

## Candia Heritage Commission

### Approved Minutes of May 12, 2011

#### Attendance:

Present: Diane Philbrick (12), Carleton Robie (Selectmen's Representative), Ray Cresswell (11), Christine Dupere (11), Betty Sabean (11), Mimi Alberu (14) (alt), Ron Thomas (13).

Absent: Carol Howe (14), Sarah Giles (12) (alt),

Note: Year of appointment expiration enclosed in ( ).

The meeting was called to order by Chair, Diane Philbrick at 7:34 PM

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**Membership and Officers:** Mimi Alberu was sworn in as an alternate member by Town Clerk Chris Dupere,

Mimi Alberu was then seated as a voting member in the absence of Carol Howe Diane Philbrick reminded Chris Dupere, Batty Sabean and Ray Cresswell to submit a letter of interest in re-appointment to the Select Board.

Chris Dupere moved that Diane Philbrick serve as Chair, Betty Sabena as Vice-Chair and Ron Thomas as Secretary for the next year. Ron Thomas seconded the vote was unanimous in favor.

#### Minutes:

Chris Dupere moved the approval of the March minutes, seconded by Ray Cresswell approved by a vote of 7 to 0.

#### Moore School Ag Day Report:

Diane Philbrick and Betty Sabean presented to the 5<sup>th</sup> grade class at Agricultural Day. The topic was the importance of local agriculture to our community and the impact of petroleum in the food chain.

#### Smyth Memorial Building:

Building Inspector report will be emailed to commission members

ETAP – Evaluation of the Smyth building was postponed due to complications with the evaluator's schedule.

State and National Register documentation has been emailed to commission members.

Grant status and next step – The National Trust grant has been received. There is a 3 year limit on completion of the grant. The Commission needs to produce a news release. Chris Dupere will put the grant on the web site. Diane Philbrick will complete the news release.

There was a discussion regarding the next step. Ron Thomas suggested that we need to produce a request for proposal to nail down the anticipated costs then we will be able to try for State grant to complete funding.

**Smyth School Sign:**

The Commission had scheduled procurement and placement of the marker for 2011. Carleton Robie has obtained permission of the land owner and will provide the granite marker. Work is to be scheduled.

**Web Site:**

The web site has been updated with the Commission annual report and membership. News release regarding grant is to be completed. Otherwise web site is in good shape.

**Other Business:**

No other business was addressed.

Ray Cresswell moved to adjourn seconded by Carleton Robie, meeting adjourned.

**Next meeting – Thursday June 9, 2011, 7:30 PM** at the town office meeting room.

Meeting adjourned at 9:00 PM

Respectfully submitted

Ron Thomas

Secretary