

APPROVED
**Candia's Virtual Selectmen's Public Session Minutes
September 11th, 2023, 6:30 pm**

Note: Individual roll call has been taken after each motion.

6:30 pm Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Boyd Chivers, Selectman Patrick Moran, Selectman Russ Dann, Selectman Susan Young and Town Administrator Andria Hansen.

PUBLIC HEARING: Opened at 6:31pm

Town Administrator Hansen stated the Public Hearing is in pursuant to RSA 31:5-b and in reference to the warrant that was posted. The budget was posted on an excel spread sheet and not on a DRA approved form, therefore they needed to ratify the vote on the Warrant Article by having a Special Town Meeting and it was scheduled for Thursday, September 7th, 2023 @ 6:30pm at the Town Hall. The Special Town Meeting was not posted in the newspaper, therefore the Board made a consensus to change the date to Thursday, September 21st, @ 6:30pm. It was confirmed they will not be revisiting the warrant articles, it is only to correct a procedural defect.

Public Comments: None

Motion: Selectmen Moran made a motion to close the Public Hearing at 6:33pm. Selectman Dann seconded. All in favor. Motion carried by a vote of (5-0-0).

PUBLIC HEARING: Closed at 6:33pm

Approval of Minutes: Public session minutes of August 28th, 2023. None noted.

Motion: Selectmen Moran made a motion to approve the August 28th, 2023, Public Session Minutes as presented. Selectman Chivers seconded. Selectman Dann abstained. Motion carried by a vote of (4-0-1).

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other

Road Agent: Road Agent J. Wuebbolt read the report and gave an update. There were conversations regarding some of the roads that need clean up and patching.

Police Department: Chief McGillen gave his reports and updates. Chief McGillen nominated Rick Langlois and Phil McPherson to the McDonald's Recognition Program and they were accepted in the "Saving A Life". There will be a presentation for them at the McDonald's in Raymond on October 4th, at 4:00pm.

Chief McGillen stated they are forming a CISM (Critical Incident Stress Management Team) with Auburn Police, Candia Police, Chester Police and Manchester Water Works-Watershed Patrol. It is a group effort, and they have to take care of their officers if there are any critical incidents that occur. Manchester Police has a CISM and we have consulted with them on this effort. There will need to be an annual investment from us. They will have a psychologist or trained counselor to provide training for the teams and also respond 24/7 to the affected person. The cost is \$1,500 a year and they are available to come out to provide immediate support if there is a suicide or other critical incident. He noted it is a great program as it will give the team the necessary training and support for them.

Chief McGillen gave a follow up, that he spoke with Lee Baronas at the NHDOT Traffic Bureau and he will look into it and get back to them with some ideas for the Board about the Exit 3 intersection issues with traffic and current signage there.

Drug Take Back Day will be held on Saturday, October 28th, 10am-2pm at the Candia Volunteer Fire Department located at 11 Deerfield Road.

Chief McGillen discussed lowering the 45 mph speed limit zone on Raymond Rd. up to Old Candia Rd. There is a lot of traffic in these areas and there has been some close calls to accidents due to the speed limits that are high and vary on these roads. He wanted to make sure he was authorized to talk with NHDOT. The Board confirmed that he was allowed to.

Chief McGillen said he went with the Road Agent to Brown Road regarding a resident that encountered a truck coming around a corner partially in his lane and may have been going too fast. The resident hit a stone wall and bent his wheel. They met with the resident and noticed there were some trees and brush that needed to be cut and that it is a very narrow road. He believes they may need to lower the speed limit at that location also. He will check with the Southern NH Planning Commission and report back on what they advise.

Fire Department: Selectman Chivers read the report and gave an update. Captain/Paramedic Michael Kelley recommends Anna Bagnardi to be appointed as a Firefighter & EMT to the Candia Volunteer Fire Department.

MOTION: Selectman Chivers made a motion to approve Anna Bagnardi's appointment as a Fire Fighter and EMT to the Candia Volunteer Fire Department. Selectman Dann seconded. All were in favor. Motion carried. (5-0-0).

Selectman Chivers had a second nominee from Captain/Paramedic Michael Kelley who recommends Kendrick Guerrier as a Firefighter for the Candia Volunteer Fire Department.

MOTION: Selectman Chivers made a motion to approve Kendrick Guerrier's appointment as a Firefighter to the Candia Volunteer Fire Department. Selectman Dann seconded. All were in favor. Motion carried. (5-0-0).

Building: Building Inspector Donovan read his report and gave updates. He mentioned that he recently talked to the ZBA about Building Permits that are usually valid for one year. After the one year it could be renewed for half the price. There are some residents that have had Building Permits for many years in which he still needs to follow up, use the same codes and give it to them at half price. He would like to issue the permit for one year and allow one renewal at half price for the next year. After that expires then the resident would need to pull a new permit. This will allow residents two years to complete their project and after that they will be required to follow the new and required building codes. He is looking to begin this practice with new applicants. He said he will not proceed with this new procedure with any prior applicants.

MOTION: Selectman Chivers made a motion to allow the Building Department to issue Building Permits for one year and may be renewed the next year at half the cost, after that they need to complete a new Building Permit and follow any new and updated codes. Selectman Young asked what if they started. The only reason she is asking this, is if this is for money or code purposes. Building Inspector Donovan said it is due to code purposes. Selectman Young said, so if they started something, and because of the economy or something and they can't continue on or complete it after the 2 years, and they put something in, now it's no longer in code they tear it out? Building Inspector said it would depend on what it is, the codes don't change that much. He gave an example. Selectman Young said

she did not agree with that. Just because of the economy the money part that's not so bad but if someone is getting a loan to build a house these days that's just I mean. Selectman Dann said the Banks want it done too, and not put it off. Chair Brock said 2 years is quite a long time. Building Inspector Donovan said it would just be for new permits and for the people that are already continuing doing it and hopefully they are gonna finish up. Selectman Chivers made a motion for the maximum number of times you can renew a Building Permit would be once from the expiration date at half price. Selectman Moran seconded. Selectman Dann-Yes, Selectman Young-No, Selectman-Chivers, Chair Brock-Yes, Selectman Moran-Yes. Motion carried. (4-1-0).

Solid Waste Department: Selectmen Dann read the report and gave an update.

Budget: Selectman Young announced there is a Budget Committee Meeting scheduled for Wednesday, September 13th at 7:00pm. Four people from the Town Offices/Budget Committee will be attending the NHMA Budget Workshop on Wednesday September 13th 2023. The Board of Selectmen's Meeting for the 2024 Proposed Budget on Friday, September 15th, 2023 @ 3:00pm. If anyone in the public wants to know what the proposals are for the 2024 Town Budget they can zoom in or attend the meeting to find out the details. She will urge the Budget Committee members to attend this meeting or to Zoom in.

Other: Chair Brock stated the Planning Board discussed their budget and changed a few of the line items but the overall budget was \$45 less than last years. They are still working with Brian Ruoff on the GIS System, as they have identified some issues with the Tax Maps and will work out what they can. He said they did know there were going to be issues, and hopefully as things change in town these corrections will get better.

NEW BUSINESS

Agriculture Commission Recommendations: Chair Matt Cobb of the Agriculture Commission presented a letter to the Board recommending two new alternates Alex Campbell and Rich Ascolillo to fill the open positions.

MOTION: Selectman Young made a motion to accept Alex Campbell and Rich Ascolillo to the Agricultural Commission as alternates. Selectman Moran seconded. All were in favor. Motion carried. (5-0-0).

Town Property: Chair Brock explained there will be a cost of \$6,000 for the town owned property for the building that needs to be demolished, as there was asbestos found in the testing that was conducted there. He referred to the Future Capital Improvements Capital Reserve Fund and they currently have over \$11,000 left over that has already been approved by the Board. He would like to pay the \$6,000 and if they need more for SMP the Architectural Company afterwards, then they could have a public hearing to take any additional money out. The company they will use to remove the asbestos was a company that was recommended to them by the Severino's and is part of a group that all work together. The asbestos removal will need to be completed before they demo the building.

MOTION: Selectman Chivers made a motion to authorize the expenditure of \$6,000 for the removal of asbestos from the town owned property on Raymond Road. Selectman Dann can they qualify that as all hazardous materials. Chair Brock said that it was an asbestos study. Selectman Young asked if the oil or gas had to drained. Chair Brock said they did not site that and is sure this is something they run into all the time. Selectman Young asked if they had a contract. Town Administrator said they have a proposal. Selectman Young said you cannot expect the asbestos company to remove the oil. Chair Brock said it has nothing to do with that. Selectman Dann seconded. Selectman Young said with reservation. Motion carried. (5-0-0).

OLD BUSINESS

Purchasing Policy: Selectman Chivers stated he had one change on Section 6D and thinks the 2% is very low and it should be closer to 5%. Selectman Young said the Board should be more involved in different things. She pictures the Board as more of a team working on things or at least being informed. Chair Brock said he thinks it was designed that way to expedite things so it would not take the Board so long to get together and make a decision. Selectman Dann mentioned on the contracts that the Solid Waste has that comes forward has been put into the budget as a Board to discuss it. Town Administrator Hansen said there are certain instances like with the Road Agent during winter where they cannot wait for a meeting to have salt or sand delivered as it cannot hold them up. Discussion ensued.

MOTION: Selectman Chivers made a motion to adopt the Purchasing Policy as it is except for Section 6D to be changed to 5%. Selectman Dann seconded. All were in favor. Motion carried. (5-0-0).

OTHER BUSINESS

Legal: Selectman Young asked if they were going to be okay with their legal bill. Town Administrator Hansen said they only have \$2,500 left in the account and the retainer portion is \$1,900 monthly. She said they definitely need to consider increasing this line for next years budget.

Calendar:

- **Budget Meeting scheduled on Friday, September 15th, 2023 @ 3:00pm at Town Hall**
- **Special Town Meeting on Thursday, September 21st, 2023 @ 6:30pm at Town Hall**
- **Next Board of Selectman's Meeting on Monday, September 25th, 2023 @ 6:30pm**

Public Input: None noted.

7:32pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Linda Chandonnet
Recording Secretary