

~~Unapproved~~ **APPROVED**
Candia's Virtual Selectmen's Public Session Minutes
May 10th, 2021 at 7:00 pm

Note: Individual roll call has been taken after each motion.

Pledge of Allegiance

Chair Brock opened the Public Session Meeting.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann, Selectman Sue Young, Selectman Boyd Chivers and Administrative Assistant Linda Chandonnet

Approval of Minutes: Public Session Minutes for April 26th, 2021. Corrections noted. Line 24, take out CIP. Line 27, change behind to beside the Court House. Line 28, correct the word two to one Public Hearing. Line 32, remove CIP. Line 94, JRHS to pay any amount over \$4,000 yearly for the utilities. Line 95, correct Chair Chivers to Selectman Chivers. Line 138, and she appreciates them doing this.

Selectman Chivers made a motion to accept the April 26th, 2021 Public Session Minutes as presented. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other.

Highway: Road Agent Jeff Wuebbolt read the attached report. He has received the York Rake he ordered and added that it will be very useful during mud seasons. His plans are to start the re-construction road work for Healy Road the week after July 4th and Currier Road will begin the first week in August. He is hoping all the road work will be completed when school starts.

The Town received a complaint concerning the poor condition of Libbee Road. Road Agent Wuebbolt stated that when work is being done in an area by the Logger, they usually fix the road when they are finished. Judi Szot (resident) stated the area which is ripped up is 100 ft past from where the Logger is working. It is caused by people that are coming in from Flint Road to Libbee Road. Libbee Road is a Class VI Road therefore the Town does not maintain it and people feel they have a right to use it and some of them are continuing to dig it up. Chief McGillen indicated that if they know who the individuals are that are tearing up the roads, to let him know and he can have a conversation with them.

Police: See attached reports. Chief McGillen introduced Candia's newest Police Officer Phil McPherson. The Board congratulated him for graduating from the Police Academy in April. He has begun working for the Candia Police Department and will also continue his term with Marine Patrol until the end of boating season.

Fire: See attached reports. Selectman Chivers revealed Candia's new Fire Truck has arrived.

Building: See attached reports.

Solid Waste: No reports at this time.

7:20 pm Chair Brock opened the Public Hearing: Selling Property on Donovan Road off Route 27.

Chair Brock stated there was an issue when they began researching the property on Map 404 Lot 118. It had a warrant article in 2015 which started out by placing it into the Conservation hands indefinitely. It was amended at the Deliberative Session to put it into the Conservations control, and that it could be rescinded by the Board of Selectmen. No taxes were owed when it was given to the Town by a Tax Deed and he noted that the Property Taxes were not very high. If the Board chooses to sell this property, the Town would be required to contact the previous owners to inform them if there is a value greater than what was involved in the original transaction as they are subject to receive some of the funds. The previous owners would need to respond back to the Town within a 90 day timeframe.

The Town was considering selling two parcels on Donovan Road, but now have decided to sell only Map 404 Lot 118, since the other parcel of Map 404 Lot 115 has conditions on it. Selectman Chivers recommended setting the minimum bid amount and base it on comparable sales. Chair Brock suggested the minimum bid to start at \$5,000, based on the fact that land at one time was \$500 an acre. He recommends adding on a condition, that the sale would not occur without the new owner placing a conservation easement on it.

Selectman Chivers suggested finding out how it would work before the Town sells the parcel. He wants to know how much the former owners are entitled to, and if the Town has the right to sell the parcel. Chair Brock agreed.

Scott Blevens (resident) stated he would like to purchase this land and to keep it in Conservation because he has no intention to use it, his only purpose is to have access to his wooded lot.

It was concluded that the Board will do more research and identify some of the concerns they have at another meeting.

7:36 pm Chair Brock closed the Public Hearing:

Old Business

Accepting Grants: Selectman Chivers stated the Town received the following: 01/15/2021 - \$22,275.93 Highway Block Grant

03/23/2021 - \$6,480.00 FEMA Grant to the Fire Department

04/02/2021 - \$4,062.70 FEMA Grant to the Fire Department

04/27/2021 - \$520.20 FEMA Grant to the Fire Department

Combined Grants totaling \$33,698.83

Selectman Chivers made a motion to accept the Grants totaling \$33,698.83. Seconded by Selectmen Young. All in Favor. Motion carried by a vote of 5-0-0.

Old Home Day: Hannah Lewis announced Candia Home Day is scheduled for August 28th from 11am-2pm.

Chair Brock stated the Board received a letter from Gerry Tanguay's Attorney regarding Candia Crossing's LUCT's. The Board has reached out to Town Council for more information, and they have not heard back from them yet. Selectman Chivers has been researching past information to

verify additional facts. Chair Brock questions if the letter that was received from their Attorney qualifies as a request for an abatement? Selectman Young and Selectman Chivers added that it stated so in their letter. The Town Assessor previously indicated the Board has six months to consider it. The original proposal was based on the Town Assessor's recommendation and the Board should wait to hear back from Town Counsel for clarification before they make any decisions. Chair Brock asked Administrative Assistant Chandonnet to reach out to Town Counsel for an update.

OLD BUSINESS:

ZBA Appointment: The Board received an appointment request from Ronald Howe for an additional three years on the Zoning Board of Adjustment.

Selectman Young made a motion to appoint Ronald Howe on the Zoning Board of Adjustment for another 3-year term. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

Smyth Memorial Building Appointments: The Board received appointment requests for Paul LaBlond and Betty Sabean as Smyth Memorial Building Trustees.

Selectman Young made a motion to appoint Paul LaBlond and Betty Sabean as Smyth Memorial Building Trustees. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Agricultural Commission Appointments: The Board received appointment requests for Darrel Nafranowicz and Kenneth Madden for the Agricultural Commission.

Selectman Young made a motion to appoint Darrel Nafranowicz and Kenneth Madden as alternate positions on the Agricultural Commission. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

The Board received appointment requests for Joe LaMarshe and to replace Jacqueline Wilkins on the Agricultural Commission.

Selectman Chivers made a motion to appoint Joe LaMarshe to replace Jacqueline Wilkins unexpired term on the Agricultural Commission until 2024. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Chair Brock stated Bob Panit has sent out information for employees who are interested in taking CPR/AED Training. He recommends finding out how many people are interested in signing up.

Board to authorize the payments of payroll and payables. Selectman Chivers announced the payroll for the week ending May 6th was \$16,910.33, for week ending May 13th was \$18,236.98 of which the School received \$570,241.00. Payables for week ending May 6th was \$608,228.09, for week ending May 13th \$12,797.58 for a combined total of \$656,172.98.

Selectman Chivers made a motion to approve the accounts payable and payroll checks for the total amount of \$656,172.98. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Public Input: Dick Snow (Cemetery Trustee) stated he has four computers for the Cemetery Trustees and is looking for a vendor to assist adding software to each of them. The person who

was Chair before was using their own equipment and part of it was in their possession, and now the software is missing for them to use. He asked the Board for their permission to contact the Town Office's Technical Support Team of Block 5. He wanted more information and for Block 5's advice as to what he needs to set the computers up in a structured fashion so that they will all network together.

Beth Chalbeck explained they had ordered two new computers and they were intended to replace the old ones and Mr. Snow will not release them to the Cemetery Trustees. They will need Microsoft for the two new computers and that she has the Cemetery Pontem Software. She added that they need to have a Cemetery Trustees meeting and for Mr. Snow to release the computers to them, to purchase Microsoft and she does not feel they need to go through Block 5.

Chair Brock stated that this should have come from the Committee and not have one person stand before the Board. The Trustees will all need to get together to have a conversation. Selectman Chivers added that they should work together as a group of what their needs are and to come back to the Board once they know what they want.

Selectman Moran explained to Mr. Snow that adding Microsoft Business Suite will not give him the permission to remotely access the Pontem Software because it is separate networking. Ms. Chalbeck added that what Mr. Snow is looking for is networking through Block 5.

In conclusion it was concluded that the Committee will determine what they will need, and Selectman Moran will reach out to Block 5 for information.

Judi Szot noted that Mr. Snow should be giving the computers to the Cemetery Trustees as they are the town's property and records.

The next Board of Selectmen's Meeting is scheduled for Monday, May 24th, 2021.

Public Input: Carla Penfield asked if the Board will be discussing the Candia Crossing LUCT's in their next meeting. Chair Brock responded, yes if they have the answers they are looking for. She added that she serves on two Boards and they do not keep information or computers at home and that it all stays within Town property.

Selectman Dann mentioned that the Town Office has many old Town Record Books, and they should have a safe place to protect them from fire. Selectman Brock added this may be something they add to into the next budget.

8:33 pm Selectman Dann made a motion to adjourn the Public Meeting. Seconded by Selectmen Chivers. All in Favor. Motion carried by a vote of 5-0-0.

Respectfully submitted,
Linda Chandonnet, Recording Secretary