

April 10, 2017

TOWN OF CANDIA  
ROAD AGENT'S REPORT  
Month of March 2017

Work Summary:

There were 11 spreader runs & 4 storms to plow

Patching was done as needed

Tree removal from high winds on various roads

Grading on Currier Rd., Podunk Rd., Flint Rd., Tower Hill Rd.,  
& Donovan Road

Hauled sand to stockpile



Dennis Lewis, Road Agent

## No Crime Incident Event Breakdown

Event	Description	Total	3
AAC	Assist-Animal Control Officer	1	00.2
AAP	ASSIST-AUBURN POLICE DEPARTMENT	17	03.7
ACF	Assist-Candia Fire Department/Rescue	51	11.0
ACH	ASSIST-CHESTER POLICE DEPARTMENT	0	00.0
ACP	Animal Complaint	9	01.9
ADP	ASSIST-DEERFIELD POLICE DEPARTMENT	5	01.1
AFG	assist-NH Fish and Game	2	00.4
AHP	ASSIST-HOOKSETT POLICE DEPARTMENT	2	00.4
AOA	ASSIST-OTHER AGENCY	13	02.8
ARP	ASSIST-RAYMOND POLICE DEPARTMENT	2	00.4
ASP	ASSIST-NH STATE POLICE	11	02.4
ATL	ATTEMPT TO LOCATE	0	00.0
CAL	COMMERCIAL ALARM	19	04.1
CAS	Citizen Assist	37	08.0
CRA	Cruiser Accident	0	00.0
CSB	Civil Standby	5	01.1
DCF	Discharge Firearm	1	00.2
DEL	DELIVER MESSAGE	0	00.0
DIS	Disturbance	0	00.0
DOM	DISTURBANCE (DOMESTIC)	5	01.1
LPR	Lost Property	8	01.7
MIP	Missing Person	1	00.2
MOT	Motorist Assist	33	07.1
MVC	Motor Vehicle Complaint (speeding)	19	04.1
NBR	Neighbor Dispute	1	00.2
NIN	911 hang ups (accidental)	2	00.4
NOI	NOISE COMPLAINT	3	00.6
OHR	OHRV complaint	0	00.0
OTH	Other	0	00.0
PIN	Police Information	60	12.9
PS	Paperwork Service (subpoenas,etc)	14	03.0
RAL	RESIDENTIAL ALARM	21	04.5
RHZ	Road Hazard (Wires/Tree Down)	23	04.9
SDA	Suspected Drug Activity	0	00.0
SDT	Sudden Death	0	00.0
SEC	Security Check	23	04.9
SPN	SUSPICIOUS PERSON	2	00.4
SSA	Suspicious Activity	35	07.5
SSV	Suspicious Vehicle	29	06.2
VIN	VIN VERIFICATION	7	01.5
WEL	Welfare Check	3	00.6
---	Not Specified	1	00.2

Grand Total: 465

## Offense Listing

04/04/2017

01/01/2017 - 03/31/2017

## Offenses (State Law) By Month

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>TOTALS</u>
ATTEMPT TO COMMIT ROBBERY	0	0	1	1
SIMPLE ASSAULT	0	0	1	1
DOMESTIC VIOLENCE; Obstructing	0	0	1	1
ATTEMPT TO COMMIT BURGLARY	0	1	0	1
SHOPLIFTING	0	0	1	1
THEFT; FROM A MOTOR VEHICLE	0	0	1	1
ATTEMPT TO COMMIT FRAUD	0	0	1	1
THEFT BY DECEPTION	0	1	0	1
UNLAWFUL SIMULATION OF OFFICIAL	1	0	0	1
FRAUDULENT USE OF CREDIT CARD	0	0	1	1
COMPUTER RELATED CRIME; WIRE F	1	0	0	1
CRIMINAL MISCHIEF (VANDALISM)	0	1	2	3
ISSUING BAD CHECKS	0	2	0	2
DRIVING WHILE INTOXICATED	0	1	1	2
UNLAWFUL POSSESSION OF ALCOHOL	2	0	0	2
Transporting Alcoholic Beverag	1	0	1	2
LITTERING-UNLAWFUL ACTIVITIES	1	1	1	3
SAFE SCHOOLS ACT	1	0	0	1
DISOBEYING AN OFFICER	1	0	1	2
DOG CONTROL LAW; RUNNING AT LA	4	1	2	7
FUGITIVE FROM JUSTICE	0	1	0	1
DOMESTIC VIOLENCE; ASSAULT	0	0	1	1
RECKLESS CONDUCT; PLACE ANOTHER	0	2	1	3
POSSESSION OF BURGLARY TOOLS	0	1	0	1
RESISTING ARREST OR DETENTION	0	1	0	1
CRUELTY TO ANIMALS	0	1	0	1
SUSPENDED REGISTRATION (OPERAT	0	2	0	2
NOTIFICATION TO POLICE OF VEHI	0	1	2	3
OPERATING WITHOUT A VALID LICE	1	2	2	5
DRIVING AFTER REVOCATION OR SU	0	1	0	1
CONDUCT AFTER AN ACCIDENT	0	1	0	1
FAILURE TO USE REQUIRED TURN S	0	1	0	1
SPEED - BASIC RULE	1	0	0	1
RECKLESS OPERATION	1	0	1	2
Administrative Review and Hear	0	1	0	1
ARREST ON A WARRANT	0	1	0	1
REGISTRATION OF SEX OFFENDER R	0	2	3	5
TOTALS	<u>15</u>	<u>26</u>	<u>25</u>	<u>66</u>

**Candia Volunteer  
Fire Department  
11 Deerfield Road  
Candia, NH 03034  
603-483-8588  
603-483-0252 fax**

# Memo

Date: April 3, 2017  
To: Board of Selectmen  
Re: Monthly Report

\*\*\*\*\*

## MARCH 2017 HIGHLIGHTS

1. Regular Truck and Building Maintenance
2. Training on Tanker Truck Accident Training, AED and Lucas CPR Training
3. EMS Training

# Candia Volunteer Fire Department

## Departmental Activity

Current Period: 3/1/2017 to 3/31/2017, Prior Period: 3/1/2016 to 3/31/2016

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, Dispatch/Remote Responses, Training Classes,  
Activities (Non-Incident), Occupancy Inspections and Activities, Hydrant  
Insp/Repairs, Hydrant Flow Tests, Equipt Maint/Testing, Departmental Events

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Dispatch/Remote Station Incident*</b>				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
<b>Fire Alarm Situations</b>				
Accident, potential accident	1	2.22	0	0.00
Combustible/flammable spills & leaks	0	0.00	1	3.45
Controlled burning	1	0.56	0	0.00
Electrical wiring/equipment problem	4	12.75	0	0.00
Emergency medical service (EMS) Incident	24	85.26	14	41.49
False alarm and false call, Other	2	2.05	0	0.00
Fire, Other	1	0.72	0	0.00
Good intent call, Other	0	0.00	2	5.09
Medical assist	2	3.25	0	0.00
Natural vegetation fire	1	9.20	0	0.00
Public service assistance	0	0.00	1	2.32
Rescue, emergency medical call (EMS),	0	0.00	1	2.25
Special type of incident, other	0	0.00	1	9.30
Structure Fire	1	7.74	5	43.98
Unintentional system/detector operation	0	0.00	2	1.76
Wrong location, no emergency found	2	4.83	0	0.00
	39	128.58	27	109.64
<b>Non-Incident Activities</b>				
Administrative	0	0.00	1	7.50
Communications Work/Maintenance	8	52.50	0	0.00
Duty Sunday	20	33.00	29	90.50
Fire Permits (Forestry)	5	9.00	15	25.00
Inspection Activities	0	0.00	1	2.00
Protective Clothing	0	0.00	1	2.00
Public Education	0	0.00	2	4.00
Station Standby - Town Coverage	4	24.00	3	12.00
Station Work	0	0.00	2	4.00
Storm Duty-- On Standby	1	8.00	0	0.00

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.



# Candia Volunteer Fire Department

## Departmental Activity

Current Period: 3/1/2017 to 3/31/2017, Prior Period: 3/1/2016 to 3/31/2016

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, Dispatch/Remote Responses, Training Classes,  
Activities (Non-Incident), Occupancy Inspections and Activities, Hydrant  
Insp/Repairs, Hydrant Flow Tests, Equipt Maint/Testing, Departmental Events

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Non-Incident Activities</b>				
Training	2	6.00	0	0.00
	40	132.50	54	147.00
<b>Permits Issued</b>				
BRUSH Burning Permit	0		16	
SEASONAL Fire Permit	0		7	
	0		23	
<b>Testing/Maintenance of Equipment</b>				
Radio Program	31	0.00	0	0.00
	31	0.00	0	0.00
<b>Training</b>				
Cardiovascular System	0	0.00	12	24.00
CPR	7	14.00	18	36.00
Fire Department Organization	0	0.00	3	6.00
Monthly Drill	12	18.00	18	36.00
Strategic and Tactical Operations	0	0.00	20	23.50
Tanker-Gas Propane LNG CNG	20	50.00	0	0.00
	39	82.00	71	125.50

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

### March, 2017 Building Activity Report Summary

	<u>March, 2016</u>	<u>March, 2017</u>
Permits Issued	39	14
New Code Enforcement Cases	0	0
Open Code Enforcement Cases	4	3
Code Enforcement Cases Closed	0	0
Inspections Performed	105	50
CO's/CC's & Closed Permits	38	18
Renewed Permits	3	1

\*\*\*\*\*

Permit Fees March 2016  
\$3,085.00 & \$135.84 = \$3,220.84

Permit Fees March 2017  
\$755.00 & \$18.90 renewal fees = \$773.90

Permit Fees YTD March 2016  
\$1,841.56 & \$3,220.84 = \$5,062.40

Permit Fees YTD March 2017  
\$1,392.62 & \$773.90 = \$2,166.52

Submitted by: David R. Murphy Date: 4/10/2017

March 2017

INSPECTION BREAKDOWN including CO's

Commercial, Mixed, L1, L2

Building (BP)  
Electrical (EL)  
Gas Piping (GP)  
Plumbing (PL)  
Generator (GE)  
Demolition (DE)  
Oil Burner (OB)  
Gas Burner (GB)  
Solar (SO)  
Bed Bottom (SE)  
Use Permit

Residential

Building (BP)	16
Electrical (EL)	16
Gas Piping (GP)	4
Plumbing (PL)	5
Generator (GE)	
Mechanical (ME)	
Oil Burner (OB)	2
Gas Burner (GB)	
Solar (SO)	
Roof (RF)	5
Septic (SP)	
LS/FC/POA	2

**Total Inspections: 50**

BREAKDOWN PERMITS ISSUED

Building (BP)	5
Electrical (EL)	3
Gas Piping (GP)	1
Plumbing (PL)	1
Generator (GE)	
Demolition (DE)	
Oil Burner (OB)	1
Gas Burner (GB)	
Roof (RF)	1
Solar (SO)	1
Septic system (SE)	
(LS) (FC)(POA)	1
Use permit	
Signs (SI)	
Mechanical (ME)	

**Total Permits: 14**



**Andria Hansen**

---

**From:** Carol Granfield [cgranfield@mrigov.com]  
**Sent:** Saturday, April 01, 2017 8:51 AM  
**To:** Sue Young  
**Cc:** Andria Hansen  
**Subject:** RE: HR Audit

Hi Sue  
So glad to hear you had an enjoyable vacation. I will be able to attend your April 10th meeting at 7:00 pm will discuss some possible options for HR assistance and potential costs. We like to work with our clients and many times if you have an amount of budget to work with we can create something that can assist you within your budget. If you happen to have an amount to provide me I could come prepared to discuss some options you might want to consider.

I look forward to meeting with the Board on the 10th. Not looking forward to that snow!!

Best regards,

*Carol*

Carol M. Granfield, ICMA-CM  
Senior Consultant  
Municipal Resources, Inc.  
120 Daniel Webster Highway  
Meredith, NH 03253  
(603) 279-0352 x316  
(603)548-7201 (cell)  
(866)501-0352 x 316 (TOLL FREE)  
(603)279-2548 FAX  
[cgranfield@mrigov.com](mailto:cgranfield@mrigov.com)  
[www.mrigov.com](http://www.mrigov.com)

---

**From:** Sue Young [mailto:allyoungs@comcast.net]  
**Sent:** Friday, March 31, 2017 11:08 PM  
**To:** Carol Granfield  
**Cc:** Hansen, Andria; allyoungs  
**Subject:** Re: HR Audit

Hello Carol,

I shared a copy of the email below with the Candia Board of Selectmen at our March 27, 2017 meeting. Andria Hansen is the Board's Administrative Assistant, so she is being copied on this. Please send responses to her. Thanks.

The Board of Selectmen would like to invite you to speak with us about the various HR services your company offers. Our meeting dates next month are April 10th and April 24th. If possible, could you please attend the April 10th meeting (meeting starts at 7:00 PM) so if additional information etc. is needed, it might possibly be addressed at the meeting on April 24th or ASAP?

As discussed, our town has limited funds allotted for HR resources, so any specific costs you could supply at the meeting, would be much appreciated.

Hope the snow is gone upon your return to NH! Heavy, wet snow is really coming down, as I'm writing this.

Looking forward to hearing from you,

Sue Young

PS: My vacation was wonderful!

---

**From:** "Carol Granfield" <cgranfield@mrigov.com>  
**To:** "allyoungs" <allyoungs@comcast.net>  
**Sent:** Wednesday, March 8, 2017 6:38:29 PM  
**Subject:** HR Audit

Dear Susan

I received your message and did have the wrong email address so am resending you this information that you can share with the Board.

It was a pleasure speaking with you today regarding some potential HR-related needs the town of Candia may have in the future. As I indicated to you, MRI can provide you with a variety of types of services that may meet some of your needs. You requested some further information pertaining to types of things we review in an HR Audit, which is many times the first step to determine what best meets the needs of the community, and in order to provide a good roadmap to possibly phase in some needed services.

The following lists some of the Scope of Services we provide in an HR Audit:

**SCOPE OF WORK**

The project will commence with an extensive review of information that will be gathered in several ways. The Consultant(s) anticipate interviewing Town key management, along with some employees to obtain a practical first-hand picture of operations.

All relevant policies, procedures, documentation, and systems will additionally be reviewed. A detailed analysis and results of a comprehensive human resource policy/procedure audit with specific findings and recommendations will be provided in a Final Report to the Town. It will include areas for improvements in human resource operations, costs, efficiency, compliance, and HR operational effectiveness.

An implementation plan covering all proposed recommendations will be included. The Human Resource Policy/Procedure Audit will assist the Town with identifying procedures and practices which, if modified, would result in smoother operations and/or direct time and cost savings to the Town, as well as ensure legal compliance which will significantly assist in risk management exposure.

The audit will encompass the following:

- A comprehensive review and analysis of the Town's human resource functions and operations.
- A thorough analysis of employment and hiring practices and policies; benefits and leave administration, personnel policy and bylaw administration; workplace safety and health policies; employee performance appraisal review; termination policies; training and employee development programs; and other functional areas of concern to Wenham during the analysis.
- Review of orientation and onboarding systems.
- A review of compliance with federal and state laws and regulations such as ADA, FLSA, and HIPAA.
- An assessment of the effectiveness of current human resource practices within department structures and/or centralized systems.
- Review of Human Resource records management systems and Human Resource Information Systems (HRIS).
- Findings and Recommendations.

We also discussed the possible need for a wage and classification study in the future, which could provide you with some structure to move forth to have a fair and equitable system for your employees. As I indicated, MRI has conducted various types of wage and classifications studies for communities as small as Groton and Franconia (under 1,000 population; small communities such as yours, with Hinsdale, Fremont, Fitzwilliam, Thornton and larger ones in NH of Goffstown, Wolfeboro, Exeter, Sullivan County and others, so we cover the entire spectrum.

I hope you will find this information helpful to you and the Board. Have a wonderful vacation, and I look forward to hearing from you after you return. Please don't hesitate to contact me if I can assist you with any other information.

Regarding attending one of your Board meetings, I would be happy to meet with you and the Board, but will not be back in NH until April 3. As you will be meeting in April on April 10 and 24, please let me know if you would like me to attend on one of those dates. If you could let me know possibly before you leave that would be great, as I already have a tentative meeting scheduled for April 10, however, if that date is preferable I could adjust that date at this time, as the dates in April are already beginning to be scheduled.

Feel free to call or email me if you have other questions and if you are able to schedule a date. Also, please confirm receipt of this email, so I'll be sure you have received it. Thanks so much.

Best regards,

Best regards,

*Carol*

Carol M. Granfield, *ICMA-CM*  
Senior Consultant  
Municipal Resources, Inc.  
120 Daniel Webster Highway  
Meredith, NH 03253  
(603) 279-0352 x316  
(603)548-7201 (cell)  
(866)501-0352 x 316 (TOLL FREE)



04/06/2017 1322s  
04/06/2017 1332s

2017 SESSION

17-0578  
01/06

HOUSE BILL **329**

AN ACT establishing a committee to study balance billing and authorizing municipal ratification of certain meetings and elections.

SPONSORS: Rep. Luneau, Merr. 10; Rep. Myler, Merr. 10; Rep. Wallner, Merr. 10; Rep. Butler, Carr. 7; Rep. Williams, Hills. 4; Rep. Cahill, Rock. 17; Rep. Knirk, Carr. 3; Sen. Feltes, Dist 15

COMMITTEE: Commerce and Consumer Affairs

---

AMENDED ANALYSIS

This bill establishes a committee to study balance billing by health care providers.

This bill also provides for municipal ratification of postponed meetings and elections scheduled to occur March 14, 2017.

-----  
Explanation: Matter added to current law appears in **bold italics**.  
Matter removed from current law appears [~~in brackets and struckthrough~~]  
Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.  
04/06/2017 1322s  
04/06/2017 1332s 17-0578  
01/06

STATE OF NEW HAMPSHIRE

*In the Year of Our Lord Two Thousand Seventeen*

AN ACT establishing a committee to study balance billing and authorizing municipal ratification of certain meetings and elections.

*Be it Enacted by the Senate and House of Representatives in General Court convened:*

- 1 Committee Established. There is established a committee to study balance billing by health care providers.
- 2 Membership and Compensation.
  - I. The members of the committee shall be as follows:
    - (a) Four members of the house of representatives, appointed by the speaker of the house of representatives.
    - (b) One member of the senate, appointed by the president of the senate.
  - II. Members of the committee shall receive mileage at the legislative rate when attending to the duties of the committee.
- 3 Duties. The committee shall study the practice of balance billing by health care providers for services received by an insured person at an in-network health care facility.
- 4 Chairperson; Quorum. The members of the study committee shall elect a chairperson from among the members. The first meeting of the committee shall be called by the first-named house member. The first meeting of the

## Attachment from Candia Selectmen's Meeting on 4/10/2017

committee shall be held within 45 days of the effective date of this section. Three members of the committee shall constitute a quorum.

5 Report. The committee shall report its findings and any recommendations for proposed legislation to the speaker of the house of representatives, the president of the senate, the house clerk, the senate clerk, the governor, and the state library on or before November 1, 2017.

6 Authorization for Municipal Ratification of Meetings and Elections.

I. Due to the concern about an impending snowstorm, some New Hampshire towns and school districts rescheduled their 2017 elections from Tuesday, March 14, 2017 to various later dates. The towns and school districts assert that this unprecedented action was based on advice of lawyers for the New Hampshire Municipal Association and other counsel. This advice was given despite the absence of any mechanism to accommodate such a rescheduling with regard to other provisions of New Hampshire election law. This advice was also directly contrary to both the political calendar and the election procedure manual, which are required to be prepared cooperatively by the secretary of state and the attorney general and distributed to local election officials. Those who advised local officials that they had the authority to reschedule elections have placed some municipalities in an untenable position. Of particular concern to the general court was the lack of notification for rescheduled elections and the irregular process of absentee voting and recounts. These municipalities must now choose to accept the ramifications of the decision to reschedule their elections or to seek ratification of that decision. Either option will likely result in the disenfranchisement of voters. Since local voters were the ones most directly affected by the unprecedented act of moving election day this act gives those voters a voice in the solution. This act seeks to implement ratification as the least detrimental of 2 unfortunate options, but not to establish precedent or to authorize these actions in future elections. This act is not intended to absolve any legal counsel of liability for the advice given.

II. This act applies to all towns, village districts, and school districts that postponed their meetings or elections that were scheduled to occur March 14, 2017, regardless of whether they have adopted RSA 40:13.

III. All elections of individuals to serve as members of a governing body of a political subdivision, school board, or any other elected position are hereby legalized, ratified, and confirmed.

IV. All actions, votes, and proceedings, held at any town election, town meeting, school district election, school district meeting, village district election, or village district meeting, that was scheduled to take place March 14, 2017, but was postponed due to weather and was held at a later date, may be legalized, ratified, and confirmed by the governing body of the political subdivision following a properly noticed public meeting.


V. The decision of the governing body to legalize, ratify, and confirm the prior actions shall be in writing and shall be posted in the same manner as the results of the election, town meeting, school district election, school district meeting, village district election, or village district meeting, as the case may be.

7 Effective Date. This act shall take effect upon its passage.



# Memo

**To:** Board of Selectmen  
**From:** The Zoning Board of Adjustment  
**Date:** March 28, 2017  
**Re:** Request for Appointment


LOOK  
PLEASE READ  
BY C.R.  


---

This is to request favorable consideration by the Board of Selectmen for the re-appointment of Boyd Chivers as a full member of the Zoning Board of Adjustment for another 3 year term, which expires on May 5, 2017.

Our Board was unanimous in its support of Boyd's candidacy for this position. He has served faithfully and has not one unexcused absence. He is constructive in his participation and fully prepared for each meeting. We urge your support and immediate appointment so as to conform to the RSA requiring that the Board be comprised of 5 members. Our next meeting is tentatively scheduled for April 28, 2017; please take action on this appointment before that date.

Respectfully Submitted,



Bob Petrin  
Chairman





Town of Candia

LAND USE OFFICE  
Candia, New Hampshire 03034  
(603) 483-8588

March 28, 2017

Board of Selectmen  
Town of Candia  
74 High Street  
Candia, NH 03034

RE: Zoning Board of Adjustment

Dear Sirs,

Please accept this letter as an expression of my interest to continue serving as a full member of the Zoning Board of Adjustment.

Respectfully submitted,

Boyd D. Chivers

Cc File



# BERKLEY SURETY GROUP

RECLAMATION BOND Bond No. 0118172

KNOW ALL MEN BY THESE PRESENTS, that SEVERINO TRUCKING CO., INC., P.O. Box 202, Candia, NH 03034-0202 as Principal, and Berkley Insurance Company, One Acadia Commons, Westbrook, Maine, 04098, a corporation duly organized under the laws of the State of Delaware and licensed to transact business in the State of New Hampshire as Surety, are held and firmly bound unto the TOWN OF CANDIA, 74 High Street, Candia, NH 03034 as Obligee, in the penal sum of SIXTY FIVE THOUSAND AND NO/100THS (\$65,000.00) dollars lawful money of the United States, for which payment, well and truly to be made, the Principal and Surety bind themselves, their legal representatives, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal is applying for or has been granted a license or permit for

***CANDIA FIRST STOPPE PROJECT AT EXIT 3 IN CANDIA, NEW HAMPSHIRE***

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such, that if the above Principal shall indemnify and save harmless the TOWN OF CANDIA, NH against loss to which the TOWN OF CANDIA, NH may be subject by reason of said Principal's breach of any ordinance, rule or regulation relating to the above described license or permit, then this obligation shall be null and void, otherwise to remain in full force and effect.

This bond shall run concurrently with the period of the license granted to the Principal, and shall remain in full force and effect for any renewal thereof, provided however that the penalty of the bond may not be cumulative from year to year, and the total liability of the surety herein, may not exceed the amount of this bond, regardless of the number of license periods for which the bond is in force.

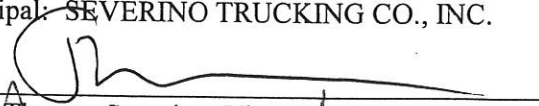
This bond will renew automatically from year to year until it is released by a vote of the planning board.

No claimant under this bond including the named obligee shall have the right to bring an action upon the bond unless he shall have given written notice to the surety within 90 days of such claim having accrued, stating with substantial accuracy the amount claimed and the basis for claim under the bond. Such notice shall be served by registered or certified mail, postage prepaid, in an envelope addressed to the surety at its principal place of business, One Acadia Commons, P.O. Box 9010, Westbrook, Maine 04098-5010. The Surety consents to jurisdiction of the courts in Rockingham County, NH as the jurisdiction for any suit to collect on the bond. No such action may be commenced after one year from the expiration or other termination of the term of this bond.

Signed, sealed and dated this 24th day of January, 2017 .

(seal)

Principal: SEVERINO TRUCKING CO., INC.

By:   
Thomas Severino, Vice President

BERKLEY INSURANCE COMPANY

By:   
Paula J. Cantara, Attorney-in-Fact

One Acadia Commons, P.O. Box 9010, Westbrook, ME 04098-5010

Tel: 207-541-0535 Fax: 207-874-6912



POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
WILMINGTON, DELAWARE

NOTICE: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: Daniel E. Church; William VerPlanck; John T. Whiting; Paula J. Cantara; Bruce H. Langley; Michael P. O'Brien; Christine M. Hosmer; Ryan Stevens; John M. Harbottle; Gary P. LaPierre; or Matthew R. Blaisdell of The Rowley Agency, Inc. of Concord, NH its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed One Hundred Million and 00/100 U.S. Dollars (U.S.\$100,000,000.00), to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety Group, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 27th day of April, 2016.

Attest:

(Seal)

By Ira S. Lederman
Senior Vice President & Secretary

Berkley Insurance Company

By Jeffrey M. Hafter
Senior Vice President

WARNING: THIS POWER INVALID IF NOT PRINTED ON BLUE "BERKLEY" SECURITY PAPER.

STATE OF CONNECTICUT )

) ss:

COUNTY OF FAIRFIELD )

Sworn to before me, a Notary Public in the State of Connecticut, this 27th day of April, 2016, by Ira S. Lederman and Jeffrey M. Hafter who are sworn to me to be the Senior Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA C. RUNDBAKEN
NOTARY PUBLIC
MY COMMISSION EXPIRES
APRIL 30, 2019

[Signature]
Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 24th day of January, 2017.

(Seal)

[Signature]
Andrew M. Tuma

WARNING - Any unauthorized reproduction or alteration of this document is prohibited. This power of attorney is void unless seals are readable and the certification seal at the bottom is embossed. The background imprint, warning and verification instructions (on reverse) must be in blue ink.



To the Board of Selectmen,

Per the request of this board on Monday, March 27, 2017, I met with resident Sharon DeWitt to discuss her recent Right-to-Know request. I met with her on Friday, April 7, for approximately two hours, reviewing all 1,382 pages of documents she received from then-Budget Committee member (now School Board member) Dana Buckley and Selectman Sue Young. The board's request was for me to go over the documents and return a finding tonight. Here are my thoughts.

In reviewing the documents for Ms. DeWitt, I tried to place common-sense on what a person should have to pay for based upon past town meeting decisions as well as state law and information readily available online. As such, I decided any documents that didn't fit into what I called "unique and unavailable," I put into separate piles.

Regarding "unavailable," I put aside information readily available online, such as minutes, agendas, the teacher's contract, and data from the NH Department of Education website. This is information that a person would not be charged for otherwise, as this information that is easily to access on the town and district website. I put all those documents in a separate pile as well.

Regarding "unique," I put aside any duplicates of emails or attachments that were sent to her multiple times. For example, there were cases where multiple versions of the same email that were sent to her. In cases like that, I put aside duplicates and kept one version of that email. It should be noted that there were many cases where there were duplicates of "available" information. I did not save one version of this information, as it is information readily available online, so I put all versions of this information aside.

After reviewing all the information, I concluded that Ms. DeWitt was responsible for paying for 656 unique and unavailable documents, for a cost of \$328. Since we charged her \$691 for these documents, based upon this standard, it is my opinion we should provide her a refund of \$363.

I have little doubt my opinion will not make everyone – or possibly anyone – happy. I also recognize there are outstanding issues beyond the monetary issue that this board or Ms. DeWitt may want to address moving forward. I don't believe that was part of my task, though as a member of this board, I will likely be a part of said discussions.

Finally, as I stated at the last meeting, it is important we have a clear policy – made available online and at the Town Offices – on a procedure regarding Right-to-Know requests. I am working on this based upon past Town Meeting votes, RSA 91-A, and best practices from other NH communities, the NH Municipal Association, and other Right-to-Know organizations statewide. I am certainly open to this board's opinion on how to move forward, but I feel such a process must happen. It will minimize the possibility of confusion and rancor that happened in this case. More importantly, it will reiterate our town's commitment to open government.

Thank you,

A handwritten signature in black ink that reads "Mark Laliberte". The signature is written in a cursive, flowing style.

Mark Laliberte