

Town of Candia
Budget Committee Minutes
June 12, 2024
7:00 PM
Town Hall Meeting Room

Lynn Chivers called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

Attendees: Lynn Chivers, Chair
Katrina Niles
Susan Young (Selectmen's Rep)
Ryan Young (remote)
William Saffie
Josh Reap
Stephanie Helmig
Brenda Coughlin

Absent: Susan Gill

Old Business

Approve minutes

Lynn Chivers stated that the spelling of Karen Lessard needs to be corrected.
Under "other" the name Niles needs to be corrected.
Josh made a motion to approve the minutes with corrections.
Bill Saffie seconded the motion.

Lynn Chivers – aye
Katarina Niles – aye
Susan Young – aye
Ryan Young – aye
William Saffie – aye
Josh Reap – aye
Stephanie Helmig – aye
Brenda Coughlin - abstained
Motion passed. 7-1-0

Answer Questions from last Meeting.

-Town - none
-School - none

New Business

**Review of Town Reports
Revenue**

Brenda Coughlin asked how we can have building permits and no driveway permits? Josh Reap said because it is a private road until the development is developed there would only be one building permit that would include the driveways.

Brenda Coughlin asked about the state highway block grant. Why does it show as revenue if it goes back to the highway?

Lynn Chivers stated we must show the income coming in.

Expenses

Lynn Chivers asked about the report for the income and expense revolving fund for the ambulance and all the revolving funds.

Josh Reap said he thought it would be quarterly.

Susan Young checked and said the Trustees were told it could be monthly so she will ask them for it.

Brenda Coughlin asked when we are purchasing the new voting machine.

Susan Young said the law states the new machine must be used at the next election, so they are waiting until after the November election.

Brenda Coughlin asked why the forest fires budget is over by more than \$2000.

Susan Young mentioned that there were more than one fires so far this year.

Brenda Coughlin asked if the Selectmen is involved in a lawsuit as the budget for Selectmen, Planning/Zoning and Police/Fire have all gone over budget under legal expense.

Susan Young said sometimes other legal expenses get put under the Selectmen's legal expense budget.

Bill Saffie asked if Main St. is at a standstill?

Susan Young said the Planning Board has plans or they wouldn't have approved it. She does not know why nothing is being done at this time.

Review of School Reports

Enrollment:

The High School has 135 at Pinkerton and 3 in private high schools.

The Moore School has a total of 270.

There are 36 registered for kindergarten currently.

Expenditures:

Stephanie Helmig said there are 2.5 days left.

Brenda Coughlin asked how they can be over budget by on teacher salaries by \$75,573.40.

Stephanie Helmig said they hired a substitute teacher, and the enrollment was higher than anticipated.

Brenda Coughlin asked what Special Education means? How are they so far over budget?

Stephanie Helmig said the enrollment of students needing special ed changes and the needs of current students changes as well between when the budget is done and when the school year starts.

Brenda Coughlin asked why the salaries for health teacher and guidance counselor are over?

Stephanie Helmig said she thinks it was a miscalculation from the previous business administrator, but she would have to check further.

Brenda Coughlin asked if there are more expenses coming. Stephanie said this is as close as they can get it.

Brenda Coughlin asked about the media health insurance.

Stephanie Helmig said the previous person did not use the health insurance, but the new hire did. It was not budgeted.

Brenda asked what the building improvements were for that put the budget over by \$82,884.41 and \$63,670.98.

Stephanie Helmig said she will find out, but they are things that were not planned but broke.

Brenda Coughlin asked why the IT Admin/Other salaries line item is over.

Stephanie Helmig said the IT guy was given a raise.

Lynn Chivers asked how much of the \$172,280.51 will be encumbered.

Stephanie Helmig said most of it will be encumbered. There may be \$50,000 coming back.

Brenda Coughlin asked why we were over on the Assistant Superintendent budget was over.

Stephanie Helmig will get an answer for that.

Josh Reap asked if students go to a private high school, do we subsidize the cost for them?

Stephanie Helmig said no, we do not.

Other

Katrina Niles made a motion to cancel the July meeting.

Brenda Coughlin seconded the motion.

Lynn Chivers – aye

Katarina Niles – aye

Susan Young – aye

Ryan Young – aye

William Saffie – aye
Josh Reap – aye
Stephanie Helmig – aye
Brenda Coughlin - aye
Motion passed. 8-0-0

Katrina Niles made a motion to adjourn the meeting at 7:42 pm.
Josh Reap seconded the motion.

Lynn Chivers – aye
Katarina Niles – aye
Susan Young – aye
Ryan Young – aye
William Saffie – aye
Josh Reap – aye
Stephanie Helmig – aye
Brenda Coughlin - aye
Motion passed. 8-0-0