

Candia Heritage Commission

Approved Minutes of September 8, 2011

Attendance:

Present: Diane Philbrick, Carleton Robie (Selectmen's Rep), Ray Cresswell, Carol Howe, Betty Sabeau, Ron Thomas.

Mimi Alberu (alt),

Absent: Chris Dupere, Sarah Giles (alt)

Guest: Bob Claver, Pat Larkin

The meeting was called to order by Chair, Diane Philbrick at 7:30 PM
Mimi Alberu was seated as a voting member.

Minutes:

Minutes of July 7, 2011 were approved on a motion by Carleton Robie, Second by Mimi Alberu and an affirmative vote of the Commission.

Carleton Robie moved that the minutes of August 29, 2011 be approved, seconded by Mimi Alberu. The motion was adopted by a unanimous vote.

Communications:

Diane Philbrick noted the receipt of a letter of resignation from Chris Dupere.

Diane Philbrick moved acceptance of her resignation, Second by Ron Thomas all were in favor.

Diane Philbrick moved the Commission express our appreciation to Chris Dupere for her service to the Commission, second by Betty Sabeau. The motion was adopted by a unanimous vote.

Diane Philbrick distributed the NH Preservation Association newsletter.

Evaluation and Selections of Consultant for the Smyth Memorial Building

RFP:

All bids exceeded the available amount of money. Richard M. Monahan Jr. AIA was the low bidder. Analysis of his proposal confirmed that it met the criteria of the RFP and his firm was selected to be recommended to the Board of Selectmen for discussion of a contract. The recommendation will also include a proposal that Town fund \$1100.00 in matching funds and the Commission prepare an application to the NH Preservation Alliance for an assessment grant. Should that grant be successful it will provide sufficient funds to complete the "Feasibility Study and Architectural Design Services" contract.

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8. Other business:

Carleton Robie noted that the 2012 budget request for the Commission is due. Diane Philbrick suggested the Commission request \$600.00 which is what the Commission requested for 2011.

The discussion of the Commissions participation in the Candia Semiquincentennial is deferred until the October meeting.

Next meeting – Thursday **October 13, 2011, 7:30 PM** at the town office meeting room.

Meeting adjourned at 9:00 PM
Respectfully submitted
Ron Thomas
Secretary