

Town of Candia

Budget Committee

Unapproved Meeting Minutes

May 14, 2025

Town office meeting room

Meeting called to order at 7:05 by Chair Lynn Chivers, followed by the Pledge of Allegiance.

Board members present: Lynn Chivers, Katrina Niles, William Saffie, Stephanie Helmig, Joshua Reap, Susan Young, Steve Tremblay, Ryan Young

Absent: Susan Gill

Steve made a motion to accept the April 9, minutes. Bill seconded. Joshua abstained. All in favor. Motion passed.

Old Business:

Revenue Report: Steve had a question about interest on the Fund Balance funds at the last meeting. Susan explained that the interest on Town Accounts is handled by the town Treasurer, Kathleen Philbrick, the investments, and interest on Trust Fund Accounts are handled by a TD Bank financial planner. Lynn suggested having the Treasurer and a Trust Fund trustee attend a meeting for more information. Sue has a copy of the investment policy available though it does not explain the information about interest bearing accounts.

Expenditure Report: Discussion about the revolving fund and the transfer of the funds. How the accounting works was not clear. Susan will check with the auditors.

New Business:

Town report: Bill had a question about why there are assessments still pending? Susan explained the process, which is rather long. The information will hopefully be given to the Selectboard in June. Each assessment on the list that is requesting abatement is read by the assessor, Steve, and he decides based on the given information. The same information is then passed to the Selectboard for their decision. It was also noted that the town is using a new revaluation company and there are an unprecedented number of requests.

Town Expense report: Josh questioned the cable TV franchise tax and why it is half the amount of last year? Bill said perhaps because we are only half way thru the year Sue stated the contract has not been signed yet. Discussion ensued about changing providers, having choices, and how to go about informing the residents.

School Expense Report: question about encumbrances remaining. Lynn stated there is about a \$300,000 balance to carry thru to the end. Josh asked how many students there will be in Special Ed? Stephanie said it is not known at this point. Stephanie stated regarding how many teachers there will be for the school year, no decision has been made.

Lynn had a question about the \$80, 000 deficit shown for Special Ed salaries and other deficits - Retirement, Special Ed Transportation. Stephanie explained it is shown that way according to the contracted services amount that is less. Retirement because there is one less teacher and Special Ed. Transportation – a new student around budget season. The Emergency fund (the Catastrophic Fund) can be used for an unexpected new student.

Bill had a question about the buses expense. Stephanie said the company has not gotten back to the board about the billing discrepancy. The lawyers are deliberating.

School Revenue Report: Question about the Catastrophic Aid amounts. This is set by the state.

Enrollment: Two more students have enrolled. Bill questioned if the state has an average requirement for class size? Stephanie replied that it has not been voted on yet, as there are over two hundred bills to be voted on at the state level.

Discussion about what kinds of reports they could ask for that are needed to be generated for the Budget Committee's monthly meeting. Lynn said they need to have a Revenue report and an Expense report. Balances in the Trust Fund – monthly, Revolving Funds- quarterly.

Motion to adjourn made by Steve, Seconded by Bill. All in favor. Motion passed.

Respectfully submitted,
Janet Lewis