September 14, 2020

TOWN OF CANDIA

Road Agent's Report

Month of August 2020

Work Summary:

- Healey Road reconstruction
- Shoulder work town-wide -from heavy rain
- Patching was done as needed
- Grading on Tower Hill Road
- Tree removal on Merrill Rd. & North Rd. due to high wind

Dennis Lewis Road Agent

CANDIA POLICE DEPARTMENT ACTIVITY 8/8/2020 to 9/2/2020

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During this period, the Candia Police Department issued 63 motor vehicle warning and 3 summons'.

Arrests:

On August 8, Richard P. Welch, age 60, of Raymond, NH, was arrested for Aggravated Driving Under the Influence.

On August 23, Robert F. Leblanc, age 29, of Manchester, NH, was arrested for Driving Under the Influence.

On August 25, Dylan T. Eaton, age 23, of Rochester, NH, was arrested by Rochester PD on a Candia warrant charging Theft and Credit Card Fraud.

No Crime Incident Event Breakdown

	Description	Total	3
911	911 Hang Up	1	00.3
AIM	Aided Motorist	0	00.0
AL	Alarm	0	00.0
BEA	Beas Investigation	0	00.0
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	0	00.0
CIV	Civil Standby	1	00.3
COM	Community Outreach	0	00.0
CP	Community Policing	0	00.0
DCI DOG	Doyf Investigation	0	00.0
FIN	Dog At Large / Loose Dog Fingerprinting	0	00.0
FPR	Fingerprinting	0	00.0
IEA	Found Property	9	02.9
JUV	Involuntary Emergency Hospitalization	0	00.0
MED	Juvenile Complaint Medical Call	7	02.3
MVC		1	00.3
NC	Motor Vehicle Complaint	2	00.6
NDT	Noise Complaint National Drug Take Back	3	01.0
NED	Neighbor Dispute	0 2	00.0
NO	Notification		00.6
NTO	No Trespass Order	0	00.0
OD	Drug Overdose	1	00.3
OF	Fatal Overdose	1	00.3
OHR	Ohrv Complaint	0	00.0
PDB	Prescription Drug Box	1	00.3
RAD	Radar Enforcement	0	00.0
RH	Road Hazard	0	00.0
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	1	00.3
SCA	Scams/Phone&email	4	01.3
SEC	Security Check	31	10.0
SP	Serve Papers	25	08.1
SPA	Suspicious Activity	18	05.3
SPM	Suspicious Motor Vehicle	0	00.0
SPP	Suspicious Person	1	00.3
SSA	Safe Schools Act	2	00.6
SUI	Suicide	3	01.0
SX	Sex Offender Registration	19	06.1
TE	Traffic Enforcement	0	00.0
TRU	Truancy	0	00.00
TWD	Tree / Wires Down	0	00.0
VIN	Vin Verification	2	00.6
WB	Well Being Check	5	01.6
	Not Specified	1	00.3
AOA	Assist Other Agency	27	03.7
PIN	Police Information	73	23.5
LPR	Lost Property	3	02.6
ASC	Assist Citizen	29	09.4
DIS	Disturbance	20	06.5
OTH	Other	2	00.6
SDT	Sudden Death	3	01.0
ACP	Animal Complaint	5	01.6
AFE	Assist Fire/EMS	2	00.6
	Grand Total: 310		

Attachment from Candia Selectmen's Meeting on 9/14/2020 age: 2 Offense Listing 01/01/2020 - 08/31/2020

Offenses (State Law) By Month

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTALS
Sexual Assault - Aggravated C	i 0	0	0	0	0	0	0	1	1
Simple Assault; BI	0	0	0	0	0	0	0	1	. 1
DV; Simple Assault; Physical		0	1	0	0	0	0	C	-
Criminal Threatening - Conduc		•	0	0	0	0	0	0	
Criminal Threatening - conduc		1	0	0	1	0	0	(_
Burglary Theft by Unauthd Taking \$0-\$1	0 0 1	0	0	1 0	0	0	1		
Theft by Unauthd Taking \$1501		0	0	1	1	0	0	C	
Attempt To Commit	. 0	0	0	Ū.	0	0	0	(
Theft by Unauthd Taking \$0-\$1		1	0	0	0	0	5	2	
Theft by Unauthd Taking \$1501	+ 0	0	0	0	0	1	0	C) 1
Theft by Deception \$1001-\$150		0	0	0	1	0	0	C	-
Theft of Services \$0-\$1000	0	0	0	1	0	0	0	0	
Credit Card Fraud, \$0-\$1000	1 a 0	0	0	0	0	0	0	1	
Identity Fraud; Pose as Anoth Identity Fraud; Obtain Person	•	0 1	0	0	0	2 1	1		
Identity Fraud; Obtain Info f		0	0	1	1	0	0	C C	
Recv Stolen Prop; \$0-\$1000	0	1	0	0	0	0	0	C	
Criminal Mischief	2	0	0	0	0	0	C	C	2
Criminal Mischief	0	0	1	0	0	0	1	C	_
Criminal Mischief	2	0	0	1	1	1	4	4	
Possession, etc.; Residual Am		0	0	0	0	0	0	C	-
Disorderly Conduct DUI - impairment	0	2 1	0	0 0	0 0	0	0	C 1	
DUI Aggrvtd;>.03/.02% Collisn		0	0	0	0	0	0	1	
Involuntary Emergency Admissi		0	0	0	0	1	0	Ċ	_
PROTECTIVE CUSTODY OF INTOXIC		0	0	0	0	1	0	C	1
Protective Custody - Alcohol	0	1	0	С	1	0	0	С	_
TRANSPORTING ALCOHOLIC BEVERA		0	()	1	0	0	0	0	-
Open Container	0	1	0	0	0	0	0	C	-
BENCH WARRANT-ELECTRONIC Criminal Trespass	0	0	0	3	0	0	0	1	_
Involuntary Emergency Admissi	-	0	1	0	0	0	0	Ô	
Unlawful Activities; Litter C		0	Ō	1	0	0	0	0	
Violation of Protective Order	C	0	0	0	1	C	0	0	1
False Report	0	0	O	0	0	1	0	C	-
TRANSPORTING ALCOHOLIC BEVERA		0	0	1	0	0	0	0	
Proper Care of Horses	0	0	0	0	0	0	0	1	
Produring Dog Lidense; Tag Dog; Menade, Nuisande, Viciou	0 s 2	0 0	0	1	0	0	C C	0	1 5
BENCH WARRANT-ELECTRONIC	3 <u>2</u> 0	0	Ō	0	1	0	0	0	
Stalking; Domestic Violence; 4	-	0	1	0	Ō	Ő	0	0	
False Report to Law Enf; Fals		C	0	0	C	C:	1	0	1
Harassment	C	1	0	С	0	1	0	0	_
DOG RUNNING AT LARGE-Candia T		0	0	1	0	0 O	0	0	-
POLICE INFO	0 X 0	0 2	0	0 0	0 1	0	0 0	1	
ARREST ON ANOTHER AGENCY'S WALLOST OR STOLEN MOTOR VEHICLE		∠ 0	0	0	1	0	0	0	
OHRV OPERATE ON PRIVATE LAND		0	0	1	0	0	0	0	
Operating OHRV on Land Without		0	0	1	0	0	Ũ	0	
OHRV ENDAGER PERSON / DAMAGE	0	0	0	1	0	0	0	0	1
Misuse of Plates	0	0	0	0	2	0	0	0	
Suspension of Vehicle Registre		0	0	0	0	0	1	0	_
DRIVING AFTER REVOCATION OR S	J 0	0	1	0 1	0	0	0	0	-
Drive after Rev/Sus Drive after Rev/Suspension	2	1	1	0	2	0	0	0	
	-	-	÷	0	-	5	0	0	5

Attachment from Candia Selectmen's Meeting on 9/14/202@age: 3

Offense Listing 01/01/2020 - 08/31/2020

Reckless Operation	0	0	0	0	0	0	2	2	4
ADMINISTRATION REVIEW AND HEAR	. 1	0	0	0	0	0	0	0	1
APPEAL OF ADMINISTRATIVE LICEN	1	0	0	0	0	0	0	0	1
Alc Interlock MV Not Equipped	0	0	O	0	0	О	1	0	1
Uninspected Vehicle	0	0	0	0	0	0	0	1	1
DOG A NUISANCE	0	0	0	0	0	1	1	0	2
Arrest - Bench Warrant	0	1	0	0	0	0	0	0	1
Arrest on Warrant	0	0	0	0	0	0	1	0	1
-									
TOTALS	19	14	3	13	15	10	20	13	122

Candia Volunteer Fire Department 11 Deerfield Road Candia, NH 03034 603-483-8588 603-483-0252 fax



Date: September 14, 2020

To: Board of Selectmen

Re: Monthly Report

August 2020 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Lifting with Airbags and Struts
- 3. EMS Training

Candia Fire Rescue

Candia, NH

This report was generated on 9/3/2020 9:40:33 AM



Incident Type Count per Station for Date Range

Start Date: 08/01/2020 | End Date: 08/31/2020

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
100 - Fire, other	1
118 - Trash or rubbish fire, contained	1
131 - Passenger vehicle fire	1
140 - Natural vegetation fire, other	1
141 - Forest, woods or wildland fire	1
142 - Brush or brush-and-grass mixture fire	1
151 - Outside rubbish, trash or waste fire	1
321 - EMS call, excluding vehicle accident with injury	19
322 - Motor vehicle accident with injuries	3
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
554 - Assist invalid	1
561 - Unauthorized burning	1
571 - Cover assignment, standby, moveup	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	1
652 - Steam, vapor, fog or dust thought to be smoke	1
# Incidents for 1 - Station 1	: 37

Only REVIEWED incidents included.



emergencyreporting.com Doc ld: 857 Page # 1

Candia Fire Rescue

Candia, NH

This report was generated on 9/3/2020 9:40:16 AM

Incident Statistics

Start Date: 08/01/2020 | End Date: 08/31/2020

	INCID	ENT COUNT							
INCIDE	NT TYPE	# INCIDENTS							
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	IRE	15							
TO	TAL	37							
	where the second s	SPORTS (N2 and N3)							
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS						
TOTAL									
PRE-INCID	ENT VALUE	LOSS	ES						
\$0	.00	\$0.0	0						
		CHECKS							
TO	TAL								
	MUTUAL A	JID							
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	Given	6							
Aid Re	eceived	7							
		PPING CALLS							
and the second	APPING	% OVERLA	APPING						
	1	18.9							
	TS AND SIREN - AVERAGE	RESPONSE TIME (Dispatch to Arri	val)						
Station		EMS	FIRE						
Station 1	C):11:02	0:12:52						
an ann an an an ann an ann an ann an ann an a	AVEF	RAGE FOR ALL CALLS	0:11:31						
LIGH	TS AND SIREN - AVERAGE	TURNOUT TIME (Dispatch to Enror	ute)						
Station		EMS	FIRE						
Station 1	el - en el en el):05:47	0:05:55						
len man kepanakan keranakan di dari ketisk titu di ana di matematikan di matematikan di marakan di ana di mara M	AVER	RAGE FOR ALL CALLS	0:05:56						
AGE	NCY	AVERAGE TIME ON							
Candia Fir	e Rescue	36:56							

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



August, 2020 Building Activity Report Summary

	August 2019	<u>August 2020</u>	
Permits Issued	27	55	
New Code Enforcement Cases	0	0	
Open Code Enforcement Cases	4	5	
Code Enforcement Cases Closed	0	0	
Inspections Performed (insp + co's)	96	101	
CO's/CC's = Closed Permits	40	20	
Renewed Permits	2	0	

Revenue August, 2019 \$2,314.00 + \$359.50 = \$2,673.50

Revenue YTD, 2019 \$14,617.53 + \$2,673.50 = \$17,291.03 Revenue August, 2020 \$3,653.00 + \$0 = \$3,653.00

Revenue YTD, 2020 \$20,659.98 + \$3,653.00 = \$24,312.98

Submitted by: 12 By

Date: 9/14/2020

Memorandum of Understanding

September 14, 2020

To: Town of Candia Select Board

CC: Jesse Remington High School / Candia Congregational Church

From: Smyth Memorial Building Trustees

The Smyth Memorial Building Trustees have reached the following agreement with the Jesse Remington High School for their potential use of the Smyth Memorial Building. It is vital that the Select Board agree to the framework of the agreement before the Smyth Trustees and Jesse Remington invest time and resources into this endeavor.

Overall Vision for the Project: The Town of Candia has a great resource in the Smyth building, and yet, it has remained unusable for as many years as the library service moved to the new location. This proposal creates a path for the building to be brought up to necessary code, and then can be used by eligible groups in the town.

- I. Jesse Remington will reestablish the Smyth Memorial Building to usable condition. They will contract, manage, and pay for the project.
- II. A General Contractor appointed by Jesse Remington will acquire competitive bids for proposed work, and then finalize plans with SMB Trustees. The Trustees have final approval on all work done to the building. The General Contractor will coordinate with the Building Inspector to ensure appropriate approvals and inspections are obtained.
- III. There will be no financial obligation on the part of the Smyth Trustees or the town of Candia for this work. Jesse Remington High School will be responsible for all renovation expenses.
- IV. In exchange for their financial investment in the Smyth Memorial Building, Jesse Remington will have use of the building for a period of time commensurate with the value of their investment. This use will take the form of a lease agreement. The term of the lease will not exceed 10 years.
- V. Jesse Remington will have use of the building Monday Friday, 7:30 am to 3:00 pm during the academic year with occasional other events. The building will be available to be used by the town of Candia and the community at all other times.
- VI. All alterations to the structure will be in keeping with the historical character of the building. Excluding the bathroom, no permanent fixtures will be installed. All furniture used in the building will be multi-purpose to allow for the space to be equally usable by both school and community.
- VII. Jesse Remington will be responsible for all janitorial responsibilities. Building maintenance and lawn care will be the responsibility of the Smyth Memorial Trustees. The town will be responsible for snow removal of the parking lot; however, the walkways are to be kept clear at all times by Jesse Remington High School.
- VIII. A scope of work, summary of costs estimates, and proposed lease will be available to the Select board for review and final approval at the December Select board meeting. Targeted building availability date is September 1, 2021.

ARTICLES OF ORGANIZATION

SMYTH MEMORIAL BUILDING BOARD OF TRUSTEES

ARTICLE ONE: STATEMENT OF PURPOSE AND INTENT

In recognition of the historical significance of the Smyth Memorial Building, there is hereby established a Board of Trustees whose purpose shall be to maintain and preserve the physical structure of the building in a condition suitable for use by the town and its citizens, and who shall be charged with these further responsibilities:

To make the building accessible to the citizens of Candia as an historic site.

To investigate and recommend such future uses of the building as may be appropriate commensurate with its historic character.

To raise funds for the maintenance and preservation of the structure and to make renovations and improvements to promote such uses as the Town of Candia may determine, in keeping with the historical nature of the building and to recognize and promote the Smyth Memorial Building as an historical landmark.

To evaluate and assess possible income to be derived from uses of the building.

To prepare an annual operating budget for the maintenance and use of the building.

To perpetually reassess uses of the building that would benefit the Town of Candia.

To act at all times in the best interests of the Town of Candia regarding the use and function of this valued piece of Candia's heritage.

To make such recommendations to the Board of Selectmen as the Board of Trustees shall determine and to respond to such reasonable requests as the Board of Selectmen may make to the Board of Trustees.

ARTICLE TWO: MEMBERSHIP

There shall be five (5) trustees comprising the Smyth Memorial Building Board of Trustees. The Trustees shall be appointed by the Board of Selectmen. The initial terms shall be for one to five years as set forth in this Article. Thereafter terms shall be for five years. Each Trustee may serve one additional five year term upon recommendation of the Board of Trustees and appointment by the Board of Selectmen. Initial appointments shall be structured to expire as follows:

Trustee	Expiration of Term
#1	June 30, 2015
#2	June 30, 2016
#3	June 30, 2017
#4	June 30, 2018
#5	June 30, 2019

The Smyth Memorial Building Board of Trustees may recommend to the Selectmen that a Trustee be removed from the Board for cause. Such cause shall include, but not be limited to, continued unexcused absence from meetings and failure to carry out the functions of the Trustee.

ARTICLE THREE: OFFICERS

Officers of the Board shall be a Chairman and a Clerk who shall be elected annually by members of the Board at its initial meeting in June each year to carry out the customary duties of each office.

ARTICLE FOUR: MEETINGS

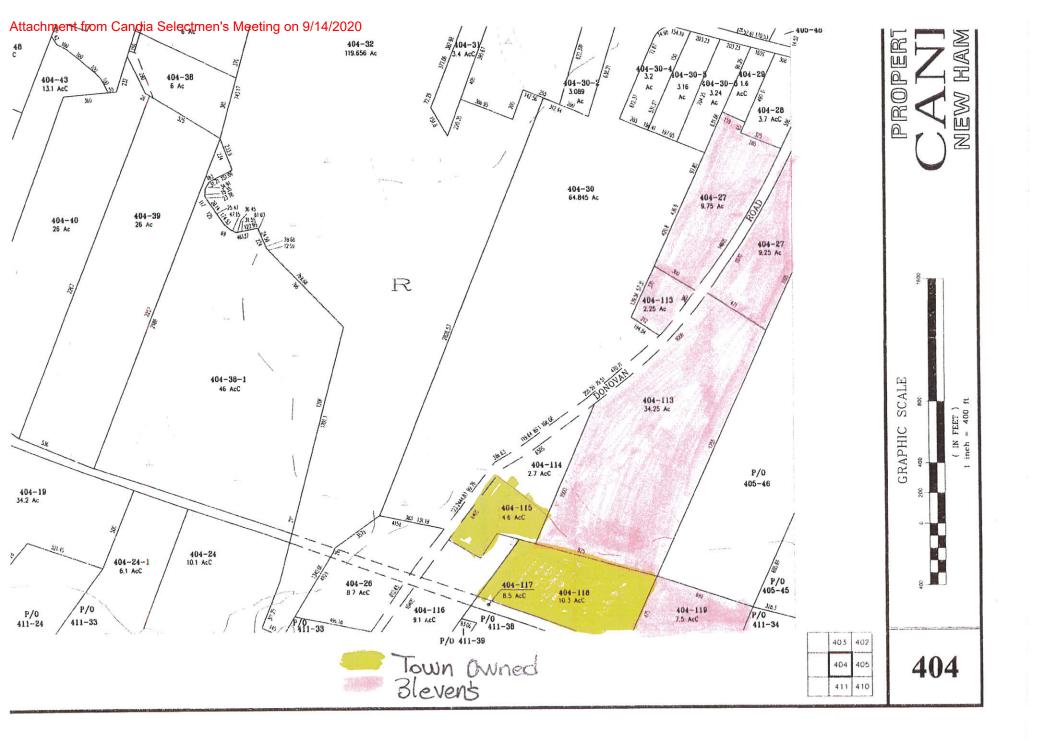
Meetings shall be held monthly or at such times as the Board may determine on a date convenient to the Trustees. Special meetings may be called by the Chairman as needed or at the request of two or more Trustees. Meeting dates shall be published at least seven days in advance. A member of the Board of Selectmen shall attend such meetings as the Board of Selectmen may determine. All meetings shall be open to the public and shall be governed by the provisions of the Right to Know Law, RSA 91-A.

ARTICLE FIVE: FINANCES

The Trustees to recommend to the Board of Selectmen an annual budget for the maintenance and use of the building. No Trustee shall receive compensation beyond necessary expenses incurred in carrying out his or her Board responsibilities.

ARTICLE SIX: BY-LAWS

The Trustees may recommend such by-laws as they deem appropriate for approval by the Board of Selectmen.



Attachmen Vision ID:	cation: DONOV t from Candia 343	AN ROA Selectri	D ien's Meet	ing on count #	9/14/2(000365	020	MAP ID: 404/			1 of 1	Ble Sec	dg Na #:	me: 1 of	1 Card	1 0	of 1			Use: 9(Date: 09)3V 9/09/2020 09:50
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			Adj. Base Rate: 0.00			
			Net Other Adj: 0.00 Replace Cost 0 AYB EYB 0			
			Dep Code Remodel Rating			
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Permit	ID Issue Date	Туре	Description		Am	ount	Insp. Date	%	Comp.	Date Co	mp.	Commen	ts	Da	te	Туре	IS	ID	Cd.		oose/Result
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						- L												10	un Lun	u ruiue:	12,000

		ONOVAN ROAD andia Selectmen's Me		1 of 1 Sec #: 1 of 1 Card 1 of 1 Print Date: 09/09/2020 09:50
Element (UCTION DETAIL	CONSTRUCTION DETAIL (CONTINUED)	
istement	Ca.	Ch. Description	Element Cd. Ch. Description	
el	00	Vacant	MIXED USE Code Description Percentage	
			903V MUN MDL-00 100	
			COST/MARKET VALUATION Adj. Base Rate: 0.00	
			0 Net Other Adj: 0.00 Replace Cost 0 AYB	
			EYB 0 Dep Code Remodel Rating Year Remodeled	
			Dep % Functional ObsInc External ObsInc	
			Cost Trend Factor I Condition % Complete Overall % Cond	
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OE	B-OUTBL	ILDING & YARD ITEM	S(L) / XF-BUILDING EXTRA FEATURES(B)	
		Sub Sub Descript //B Uni	its Unit Price Yr Gde Dp Rt Cnd %Cnd Apr Value	
1. ¹				No Photo On Record
alestera:	C. Barriela	RIJII DING SUR_A	REA SUMMARY SECTION	
ode De	escription	Living	Area Gross Area Eff. Area Unit Cost Undeprec. Val	

Attachment from Candia Selectmen's Meeting on 9/14/2020



Candia Volunteer Fire Department

11 Deerfield Road Candia, New Hampshire 03034 (603) 483-2202 (603) 483-2311 (fax) www.CandiaVFD.org



September 2, 2020

Mrs. Susan Young, Chairman, Board of Selectmen Town of Candia, 74 High Street Candia, NH 03034

Re: Recommendation for Appointment to the Candia Volunteer Fire Department

Dear Chairman Young,

It is my pleasure as Chief of the Town of Candia Volunteer Fire Department to provide you with the name of an individual who I recommend for appointment to the Department. This individual has demonstrated a strong commitment to providing professional level emergency services to the Town of Candia and I offer this recommendation without reservation.

The person recommended has submitted background information attesting to their individual skill level and have agreed to attain and maintain at least a minimum level of professional certification consistent with the needs of the Department. This applicant has also provided information as to their character and background and will have undergone a criminal background investigation conducted by the Candia Police Department and the State Police.

I would request this appointment be made effective September 14, 2020.

Travis Roberts 22 Foster Ave., Apt. 3 Manchester, NH 03103

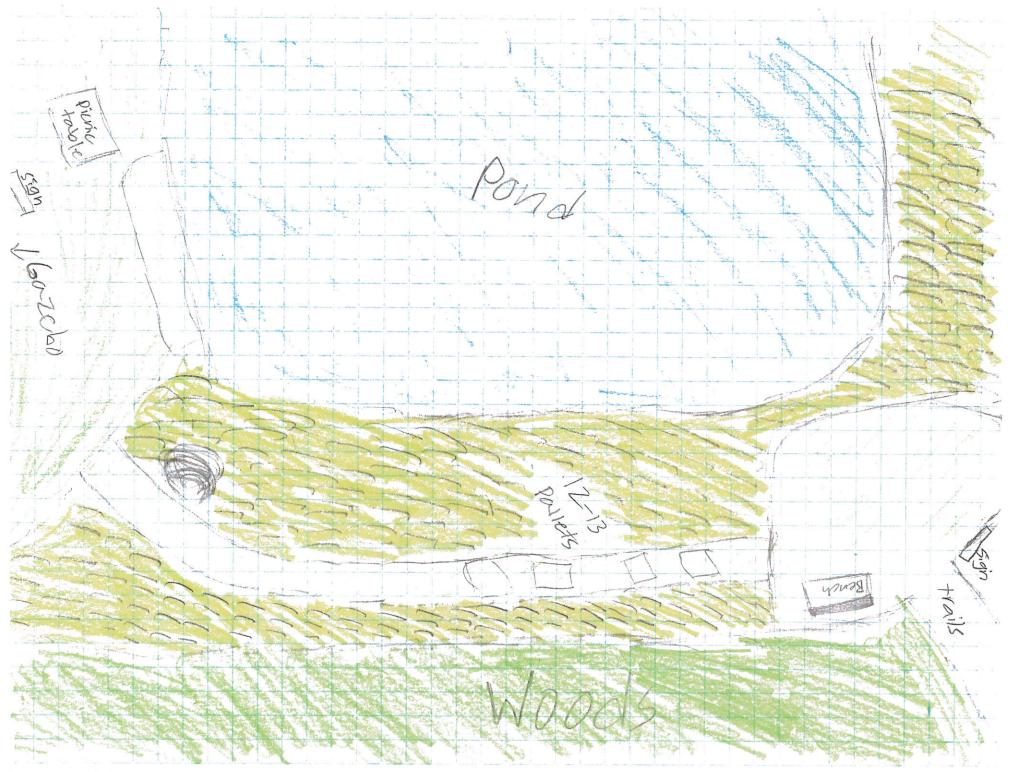
Again, I am pleased to recommend this individual for appointment. If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely,

Dean M young

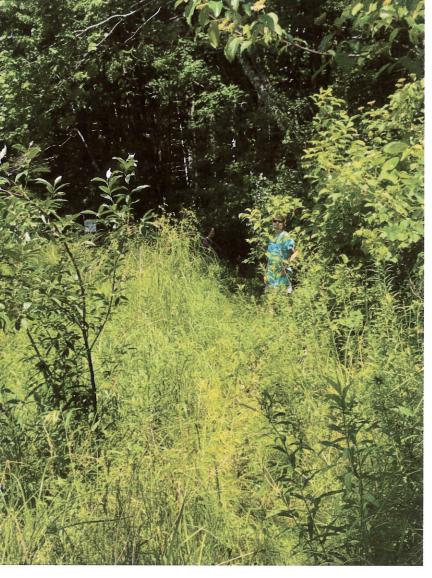
Dean Young, Chief cc: Personnel file

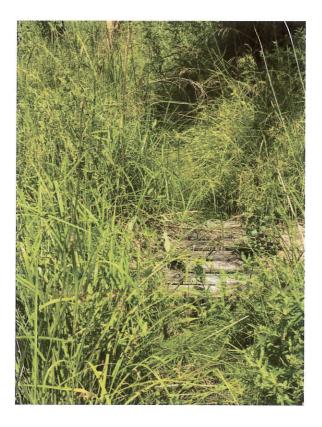
Attachment from Candia Selectmen's Meeting on 9/14/2020



Attachment from Candia Selectmen's Meeting on 9/14/2020









Tentative Schedule for 2020-2021 Budget Season

9/12	Selectmen meet to formulate budget
10/14	Review Selectmen's budget, formulate questions
	7 PM Town Hall
10/28	Joint meeting with Selectmen and (if time permits) voting on
	the preliminary budget recommendations for the town
	7 PM Town Hall
11/10	Vote on preliminary budget recommendations for the town
	budget (will be cancelled if completed on 10/28)
	7 PM Town Hall
11/19	Review school budget and formulate questions
	7 PM Town Hall
12/3	Joint meeting with School Board and SAU and voting on the
	preliminary budget recommendations for the school
	7 PM Moore School media center
12/9	Non-petitioned warrant articles due
12/9	Public Hearing on town budget, review non-petitioned warrant
	articles if time permits
	7 PM Town Hall
12/10	Public Hearing on school budget
	7 PM Town Hall
1/12	Petitioned warrant articles due
1/13	Supplemental hearing on town and school budgets and warrant
	articles
	7 PM Town Hall
1/30	Town Deliberative Session @9am
02/2	Town Deliberative Session
~~ /~	(snow date @6pm)
03/9	Town Meeting

Check	Payroll	Total	Payroll	
Date	<u>Manifest</u>	Amount	Subtotal	
08/20/20	1118-02	16,829.41	16,829.41	
08/27/20	1119-02	15,819.72	32,649.13	
09/03/20	1120-01	32,129.93	64,779.06	
09/10/20	1121-01	17,380.21	82,159.27	
09/17/20	1122-02	17,910.79	100,070.06	
Check	Accts Pay	Total	Accts Pay	
Date	<u>Manifest</u>	Amount	Subtotal	
08/20/20	202034	53,928.74	53,928.74	
08/27/20	202035	26,740.96	80,669.70	
09/03/20	202036	799,882.51	880,552.21	school 750,000
09/10/20	202037	90,597.38	971,149.59	
09/17/20	202038	61,895.70	1,033,045.29	
rand Total Payroll and Accts Pay			1,133,115.35	