

Candia Board of Selectmen

Agenda

June 12th, 2023, at 6:30pm

Call to Order

Roll Call

Approval of Minutes: Public Minutes for May 22nd, 2023

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other

New Business:

- Update permit fee schedule
- Flooring Project
- Warrant – unlicensed dogs

Old Business:

Other Business:

- Liquor Commission – permission letter

Calendar:

- Next Board of Selectman's Meeting on Monday, June 26th, 2023 @ 6:30pm

Public Input:

This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II(c).

Adjourn

Join Zoom Meeting

<https://us02web.zoom.us/j/6034838101>

Meeting ID: 603 483 8101 Password: 8101

Dial In +1 646 558 8656 US

June 12, 2023

Town of Candia

Road Agent's Report

Month of May 2023

Summary of Work:

- Repaired washouts from heavy rain
- Ditching work on Critchett Road
- Culvert work on Palmer Road
- Tree and brush cutting on Brown Road
- Tree and brush cutting on Tower Hill Road
- Patching as needed

Jeff Wuebbolt
Road Agent

01/01/2023 - 05/31/2023

Offenses (State Law) By Month

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>TOTALS</u>
AGGRAVATED FELONIOUS SEXUAL AS	0	0	0	0	1	1
Sexual Assault - Sexual Contac	0	0	0	1	0	1
Criminal Threatening - conduct	0	0	0	1	0	1
Criminal Threatening - deadly	0	0	0	0	1	1
Willful Concealment, theft	0	0	1	0	0	1
Theft by Unauthd Taking \$0-\$10	0	1	1	3	1	6
Theft by Unauthd Taking \$1501+	0	0	1	0	0	1
Theft by Deception \$1001-\$1500	0	1	0	0	0	1
Credit Card Fraud, \$1501+ or 2	1	0	1	0	0	2
Credit Card Fraud, \$0-\$1000	0	1	0	0	0	1
Theft by Unauthd Taking \$1501+	0	0	1	0	0	1
Theft by Deception \$1501+	0	0	1	0	0	1
Theft by Deception \$0-\$1000	0	0	1	0	0	1
Identity Fraud; Pose as Anothe	0	0	0	2	1	3
Identity Fraud; Obtain Persona	1	0	0	0	0	1
Identity Fraud; Obtain Info fo	0	0	1	0	0	1
Criminal Mischief	0	4	2	2	1	9
Loitering or Prowling	0	1	0	0	0	1
DUI - impairment	1	0	0	1	0	2
Criminal Trespass	0	0	0	1	0	1
ARREST ON ANOTHER AGENCY'S WAR	0	0	2	0	0	2
ILLEGAL DUMPING / LITTERING CO	0	0	0	1	0	1
SUSPENSION OF REGISTRATION OF	0	0	1	0	0	1
Notification of Repossession	0	1	0	0	1	2
Conduct After; Property Damage	0	0	1	0	0	1
Impoundment; Cat Rabies Suspec	0	0	0	1	0	1
Dog; Menace, Nuisance, Vicious	0	2	0	2	0	4
Dog at Large	0	0	0	0	1	1
BENCH WARRANT-ELECTRONIC	2	2	1	0	0	5
Breach of Bail	0	0	2	0	0	2
Simple Assault; BI	0	0	1	0	0	1
Harassment	2	2	3	1	1	9
Involuntary Emergency Admissio	0	1	0	0	0	1
Failure to Display Plates	0	0	0	2	0	2
Suspension of Vehicle Registra	0	1	2	0	0	3
Abandoning a Vehicle	1	0	0	0	0	1
OPERATING WITHOUT A VALID LICE	0	0	1	2	0	3
License Req'd; Op w/Expired Lic	0	1	0	0	0	1
Prohibitions re: Drivers Licen	0	0	0	1	0	1
Drive after Rev/Sus	1	0	1	0	1	3
Drive after Rev/Sus; DUI	0	0	0	0	1	1
Drive after Rev/Sus - Admin Li	0	0	0	1	0	1
Drive after Rev/Sus - subsqt	1	1	2	0	0	4
Drive after Rev/Suspension	0	1	2	1	0	4
Report of Injury to Dog or Cat	0	1	0	0	0	1
Lane Control	0	0	0	1	0	1
Speeding 11-15 mph over 65 lim	0	0	0	1	0	1
Reckless Operation	0	0	0	1	0	1
Uninspected Vehicle	0	1	1	0	0	2
DOG IS VICIOUS	0	0	0	1	0	1
TOTALS	10	22	30	27	10	99

No Crime Incident Event Breakdown

Event	Description	Total	%
11	911 Hang Up	0	00.0
IM	Aided Motorist	1	00.4
1	Alarm	0	00.0
EA	Bureau Of Elderly & Adult Services Investigation	1	00.4
3	Citizen's Complaint	3	01.2
F	Dog License Civil Forfeiture	0	00.0
IN	Child In Need Of Services	0	00.0
IV	Civil Standby	1	00.4
OM	Community Outreach	0	00.0
P	Community Policing	0	00.0
CI	Dcyf Investigation	6	02.4
EE	Put Down Injured Animal	0	00.0
OG	Dog At Large / Loose Dog	0	00.0
IN	Fingerprinting	1	00.4
PR	Found Property	7	02.8
A	Internal Affairs Investigation	0	00.0
EA	Involuntary Emergency Hospitalization	1	00.4
JV	Juvenile Complaint	1	00.4
3	K-9 Deployment	0	00.0
EB	Law Enforcement Background Investigation	0	00.0
ED	Medical Call	1	00.4
VC	Motor Vehicle Complaint	0	00.0
3	Noise Complaint	0	00.0
DT	National Drug Take Back	2	00.8
ED	Neighbor Dispute	2	00.8
3	Notification	0	00.0
TO	No Trespass Order	1	00.4
3	Drug Overdose	0	00.0
F	Fatal Overdose	0	00.0
HR	Ohrv Complaint	0	00.0
DB	Prescription Drug Box	0	00.0
J	Police Pursuit Report	0	00.0
AD	Radar Enforcement	0	00.0
H	Road Hazard	0	00.0
PO	Return Property To Owner	0	00.0
3	Shooting Complaint	0	00.0
CA	Scams/Phone&email	0	00.0
EC	Security Check	32	13.0
P	Serve Papers	28	11.3
PA	Suspicious Activity	9	03.6
PM	Suspicious Motor Vehicle	0	00.0
PP	Suspicious Person	0	00.0
SA	Safe Schools Act	27	10.9
JI	Suicide	2	00.8
X	Sex Offender Registration	10	04.0
E	Traffic Enforcement	0	00.0
H	Threats	0	00.0
RU	Truancy	0	00.0
ND	Tree / Wires Down	0	00.0
I	Unattended/Untimely Death	0	00.0
IN	Vin Verification	0	00.0
B	Well Being Check	3	01.2
P	Weapons Incident	0	00.0
--	Not Specified	2	00.8
DA	Assist Other Agency	26	10.5
SC	Assist Citizen	20	08.1
IN	Police Information	37	15.0

DT	Sudden Death	1	00.4
TH	Other	1	00.4
IS	Disturbance	9	03.6
FE	Assist Fire/EMS	8	03.2
FP	Missing Person	3	01.2
PR	Lost Property	1	00.4

Grand Total: 247

CANDIA POLICE DEPARTMENT
ACTIVITY 4/6/2023 to 5/3/2023

During this period, the Candia Police Department issued 144 motor vehicle warnings and 20 summons'

The following were arrested/summonsed:

4/7/23	Michael H. Demers, Jr., age 22, Raymond, NH	Drive After Suspension, Operating w/o license, fail. to display plates
4/24/23	Male juvenile, 16 YO, Candia, NH	Criminal Mischief
4/28/23	David S. Lussier, age 58, Clarksburg, MA	DUI

The above-mentioned individuals are presumed innocent until found guilty in a court of law

CANDIA POLICE DEPARTMENT
ACTIVITY 5/4/2023 to 5/31/2023

During this period, the Candia Police Department issued 137 motor vehicle warnings and 13 summons'

The following were arrested/summonsed:

5/6/23	Robert J. Warend, age 38, Candia, NH	Criminal Threatening;Deadly Weapon
5/16/23	Timothy P. Allen, ag 39, Hooksett, NH	Drive After Revocation
5/18/23	Peter R. Comeau, age 43, Manchester, NH	Drive After Revocation
5/27/23	Cheri A. Boyden, age 52, Bedford, NH	Candia Warrant-Theft

The above-mentioned individuals are presumed innocent until found guilty in a court of law

**Candia Volunteer
Fire Department
11 Deerfield Road
Candia, NH 03034
603-483-8588
603-483-0252 fax**

Memo

Date: May 8, 2023
To: Board of Selectmen
Re: Monthly Report

April 2023 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Training on Co-Part house + THERMAL IMAGING CAMERA
- 3. EMS Training

Candia Fire Rescue

Candia, NH

This report was generated on 5/2/2023 1:23:22 PM

**Incident Statistics**

Zone(s): All Zones | Start Date: 04/01/2023 | End Date: 04/30/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		32	
FIRE		15	
TOTAL		47	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$3,000,000.00		\$1,510,000.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		9	
Aid Received		6	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		8.51	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:14:14	0:08:40	
AVERAGE FOR ALL CALLS		0:12:17	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:08:01	0:05:20	
AVERAGE FOR ALL CALLS		0:06:28	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Candia Fire Rescue		34:20	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com
Doc Id: 1645
Page # 1 of 1

Candia Fire Rescue

Candia, NH

This report was generated on 5/2/2023 1:24:17 PM



Incident Type Count per Station for Date Range

Start Date: 04/01/2023 | End Date: 04/30/2023

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
111 - Building fire	1
114 - Chimney or flue fire, confined to chimney or flue	1
132 - Road freight or transport vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
321 - EMS call, excluding vehicle accident with injury	27
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	2
520 - Water problem, other	1
561 - Unauthorized burning	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	3
651 - Smoke scare, odor of smoke	1
653 - Smoke from barbecue, tar kettle	1
711 - Municipal alarm system, malicious false alarm	1
733 - Smoke detector activation due to malfunction	1
744 - Detector activation, no fire - unintentional	1

Incidents for 1 - Station 1: 47

Only REVIEWED incidents included.

**Candia Volunteer
Fire Department
11 Deerfield Road
Candia, NH 03034
603-483-8588
603-483-0252 fax**

Memo

Date: June 12, 2023
To: Board of Selectmen
Re: Monthly Report

May 2023 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Fire Training – Drafting & Pumping
- 3. EMS Training

Candia Fire Rescue

Candia, NH

This report was generated on 6/7/2023 2:56:33 PM



Incident Statistics

Zone(s): All Zones | Start Date: 05/01/2023 | End Date: 05/31/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		37	
FIRE		12	
TOTAL		49	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		13	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
5		10.2	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:10:03	0:09:05	
AVERAGE FOR ALL CALLS		0:09:39	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:05:12	0:02:55	
AVERAGE FOR ALL CALLS		0:04:23	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Candia Fire Rescue		20:40	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Candia Fire Rescue

Candia, NH

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Incident Type Count per Station for Date Range

Start Date: 05/01/2023 | End Date: 05/31/2023

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
117 - Commercial Compactor fire, confined to rubbish	1
142 - Brush or brush-and-grass mixture fire	1
321 - EMS call, excluding vehicle accident with injury	30
322 - Motor vehicle accident with injuries	6
324 - Motor vehicle accident with no injuries.	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	1
413 - Oil or other combustible liquid spill	1
442 - Overheated motor	1
510 - Person in distress, other	1
551 - Assist police or other governmental agency	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	1
# Incidents for 1 - Station 1:	49

Only REVIEWED incidents included.



Building Department - April 2023	
Permits Issued	
Barn	
Chimney	
Commercial	
Deck	2
Driveway	1
Electrical	20
Gas	9
Generator	3
Leach Bot	
Mechanical	5
Pellet Stove	1
Place of Assembly	
Plumbing	4
Pool	1
Renewals	
Residential Addition	
Residential Garage	3
Residential One Family	1
Residential Remodel	1
Septic	1
Shed	
Siding/Roof/Window	8
Solar Panels	2
Tower Antenna	
Use Permit	
Wood Burner	
TOTAL PERMITS	62
INSPECTIONS	75
April Revenue	\$ 6,281.60
YTD Revenue	\$ 29,433.70

Building Department - May 2023	
Permits Issued	
Barn	2
Chimney	
Commercial	
Deck	4
Demo	1
Driveway	
Electrical	11
Gas	16
Generator	
Leach Bot	
Mechanical	6
Pellet Stove	
Place of Assembly	1
Plumbing	1
Pool	1
Renewals	
Residential Addition	1
Residential Garage	
Residential One Family	1
Residential Remodel	2
Residential Sprinkler	1
Septic	6
Shed	2
Siding/Roof/Window	8
Solar Panels	2
Tower Antenna	
Use Permit	
Wood Burner	
TOTAL PERMITS	66
INSPECTIONS	81
May Revenue	\$ 6,918.76
YTD Revenue	\$ 36,352.46

May 2023**Candia Recycling Center Monthly Report**

	<u>May 2022</u>	<u>May 2023</u>
M.S.W. (Trash)	63.00 tons	55.06 tons
C&D Debris	56.73 tons	51.30 tons
Total waste	117.73 tons	106.36 tons

Recyclables

	<u>May 2022</u>	<u>May 2023</u>
Mix Paper	6 bales = 4.47 tons	5 bales = 3.85 tons
Cardboard	9 bales = 6.44 tons	8 bales = 5.68 tons
#1 - #7 plastics	2 bales = 1.25 tons	4 bales = 2.36 tons
Alum. Cans	2 bales = .67 tons	1 bale = .57 tons
Tin Cans	1 bales = .71 tons	2 bales = 1.37 tons
#2 natural plastic	1 bale = .41tons	0
Total bales	21 bales = 13.99 tons	20 bales = 13.83 tons
Glass -	1 haul = 11.82 tons	1 haul = 10.96 tons
Total weight	25.81 tons	24.82 tons

Revenue

<u>May 2022</u>	<u>May 2021</u>
N/A	\$3,334
<u>2020 YTD – N/A</u>	<u>2021 YTD - \$13,305</u>

There were two loads of Scrap Metal marketed, **17.46** tons generated **\$1714.82** in revenue.

There was 1 load of #1-#7 plastics marketed, approximately **27,000** lbs. generated approximately **\$1620** in revenue.



State of New Hampshire
 Liquor Commission
 Division of Enforcement and Licensing
 50 Storrs Street, Concord, NH 03301
 Phone: (603) 271-3523 | Fax: (603) 271-8424



OFF SITE CATERER – SITE APPROVAL

This application must be submitted at least TEN (10) days prior to the scheduled event.

OFF SITE CATERER/BUSINESS INFORMATION

Off Site Caterer Business Name	Off-Site Caterer Trade Name	Registered Liquor License Number	
Off Site Caterer Business Street Address	City	State	Zip
Business Phone	Business Email		

CLIENT INFORMATION

Client Name or Client Business Name	Registered Trade Name of Client (if Applicable)	Event Type	
Client Street Address	City	State	Zip
Client Phone	Client Email		

EVENT/SITE INFORMATION

Site Owner Name	Registered Trade Name or Building/Premises Name (Client)	Site Type Temp <input type="radio"/> Perm <input type="radio"/>	
Site Street Address	City	State	Zip
Event Date (mm/dd/yyyy)	Event Start Time (hh:mm am/pm)	Event Finish Time (hh:mm am/pm)	Building/Site Authorized Capacity
Entertainment Yes <input type="radio"/> No <input type="radio"/>	Entertainment Description		
Date Signed by Site Owner	Signature of Site Owner		

REQUIRED DOCUMENTATION

The following documents are required to be submitted with application:

- ☐ Copy of contractual agreement between licensed caterer and client
- ☐ Permit of Assembly issued by local or state fire authorities
- ☐ Letter from municipality stating there are no objections for event(s) to be held at the site
- ☐ Site Inspection Completed by Investigator

ACKNOWLEDGEMENT AND SUBMISSION

I declare, under the provisions of Title XIII and punishable under RSA 641:3 (Unsworn Falsification), that I am authorized to sign on behalf of the business entity providing this report; that I have examined all of the information provided on or with this report; that any information I give may be investigated as allowed by law; that the information is true, correct, and complete to the best of my knowledge and belief and made in good faith.

Name of Authorized Agent for Applicant/Caterer	Title of Authorized Agent for Applicant/Caterer
Date Signed	Signature of Authorized Agent for Applicant/Caterer

Andria Hansen

From: Erin Doonan <erin@poursandpetalsevents.com>
Sent: Friday, June 2, 2023 9:44 AM
To: Andria Hansen
Subject: Re: FW: Town of Candia - Contact Form

Thank you so much!

On Thu, Jun 1, 2023 at 3:16 PM Andria Hansen <ahansen@townofcandia.org> wrote:

Hi Erin,

You can find the Place of Assembly permit on our website. I'll send you a letter saying the municipality has no objections for events to be held on this site.

Regards,

Andria Hansen

Town Administrator

From: Town of Candia Webmaster <info@candianh.org>
Sent: Wednesday, May 31, 2023 9:09 PM
To: info2@candianh.org; Town Clerk <townclerk@TownOfCandia.org>
Subject: Town of Candia - Contact Form

Hello Town Clerk,

You have received this email from the Contact Us page on the Town of Candia website. If this email requires a response, please use the contact information listed below to respond.

=====

Contact Information

Name: Erin Doonan

Email: erin@poursandpetalsevents.com

Phone: 978-761-2401

Message:

Hi Donna,

I am looking to gain a permission letter from the town in regards to an event at Candia Springs. I own a local beverage catering service, Pours & Petals, and we are contracted to provide a bar service for a corporate outing (Metro Walls).

Per the NH liquor commission, we must obtain a "Letter from the municipality stating there are no objections for the events(s) to be held at the site." (<https://www.nh.gov/liquor/enforcement/licensing/off-site-caterers.htm>)

The event is 7/22 with a rain date of 7/29.

Is this something you could provide for us?

=====

Thank you,
Town of Candia Webmaster
<https://www.candianh.org>

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Erin Doonan
Owner, Pours & Petals
erin@poursandpetalsevents.com
<https://www.poursandpetalsevents.com/>