

CANDIA PLANNING BOARD
MINUTES of June 20, 2018
APPROVED
Public Planning Board Meeting at the Henry Moore School

Present: Rudy Cartier, Chair; Judi Lindsey; Mark Chalbeck; Ken Kustra; Joyce Bedard; Scott Komisarek, BOS Representative.

Dennis Lewis, Road Agent; Dave Murray, Building Inspector; Dean Young, Fire Chief

Absent: Al Hall III, Vice Chair; Mike Santa, Alt;

Chair Rudy Cartier called the meeting to order at 7:00 pm immediately followed by the Pledge of Allegiance. *Location Henry Moore School Gymnasium.*

Minutes of May 16, 2018:

J. Lindsey made a **motion** to accept the minutes of May 16, 2018 as presented. K. Kustra **seconded**. R. Cartier was **in favor**. M. Chalbeck **abstained**. **Motion passed (3-0-1)**. *Note: J. Bedard and S. Komisarek arrived a few minutes late to the meeting and were not present to approve the minutes.*

R. Cartier read from the agenda: *Please note that this was noticed as a Planning Board Public MEETING. This is NOT a Public Hearing. No public comments will be taken at this time. Once the Board has accepted the application as complete and scheduled a Public Hearing for a later date, public comments would then be permitted by the Board at that Public Hearing.*

Other Business:

Letter of Interest to be a Planning Board Alternate from Joshua Pouliot of 62 Patten Hill Rd.

Present: Joshua Pouliot of 62 Patten Hill Road, Candia, NH 03034

R. Cartier thanked him for putting his interest in. Joshua Pouliot introduced himself; so I'm Josh. I live on 62 Patten Hill Road. I've been there about a year and a month. I'm really interested in being a part of the Town and learning more about the Planning Board and help in any way that I can. R. Cartier said I believe we need to make a recommendation to the Board of Selectmen to appoint Mr. Pouliot. S. Komisarek asked can you tell me the primary reason that you're interested in being on the Planning Board. J. Pouliot responded sure. I've noticed in Town that some of the meetings I've gone to, the problems, not the problems, the issues we're facing is the demographics getting older and older and we're not replacing the people in the Town with youth; the schools are dwindling in numbers. I want to be part of the youth movement. I want to start integrating into the Town some youth and bring fresh ideas and a new perspective and be a part of the change and try to help with the stuff that we're dealing with in Town of the dwindling numbers of youth. S. Komisarek replied so it's a sort of altruistic view that you're taking. In your own life do you find that you're someone who does a lot of planning? J. Pouliot replied I'm a financial planner, that's what I do for a living, I plan, that's pretty much what I do so very much so. S. Komisarek replied this is the Planning Board so good to have you. K. Kustra asked have you ever been to a Planning Board meeting besides tonight. J. Pouliot replied I was here for the Town wide when we were proposing the zoning changes, I don't think that was a Planning Board meeting per se. S. Komisarek confirmed it was. J. Pouliot replied then yes I was. K. Kustra said I've never seen you at any of the Town meetings down at the Town Hall. J. Pouliot replied sure, I didn't actually know what it would take to be a part of the Planning Board so I actually talked with Andrea when I came into the Building Inspection office and found out that alternates were needed so I wanted to help out and get more involved. I'm a quick learner and I'm sure I

can pick up how the Planning Board works. Again, bring a new perspective. K. Kustra asked him if he was available. J. Pouliot replied yes.

MOTION:

J. Lindsey **motioned** to recommend Josh Pouliot as an alternate to the Planning Board. S. Komisarek **seconded**. **All were in agreement. Motion carried (6-0-0)**. R. Cartier said we'll make the recommendation to the Board.

R. Cartier said case **18-001 Minor Site Plan** 304 Raymond Road – Final Letter from Fire Chief Received – Conditions are met. Basically Chief Young has submitted a letter that he met with Mr. Murphy and the area is going to be striped off in order to prevent vehicles from parking so the fire apparatus can access the existing cistern on the property. He found no issues with the plan regarding access and approved the location of the striping that he and Mr. Murphy had discussed. R. Cartier read: This letter is being submitted to address the conditions from the Planning Board Official Notice of Action dated April 18, 2018 that 1) Mr. Murphy meet with Chief Dean Young to make sure the access is acceptable to the Fire Department for fire apparatus. 2) Work to be completed by June 21, 2018. (*R. Cartier said 2008 by mistake*). According to the Chief's letter, that was going to be done today.

Full Day to Work on Regulations: R. Cartier said I'd like to get the Zoning Regulation Revision Committee up and started again. Bryan had suggested that we think about having a full day session to work on the regulations to see where we need to increase our understanding of them, make them easier to understand. That's one thing I'd like the Board to consider if whether they'd like to do that or break it up into smaller segments. I'd open that up for discussion and if there isn't any now, just think about it and at the next meeting we should probably discuss so we can get back on track. We've done a lot but there is a lot we'd like to accomplish. J. Lindsey said a full day in August might work for her.

17-012 Final Major Subdivision Application: Applicant: Eric Mitchell and Associates, Inc., PO Box 10298, Bedford, NH 03110; Owner: DAR Builders, LLC, 305 Massabesic Street, Manchester, NH 03103; Property location: Crowley Road, Candia NH 03034; Map 414 Lot 152 & 152-10 Intent: To create a right of way to a 60 lot subdivision in Chester (lot 152-10; 1.03 acres) and leave a 3 acre buildable lot in Candia; (lot 152; 4.13 acres). The roadways in Candia will be deeded to the Town of Chester. Upon a finding by the Board that the application meets the submission requirements of the Candia Subdivision Regulations, the Board will vote to accept the application as complete and if complete, will **schedule a public hearing for a later date**. Should the application not be accepted as complete, another submission meeting will be scheduled. If accepted as complete, the application will remain on the agenda of every Planning Board meeting from the date of acceptance to the date of final action or until a Public Hearing is noticed. For additional information please call the Land Use Office at 483-8588. **EVENT BREAKDOWN TIME:** 9:30 pm – Meeting to adjourn prior to 9:30 pm because of the requirements of the building.

Present: Eric Mitchell of Eric Mitchell and Associates, Inc., PO Box 10298, Bedford, NH 03110.

S. Komisarek asked about the seating capacity of the Town Hall. R. Cartier asked Chief what's the capacity of the Town Offices/Town Meeting Room. D. Murray replied 85, which would have been okay with the crowd tonight. S. Komisarek replied that should be alright. We'll get the AC's going early because they'll be a lot of BTU's when everybody shows up.

R. Cartier said I have the checklist that we used and there's a few things that I have noticed on the application that I have questions on but before I get into any of the items that I've noticed, I do have letters from the Road Agent, Police Chief, Stantec on their review. This is a major project that affects Candia and

we're depending very heavily as a Board on the recommendations that the people that we feel have expertise in certain fields that we'll rely on what their recommendations are. The first one is from the Road Agent, Dennis Lewis who submitted this last night and the reason some of these were submitted very late is we were waiting for updated plans which never came in so the listings in here are going to be the best estimates that Dennis has on where the deficiencies are in the plans. R. Cartier read five *letters* (*Road Agent, Police Chief, Building Inspector, Fire Chief, Stantec*) starting with the Road Agent's letter:

Road Agent's Letter:

June 19, 2018

To: Candia Planning Board

From: Candia Road Agent, Dennis Lewis

Re: Crowley Woods Subdivision

Several items on the previous letter, dated 11/15/2018, from the Candia Road Agent have been addressed on the site plan dated March 16, 2018. On a site walk on June 7th, 2018 with Eric Mitchell & Assoc., Candia Police Chief Michael McGillen, Rudy Cartier Planning Board Chairman, and Bryan Ruoff from Stantec - as Road Agent, I pointed to several items that should be shown on the plans. They are as follows:

- On the plans-sheets 1, 2, & 3 of 16 do not show Shannon Road meeting Crowley Road at Lot 152-10. However, it is shown meeting Crowley Road on sheets 6 & 8 of 16.
- Several areas on sheets 14-15-16 do not have existing stonewalls shown on the plans. These need to be shown.
- The note on the Crowley Road improvement detail, sheet 13 of 16, states '2 foot shoulders to be constructed if conditions allow.' This needs to show clearly where this is possible and where it is not. In addition, what needs to be done to make this possible, i.e. tree and stonewall removal and replacement, and wetland permits, etc.
- Sheet 8 of 16 shows Shannon Road meeting Crowley Road on Lot 152-10 with a note stating, '250 feet of stopping site distance. It is my understanding 400 feet is required by the Town of Candia regulation 14.15 or an arterial street with 500 plus vehicles per day. The plans need to show how this will be achieved.

Additional comments on the plans dated March 16, 2018:

- Plans show eliminating the triangle intersection at the Chester Road and replacing with a single roadway. However, Crowley Road is shown as not intersecting with Chester Road at 90 degrees. This would make a very difficult turn for any large vehicle to negotiate and stay in its own travel lane. It also creates an unsafe traffic pattern when leaving Crowley Road and entering Brown Road.
- On sheet 16 of 16 a two way stop is proposed as being one on Crowley Road and one on Lane Road. The stop on Lane Road will create a hazard on the curve. Site distance improvements should be looked at on Lane Road to eliminate the problem.

Items from my previous letter:

- The existing right-of-way widths of Crowley Road need to be well defined on the new plans to show where road improvements may be possible.
- The intersection of Chester Road and Main Street, both state roads, should be looked at with the NH DOT.
- When traffic volume increases, so does road maintenance with wear and tear on the pavement surfaces, increased winter maintenance, and public safety issues for both motorists and pedestrians. We need to be mindful of how this increased traffic volume is dispersed throughout our community as to not adversely affect other roads and intersections.

Dennis Lewis

Police Department Letter:

June 20, 2018

Candia Planning Board

74 High Street

Candia, NH Q3034

Re: Tanglewood, Candia Tax Map 414, Lots 152 and 152-10

Dear Rudy:

I have viewed the plans dated 03-16-2018 and have several comments. I am concerned about the overall volume of traffic - 600 trips daily on Crowley Road and the adjacent roads. They are narrow and have lots of corners. Eventually they may need to be upgraded.

I agree with upgrading Crowley Road to have a paved travel width of at least 20 feet to accommodate large commercial vehicles such as fire engines, school buses, etc. There are several trees and utility poles that are close to the current road making passage difficult.

New comments:

I agree with the new design of the intersection of Shannon Road and Crowley Road.

The proposed change at the intersection of Crowley Road and Chester Road intersection seems to not be able to accommodate commercial vehicles due to the radius, and it creates a risk to motorists trying to cross Chester Road to get to Brown Road. On June 7th, I attended a site walk. Eric Mitchell agreed to widen both of the existing legs and remove the utility pole from the intersection, and remove trees/vegetation from the east side of Chester Road to improve sight distance, which I am in agreement with.

I'm in disagreement with the proposed stop signs on Lane Road at Crowley Road; they could cause motor vehicle crashes, as vehicles will be coming downgrade and on a corner. I think that the shrub/trees should be cut back/removed on the inside of the corner for better sight distance, which, after the site walk, Mr. Mitchell was in agreement.

I did see a potential problem where Shannon Road is not noted on the plan as going through to Crowley Road. Mr. Mitchell said that the road would be shown on an updated plan. Depending on where the road is placed, I do see a potential problem with sight distance when looking uphill from Shannon Road on Crowley Road. Crowley Road turns slightly and there is a low spot, which makes it difficult to see a vehicle when approaching.

I also have concerns with the intersection of Chester Road at Main Street. There is already a problem with that intersection and the increase in traffic will only add to the (sight distance issue; knoll on Main St). I would like NH Department of Transportation to weigh in on what could be done to improve sight distance. Also, I suggest signage be put up with DOT approval during the construction period with the increase in truck traffic, and after construction for awareness to the motoring public.

There are also sight distance concerns with the intersection of Brown Road and Murray Hill Road that may be affected by this proposal.

There may also be an issue with the intersection of Main Street and Old Candia Road by Turn Key Auto. Already during the commute times it is difficult to make a left turn onto Old Candia Road.

Chief Michael McGillen

Building Inspector Letter:

June 6, 2018

Town of Candia Planning Board

Attn: Rudy Cartier, Planning Board Chairman

Re: Crowley Woods Final Major Subdivision: Map 414 Lots 152 and 152-10

Dear Mr. Cartier,

I have received the final major subdivision application and plans from Eric Mitchell on behalf of DAR Builders for the Crowley Road proposed 60 lot subdivision located in Chester, NH where the only road access is off of Crowley Road in Candia.

The Building Department has no issues with this proposal. The only building lot in Candia is Map 414 Lot 152. This lot was previously labeled unbuildable due to the frontage on Crowley Road being less than 200' per requirement of our local ordinances (Article VI Section 6.02). The subdivision proposal provides adequate frontage on the new subdivision road that meets our minimal dimensional requirement. The Board should keep in mind that although lot 152 will obviously remain in Candia the adequate roadway frontage is proposed to be deeded to the Town of Chester. I cannot find in our regulations that the required frontage has to actually be in Candia.

It is my opinion that the intent of our frontage dimensional requirements is to provide the desired spacing between property structures and also provide emergency access. According to the subdivision plan presented at this time the preferred spacing and access will be obtainable.

Dave Murray Building Inspector/Code Compliance and Health Officer

Fire Chief's Letter:

April 9, 2018

Rudy Cartier, Chairman

Al Hall, Vice Chairman

Candia Planning Board

74 High Street

Candia, NH 03034

RE: Crowley Woods Subdivision: Tanglewood - Crowley Road
Map 441 Lots 152 and 152-10; Final Major Subdivision Plan

Dear Mr. Giffen (*typo, should have been Cartier*) and Mr. Hall,

On April 6th, I reviewed the plans referencing a Final Major Subdivision Plan for a 60 lot subdivision in Chester "Tanglewood; now Shannon Drive". Lot 152 would be a 3 acre buildable lot in Candia and lot 152-10 would become a right of way for the subdivision. This plan was submitted by the surveyor, Eric Mitchell and Associates, Inc. PO Box 10298, Bedford, NH 03110 on March 19, 2018 to the Land Use office.

Based on my review, I offer the following comments (*same as in Preliminary Application*):

1. I have found no issues with the plan relative to the Fire Department. The site has access and area sufficient for fire equipment to access.
2. A cistern or multiple cistern installation is for the Chester Fire Department to address since they will not be located in Candia.
3. I have faith in Chester's Fire Chief, Mr. Greg Bolduc, to work with the Candia Volunteer Fire Department. He will set up run cards to satisfy Chester's needs.

If you have any questions, please feel free to contact me.

Sincerely, Dean Young, Fire Chief

R. Cartier said this letter is from Stantec; Bryan Ruoff, the Town's consulting engineer;

June 20, 2018

File: 195113280

Mr. Rudy Cartier, Chairman Planning Board

74 High Street
Candia, NH 03034

Reference: Candia, NH
Crowley Woods Subdivision
Candia Tax Map 414, Lots 152 & 152-10
Major Subdivision Final Plat Plan Submission
Project Update

Dear Mr. Cartier:

The purpose of this letter is to provide an update of the plan review of the noted project and to document the recent site visit to Crowley Road. In accordance with the request by Eric Mitchell, the Applicants design engineer, the Applicant's engineers, Eric Mitchell and Bernie Temple, the Town's Road Agent Dennis Lewis, the Police Chief Michael McGillen and Planning Board Chairman Rudy Cartier met on Crowley Road on June 7th, 2018 to discuss the applicants proposed improvements to Crowley Road. The following is a summary of the items discussed and the direction provided during the site walk:

- The proposed plans show Shannon Road not extending to Crowley Road, all plans should be updated to show the proposed Crowley Road and Shannon Road intersections.
- The existing stone wall is missing in some locations on the Crowley Road plans and are required to be shown.
- If it is intended to relocate the existing stone walls or provide a road right of way easement as part of the Crowley Road improvements then this must be indicated/shown on the plans.
- The right of way location of Crowley Road varies from the stone wall locations. The plans are required to show the actual existing right of way on Crowley Road in addition to the stone wall.
- Vehicle turning movements for a WB-67 must be checked to confirm that the existing and proposed intersections with Crowley Road.
- Intersections must be checked for sufficient stopping and intersection sight distance for the existing and proposed intersections with Crowley Road. The Crowley Road and Chester Road intersection must meet NHDOT sight distance requirements. All other intersections (Town Road intersections) are required to meet Town Subdivision Regulation sight distance requirements.
- The proposed improvements plan to Crowley Road indicate that the road is to be upgraded to provide a twenty foot paved roadway and two-foot gravel shoulders, where possible. It was agreed by the Town representatives and Stantec these proposed improvements are insufficient, at a minimum it is recommended by Stantec and the Town Road Agent that the roadway be upgraded to provided two eleven-foot paved travel lanes with two-foot gravel shoulders. It was noted that this proposed roadway widening would be a reduction of the Town roadway requirements for an Arterial roadway of a sixty foot right of way with two twelve foot wide paved travel lanes and two six foot gravel shoulders.
- It was agreed by the Town representatives and Stantec at the meeting that Crowley Road would need to have a minimum thirty-foot "cleared" right of way space that is free of ledge, stone walls, trees or other obstructions to accommodate the proposed traffic increases associated with the subdivision. Currently there are multiple locations along Crowley Road where there is only a twenty foot 'clear' ROW.
- If the construction of Shannon Road is anticipated to include a temporary cul-de-sac during construction, details should be provided on the plans.
- The Town representatives at the meeting did not support the proposed modifications to the intersection of Crowley Road and Chester Road that include creating a tee intersection in lieu of the existing configuration and instead suggested that the roadway be widened, appropriate signage added, and sight distance checked for this location. The design engineers were informed that any

proposed modifications to this intersection must be submitted by the Town of Candia to NHDOT for review and approval.

- The Town representatives at the meeting did not support the proposed modifications to the intersection of Crowley Road and Lane Road that include creating a stop condition on Lane Road. The intersection improvements at this location are currently incomplete and need to be revisited by the Applicant's designer.
- Wetlands and proposed tree clearing are required to be show on the plans, additional permitting will likely be required for the proposed improvements by the Town of Candia Conservation Commission and they should be consulted regarding the proposed roadway improvements.

Stantec previously submitted a Completeness Review letter, dated April 10, 2018, for plans and supporting documentation received March 30, 2018. Stantec identified nine items that were either missing or incomplete from the Final Plat (Schedule D checklist) and additionally required information for Final Plat (Schedule E checklist), to date Stantec has not received additional or revised information and these items are still not addressed.

Given the listed outstanding information for the subject project and the preliminary nature of the proposed improvements to Crowley Road, it is our recommendation that the submitted application be considered incomplete, and we recommend that the Planning Board not accept the application until the Applicant has provided the noted information.

Respectfully Submitted,
STANTEC CONSULTING SERVICES, INC
Bryan Ruoff, PE
Project Manager

R. Cartier said what the Board's task is this evening is to determine if the application presented is complete or is not complete. Our task is to either accept it as complete or reject it as incomplete. We're not getting into details of the project itself, this is just to see if the application and the information that's been presented meets the requirements for approval of a final plat application. You've heard the letters and there are obviously some issues that have come up. The plans are incomplete. The Road Agent's concerns have not been addressed. The Police Chief's concerns have not been addressed. Stantec's concerns have not been addressed and we don't have copies of any information on the deeds for deeding those roads to Chester either which is part of the application process that we need to have at least proposals as to what's going to go on that. The off-site improvement plan doesn't appear to be complete. S. Komisarek replied it seems clear to me Rudy. M. Chalbeck said with all these requirements not being met, I don't see that this can be accepted at this time. We need actual plans so we can see what's going on. J. Lindsey agreed. S. Komisarek said I think we're all in agreement with you Rudy.

R. Cartier said I would entertain a motion to reject the application as being incomplete and if we do that the applicant will be required to resubmit an application with the data that's required. It won't be a continuation; it will be a rejection of the application.

E. Mitchell introduced himself and said our office prepared the plans. I understand and the client understands that there are things that are on the check list that have not been completed so I understand that the Board cannot consider this plan to be complete based on the check list. However there are some things that I personally find a little bit confusing in terms of what is required on the check list versus what is required on designed plans and because we're going to have to come back with a completed check list I want to make sure I understand what is there. As an example, one of the check list items that has not been

completed is a surety amount or bond amount for all the improvements on Crowley Road. That's not really possible or timely to do all of those improvements when the improvements have not even been decided yet by the Board or with input from the Board or the public. So something like that for me is sort of a how do you get by that? Some of the other things that weren't done; some of those notes are; do happen to be on the plan but things like access for the fire trucks and that, we can show it. What my concern is is that some of the things appear to be on your checklist are actually design items and those design items need to be taken care of before the Board can approve a plan but that's part of the process to go through it. The difficult part for us is how we get by the checklist, there are nine items. The 9th item said refer to the previous review letter, which had 29 items. I think it was stated, at least my understanding, was those 29 weren't necessarily check list items but which ones are and which ones aren't. So what I would like to have if possible is clarification of what we have to bring back and what we can ask for a waiver. I can't ask for a waiver not to submit a bond if the Board hasn't even given consideration to accept the application. So it's a little bit of a catch 22 and I'm just trying to understand it. In meeting with the staff and Stantec on site, we understand the concerns and what they want and there is considerable work to be done on my behalf, on my part, on behalf of my client to get those plans up to more of an improvement. Whether we can do 22 feet of pavement; where we can do two foot shoulders or not, we have to be able to show that. But that's the first we heard about it was during our site walk about two weeks ago tomorrow. We knew that things on the check list like the bond estimate isn't something we could spend time on and put into, we wanted to get input back from the Board. So to paraphrase, I know the Board cannot continue, I mean cannot grant acceptance of the application tonight but if there is any input you could give back to me so that when we do come back I know it's reasonable what we're being asked to do.

R. Cartier replied that's a reasonable request and the Board will do that. If we vote as a Board to not accept the application as complete it's a requirement that we have to give you a list of the reasons why it wasn't accepted as being complete. I think with the letters that we have in here that we will have to sit down and again by regulations go over each one of the listings of why the final application was not accepted as complete and rejected. That is a reasonable request.

S. Komisarek said I think we've found as a Board in the past and what seems to be happening is that at the last minute, the Planning Board will get a list from Stantec with about 100 items and then you show up and they show up and as a Planning Board, Rudy and I were talking about this the other day, what we'd rather have happen is you get together with Stantec. They're the Town's engineer; they're the expertise we're relying on. You guys whittle that down from 100 to say 5 or 10, and then we can as a Board...for us to spend 3 hours with all the people here. I don't think it's fair to the people who come to the meeting or the Planning Board to have to sit through 100 things on a check list. Is that something you plan on doing before the next meeting?

E. Mitchell replied yes and if I might, I think what was mentioned in at least today's letter from Stantec is that there are nine items. Some of those are on the plan but some don't, which we can address but there's also design things we have to do to help solve some of the things that staff was talking about. We had this meeting set up anyway to be here and with the idea that this may not be accepted. We certainly didn't want to come or just not come and let what happens happens. We believe in the project and we want to make it go through. We don't want to waste people's time at all. But we will get back in touch with Stantec to go over that but we need some clearer direction on some things that are on the check list that are really design related not just an item yeah you gave it to us. R. Cartier responded our problem with that as Scott has said the last set of plans we have are the ones from March and obviously there were a lot of deficiencies that were still not on the plans and we don't have new ones. One of the action items that I've requested Andrea remind people too, it's just not practical for us to get plans 2 or 3 days before meetings. We need plans preferably 3 weeks in advance so we can actually have people take a look at them. If meetings are needed, get those done so that when an applicant comes before the Board, these questions are taken care of before that. E. Mitchell responded and that's the other main reason why we did not do that before this meeting. Thirteen days ago being on the site, we could change the plans and then just give it to

the Board and all the other people right before the meeting, we didn't want to do that. We knew this meeting was set up and we knew it would either be continued or we'd have to come back in again, we just wanted some clarity.

MOTION:

J. Bedard **motioned** to not accept the application as complete. J. Lindsey **seconded**. **All were in favor. Motion carried (6-0-0)** to reject the application.

R. Cartier stated the application at this time is denied. Having said that, do you have a feeling of how long you need to take to make sure the items are addressed before you come back? What I want to avoid are the two things I just said: 1) we don't want to get plans 3 days before a meeting and the other thing is we want to make sure that everything has been properly addressed.

E. Mitchell replied I think certainly to have the design work done, get back to the other staff members and Stantec and then review letters come back we're going to at least need 30 days, whether it ends up being 45 days, that may be reasonable. There is significant things in terms of the Crowley Road improvement plan just exactly where you can get the two foot shoulder and where you can't. Generally, we already know that but specifically that has not been drawn up. R. Cartier said I'll leave that up to your discretion to make sure that you'll be able to get the plans to us in a reasonable amount of time so that we can do that and then just check with Andrea to schedule when the next application meeting could be if you so desire to do that. E. Mitchell replied I will.

MOTION:

J. Lindsey **motioned** to adjourn at approximately 7:40 pm. K. Kustra **seconded**. **All were in favor. Motion carried (6-0-0). Meeting adjourned.**

*******Zoning Review & Revision Committee Meeting has been cancelled until further notice.**

Respectfully submitted,
Andrea Bickum
Land Use Secretary

cc file