


January 11, 2021

TOWN OF CANDIA  
Road Agent's Report  
Month of December 2020

Work Summary:

- There were 3 plowable storms
- There were 8 sand/salt spreader runs
- Worked on Flint Road with Moore Highway funds
- Patching was done as needed
- Hauled winter sand to stockpile
- Tree removal from storm damage on Dec. 12<sup>th</sup>

  
Dennis Lewis  
Road Agent

Records Analysis Report  
01/01/2020 - 12/31/2020

01/07/2021

## No Crime Incident Event Breakdown

Event	Description	Total	%
911	911 Hang Up	1	00.2
AIM	Aided Motorist	0	00.0
AL	Alarm	0	00.0
BEA	Beas Investigation	0	00.0
CC	Citizen's Complaint	0	00.0
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	0	00.0
CIV	Civil Standby	1	00.2
COM	Community Outreach	0	00.0
CP	Community Policing	0	00.0
DCI	Dcyf Investigation	3	00.7
DEE	Put Down Injured Animal	0	00.0
DOG	Dog At Large / Loose Dog	0	00.0
FIN	Fingerprinting	0	00.0
FPR	Found Property	10	02.4
IEA	Involuntary Emergency Hospitalization	1	00.2
JUV	Juvenile Complaint	10	02.4
MED	Medical Call	1	00.2
MVC	Motor Vehicle Complaint	2	00.5
NC	Noise Complaint	3	00.7
NDT	National Drug Take Back	0	00.0
NED	Neighbor Dispute	5	01.2
NO	Notification	0	00.0
ITO	No Trespass Order	1	00.2
OD	Drug Overdose	1	00.2
OF	Fatal Overdose	0	00.0
OHV	Ohrv Complaint	1	00.2
ODB	Prescription Drug Box	0	00.0
RAD	Radar Enforcement	0	00.0
RH	Road Hazard	1	00.2
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	1	00.2
SCA	Scams/Phone&email	4	00.9
SEC	Security Check	33	07.8
SP	Serve Papers	33	07.8
SPA	Suspicious Activity	28	06.6
SPM	Suspicious Motor Vehicle	0	00.0
SPP	Suspicious Person	1	00.2
SSA	Safe Schools Act	4	00.9
SUI	Suicide	3	00.7
SEX	Sex Offender Registration	27	06.4
TRE	Traffic Enforcement	0	00.0
THR	Threats	1	00.2
TRU	Truancy	2	00.5
TWD	Tree / Wires Down	0	00.0
VIN	Vin Verification	2	00.5
WBC	Well Being Check	7	01.7
NS	Not Specified	1	00.2
AOA	Assist Other Agency	40	09.5
PI	Police Information	100	23.7
LPR	Lost Property	10	02.4
ASC	Assist Citizen	42	10.0
DIS	Disturbance	26	06.2
OTH	Other	4	00.9
SD	Sudden Death	3	00.7
ACP	Animal Complaint	6	01.4
AF	Assist Fire/EMS	3	00.7
Grand Total: 422			



Offense Listing  
01/01/2020 - 12/31/2020

01/07/2021

TRANSPORTING ALCOHOLIC BEVERAG	0	0	0	1	0	0	0	0	0	0	0	0	1
Open Container	0	1	0	0	0	0	0	0	0	0	0	0	1
BENCH WARRANT-ELECTRONIC	0	0	1	0	0	0	0	0	0	0	0	0	1
Criminal Trespass	0	0	0	3	0	0	0	1	0	0	2	0	6
All Other Offenses	0	0	0	0	0	0	0	0	0	0	0	1	1
Involuntary Emergency Admissio	0	0	1	0	0	0	0	0	0	0	0	0	1
Unlawful Activities; Litter Co	0	0	0	1	0	0	0	0	1	0	0	0	2
PROTECTIVE CUSTODY OF INTOXICA	0	0	0	0	0	0	0	0	0	0	0	1	1
Violation of Protective Order	0	0	0	0	1	0	0	0	0	0	0	0	1
False Report	0	0	0	0	0	1	0	0	0	0	0	0	1
TRANSPORTING ALCOHOLIC BEVERAG	0	0	0	1	0	0	0	0	0	0	0	0	1
Proper Care of Horses	0	0	0	0	0	0	0	1	0	0	0	0	1
Procurng Dog License; Tag	0	0	0	1	0	0	0	0	0	0	0	0	1
Dog; Menace, Nuisance, Vicious	2	0	1	1	0	0	0	1	1	1	0	0	7
BENCH WARRANT-ELECTRONIC	0	0	0	0	1	0	0	0	1	1	0	0	3
Stalking; Domestic Violence; O	0	0	1	0	0	0	0	0	0	0	0	0	1
Theft by Unauthd Taking \$0-\$10	0	0	0	0	0	0	0	0	0	0	0	1	1
False Report to Law Enf; False	0	0	0	0	0	0	1	0	0	0	0	0	1
Harassment	0	1	0	0	0	1	0	0	0	1	2	5	10
DOG RUNNING AT LARGE-Candia T.	0	0	0	1	0	0	0	0	0	0	0	0	1
POLICE INFO	0	0	0	0	0	0	0	1	0	0	0	0	1
ARREST ON ANOTHER AGENCY'S WAR	0	2	0	0	1	0	0	0	0	0	0	2	5
LOST OR STOLEN MOTOR VEHICLE P	0	0	0	0	1	0	0	0	0	0	0	0	1
OHRV OPERATE ON PRIVATE LAND W	0	0	0	1	0	0	0	0	0	0	0	0	1
Operating OHRV on Land Without	0	0	0	1	0	0	0	0	0	0	0	0	1
OHRV ENDAGER PERSON / DAMAGE	0	0	0	1	0	0	0	0	0	0	0	0	1
Misuse of Plates	0	0	0	0	2	0	0	0	0	0	0	0	2
Suspension of Vehicle Registra	1	0	0	0	0	0	1	0	1	0	0	1	4
OPERATING WITHOUT A VALID LICE	0	0	0	0	0	0	0	0	0	0	1	0	1
DRIVING AFTER REVOCATION OR SU	0	0	1	0	0	0	0	0	0	0	0	0	1
Drive after Rev/Sus	0	0	0	1	0	0	0	0	0	0	0	0	1
Drive after Rev/Suspension	2	1	1	0	2	0	0	0	1	0	0	1	8
Conduct After Accident	0	0	0	0	0	0	0	0	1	0	0	0	1
Speeding 11-15 mph over limit	0	0	0	0	0	0	0	0	0	1	0	0	1
Reckless Operation	0	0	0	0	0	0	2	2	1	2	0	0	7
ADMINISTRATION REVIEW AND HEAR	1	0	0	0	0	0	0	0	0	0	0	0	1
APPEAL OF ADMINISTRATIVE LICEN	1	0	0	0	0	0	0	1	0	0	0	0	2
Alc Interlock MV Not Equipped	0	0	0	0	0	0	1	0	0	0	0	0	1
Uninspected Vehicle	0	0	0	0	0	0	0	1	1	0	0	0	2
DOG A NUISANCE	0	0	0	0	0	1	1	0	0	0	0	0	2
Arrest - Bench Warrant	0	1	0	0	0	0	0	0	0	0	0	0	1
Arrest on Warrant	0	0	0	0	0	0	1	0	0	0	0	0	1
TOTALS	19	14	8	18	15	11	20	19	16	12	11	20	183

CANDIA POLICE DEPARTMENT  
ACTIVITY 11/25/2020 to 12/23/2020

During this period, the Candia Police Department issued 71 motor vehicle warning and 2 summons'.

**Arrests:**

On December 9, James Lavery, age 47, of Candia, was arrested for Domestic Violence.

On December 11, James E. Smith, age 41, of Laconia, was arrested on a warrant for a Parole Violation.

On December 24, Michael Boutin, age 46, of Windham, was arrested on a 12-hour Domestic Violence hold for Windham PD.

# Candia Fire Rescue

Candia, NH

This report was generated on 1/5/2021 10:25:14 AM



## Incident Statistics

Start Date: 12/01/2020 | End Date: 12/31/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		20	
FIRE		17	
TOTAL		37	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$525.00		\$525.00	
CO CHECKS			
736 - CO detector activation due to malfunction		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		2	
Aid Received		2	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
2		5.41	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:14:51	0:20:06	
AVERAGE FOR ALL CALLS		0:15:38	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:08:12	0:12:53	
AVERAGE FOR ALL CALLS		0:09:08	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Candia Fire Rescue	19:11		

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



# Candia Fire Rescue

Candia, NH

This report was generated on 1/5/2021 10:25:34 AM

**Incident Type Count per Station for Date Range**

Start Date: 12/01/2020 | End Date: 12/31/2020

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - STATION 1</b>	
113 - Cooking fire, confined to container	1
116 - Fuel burner/boiler malfunction, fire confined	1
223 - Air or gas rupture of pressure or process vessel	1
321 - EMS call, excluding vehicle accident with injury	14
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	5
440 - Electrical wiring/equipment problem, other	2
442 - Overheated motor	1
444 - Power line down	3
500 - Service Call, other	1
520 - Water problem, other	1
611 - Dispatched & cancelled en route	2
631 - Authorized controlled burning	1
733 - Smoke detector activation due to malfunction	1
736 - CO detector activation due to malfunction	1
745 - Alarm system activation, no fire - unintentional	1

# Incidents for 1 - Station 1:

37

Only REVIEWED incidents included.



**Candia Volunteer  
Fire Department  
11 Deerfield Road  
Candia, NH 03034  
603-483-8588  
603-483-0252 fax**

# Memo

Date: January 11, 2021  
To: Board of Selectmen  
Re: Monthly Report

\*\*\*\*\*

## DECEMBER 2020 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Radio Training, Combined Ops
- 3. Review of year 2019 training and preview of 2020 training



**December, 2020**  
**Building Activity Report Summary**

	<u>December 2019</u>	<u>December 2020</u>
Permits Issued	35	53
New Code Enforcement Cases	2	0
Open Code Enforcement Cases	4	5
Code Enforcement Cases Closed	2	0
Inspections Performed (insp + co's)	87	153
CO's/CC's = Closed Permits	31	40
Renewed Permits	5	0

Revenue December, 2019  
\$1,458.00 + \$425.72 = \$1,883.72

Revenue December, 2020  
\$4,475.00 + \$0 = \$4,475.00

Revenue YTD, 2019  
\$25,535.91 + \$1,883.72 = \$27,419.63

Revenue YTD, 2020  
\$45,390.65 + \$4,475.00 = \$49,865.65

Submitted by: For: Kevin Gagne  Date: 1/11/2021

December 2020INSPECTION BREAKDOWN including CO'sCommercial, Mixed, L1, L2

Building (BP/FO)	1
Electrical (EL)	3
Gas Burner/Fireplace (GB/FP)	1
Gas Piping/Tanks (GP/GT/TP)	1
Mechanical (ME)	2
Plumbing (PL)	1
Roof (RF)	3

Residential

Building (BP/FO)	43
Electrical (EL)	19
Gas Burner/Fireplace (GB/FP)	7
Gas Piping/Tanks (GP/GT/TP)	22
Mechanical (ME)	1
Oil Burner (OB)	1
Plumbing (PL)	3
Septic (SE)	5
CO's = Closed Permits	40

---

**Total Inspections: 153**

BREAKDOWN PERMITS ISSUED

Building (BP/FO)	4
Electrical (EL)	12
Gas Burner/Fireplace (GB/FP)	6
Gas Piping/Tanks (GP/GT/TP)	18
Plumbing (PL)	5
Septic (SE)	6
Use Permit (USE)	2

---

**Total Permits: 53**

**Revenue**

November 2019

**\$2605.20**

**Y.T.D- \$33,632.68**

November 2020

**\$1827.48**

**Y.T.D- \$35,457.45**

11/13 - There were **42** freon devices evacuated and recycled.

11/20 - There were **3** loads of light Iron marketed - **24.366** tons generated **\$1827.48** in revenue.

**Town of Candia  
Board of Selectmen  
Tel: 603-483-8101  
Fax: 603-483-0252**

# Memo

To: Board Members  
From: Boyd Chivers  
Date: January 10, 2021  
RE: 2021 Operating Budget

---

The following is a summary of selected items in the 2021 operating budget for which there is inadequate or no provision in a budget funded at the 2020 level:

ITEM	2020 BUDGET	2021 BOS APPROVED BUDGET
Fire Dept. Dispatch	0	\$30,640
Full Time Police Officers	\$290,500	312,384
Solid Waste Landfill Disposal.	145,000	149,300
Deputy Town Clerk Ass't	18,401	38,000
Software Support	76,619	80,000
Covid Supplies	0	1,000
Property Appraisal	13,000	30,000
1.3% COLA Increase (est)	0	13,000
TOTAL	\$543,520	\$654,324

Difference: \$110,804.

Of the items listed above, some are increases of a contractual nature which must be honored: landfill disposal, software support and property appraisal. Others, such as the COLA increase are not contractual but should be honored. Two were deemed essential: the dispatch service for the fire department and an assistant for the Deputy Town Clerk.

Board of Selectmen  
Page Two  
January 10, 2021

Anticipating a surplus arising from a level funded budget similar to the one realized at the end of 2020 and relying on that surplus to fund the above initiatives is a possible, but risky strategy, one that leaves little margin for unanticipated expenses. The following is an analysis of the surplus funds arising from the unexpended portion of the 2020 operating budget, adjusted for COVID related grants credited to the budget:



While the funds unexpended from the 2020 budget are substantial, it is unlikely that there is a sufficient amount to fund all of the 2021 initiatives while leaving an appropriate allowance for unanticipated expenses. Which of them can be eliminated with no consequence?

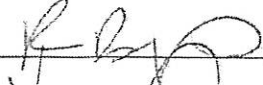
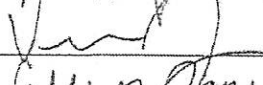
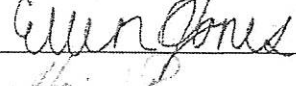



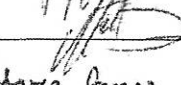
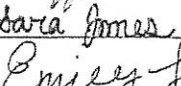
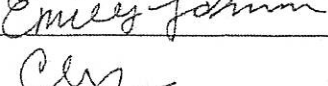
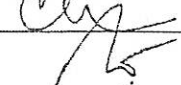

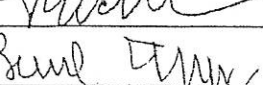
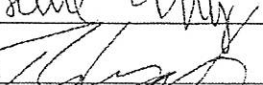
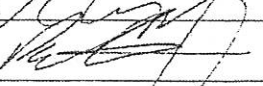
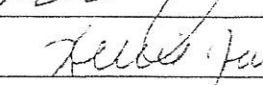
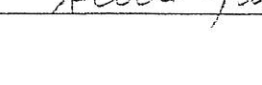
To see if the town will vote to raise and appropriate the sum of \$17,500.00 to the Candia Youth Athletic Association for the specific expenses of providing youth recreation programs to the children of Candia . Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets.

The CYAA needs your support to include the warrant article listed above on the 2021 Town of Candia Ballot. If you endorse the Candia Youth Athletic Association taking this to the town for a vote, please sign below.

About the CYAA: The CYAA is a private nonprofit all volunteer organization that offers sports and social opportunities to children and adults from Candia. The CYAA Board of Directors meetings are held every first Tuesday of each month at the Smyth Public Library starting at 7:00 PM. All are welcome to attend.

JAN 1 1 2021  
 10:11 AM  
 TOWN OF CANDIA

\* PLEASE SIGN ONLY IF YOU ARE A REGISTERED VOTER IN THE TOWN OF CANDIA. \*

Name	Signature	Address
ROBERT B JONES		109 PATTEN HILL RD
Virginia Jones		109 Patten Hill Rd
Ellen Jones		109 Patten Hill Rd.
KEVIN BARNES		232 MERRILL RD
John Helmig		75 Fieldstone Ln.
Taff Cole		72 Main St
Mark Brown		375 Patten Hill Rd.
Sara Jones		109 Patten Hill RD
Emily Johnson		634 Old Candia RD
Carl Carlson		12 Stevens Ln.
Robert Dwyne		1 Chester Turnpike
Vivian Lee		191 Critchett Rd
Laurel Thynng		187 North Rd.
Rhonda K Thynng		187 North Rd
Patrick Moran		425 North Rd
Kellie Jewett		191 Critchett Rd

To see if the town will vote to raise and appropriate the sum of \$17,500.00 to the Candia Youth Athletic Association for the specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets.

The CYAA needs your support to include the warrant article listed above on the 2021 Town of Candia Ballot. If you endorse the Candia Youth Athletic Association taking this to the town for a vote, please sign below.

About the CYAA: The CYAA is a private nonprofit all volunteer organization that offers sports and social opportunities to children and adults from Candia. The CYAA Board of Directors meetings are held every first Tuesday of each month at the Smyth Public Library starting at 7:00 PM. All are welcome to attend.

JAN 1 1 2021  
 12:00 PM

\* PLEASE SIGN ONLY IF YOU ARE A REGISTERED VOTER IN THE TOWN OF CANDIA. \*

Name	Signature	Address
Brian McKenna	Brian McKenna	563 Chester Turnpike
T. Walker	T. Walker	191 Critchett Rd
Lise McKenna	Lise McKenna	563 Chester Turnpike
Charlotte Tamaha	Charlotte Tamaha	83 Hook Rd.
Nancy M. Deible	Nancy M. Deible	44 Deerfield Rd.
Anthony Johnson	Anthony Johnson	634 Old Candia Rd
Leo Grandmaison	Leo Grandmaison	495 Patten Hill Rd.
Matt. W.	Matt. W.	201 Bran Rd.
Michelle Johnson	Michelle Johnson	634 Old Candia Rd
Tanya Clark	Tanya Clark	10 Stevens St
Dennis Herbison	Dennis Herbison	122 Horizon Ln
Wendy Hebert	Wendy Hebert	120 Horizon Lane
William Parries	William Parries	232 Merrill Rd.
Carla Green	Carla Green	33 Highland St
Patrick Heneghan	Patrick Heneghan	133 Douglas Drive


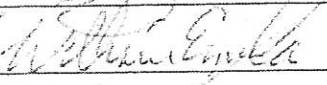



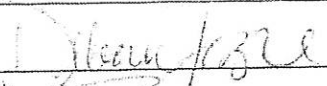
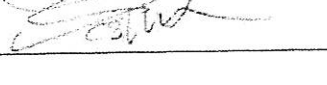

To see if the town will vote to raise and appropriate the sum of \$17,500.00 to the Candia Youth Athletic Association for the specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets.

The CYAA needs your support to include the warrant article listed above on the 2021 Town of Candia Ballot. If you endorse the Candia Youth Athletic Association taking this to the town for a vote, please sign below.

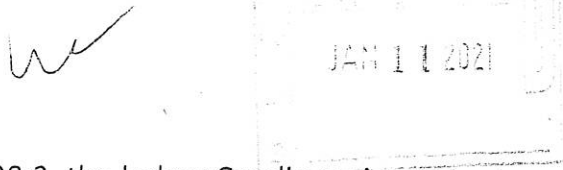
About the CYAA: The CYAA is a private nonprofit all volunteer organization that offers sports and social opportunities to children and adults from Candia. The CYAA Board of Directors meetings are held every first Tuesday of each month at the Smyth Public Library starting at 7:00 PM. All are welcome to attend.

JAN 15 2021  
 12:07 PM  
 TOWN OF CANDIA

\* PLEASE SIGN ONLY IF YOU ARE A REGISTERED VOTER IN THE TOWN OF CANDIA. \*

Name	Signature	Address
Mark LaLiberte		95 Sulp St, Candia NH
Bill Espinola		220 Merrill Rd, Candia NH
Kelly Espinola		220 Merrill Rd, Candia NH
Adrian Carr		150 Palmer Rd
BRIAN COLON		409 Chester Pike
Paul LeBlond		27 Dusk Dr.
Deborah LeBlond		27 Douglas Drive
Joshua Wallace		191 Critchett Rd.



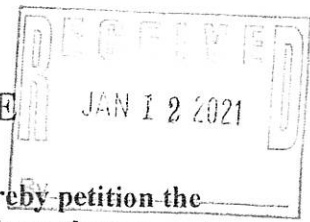

 JAN 11 2021

**Candia, NH Petioned Warrant Article** - In accordance with RSA 39:3, the below Candia registered voters request that the Selectmen place the following warrant article on the warrant for the next Town Meeting.

**Warrant Article** - To see if the Town will vote to allow the operation of "Keno games" within the town of Candia at appropriate locations in accordance with any State Lottery Commission requirments?

Printed Name	Candia Address	Signature
Ellen Jones	109 Patten Hill Road	Ellen Jones
Robert B. Jones	109 PATTEN HILL ROAD	Robert B. Jones
Nate Sobel	497 Old Candia Rd Apt 24	Nate Sobel
Nathan Russell	4 Healey Rd. Candia, NH	Nathan Russell
Jennifer Mandiga	387 N. Rd	Jennifer Mandiga
Al Mandiga	387 N. Rd	Al Mandiga
Crystal Mandiga	387 N. Rd	Crystal Mandiga
Jennifer Mandiga	395 N. Rd	Jennifer Mandiga
Joseph Mandiga	395 N. Rd	Joseph Mandiga
Christine Callahan	106 Diamond Hill Rd	Christine Callahan
Jim Banks	508 Brown Rd	Jim Banks
Lorna Banks	508 Brown Rd	Lorna Banks
Arnon Deihle	44 Deerfield Rd	Arnon Deihle
Nancy Deihle	44 Deerfield Rd	Nancy Deihle
Don Deihle	44 Deerfield Rd	Don Deihle
May Deihle	176 6th Ln	May Deihle
Bryan Murphy	149 Palma Rd	Bryan Murphy
Nicole Murphy	149 Palma Rd	Nicole Murphy
Keith Blodins	490 Chester Trk	Keith Blodins
John Varman	271 North Rd	John Varman
Nicole Mandiga	387 North Rd	Nicole Mandiga
Scott Davis	93 Critchett	Scott Davis
Cody Allen	127 Deerfield Rd	Cody Allen
Abbie Burton	446 Patten Hill Rd	Abbie Burton
Makayla Burton	446 Patten Hill Rd	Makayla Burton
Daniel Silvester	464 New Boston Road	Daniel Silvester
Naren Blackman	84 Horizon Ln	Naren Blackman
Scott Blackman	84 Horizon Ln	Scott Blackman
Ron Jordan	27 GREEN RD	Ron Jordan
Lauren Pickering	354 Chester Turnpike	Lauren Pickering
Steven Thorne	8 Cherry Ln	Steven Thorne
Stanley Stevens	66 Diamond Hill Rd	Stanley Stevens
Dylan Truax	57 Merrill Rd	Dylan Truax
Sonath Stanton	319 Patten Hill Rd	Sonath Stanton





### CITIZEN'S PETITIONED WARRANT ARTICLE

We, the undersigned registered voters of the Town of Candia, New Hampshire do hereby petition the Candia Board of Selectmen, in accordance with RSA 39:3, to place the following article on the warrant for the 2021 annual Town Meeting:

"To see if the Town will vote to rescind the twenty five thousand dollar (\$25,000) maximum annual contribution established by Article 31 on the ballot for the March 10th, 2009 Candia Town Meeting, and to clarify and certify that the percentage to be deposited in the Candia Conservation Commission Fund, in accordance with RSA 79-A:25, is twenty five percent (25%) of each receipt of a Land Use Change Tax (LUCT) payment."

- | <u>PRINT your name</u>        | <u>Address</u>            | <u>SIGN your name</u>     |
|-------------------------------|---------------------------|---------------------------|
| 1. <u>ELIZABETH P. KRUSE</u>  | <u>53 NEW BOSTON RD</u>   | <u>Elizabeth P. Kruse</u> |
| 2. <u>Rebecca L. Sarra</u>    | <u>133 New Boston Rd.</u> | <u>Rebecca L. Sarra</u>   |
| 3. <u>Mahees Sarra</u>        | <u>133 New Boston Rd</u>  | <u>Mahees Sarra</u>       |
| 4. <u>ELIZABETH ST. DENIS</u> | <u>143 NEW BOSTON RD</u>  | <u>Elyse A. St. Denis</u> |
| 5. <u>Allison Boisvert</u>    | <u>147 New Boston Rd</u>  | <u>Allison Boisvert</u>   |
| 6. <u>Michael Boisvert</u>    | <u>147 NEW BOSTON RD</u>  | <u>Michael Boisvert</u>   |
| 7. <u>MARK GIULIUCCI</u>      | <u>178 NEW BOSTON RD</u>  | <u>Mark Giulucci</u>      |
| 8. <u>Joe Miele</u>           | <u>209 New Boston Rd.</u> | <u>Joe Miele</u>          |
| 9. <u>Kevin Fraser</u>        | <u>212 New Boston Rd</u>  | <u>Kevin Fraser</u>       |
| 10. <u>Jessy Krum</u>         | <u>235 New Boston Rd.</u> | <u>Jessy Krum</u>         |
| 11. <u>Carol Howe</u>         | <u>255 New Boston Rd</u>  | <u>Carol Howe</u>         |
| 12. <u>Ronald Howe</u>        | <u>255 New Boston Rd</u>  | <u>Ronald Howe</u>        |
| 13. <u>LINDA Meagher</u>      | <u>288 New Boston Rd</u>  | <u>Linda Meagher</u>      |

### CITIZEN'S PETITIONED WARRANT ARTICLE

We, the undersigned registered voters of the Town of Candia, New Hampshire do hereby petition the Candia Board of Selectmen, in accordance with RSA 39:3, to place the following article on the warrant for the 2021 annual Town Meeting:

"To see if the Town will vote to rescind the twenty five thousand dollar (\$25,000) maximum annual contribution established by Article 31 on the ballot for the March 10th, 2009 Candia Town Meeting, and to clarify and certify that the percentage to be deposited in the Candia Conservation Commission Fund, in accordance with RSA 79-A:25, is twenty five percent (25%) of each receipt of a Land Use Change Tax (LUCT) payment."

- |     | <u>PRINT your name</u>                           | <u>Address</u>     | <u>SIGN your name</u> |
|-----|--|--------------------|-----------------------|
| 1.  | Dawn M. Clancy                                   | 53 New Boston Rd   | Dawn M. Clancy        |
| 2.  | Don Meagher                                      | 288 New Boston Rd  | Don Meagher           |
| 3.  | Keith MacDonald                                  | 370 New Boston Rd  | Keith MacDonald       |
| 4.  | Lise Blanchette                                  | 373 new Boston rd. | Lise Blanchette       |
| 5.  | David Fickes<br>David W. Fickes                  | 391 New Boston Rd  | David W. Fickes       |
| 6.  | Crystal Sato                                     | 392 New Boston Rd  | C. SATO               |
| 7.  | Farren Pelio                                     | 394 New Boston Rd. | Farren Pelio          |
| 8.  | Mark Sang, III                                   | 64 Popunk Rd       | Mark Sang, III        |
| 9.  | JEFF CLARK                                       | 89 Popunk Rd       | Jeff Clark            |
| 10. | Paul Gosselin<br>Paul Gosselin<br>East of Candia | 58 New Boston Rd   | Paul Gosselin         |
| 11. | Don Hill   | 50 New Boston Rd   | Don Hill              |
| 12. | Kimberly Jacobson<br>SHERYL Dufour               | 42 New Boston Road | Kimberly Jacobson     |
| 13. | Sheryl Dufour                                    | 25 New Boston Rd   | Sheryl Dufour         |

### CITIZEN'S PETITIONED WARRANT ARTICLE

We, the undersigned registered voters of the Town of Candia, New Hampshire do hereby petition the Candia Board of Selectmen, in accordance with RSA 39:3, to place the following article on the warrant for the 2021 annual Town Meeting:

"To see if the Town will vote to rescind the twenty five thousand dollar (\$25,000) maximum annual contribution established by Article 31 on the ballot for the March 10th, 2009 Candia Town Meeting, and to clarify and certify that the percentage to be deposited in the Candia Conservation Commission Fund, in accordance with RSA 79-A:25, is twenty five percent (25%) of each receipt of a Land Use Change Tax (LUCT) payment."

PRINT your name

Address

SIGN your name

1. RICHARD SNOW      127 DEPOT RD.      JK Snow

2. Joyce F. Snow      127 Depot Rd.      Joyce F. Snow

3. Matthew A. Cobb, JR      472 Raymond rd      Matt Cobb

4. Karen Snow      121 Depot Rd      Karen Snow

5. Richard Post, RN      121 Depot Rd      Richard Post RN

6. Jill Rubin      121 Depot Rd      Jill Rubin

7. Edward H. Fowler      302 Chester Rd      Edward H. Fowler

8. Ruth S. Fowler      302 Chester R.      Ruth S. Fowler

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

### CITIZEN'S PETITIONED WARRANT ARTICLE

We, the undersigned registered voters of the Town of Candia, New Hampshire do hereby petition the Candia Board of Selectmen, in accordance with RSA 39:3, to place the following article on the warrant for the 2021 annual Town Meeting:

"To see if the Town will vote to rescind the twenty five thousand dollar (\$25,000) maximum annual contribution established by Article 31 on the ballot for the March 10th, 2009 Candia Town Meeting, and to clarify and certify that the percentage to be deposited in the Candia Conservation Commission Fund, in accordance with RSA 79-A:25, is twenty five percent (25%) of each receipt of a Land Use Change Tax (LUCT) payment."

PRINT your name                      Address                      SIGN your name

1. Judith Lindsey    822 North Rd    Judith Lindsey
2. Barbara Robidoux    17 Jane Drive    Barbara Daley Robidoux
3. RICHARD ROBIDOUX    17 Jane Drive    Richard M Robidoux
4. James Lindsey    822 North Rd    James Lindsey
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_

# PRIMEX<sup>3</sup> LEGAL AND HUMAN RESOURCE BULLETIN

## Employer Obligations Under Families First Coronavirus Response Act

On March 18, 2020, H.R. 6201, the President signed into law the Families First Coronavirus Response Act to provide employees with paid leave in difficult situations arising from COVID-19. The Act provides this relief through two modifications to the Family and Medical Leave Act (FMLA): (A) Emergency Family and Medical Leave Expansion Act and (B) Emergency Paid Sick Leave Act.

**Effective Date:** The Act will be effective April 1, 2020 to December 31, 2020.

**Covered Employers:** Public employers (regardless of number of employees) and private employers with 500 or less employees.

### (A) FMLA Expansion Act

- Eligible full time and part time employees are permitted to take up to 12 weeks of leave if they are unable to work/telework due to a need to take care of their minor child resulting from:
  - *school closure due to a public health emergency; or*
  - *unavailability of a childcare provider due to a public health emergency.*
- A public health emergency is one declared by local, state or federal authorities.
- An employee is eligible if he/she has worked for the employer for at least 30 calendar days.
- The first 10 days of this leave may be unpaid; however, the employee is allowed to use accrued paid leave during this period.
- The rate of pay for this leave is 2/3 the employee's regular rate of pay.
- The cap on the pay is \$200/day; \$10,000 total.

### (B) Emergency Paid Sick Leave Act

- Full and part time employees, regardless of the length of their employment, are entitled to receive up to 80 hours of paid sick leave for an absence related to COVID-19 if they are unable to work for any of the following reasons:
  - 1. *governmental order that employee quarantine,*
  - 2. *health care provider's advice that employee self-quarantine,*
  - 3. *employee is symptomatic and seeks diagnosis,*

Page 1 of 3

# PRIMEX<sup>3</sup> LEGAL AND HUMAN RESOURCE BULLETIN

## Employer Obligations Under Families First Coronavirus Response Act

(continued)

### (D) Coordination with Workers Compensation, Disability and Unemployment Insurance

The USDOL has issued the following guidance on how paid leave interacts with other sources of wage replacement:

- May I take paid sick leave or expanded family and medical leave if I am receiving workers' compensation or temporary disability benefits through an employer or state-provided plan?

In general, no, unless you were able to return to light duty before taking leave. If you receive workers' compensation or temporary disability benefits because you are unable to work, you may not take paid sick leave or expanded family and medical leave. However, if you were able to return to light duty and a qualifying reason prevents you from working, you may take paid sick leave or expanded family and medical leave, as the situation warrants.

- May I collect unemployment insurance benefits for time in which I receive pay for paid sick leave and/or expanded family and medical leave?

No. If your employer provides you paid sick leave or expanded family and medical leave, you are not eligible for unemployment insurance. However, each State has its own unique set of rules; and DOL recently clarified additional flexibility to the States (UIPL 20-10) to extend partial unemployment benefits to workers whose hours or pay have been reduced. Therefore, individuals should contact their State workforce agency or State unemployment insurance office for specific questions about eligibility.

Primex<sup>3</sup> will update this bulletin when additional helpful information becomes available. Please contact Carol Kilmister, [ckilmister@nhprimex.org](mailto:ckilmister@nhprimex.org); Kate Spillane, [kspillane@nhprimex.org](mailto:kspillane@nhprimex.org); or Mike Ricker, [mricker@nhprimex.org](mailto:mricker@nhprimex.org), if you have any questions about this bulletin or if we can be of assistance.

---

**Please Note:** All of our COVID-19 related updates and bulletins can be found on our website at [www.nhprimex.org](http://www.nhprimex.org)

Page 3 of 3

4/7/20



### Temporary Leave Policy in Compliance With The "Families First Coronavirus Response Act" (FFCRA)

Congress has enacted the "Families First Coronavirus Response Act" (hereinafter, "FFCRA"), which revises the already existing Family and Medical Leave Act (FMLA) to require expanded family and medical leave for specified reasons related to COVID-19. The provisions of the FFCRA (and by extension, this new Section of the Town's Family and Medical Leave Policy) must be in effect on April 1, 2020 and will remain in effect until March 31, 2021, an extension past 12/31/20 (unless modified later by federal legislation).

### EMERGENCY PAID SICK LEAVE ("PSL")

Regardless of length of employment and upon presentation of documentation evidencing the following, employees are entitled to receive up to eighty (80) hours (pro-rated for part-time employees) of paid sick leave ("PSL") for an absence related to COVID-19 if you are unable to work (or telework) due to any one of the following reasons:

1. You are subject to a Federal, State or local (including Town-mandated) quarantine or isolation order related to COVID-19;
2. You have been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
3. You are experiencing symptoms of COVID-19 and are seeking a medical diagnosis.
4. You are caring for an individual who is under either a governmental quarantine order or advice from a health care provider to self-quarantine.
5. You are caring for your son or daughter (under age 18) because his/her school or place of childcare has closed, or his/her childcare provider is unavailable due to COVID-19 precautions; OR
6. You are experiencing another substantially similar condition specified by the Secretary of Health and Human Services.

For reasons 1, 2 and 3: Paid Sick Leave (PSL) is paid at your regular pay rate, capped at \$511/day (\$5,110 total).

For reasons 4, 5 and 6: PSL is paid at 2/3 of your regular pay rate, capped at \$200/day (\$2,000 total).

This PSL is **IN ADDITION TO** any accrued sick leave you already have (meaning, these 80 hours will NOT come out of your sick leave time).

Coordination with Workers' Compensation: If any hours of PSL are also approved by Primex to

be covered by Workers' Compensation and the Town has already paid PSL in your paycheck, you will be required to sign over any Workers' Compensation check(s) to the Town (as you will have already been paid your regular wages for the PSL hours).

#### **ADDITIONAL CHILDCARE RELATED LEAVE ("CRL")**

Upon presentation of documentation evidencing the following, eligible employees\* are permitted to take up to twelve (12) weeks of Childcare Related Leave ("CRL") if you are unable to work (or telework) due to a need to take care of your minor child resulting from:

- School closure due to a public health emergency; OR
- Unavailability of a childcare provider due to a public health emergency.

\*The following employees are NOT eligible for CRL: Law enforcement officers (to include patrol officers up to the Chief of Police); firefighters (to include firefighter/EMT/paramedics up to the Fire Chief); For all other employees: to be eligible for CRL, you must have worked for the Town for at least 30 calendar days.

The first two (2) weeks of CRL are unpaid; however, you are allowed to use your own sick, vacation, or floating holiday pay (in that order) to cover the first two weeks of CRL. You may also use Paid Sick Leave ("PSL") for the first two weeks of CRL if you have not already used your PSL allotment for reasons 1-4 or 6 in the PSL Section, above.

The remaining (up to) ten (10) weeks of CRL are paid at 2/3 of your regular pay rate, capped at \$200/day (\$10,000 total).

#### **IMPORTANT PROVISIONS RELEVANT TO BOTH PSL AND CRL**

Both types of leave described herein (PSL and CRL) fall within the 12-week/year parameters already set forth by the Town's FMLA Policy, meaning that during the FMLA year used by the Town, only 12 weeks of any type of leave (regular FMLA, PSL and CRL) may be taken.

If your PSL or CRL is paid at 2/3 of your regular pay rate (see above), you may NOT use accrued leave time to supplement your wages during the duration of such PSL or CRL.

Whether your COVID-related leave falls under PSL or CRL, you must notify your Supervisor as well as Donna Becker so that we may properly process your leave and file all necessary paperwork, including with Primex if applicable. You may be required to submit documentation evidencing your fitness for duty prior to your return to work.



**Town of Candia**  
OFFICE OF THE SELECTMEN  
74 High Street  
Candia, New Hampshire 03034  
(603) 483-8101

December 24, 2020

All Boards, Commissions and Organizations:

Town Hall policy strictly for protection of our employees and citizens in Candia. Per State Of New Hampshire Governor Emergency Order 74 Pursuant to Executive Order 2020-04 to 2020-21. As of November 20<sup>th</sup>, 2020, masks are mandatory for all public spaces and must be worn at all times regardless. Social distancing 6 ft must be maintained otherwise.

We will be <sup>requiring</sup> enforcing the following:

- Per State guidelines anyone wishing to enter building we will need to have temperatures taken.
- Answer 5 health questions posted.
- Sign in sheet will be provided in the entrance foyer.
- Sanitizer, Mask and wipes are provided for everyone to use.

If someone entering the building is unable to mask for medical reasons or needs to conduct business without a mask, we provided plexiglass booths so that person can speak freely and safely to others. Pertaining to Board, Commission Committee meetings or any organizations conducting business within the Town Hall, and it will be full responsibility of the Chairperson or next in charge to make sure people are executing protocol.

Please stay safe!

If anyone has any issues, concerns or questions I may be reached by my Cell 494-2741.

**Kevin Gagne**  
Town of Candia  
Building Inspector, Code Enforcement Officer. Health Officer.  
Reference Authority HO. to enforce per RSA141-C:5  
[kgagne@townofcandia.org](mailto:kgagne@townofcandia.org)

## COVID-19 NOTIFICATION, CONTACT TRACING, RETURN TO WORK PROTOCOL

### Definition of Terms

For the purposes of this **Protocol**, "**Reporting Employee**" means an employee that reports he/she experiences one or more of the following conditions ("**Conditions**"):

1. has received a positive test result for COVID-19;
2. is experiencing COVID-19 symptoms (as identified by CDC); or
3. has been advised by his/her physician to presume he/she has COVID-19.

For the purposes of this **Protocol**, "**Symptomatic Reporting Employee**" means an employee who *only* falls into bullet point number 2 of the definition of **Reporting Employee** above.

For the purposes of this **Protocol**, "**Exposed Employee**" means an employee that reports he/she has had **Close Contact** with someone who experiences one or more of the **Conditions** ("**Carrier**").

For the purpose of this **Protocol**, "**Close Contact**" shall have the same meaning as used by the **CDC**, which currently includes contact that occurred with less than 6 feet of distance between persons for a cumulative period of 15 or more minutes within a 24 hour period, irrespective of whether face coverings were worn at the time.

### Notification of Illness

Upon receipt of a **COVID-19 Related Report** from a **Reporting Employee**, **Symptomatic Reporting Employee**, or an **Exposed Employee** ("**Notice**"), HR will consult internally regarding the **Notice**. We, considering all the current **Guidance**, will take reasonably prudent steps to mitigate the spread of COVID-19 to other employees, clients' employees, and the general public, including, but not limited to:

- Immediately asking **Reporting Employees**, **Symptomatic Reporting Employees**, and **Exposed Employees** to go home.
- Requiring **Reporting Employees**, **Symptomatic Reporting Employees**, and **Exposed Employees** to work from home (to the extent they are able) or take sick leave, including Emergency Paid Sick Leave ("**EPSL**") where available (collectively "**Quarantine**")

### Return to Work

Employees will be able to end **Quarantine** and return to work outside the home as follows:

#### *Reporting Employee*

- 10 days have passed since the onset of the **Reporting Employee's Conditions**;
- 72 hours have passed since the **Reporting Employee** last has a fever of more than 100.00 degrees Fahrenheit (without the use of fever-reducing medications); and
- Improvement of other symptoms.

***Symptomatic Reporting Employee:***

- 10 days have passed since the onset of the **Symptomatic Reporting Employee's Conditions** OR the **Symptomatic Reporting Employee** has received a negative result from a CDC/FDA approved COVID-19 test<sup>1</sup> administered or supervised by a healthcare professional at a healthcare facility or government-run drive-through testing site;
- 72 hours have passed since the Symptomatic Reporting Employee last has a fever of more than 100.00 degrees Fahrenheit (without the use of fever-reducing medications); and
- Improvement of other symptoms.

***Exposed Employee:***

- 10 days have passed since the **Close Contact** to the **Carrier**, without the **Exposed Employee** experiencing any **Conditions**.
- Exposed Employees may be released from **Quarantine** early if:
  - The Exposed Employee has not experienced any **Conditions** after 7 days in **Quarantine**; and
  - The **Exposed Employee** receives a negative result from CDC/FDA approved COVID-19 tests (see footnote 1) administered or supervised by a healthcare professional at a healthcare facility or government-run drive-through testing site, with the specimen for the test being collected no sooner than the seventh day of the initial **Quarantine** period.

**Contact Tracing**

- **Reporting Employees**, including **Symptomatic Reporting Employees**, will be interviewed by \_\_\_\_\_ to identify staff ("**Identified Staff**") that had **Close Contact** with the **Reporting Employee** during the 48 hours prior to the initial onset of the **Reporting Employee's Conditions**.
- **Identified Staff** will be asked to **Quarantine** for a period of 10 days from the **Close Contact** with the **Reporting Employee** or **Symptomatic Reporting Employee**. **Identified Staff** may be released from **Quarantine** early following the same guidelines outlined above for **Exposed Employees**.
- **Exposed Employees** or **Identified Staff** experiencing any **Conditions** during **Quarantine**, will follow the procedures outlined above for **Reporting Employees** or **Symptomatic Reporting Employees**.

Weekly Payroll and Accounts Payable Manifest Totals				
<u>Check Date</u>	<u>Payroll Manifest</u>	<u>Total Amount</u>	<u>Payroll Subtotal</u>	
01/07/21	1138-	17,140.63	17,140.63	
01/14/21	1139-01	17,639.56	34,780.19	
<u>Check Date</u>	<u>Accts Pay Manifest</u>	<u>Total Amount</u>	<u>Accts Pay Subtotal</u>	
01/07/21	202101	539,947.43	539,947.43	<i>school 500,000.00</i>
01/14/21	202102	45,886.65	585,834.08	
<b>Grand Total Payroll and Accts Pay</b>			620,614.27	