

~~Unapproved~~ **APPROVED**  
**Candia's Virtual Selectmen's Public Session Minutes**  
**April 12th, 2021 at 7:00 pm**

Note: Individual roll call has been taken after each motion.

Pledge of Allegiance

Chair Brock opened the Public Session Meeting.

**Attendance:** Chair Brien Brock, Selectman Russ Dann, Selectman Sue Young, Selectman Boyd Chivers, Accounting & Payroll Specialist Donna Becker and Administrative Assistant Linda Chandonnet

Excused: Selectman Patrick Moran

**Approval of Minutes: Public Session Minutes for April 12, 2021.** None noted.

Selectman Dann made a motion to accept the April 12th, 2021 Public Session Minutes as presented. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 4-0-0.

**Approval of Minutes: Non-Public Session Minutes for April 12<sup>nd</sup>, 2021.** None noted.

Selectman Chivers made a motion to accept the April 12th, 2021 Non-Public Session Minutes as presented. Seconded by Selectman Young. All in favor. Motion carried by a vote of 4-0-0.

**Approval of Minutes: Public Session Minutes for April 2<sup>nd</sup>, 2021.** None noted.

Selectman Young made a motion to accept the April 2nd, 2021 Public Session Minutes as presented. Seconded by Selectman Chivers. Selectman Dann abstained. All in favor. Motion carried by a vote of 3-0-0.

**Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other.**

**Highway:** Road Agent Jeff Wuebbolt read the attached report.

**Police:** See attached reports. Chief McGillen announced the new Police Cruiser they ordered will be ready and available in a few weeks. The Board made a consensus to take money from the budget's detail fund to use for the police equipment of approximately \$15,000. He also gave an update on his officers with recent training and that Officer Phil McPherson will be graduating from the Academy in April.

Officer McGillen spoke to the Fire Academy regarding the AED at the Town Office building and has invited them to the next Safety Committee Meeting for their ideas regarding the alarm. They will give him options for a first aid station for the Employees.

Officer McGillen stated he recently met with Steve Coppin from Candia Springs who is planning a 10K Road Race on May 22<sup>nd</sup>. Mr. Coppin agreed to have an Officer placed on Route 27 near Langford Rd on the day of the race. He will need to fill out a Parade and Road Permit in order to get permission from NHDOT and the Bureau of Trails.

Officer McGillen will contact Building Inspector Gagne to sell the old Police Cruiser.

Officer McGillen thanked Road Agent Wuebbolt for the great job he did during the wild windstorms they had last week as there were many calls on trees and limbs down.

**Building:** Building Inspector Gagne via Zoom read the attached report and gave an update on several current property violations.

The Building Inspectors vehicle is uninspected and needs a new catalytic converter. He would like to get a new catalytic converter installed and an inspection. He will be driving his own vehicle until it the Town Vehicle is completed. He has contacted a company to repair it and received a quote of \$1,100. Chair Brock encouraged him to have it completed as soon as possible.

**Solid Waste:** See attached reports. Selectman Dann reminded everyone about the Candia Roadside Clean-Up that will be held in the month of April. If residents bring their blue bags to the Recycling Center, there will be volunteers there to help out with the sorting.

### **Old Business**

**Fire:** Chief Young gave a department update. The new Fire Truck should be here on May 1<sup>st</sup>.

Town Council has reviewed the Londonderry Dispatch Contract and they had a meeting with the dispatchers on how they work and that they have a great operation with new equipment.

The Fire Department had two new applicants applying for Firemen positions and Chief Young added they will be great additions to the Department.

Selectman Chivers made a motion to accept the recommendation from Fire Chief Young and to appoint Paul Caiazzo as a Firefighter in the Town of Candia. Seconded by Selectmen Young. All in Favor. Motion carried by a vote of 4-0-0.

Selectman Chivers made a motion to accept the recommendation from Fire Chief Young and to appoint Scott Hebert as a Firefighter in the Town of Candia. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 4-0-0.

Selectman Russ mentioned that the Brush Pile at Solid Waste is closed due to the dry conditions.

Chief McGillen will reach out to Bob Panit about CPR/AED Training for the Employees.

### **Budget:**

The next Budget Committee Meeting is scheduled for Wednesday, April 14th, 2021.

Accounting & Payroll Donna Becker explained the budget spreadsheet that was handed out. The Board discussed town department expenses, made adjustments and finalized the budget with the bottom-line amount of \$2,998,217.

### **NEW BUSINESS**

**Smyth Memorial Building:** Chair Brock confirmed they sent the Smyth Memorial Building Lease Agreement to Town Council for review, and it was returned back with amendments. Carla Penfield has agreed to accept these changes. The Board members reviewed the Lease Agreement and expressed that they support them, but still had questions and were not ready to sign it. The Board

would like Ms. Penfield to attend the next Board Meeting to answer their questions and give them more details before the approval.

**LED Street Lighting:** Selectman Dann explained the attached documents. The Town could save 20% by changing all the LED lights at Solid Waste. Eversource would recommend a contract of \$9,000. He wanted to present it to the Board as it could benefit the Town. The Town does not have money in the budget for it this year, but maybe next year.

Building Inspector Gagne mentioned he received information from NHBOA (New Hampshire Building Officials Association) in which the Federal Government states Building Departments are eligible for additional funding from the American Rescue Plan Act of 2021. Responding to economic upheavals from Covid-19 and the pandemic, the US Congress and White House of the American Rescue Plan. The Funds may be used to purchase computer infrastructure systems. He noted it is worth looking into and it would save the Town money for the new computer system that is needed. He will do more researching and correspond with Selectman Moran.

### **OTHER BUSINESS**

**ZBA Appointment:** Selectman Chivers made a motion to recommend Bob Petrin for another 3 year term on the Zoning Board of Adjustment. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 4-0-0.

Selectman Dann thanked Chief McGillen, and he appreciates the Police Department with all the inadequacies that exist within the building they are working in.

Selectman Chivers added that the Town received a letter back from Candia Crossing LUCT's and suggested it to be sent to Town Council for their recommendation for the Board.

**Board to authorize the payments of payroll and payables.** Selectman Chivers announced the payroll for the week ending April 1st was \$17,555.90, for week ending April 8th was \$16,912.83 and for the week ending April 15th was \$18,526.21 of which the School received \$500,000. Payable for week ending April 1st was \$24,730.67, for week ending April 8<sup>th</sup> \$581,071.22 and for Week ending April 15<sup>th</sup> was \$22,053.41 for a combined total of \$680,850.24.

Selectman Chivers made a motion to approve the accounts payable and payroll checks for the total amount of \$680,850.24. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 4-0-0.

### **Calendar:**

- The next Board of Selectmen's Meeting is scheduled for Monday, April 26<sup>th</sup>, 2021.

**Public Input:** Dick Snow (Resident) via Zoom questioned an approved construction permit that was obtained by a member of the Heritage Committee for a septic system that was on the property and wanted to know who was going to pay for it? Chair Brock replied that it was done.

Chief McGillen announced that they have free Bicycle Helmets for kids and are available in different sizes.

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**9:20 pm** Selectman Dann made a motion to adjourn the Public Meeting. Seconded by Selectmen Chivers. All in Favor. Motion carried by a vote of 4-0-0.

Respectfully submitted,  
Linda Chandonnet, Recording Secretary