

**Town of Candia**  
OFFICE OF TOWN CLERK  
Candia, New Hampshire 03034  
(603) 483-5573



**Town of Candia**

To: Board of Selectmen  
From: Donna Hetzel, Town Clerk  
CC: H. Ann Nerney  
Date: February 22, 2021  
Re: Appointment of H. Ann Nerney as Deputy Town Clerk

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I would like to recommend H. Ann Nerney for appointment by the Board of Selectmen as Deputy Town Clerk, effective of March 1, 2021 at the 2021 Step 4 pay rate of \$17.57/hr.

I feel that Ann will be a wonderful addition to the Town Offices. You will find her to be an effective, reliable, efficient, and friendly employee. Ann comes to the position with Election training as she had graciously agreed to be my back up during the 2020 Primary and General Election and has been working with me on the upcoming Town Election.

A handwritten signature in cursive script, appearing to read "Donna Hetzel".

Donna Hetzel  
Town Clerk  
Candia NH

Vivian Sysyn  
647 Chester Turnpike  
Candia, NH 03034  
vsysyn@comcast.net  
603-483-8014 (H)  
603-540-0102 (C)

RECEIVED FEB 11 2021

February 6, 2021

LOOK  
PLEASE READ  
9/ BEB  
RD  
BZ

Town of Candia  
**Attention: Board of the Selectmen**  
74 High Street  
Candia, NH 03034

**RE: Deputy Tax Collector Position**

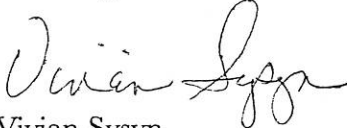
Dear Board of Selectmen:

Recently I met with my primary care physician and discussed my options of returning to work. The answer was an emphatic no due to my current health conditions and being severely immunocompromised. Performing the duties expected of me as the Deputy Tax Collector in a public environment at the present time would put me at great risk until this pandemic is behind us.

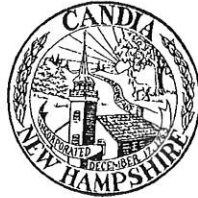
I very much enjoyed my time working with everyone and meeting with the residents in our community. Should conditions change in the future, I would be willing to discuss my options.

Enclosed are the keys to the Tax Office and the building.

Sincerely,

  
Vivian Sysyn

/vs  
Enclosures



## Town of Candia

OFFICE OF THE TAX COLLECTOR  
74 High Street  
Candia, New Hampshire 03034  
(603) 483-5140

February 22, 2021

Board of Selectmen  
Candia New Hampshire

RE: Requesting Appointment for Deputy Tax Collector

Audrey Stamatelos has been in training for the Deputy Tax Collectors position since last fall, October 2020, and I am requesting her appointment to this position.

Vivian Sysyn, the previous Deputy Tax Collector has had to make the difficult decision to step aside as her personal health concerns would put her at high risk to perform the duties expected during this Covid-19 Pandemic.

The pay rate I am expecting to provide for this position is the current rate of \$17.57, Grade 4 Step 1, with a possible increase based on a positive 90 Day Review.

The current hours requested for this position are 9 to 12 hours a week based on the scheduled work with an increase of hours expected during the billing season.

Your attention to this matter would be very much appreciated,

Candice Stamatelos,

Tax Collector, Candia NH

## Linda Chandonnet

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**From:** allyoungs@comcast.net  
**Sent:** Monday, February 22, 2021 6:32 AM  
**To:** Linda Chandonnet  
**Cc:** allyoungs@comcast.net  
**Subject:** Fwd: Judi - CCC

Please copy for tonight's meeting.

Thanks,  
Sue

Sent from Xfinity Connect Application

-----Original Message-----

From: judilindsey@comcast.net  
To: syoung@candianh.org  
Cc: leon.austin@trimech.com, BLAZABEEMA@aol.com, poods@comcast.net, judilindsey@comcast.net, rherbertsnow@netscape.net, lindseyelizabeth94@gmail.com  
Sent: 2021-02-18 9:24:41 AM  
Subject: Judi - CCC

Good morning Sue!

What a pleasure it was to meet your son Ryan at our recent CCC meeting. He is delightful and eager to help!

This is my official request to ask that the Board of Selectmen approve Ryan Young as a full Candia Conservation Member.

If you need more info, please let me know.

Thanks for all you do!

Judi  
CCC Chair :)

Town of Candia - 2020 Expenditures

2/22/2021 13:30

<u>Account Number</u>	<u>Account Description</u>	<u>2020 Budget</u>	<u>Actual Expenses As of 2/11/2021</u>	<u>Actual Balance Remaining</u>	<u>Actual Percent Remaining</u>
<b>Ambulance</b>					
01-4215-01-350-00	<b>Ambulance - Contracted Service</b>	<b>1</b>	<b>0.00</b>	<b>1.00</b>	<b>100.00%</b>
<b>Animal Control</b>					
01-4414-01-110-00	Wages	4,017	314.08	3,702.92	92.18%
01-4414-01-220-00	FICA & Medi	307	24.03	282.97	92.17%
01-4414-01-290-00	Uniforms	125	0.00	125.00	100.00%
01-4414-01-570-00	Seminars & Training	500	0.00	500.00	100.00%
01-4414-01-630-00	Maintenance & Repair	1	0.00	1.00	100.00%
01-4414-01-635-00	ACO-Gasoline	1	0.00	1.00	100.00%
01-4414-01-680-00	Printed Materials	135	0.00	135.00	100.00%
01-4414-01-690-00	Shots & Equipment	350	0.00	350.00	100.00%
01-4414-01-810-00	Kennel Costs	400	0.00	400.00	100.00%
01-4414-01-820-00	Mileage	1	0.00	1.00	100.00%
	<b>Total Animal Control</b>	<b>5,837</b>	<b>338.11</b>	<b>5,498.89</b>	<b>94.21%</b>
<b>Auditing Services</b>					
01-4150-02-301-00	<b>Auditing Services</b>	<b>18,000</b>	<b>0.00</b>	<b>18,000.00</b>	<b>100.00%</b>
<b>Budget Committee</b>					
01-4150-09-110-00	Budget Committee Secretary	1,564	84.75	1,479.25	94.58%
01-4150-09-220-00	FICA & Medi	120	6.48	113.52	94.60%
01-4150-09-550-00	Printing / Publications	300	0.00	300.00	100.00%
01-4150-09-620-00	Supplies	50	0.00	50.00	100.00%
01-4150-09-700-00	Conferences	250	0.00	250.00	100.00%
01-4150-09-830-00	Legal Notices	100	0.00	100.00	100.00%
	<b>Total Budget Committee</b>	<b>2,384</b>	<b>91.23</b>	<b>2,292.77</b>	<b>96.17%</b>
<b>Building Inspection</b>					
01-4240-01-110-00	Bldg Insp & Code Enforcement Wages	62,300	7,404.66	54,895.34	88.11%
01-4240-01-110-01	Administrative Assistant Wages	40,520	4,759.09	35,760.91	88.25%
01-4240-01-220-00	FICA & Medi	7,866	934.56	6,931.44	88.12%
01-4240-01-230-00	Retirement	2,571	144.31	2,426.69	94.39%
01-4240-01-290-00	Clothing Allowance	100	0.00	100.00	100.00%
01-4240-01-341-01	Cell Phone - Building Dept	700	0.00	700.00	100.00%
01-4240-01-343-00	Software Support	1,400	0.00	1,400.00	100.00%
01-4240-01-560-00	Dues, Fees and Certifications	1,500	45.00	1,455.00	97.00%
01-4240-01-570-00	Conference/Schools/Training	1,030	70.00	960.00	93.20%
01-4240-01-620-00	Office Supplies	1,000	154.17	845.83	84.58%
01-4240-01-670-00	Books	500	0.00	500.00	100.00%
01-4240-01-760-00	Vehicle-Fuel, Repairs & Maintenance	2,000	(47.08)	2,047.08	102.35%
01-4240-01-770-00	Land Use Project Management	1	0.00	1.00	100.00%
	<b>Total Building Inspection</b>	<b>121,488</b>	<b>13,464.71</b>	<b>108,023.29</b>	<b>88.92%</b>
<b>Cemetery</b>					
01-4195-01-110-00	Sexton Stipend	5,311	0.00	5,311.00	100.00%
01-4195-01-130-00	Cemetery Wages	33,650	1,221.87	32,428.13	96.37%
01-4195-01-140-00	Installation of Corner Markers	0	0.00	0.00	#DIV/0!
01-4195-01-150-00	Secretarial Wages	849	0.00	849.00	100.00%

Town of Candia - 2020 Expenditures

2/22/2021 13:30

<u>Account Number</u>	<u>Account Description</u>	<u>2020 Budget</u>	<u>Actual Expenses As of 2/11/2021</u>	<u>Actual Balance Remaining</u>	<u>Actual Percent Remaining</u>
01-4195-01-220-00	FICA & Medi	3,045	93.47	2,951.53	96.93%
01-4195-01-400-00	Administration	472	0.00	472.00	100.00%
01-4195-01-610-00	Supplies	300	0.00	300.00	100.00%
01-4195-01-630-00	Equipment Maintenance	500	0.00	500.00	100.00%
01-4195-01-635-00	Fuel/Oil	1,300	0.00	1,300.00	100.00%
01-4195-01-690-00	Contract Services	0	0.00	0.00	#DIV/0!
01-4195-01-730-00	Facility Improvements/Maintenance	19,500	3,036.00	16,464.00	84.43%
01-4195-01-730-01	Gravesite Corner Markers	1,000	0.00	1,000.00	100.00%
01-4195-01-740-00	Equipment / Software	1,000	0.00	1,000.00	100.00%
01-4195-01-750-00	Computer Tech Services	1,000	0.00	1,000.00	100.00%
01-4195-01-810-00	Storm Repair	1	0.00	1.00	100.00%
	<b>Total Cemetery</b>	<b>67,928</b>	<b>4,351.34</b>	<b>63,576.66</b>	<b>93.59%</b>
Conservation Commission					
01-4611-02-110-00	Secretarial Wages	894	115.01	778.99	87.14%
01-4611-02-115-00	Administration	600	0.00	600.00	100.00%
01-4611-02-220-00	FICA & Medi	68	8.80	59.20	87.06%
01-4611-02-330-00	Education	450	0.00	450.00	100.00%
01-4611-02-390-00	Materials	211	0.00	211.00	100.00%
01-4611-02-391-00	Southeast Watershed Alliance	200	0.00	200.00	100.00%
01-4611-02-550-00	Conservation Projects	25	0.00	25.00	100.00%
01-4611-02-560-00	Property Management	25	0.00	25.00	100.00%
01-4611-02-590-00	Conservation Open Space	250	0.00	250.00	100.00%
	<b>Total Conservation Commission</b>	<b>2,723</b>	<b>123.81</b>	<b>2,599.19</b>	<b>95.45%</b>
Direct Assistance					
01-4442-01-890-00	<b>Direct Assistance</b>	<b>10,000</b>	<b>0.00</b>	<b>10,000.00</b>	<b>100.00%</b>
Election/Voter Registration					
01-4140-02-130-00	Supervisors of the Checklist	6,078	0.00	6,078.00	100.00%
01-4140-02-220-00	FICA & Medi	465	0.00	465.00	100.00%
01-4140-02-625-00	Miscellaneous	100	0.00	100.00	100.00%
	<b>Total Voter Registration</b>	<b>6,643</b>	<b>0.00</b>	<b>6,643.00</b>	<b>100.00%</b>
Election Administration					
01-4140-03-120-00	Election Admin Wages	5,065	167.53	4,897.47	96.69%
01-4140-03-190-00	Meals	300	0.00	300.00	100.00%
01-4140-03-220-00	FICA & Medi	47	0.00	47.00	100.00%
01-4140-03-340-00	Voting Booth Set-up	700	70.00	630.00	90.00%
01-4140-03-342-00	Prog. Voting Machine/Booth Rep.	3,500	0.00	3,500.00	100.00%
01-4140-03-343-00	Election Furniture Purchase	1	0.00	1.00	100.00%
	Misc (COVID Supplies, etc)	453			
	<b>Total Election Administration</b>	<b>10,066</b>	<b>237.53</b>	<b>9,828.47</b>	<b>97.64%</b>
Emergency Management					
01-4290-01-355-00	Photo ID Supplies	100	0.00	100.00	100.00%
01-4290-01-390-00	Training & Education	200	0.00	200.00	100.00%
01-4290-01-620-00	Office Supplies	100	0.00	100.00	100.00%
01-4290-01-700-00	EOC & Shelter Operations	1,200	0.00	1,200.00	100.00%

Town of Candia - 2020 Expenditures

2/22/2021 13:30

<u>Account Number</u>	<u>Account Description</u>	<u>2020 Budget</u>	<u>Actual Expenses As of 2/11/2021</u>	<u>Actual Balance Remaining</u>	<u>Actual Percent Remaining</u>
01-4290-01-740-02	Communications	200	0.00	200.00	100.00%
01-4290-01-740-03	Infection Control	500	0.00	500.00	100.00%
01-4290-01-740-04	Fit Testing	600	0.00	600.00	100.00%
01-4290-01-820-00	Mileage	100	0.00	100.00	100.00%
	<b>Total Emergency Management</b>	<b>3,000</b>	<b>0.00</b>	<b>3,000.00</b>	<b>100.00%</b>
Fire/Forestry					
01-4220-01-110-00	Fire Dept Compensation	42,487	0.00	42,487.00	100.00%
01-4220-01-220-00	FICA & Medi	3,250	0.00	3,250.00	100.00%
01-4220-01-290-00	Protective Clothing	18,500	0.04	18,499.96	100.00%
01-4220-01-341-00	Telephone, Pager, Tablet	1,250	97.44	1,152.56	92.20%
01-4220-01-342-00	Website	350	0.00	350.00	100.00%
01-4220-01-342-02	Internet Access	750	379.33	370.67	49.42%
01-4220-01-390-02	Training	14,497	200.00	14,297.00	98.62%
01-4220-01-410-00	Electricity	3,600	244.20	3,355.80	93.22%
01-4220-01-411-00	Building Fuel	4,000	516.94	3,483.06	87.08%
01-4220-01-412-00	Water Supply	1	0.00	1.00	100.00%
01-4220-01-430-00	Fire Equipment Maintenance	5,000	0.00	5,000.00	100.00%
01-4220-01-430-01	Building Maintenance	4,000	0.00	4,000.00	100.00%
01-4220-01-430-02	EMS Equipment Maintenance	1,800	0.00	1,800.00	100.00%
01-4220-01-430-03	Communication Maintenance	2,000	0.00	2,000.00	100.00%
01-4220-01-490-00	Truck Fuel	3,450	0.00	3,450.00	100.00%
01-4220-01-560-00	Dues	3,700	85.00	3,615.00	97.70%
01-4220-01-610-00	Fire Dept Supplies	1,000	0.00	1,000.00	100.00%
01-4220-01-620-00	Office Supplies	1,000	0.00	1,000.00	100.00%
01-4220-01-630-00	Fire Dept Miscellaneous	1	0.00	1.00	100.00%
01-4220-01-660-00	Truck Maintenance	11,500	1,318.64	10,181.36	88.53%
01-4220-01-740-00	Communication Equipment	3,500	0.00	3,500.00	100.00%
01-4220-01-740-01	EMS Equipment	6,000	297.14	5,702.86	95.05%
01-4220-01-740-02	Fire Equipment	5,500	722.00	4,778.00	86.87%
01-4220-01-740-03	Medical Evaluations	500	0.00	500.00	100.00%
01-4220-01-800-00	Fire Prevention	2,500	0.00	2,500.00	100.00%
01-4220-01-800-01	SE NH Hazmat	7,000	0.00	7,000.00	100.00%
	Dispatch	25,000			
01-4220-03-220-00	Forest Fire Fica & Medi	1	0.00	1.00	100.00%
01-4220-03-870-00	Forest Fires	2,100	0.00	2,100.00	100.00%
	<b>Total Fire/Forestry</b>	<b>174,237</b>	<b>3,860.73</b>	<b>170,376.27</b>	<b>97.78%</b>
Health Officer					
01-4411-01-290-00	Health - Protective Clothing	100	0.00	100.00	100.00%
01-4411-01-300-00	Health - Spraying Application Fees	600	0.00	600.00	100.00%
01-4411-01-391-00	Health - Lab Fees	100	0.00	100.00	100.00%
01-4411-01-392-00	Health - Dues/Traing/Conf/Fuel	200	0.00	200.00	100.00%
	<b>Total Health Officer</b>	<b>1,000</b>	<b>0.00</b>	<b>1,000.00</b>	<b>100.00%</b>
Heritage Commission					
01-4619-01-690-00	<b>Heritage Commission</b>	<b>600</b>	<b>0.00</b>	<b>600.00</b>	<b>100.00%</b>
Highway					

Town of Candia - 2020 Expenditures

2/22/2021 13:30

<u>Account Number</u>	<u>Account Description</u>	<u>2020 Budget</u>	<u>Actual Expenses As of 2/11/2021</u>	<u>Actual Balance Remaining</u>	<u>Actual Percent Remaining</u>
01-4311-01-130-00	Road Agent's Wages	2,655	200.00	2,455.00	92.47%
01-4311-01-220-00	FICA & Medi	203	15.30	187.70	92.46%
01-4311-01-560-00	Salt Applicator Certification	450	0.00	450.00	100.00%
01-4312-01-770-01	Safety Improvement	3,300	0.00	3,300.00	100.00%
	Road Research	1			
01-4312-02-601-00	Patching	9,100	250.00	8,850.00	97.25%
01-4312-02-602-00	Grading	14,850	0.00	14,850.00	100.00%
01-4312-02-603-00	Gravel	21,400	1,026.00	20,374.00	95.21%
01-4312-02-604-00	Tree Removal	6,300	730.00	5,570.00	88.41%
01-4312-02-604-01	Tree Canopy Trimming	16,500	600.00	15,900.00	96.36%
01-4312-02-605-00	Brush Cutting	4,400	0.00	4,400.00	100.00%
01-4312-02-606-00	Mowing	7,960	0.00	7,960.00	100.00%
01-4312-02-607-00	Signs	3,000	0.00	3,000.00	100.00%
01-4312-02-608-00	Shoulder Work	9,800	1,130.00	8,670.00	88.47%
01-4312-02-611-00	Asphalt Maintenance	200,000	0.00	200,000.00	100.00%
01-4312-02-630-00	Maintenance & Repair	2,500	0.00	2,500.00	100.00%
01-4312-02-810-00	Rain Storm Repair	1	0.00	1.00	100%
01-4312-03-611-00	Culverts	8,000	220.00	7,780.00	97.25%
01-4312-03-612-00	Ditching	4,600	0.00	4,600.00	100.00%
01-4312-03-613-00	Sweeping	1,850	0.00	1,850.00	100.00%
01-4312-03-615-00	Invasive Plant Spraying	3,600	0.00	3,600.00	100.00%
	<b>Total Highway</b>	<b>320,470</b>	<b>4,171.30</b>	<b>316,298.70</b>	<b>98.70%</b>
01-4312-05-615-00	Winter Payrolls	195,600	49,007.80	146,592.20	74.94%
01-4312-05-616-00	Winter Salt	76,400	26,124.19	50,275.81	65.81%
01-4312-05-617-00	Winter Sand	20,000	2,139.22	17,860.78	89.30%
01-4312-05-630-00	Winter Maintenance & Repair	7,500	860.00	6,640.00	88.53%
01-4312-05-631-00	Winter Storm Repair	1	0.00	1.00	100.00%
	<b>Total Winter Highway</b>	<b>299,501</b>	<b>78,131.21</b>	<b>221,369.79</b>	<b>73.91%</b>
<b>Insurance</b>					
01-4196-01-520-00	Property Liability Insurance Trust	29,666	0.00	29,666.00	100.00%
01-4196-09-210-00	Group Health Insurance	130,000	16,658.78	113,341.22	87.19%
01-4196-09-211-00	Group Disability Insurance	9,291	535.54	8,755.46	94.24%
01-4196-09-212-00	Group Dental Insurance	8,427	702.24	7,724.76	91.67%
01-4196-09-215-00	Life Insurance	288	21.00	267.00	92.71%
01-4196-09-220-00	Fica & Medi Exp Ins Buy-out	1,325	71.65	1,253.35	94.59%
01-4196-09-250-01	Unemployment Compensation	3,160	0.00	3,160.00	100.00%
01-4196-09-260-01	Worker's Compensation	19,748	0.00	19,748.00	100.00%
	<b>Total Insurance</b>	<b>201,905</b>	<b>17,989.21</b>	<b>183,915.79</b>	<b>91.09%</b>
<b>Legal Expenses</b>					
01-4153-01-320-00	<b>Legal Expenses</b>	<b>40,000</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00%</b>
<b>Other Culture &amp; Recreation</b>					
01-4589-01-610-00	Summer Rec - Supplies	1	0.00	1.00	100.00%
01-4589-01-810-00	Field Trips & Events	1	0.00	1.00	100.00%
01-4589-02-390-00	Ski Program	1	0.00	1.00	100.00%
	<b>Total Other Culture &amp; Recreation</b>	<b>3</b>	<b>0.00</b>	<b>3.00</b>	<b>100.00%</b>



Town of Candia - 2020 Expenditures

2/22/2021 13:30

<u>Account Number</u>	<u>Account Description</u>	<u>2020 Budget</u>	<u>Actual Expenses As of 2/11/2021</u>	<u>Actual Balance Remaining</u>	<u>Actual Percent Remaining</u>
Parks & Recreation					
01-4520-02-120-00	Park Maintenance - Clean/Trash	2,000	0.00	2,000.00	100.00%
01-4520-02-120-01	Opening/Closing Park Bathrooms	3,250	0.00	3,250.00	100.00%
01-4520-02-620-00	Park, Field, Bathrooms Supplies/Repair	8,500	0.00	8,500.00	100.00%
01-4520-02-631-00	Pond Park - maint, mowing, trimming	1,800	0.00	1,800.00	100.00%
01-4520-02-650-00	Mowing & Trimming	2,500	0.00	2,500.00	100.00%
01-4520-02-700-00	Spec Event Preparation	249	0.00	249.00	100.00%
01-4520-06-410-00	Electricity - Pond Park & Moore Park	1,200	58.98	1,141.02	95.09%
01-4520-06-430-00	Park Paving	1	0.00	1.00	100.00%
	Playground	1			
	<b>Total Parks &amp; Recreation</b>	<b>19,501</b>	<b>58.98</b>	<b>19,442.02</b>	<b>99.70%</b>
Planning Board					
01-4191-01-390-00	Southern NH Planning Commission	3,000	0.00	3,000.00	100.00%
01-4191-01-390-01	Master Plan Implement / Plan	5,000	0.00	5,000.00	100.00%
01-4191-01-390-02	Microfilming	1	0.00	1.00	100.00%
01-4191-01-570-01	Law Lectures	175	0.00	175.00	100.00%
01-4191-01-570-02	Conference/Seminars	1,000	0.00	1,000.00	100.00%
01-4191-01-670-00	Books, Periodicals & Documents	200	0.00	200.00	100.00%
01-4191-01-680-00	Special Projects	150	0.00	150.00	100.00%
01-4191-01-820-00	Mileage	150	0.00	150.00	100.00%
01-4191-01-830-00	Legal Notices	600	0.00	600.00	100.00%
	<b>Total Planning Board</b>	<b>10,276</b>	<b>0.00</b>	<b>10,276.00</b>	<b>100.00%</b>
Police					
01-4210-01-110-00	Chief's Wages	94,108	10,621.14	83,486.86	88.71%
01-4210-01-116-00	Secretarial Wages	44,076	4,889.86	39,186.14	88.91%
01-4210-01-220-00	Chief & Secretarial Fica & Medi	4,736	531.22	4,204.78	88.78%
01-4210-01-230-00	Retirement	125,626	10,149.69	115,476.31	91.92%
01-4210-01-350-01	Health/Safety - Exams	1	0.00	1.00	100.00%
01-4210-02-110-00	Full-Time Officer Wages	312,384	36,067.17	276,316.83	88.45%
01-4210-02-115-00	Special Police Officer Wages	54,256	433.40	53,822.60	99.20%
01-4210-02-140-00	Overtime	30,390	4,950.92	25,439.08	83.71%
01-4210-02-220-00	Full Time/Spec/OT Fica & Medi	9,121	624.58	8,496.42	93.15%
01-4210-02-685-00	Uniforms	6,000	511.28	5,488.72	91.48%
01-4210-04-390-00	Training Expenses	2,500	40.00	2,460.00	98.40%
01-4210-05-341-00	Telephone	4,150	118.60	4,031.40	97.14%
01-4210-05-342-00	Computer Expenses	7,000	0.00	7,000.00	100.00%
01-4210-05-355-00	Photography	75	0.00	75.00	100.00%
01-4210-05-390-01	Prosecution Services	14,000	0.00	14,000.00	100.00%
01-4210-05-391-00	Testing/Hiring	350	0.00	350.00	100.00%
01-4210-05-560-00	Dues & Subscriptions	3,000	75.00	2,925.00	97.50%
01-4210-05-620-00	Office Supplies	750	113.61	636.39	84.85%
01-4210-05-620-01	Juvenile Supplies	100	0.00	100.00	100.00%
01-4210-05-630-00	Equipment Maintenance	3,000	0.00	3,000.00	100.00%
01-4210-05-630-01	Copier Purchase, Maint, Supplies	600	0.00	600.00	100.00%
01-4210-05-635-00	Gasoline	10,000	95.08	9,904.92	99.05%
01-4210-05-660-00	Tires	3,000	0.00	3,000.00	100.00%

Town of Candia - 2020 Expenditures

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<u>Account Number</u>	<u>Account Description</u>	<u>2020 Budget</u>	<u>Actual Expenses As of 2/11/2021</u>	<u>Actual Balance Remaining</u>	<u>Actual Percent Remaining</u>
01-4210-05-660-01	Maintenance of Cruisers	10,000	82.50	9,917.50	99.18%
01-4210-05-660-02	OHRV Maintenance	350	0.00	350.00	100.00%
01-4210-05-670-00	Books & Printed Materials	500	0.00	500.00	100.00%
01-4210-05-680-00	Ammunition	3,000	0.00	3,000.00	100.00%
01-4210-05-680-01	Community Relations	300	0.00	300.00	100.00%
01-4210-05-690-00	Miscellaneous	300	11.91	288.09	96.03%
01-4210-05-730-00	Booking Area Improvements	500	0.00	500.00	100.00%
01-4210-05-740-00	Police Equipment	15,000	0.00	15,000.00	100.00%
01-4210-05-760-00	New Cruiser	1	0.00	1.00	100.00%
01-4210-05-820-00	Mileage	75	0.00	75.00	100.00%
01-4210-06-115-00	Special Detail Wages (Town)	1,120	160.00	960.00	85.71%
01-4210-06-220-00	Special Detail Fica & Medi (Town)	85	2.32	82.68	97.27%
	<b>Total Police</b>	<b>760,454</b>	<b>69,478.28</b>	<b>690,975.72</b>	<b>90.86%</b>
Property Appraisal					
01-4152-02-312-00	<b>Property Appraisal</b>	<b>30,000</b>	<b>0.00</b>	<b>30,000.00</b>	<b>100.00%</b>
Solid Waste					
01-4324-03-110-00	Full Time Wages	141,820	16,392.11	125,427.89	88.44%
01-4324-03-110-01	Part Time Wages	20,260	0.00	20,260.00	100.00%
01-4324-03-220-00	FICA & Medi	12,399	1,237.44	11,161.56	90.02%
01-4324-03-230-00	Retirement	3,546	239.71	3,306.29	93.24%
01-4324-03-290-01	Clothing Allowance	1,650	0.00	1,650.00	100.00%
01-4324-03-390-00	Landfill Disposal (MSW & C&D)	149,300	4,413.56	144,886.44	97.04%
01-4324-03-390-01	New Boston Rd Landfill Maint	500	0.00	500.00	100.00%
01-4324-03-391-00	Testing	4,290	0.00	4,290.00	100.00%
01-4324-03-430-00	Facility O&M & Electricity	21,500	1,546.74	19,953.26	92.81%
01-4324-03-440-00	Equipment Purchase	1	0.00	1.00	100.00%
01-4324-03-550-00	Printing Costs	500	0.00	500.00	100.00%
01-4324-03-610-00	Supplies & tools - General	1,500	19.97	1,480.03	98.67%
01-4324-03-635-00	Loader O&M	12,000	776.94	11,223.06	93.53%
01-4324-03-690-00	Certs, Dues, Training, Mileage	1,500	100.00	1,400.00	93.33%
01-4324-03-730-03	Special Projects - Repairs & Improv.	500	1,800.00	(1,300.00)	-260.00%
01-4324-04-390-00	Tires	1,350	0.00	1,350.00	100.00%
01-4324-04-395-00	CFC Removal	1,800	344.00	1,456.00	80.89%
01-4324-04-396-01	Household Hazardous Waste Days	12,000	0.00	12,000.00	100.00%
01-4324-04-397-00	Propane Tank Disposal	300	0.00	300.00	100.00%
01-4324-04-398-00	Fluorescent Bulb Disposal	2,000	997.04	1,002.96	50.15%
01-4324-04-399-00	Glass Disposal Charges	7,500	566.00	6,934.00	92.45%
01-4324-04-400-00	Transportation of Recyclables	5,000	0.00	5,000.00	100.00%
01-4324-04-410-00	Hydraulic Equipment O&M	4,000	0.00	4,000.00	100.00%
01-4324-04-420-00	Disposal of Recyclables	4,500	0.00	4,500.00	100.00%
01-4324-04-610-00	Recycling Supplies	2,000	0.00	2,000.00	100.00%
01-4324-04-810-00	Swap Shop Propane	500	106.44	393.56	78.71%
	<b>Total Solid Waste</b>	<b>412,216</b>	<b>28,539.95</b>	<b>383,676.05</b>	<b>93.08%</b>
Street Lighting					
01-4316-03-410-00	<b>Street Lighting</b>	<b>6,150</b>	<b>0.00</b>	<b>6,150.00</b>	<b>100.00%</b>

Town of Candia - 2020 Expenditures

2/22/2021 13:30

<u>Account Number</u>	<u>Account Description</u>	<u>2020 Budget</u>	<u>Actual Expenses As of 2/11/2021</u>	<u>Actual Balance Remaining</u>	<u>Actual Percent Remaining</u>
Tax Collector					
01-4150-04-130-00	Tax Collector's Stipend	12,156	0.00	12,156.00	100.00%
01-4150-04-135-00	Deputy Tax Collector Wages	9,117	421.68	8,695.32	95.37%
01-4150-04-136-00	Identifying Mortgages	1,400	0.00	1,400.00	100.00%
01-4150-04-190-00	Tax Collector Fees	3,000	0.00	3,000.00	100.00%
01-4150-04-220-00	FICA & Medi	1,857	32.27	1,824.73	98.26%
01-4150-04-560-00	Meetings, Dues, Fees, Certs, Mileage	930	40.00	890.00	95.70%
01-4150-04-620-00	Office Supplies	250	328.92	(78.92)	-31.57%
01-4150-04-710-00	Cr Card process, purch, maint, support	60	0.00	60.00	100.00%
01-4150-04-810-00	Tax Bills	1,400	0.00	1,400.00	100.00%
	<b>Total Tax Collector</b>	<b>30,170</b>	<b>822.87</b>	<b>29,347.13</b>	<b>97.27%</b>
Town Building Expenses					
01-4194-01-110-00	Building Maintenance Person	2,200	210.00	1,990.00	90.45%
01-4194-01-410-00	Electricity	13,000	903.75	12,096.25	93.05%
01-4194-01-411-00	Heat	4,000	972.16	3,027.84	75.70%
01-4194-01-490-00	Alarm Monitoring - Fire & Security	480	0.00	480.00	100.00%
01-4194-01-630-00	Sprinkler System Maintenance	175	0.00	175.00	100.00%
01-4194-01-630-02	Building Maintenance	7,718	256.00	7,462.00	96.68%
01-4194-01-640-00	Custodial	6,500	500.00	6,000.00	92.31%
01-4194-01-640-01	Carpet Cleaning/Tile Floor	1,000	0.00	1,000.00	100.00%
01-4194-01-650-00	Grounds keeping	4,200	0.00	4,200.00	100.00%
01-4194-02-630-00	Smyth Memorial Building	11,640	56.66	11,583.34	99.51%
	<b>Total Town Building Expenses</b>	<b>50,913</b>	<b>2,898.57</b>	<b>48,014.43</b>	<b>94.31%</b>
Town Clerk					
01-4140-01-130-00	Town Clerk Fees	20,000	2,107.00	17,893.00	89.47%
01-4140-01-131-00	Muni Agent/Vitals/Title	28,000	2,539.00	25,461.00	90.93%
01-4140-01-135-00	Deputy Town Clerk	38,494	1,428.88	37,065.12	96.29%
01-4140-01-190-00	Town Clerk's Stipend	1,275	0.00	1,275.00	100.00%
01-4140-01-220-00	FICA & Medi	6,722	454.16	6,267.84	93.24%
01-4140-01-342-00	E-reg Internet Registrations	400	0.00	400.00	100.00%
01-4140-01-390-00	Restoration of Official Documents	1,500	0.00	1,500.00	100.00%
01-4140-01-550-00	Twn Election Ballot / Material	4,000	0.00	4,000.00	100.00%
01-4140-01-550-01	Motor Vehicle Supplies	4,500	32.00	4,468.00	99.29%
01-4140-01-550-02	Dog License Supplies	500	0.00	500.00	100.00%
01-4140-01-570-00	Conference Exp & Mileage	1,500	0.00	1,500.00	100.00%
01-4140-01-620-00	Office Supplies	900	111.98	788.02	87.56%
01-4140-01-622-00	Computer/Printer purchase & supplies	700	0.00	700.00	100.00%
01-4140-01-710-00	Cr Card process, purch, maint, support	500	0.00	500.00	100.00%
01-4140-01-820-00	Vital Statistics	100	0.00	100.00	100.00%
	<b>Total Town Clerk</b>	<b>109,091</b>	<b>6,673.02</b>	<b>102,417.98</b>	<b>93.88%</b>
Town Officers Expenses					
01-4130-01-000-00	Town Officials' Stipends	13,861	0.00	13,861.00	100.00%
01-4130-01-220-00	Town Officials Fica & Medi	1,060	0.00	1,060.00	100.00%
01-4130-02-110-00	Office Wages	103,885	11,567.64	92,317.36	88.86%
	Town Administrator	0			

Town of Candia - 2020 Expenditures

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<u>Account Number</u>	<u>Account Description</u>	<u>2020 Budget</u>	<u>Actual Expenses As of 2/11/2021</u>	<u>Actual Balance Remaining</u>	<u>Actual Percent Remaining</u>
01-4130-02-110-01	Human Resource Worker	0	0.00	0.00	#DIV/0!
01-4130-02-220-00	Office Wages Fica & Medi	7,947	842.20	7,104.80	89.40%
01-4130-02-230-00	Office Retirement	2,597	143.45	2,453.55	94.48%
01-4130-09-120-00	Trustee of Trust Clerical	3,000	0.00	3,000.00	100.00%
01-4130-09-120-01	Trustee of Trust Admin Expense	340	64.00	276.00	81.18%
01-4130-09-220-00	Longevity & Webmaster Fica & Medi	426	0.00	426.00	100.00%
01-4130-09-230-00	Longevity Retirement	1	0.00	1.00	100.00%
01-4130-09-341-00	Telephone	8,300	98.54	8,201.46	98.81%
01-4130-09-341-01	Telephone & system upgrade	0	0.00	0.00	#DIV/0!
01-4130-09-342-00	Software Support/License Fees	80,000	4,926.50	75,073.50	93.84%
01-4130-09-342-02	Computer Training	1	0.00	1.00	100.00%
01-4130-09-390-01	Registry of Deeds	600	0.00	600.00	100.00%
01-4130-09-390-02	Microfilming	1	0.00	1.00	100.00%
01-4130-09-390-03	Document Disposal / Shredding	400	0.00	400.00	100.00%
01-4130-09-390-06	Web Hosting Fee & Domain Name	245	0.00	245.00	100.00%
01-4130-09-390-07	Web Master Stipend	5,065	0.00	5,065.00	100.00%
01-4130-09-550-00	Town Report	4,500	0.00	4,500.00	100.00%
01-4130-09-550-01	Town Report Distribution	500	0.00	500.00	100.00%
01-4130-09-550-02	Deliberative Session Mailing	500	669.00	(169.00)	-33.80%
01-4130-09-560-00	Dues, Subscriptions & Seminars	4,345	55.00	4,290.00	98.73%
01-4130-09-620-00	Supplies - Office & General	4,000	515.30	3,484.70	87.12%
01-4130-09-625-00	Postage & Base Rental	10,000	1,310.13	8,689.87	86.90%
01-4130-09-630-00	Copier Maint, Toner, Purchase	1,650	158.39	1,491.61	90.40%
01-4130-09-630-01	Tax map Maintenance	1,800	450.00	1,350.00	75.00%
01-4130-09-630-02	Equipment Maintenance	700	0.00	700.00	100.00%
01-4130-09-670-00	RSA's	400	170.17	229.83	57.46%
01-4130-09-690-00	Office Expenses	1,992	172.60	1,819.40	91.34%
01-4130-09-740-01	Internet/E-Mail Service	2,600	213.34	2,386.66	91.79%
01-4130-09-820-00	Mileage	1	0.00	1.00	100.00%
01-4130-09-830-00	Legal Notices & Advertising	450	0.00	450.00	100.00%
01-4130-09-840-00	Potential ADA Requirements	1	0.00	1.00	100.00%
01-4130-09-850-00	Longevity Compensation	500	0.00	500.00	100.00%
01-4130-09-900-00	Covid Expenses	1,000	0.00	1,000.00	100.00%
	<b>Total Town Officer's Expenses</b>	<b>262,668</b>	<b>21,356.26</b>	<b>241,311.74</b>	<b>91.87%</b>
Treasurer					
01-4150-05-130-00	Treasurer's Stipend	9,577	0.00	9,577.00	100.00%
01-4150-05-131-00	Extra Clerical Work	961	0.00	961.00	100.00%
01-4150-05-135-00	Deputy Treasurer Wages	365	0.00	365.00	100.00%
01-4150-05-220-00	FICA & Medi	834	0.00	834.00	100.00%
01-4150-05-570-00	Seminars & Computer Training	50	0.00	50.00	100.00%
01-4150-05-620-00	Office Supplies	50	0.00	50.00	100.00%
01-4150-05-625-00	Mileage	800	0.00	800.00	100.00%
	<b>Total Treasurer</b>	<b>12,637</b>	<b>0.00</b>	<b>12,637.00</b>	<b>100.00%</b>
Welfare					
01-4441-01-150-00	Welfare Director Stipend	5,423	0.00	5,423.00	100.00%
01-4441-01-220-00	FICA & Medi	415	0.00	415.00	100.00%
01-4441-01-290-00	Protective Clothing	1	0.00	1.00	100.00%

Town of Candia - 2020 Expenditures

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<u>Account Number</u>	<u>Account Description</u>	<u>2020 Budget</u>	<u>Actual Expenses As of 2/11/2021</u>	<u>Actual Balance Remaining</u>	<u>Actual Percent Remaining</u>
01-4441-01-341-00	Telephone	660	0.00	660.00	100.00%
01-4441-01-560-00	Dues	75	0.00	75.00	100.00%
01-4441-01-620-00	Miscellaneous/Office Supplies	400	82.16	317.84	79.46%
01-4441-01-810-00	Books, Meeting, Seminars & Training	100	0.00	100.00	100.00%
01-4441-01-820-00	Mileage	50	0.00	50.00	100.00%
	<b>Total Welfare</b>	<b>7,124</b>	<b>82.16</b>	<b>7,041.84</b>	<b>98.85%</b>
Zoning Board					
01-4191-02-390-00	Microfilming	1	0.00	1.00	100.00%
01-4191-02-570-02	Conference/Schools/Ref	190	0.00	190.00	100.00%
01-4191-02-620-00	Office Supplies	40	0.00	40.00	100.00%
01-4191-02-830-00	Legal Notices	1,000	0.00	1,000.00	100.00%
	<b>Total Zoning Board</b>	<b>1,231</b>	<b>0.00</b>	<b>1,231.00</b>	<b>100.00%</b>
	<b>TOTAL OPERATING BUDGET</b>	<b>2,998,217</b>	<b>252,669</b>	<b>2,745,547.73</b>	<b>91.57%</b>

Weekly Payroll and Accounts Payable Manifest Totals				
<u>Check Date</u>	<u>Payroll Manifest</u>	<u>Total Amount</u>		<u>Payroll Subtotal</u>
02/18/21	1144-02	16,025.10		16,025.10
02/25/21	1145-	16,199.19		32,224.29
<u>Check Date</u>	<u>Accts Pay Manifest</u>	<u>Total Amount</u>		<u>Accts Pay Subtotal</u>
02/18/21	202107	45,086.87		45,086.87
02/25/21	202108	51,989.76		97,076.63
<b>Grand Total Payroll and Accts Pay</b>				<b>129,300.92</b>