
 7. Reinstall / replace slate roof tiles. We will include replacement copper flashing bibs and compatible stainless steel and/or copper fasteners. Our quote includes up to 30 replacement slate tiles assuming some existing tiles will be salvageable for re-installation and some will not. Additional replacement tiles, if required, will be invoiced for an extra cost.
 8. Repair one slate tile along the rear left ridge, to the right of the chimney.
 9. All work related debris is to be cleaned up daily, hauled away, and responsibly disposed of.
- ❖ Copper and slate installation will include materials and workmanship techniques that comply with industry best practices and standards.
 - ❖ Quoted restoration work will be performed in such a way that maintains the integrity of the current appearance of the building and its details.
 - ❖ Changes to the scope of work, materials, and hidden/unforeseen conditions will be addressed by submission of an additional work order (AWO) document that outlines any changes, extra work, and additional costs.

COST ESTIMATE FOR RESTORATION WORK OUTLINED ABOVE: \$21,415.00

PAYMENT TERMS: 1/3 deposit due upon approval. Total invoiced balance due upon completion.

CLIENT SIGNATURE: Carla Penfield DATE: 2 / 11 / 2025

Master Roofers, LLC
 162 South Main Street, Manchester, New Hampshire 03102
 P: (603) 623.4973 F: (603) 641.9811 E: info@masterroofersinc.com
www.masterroofersinc.com

7250.00
 3350
 2 Copies



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SPECIFIED WORK AREA PER THIS QUOTE



**Orange = removal and replacement of copper gutters and copper shelf flashing beneath.
Red = installation of new copper valley flashing.
Yellow = replacement of compromised slate tile.**

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PROJECT APPROVAL AND AUTHORIZATION TO PROCEED WITH WORK

COST ESTIMATE PAYABLE TO MASTER ROOFERS \$21,415.00

PROJECT PAYMENT SCHEDULE: One third deposit due upon approval of this proposal. Total remaining balance due upon completion of the included scope of work.

PROJECT PAYMENT OPTIONS: Check Visa Master Card Discover American Express

NOTICE TO BUYER: The Payer acknowledges that each credit card charge will include a processing fee of 3% of the payment made. This processing fee applies only to credit card payments and not to payments made by cash, check, or money order.

DATE OF PROPOSAL SUBMISSION: Thursday August 8, 2024

PROPOSED START DATE: To be determined. Project commencement is contingent upon date of project approval by the client; Master Roofers production schedule; availability of materials; delivery of materials; roof top conditions; job site conditions; and environmental weather conditions.

NOTICE: This Proposal is based upon current materials and labor costs. This proposal may be withdrawn if not accepted within thirty (30) days of the submission date noted above. After thirty (30) days, prices may be subject to revision. If a specified product is unavailable or shipment is delayed, Master Roofers, LLC shall provide written notice to Client and shall be afforded additional time and substitute products may be considered. If there is an increase in price of materials, equipment, or products between the date of this Agreement and the time when the Project is ready for installation of the affected material, the Contract Sum shall be increased to reflect the additional cost to obtain the materials, provided that Master Roofers, LLC provides written notice and documentation of the increased costs.

ACCEPTED AND AGREED: The prices, specifications, terms and conditions contained within this proposal agreement are satisfactory and hereby accepted. Approval of this proposal agreement authorizes all specified work to be performed and completed. Payment will be made as set forth above. Any portion of the purchase price not paid shall accrue interest at the rate of 18% per annum, both before and after judgement, until paid in full. In the event of failure to pay, the undersigned shall pay reasonable attorney's fees and court costs. You, the buyer, may cancel this transaction within seventy-two (72) hours of signing. In the event of cancellation after seventy-two (72) hours, the undersigned shall be responsible for payment in full for all non-returnable, non-refundable, special order, and custom fabricated materials purchased, procured, and prepared in advance of production commencement.

CLIENT: Town of Candia C/O Carla Penfield

PROJECT ADDRESS: Smyth Memorial Building 194 High Street, Candia, New Hampshire 03034

Accepted By: _____	Dated: _____ / _____ / _____
Roofing Advisor: _____	Dated: <u>8</u> / <u>8</u> / <u>2024</u>
Master Roofers, LLC: _____	Dated: _____ / _____ / _____

Thank you for your consideration of our professional services. We trust that our comprehensive proposal will meet with your approval. Please contact us at your convenience if you have any questions. We are looking forward to working with you.

Respectfully Submitted,

Brett Rogenski
General Manager

John R. Burton
Roofing & Skylight Advisor / Senior Estimator