

# Energy Technical Assistance & Planning For New Hampshire Communities

Funded by the ARRA Energy Efficiency Conservation Block Grant



## Helping NH communities increase their energy efficiency

Energy Technical Assistance and Planning for New Hampshire Communities (ETAP) is a two year program providing energy efficiency technical assistance at no charge to municipalities and counties in NH. ETAP's goal is to advance energy efficiency in all New Hampshire municipalities and provide the tools communities need to monitor energy performance. ETAP is funded by the American Recovery and Reinvestment Act (ARRA) of 2009 and administered through New Hampshire's Office of Energy and Planning.

### The program is open to all NH towns, cities, and counties. Over the next two years, ETAP will:

- Assist participating NH communities to track and understand energy consumption in municipal and county buildings and other major energy uses
- Provide a web-based tool to communities to benchmark energy performance
- Work with communities to identify and prioritize energy cost reduction opportunities
- Help develop strategies for energy cost reduction and secure technical and financial resources needed to realize energy savings

### Energy Technical Assistance available to participants includes:

- Energy efficiency planning based on the NH Energy Efficiency and Sustainable Energy (EESE) board "roadmap" through
  - Organizing energy information in ETAP's web-based benchmarking tool
  - Helping define local roles and responsibilities for energy management
  - Identifying and prioritizing energy reduction opportunities
  - Developing an action plan for implementing a local program or individual projects
  - Determining costs and savings for projects
- Helping to secure resources needed for project development, through
  - Energy Assessments
  - Grant writing support
  - Development of procurement documents
  - Service procurement support
- Development of energy master plans and capital improvement plans for energy efficiency

## Get started saving money and making your municipality more efficient today

Contact your local Regional Planning Commission, or  
Contact the ETAP Technical Assistance Coordinator, Eric Halter of CLF Ventures,  
via phone at 603-225-3060 x14 or via email at [ehalter@clf.org](mailto:ehalter@clf.org).

More information available online at [www.etapnhc.org](http://www.etapnhc.org).





# Frequently Asked Questions

1. **What is the ETAP program?**

Energy Technical Assistance and Planning for New Hampshire Communities (ETAP) is a federally funded program designed to raise awareness in NH communities of the benefits of energy efficiency planning and to provide the tools they need to realize those benefits. The ETAP program can save tax payers money through reduced utility bills on municipal facilities and help reduce the environmental impacts of energy consumption. ETAP is funded by the American Recovery and Reinvestment Act (ARRA) of 2009 through the U.S. Department of Energy and administered by the NH Office of Energy and Planning.

The ETAP team is comprised of staff from twelve organizations: CLF Ventures, the non-profit consulting affiliate of the Conservation Law Foundation; Peregrine Energy Group, Inc., an energy consulting firm; the non-profit Clean Air- Cool Planet and the nine New Hampshire Regional Planning Commissions.

2. **What services can the program provide to my community?**

ETAP will assist your community to manage energy use and identify opportunities for energy cost reduction. The ETAP team will work with local government representatives to help implement opportunities, strategies and technologies to reduce energy use, providing easy-to-use tools to track your community's savings, and collaborating with them to identify the technical and financial resources required to develop projects.

3. **Does a community have to write a proposal to participate in the program?**

No. Simply, contact your local Regional Planning Commission. Or contact the Technical Assistance Coordinator for the program, Eric Halter of CLF Ventures, via phone at 603-225-3060 x14 or via email at ehalter@clf.org. You can get more information by visiting us online at [www.etapnhc.org](http://www.etapnhc.org).

4. **Will there be a cost to my community to participate in ETAP?**

No, there is no charge for participating in this program. But you will need to provide ETAP with access to municipal utility and other energy data. To initiate the process, authorized personnel need to sign a release of your municipal/county utility data to ETAP for inclusion into an inventory database.

5. **How much time will be required of local staff or volunteers if we participate?**

Although ETAP is free, it does require active municipal participation, and the more a community is willing to get involved, the greater the benefit that will result. Your commitment of staff and/or volunteer time and resources could vary with your community's interests and priorities and where you are in energy planning and implementation. Community involvement is a key to ultimate success. For greater efficiency, we will make efforts to establish roles and responsibilities from the onset, as well as assist in securing the resources required for a successful program.

6. **How long do I have to join the program?**

Early engagement in ETAP is encouraged to give the ETAP team the most time to determine your interests and opportunities and develop and implement strategies for energy cost reduction. Like other ARRA-funded programs, the project goes until mid-2012. Communities may register anytime in the first two years. We plan to provide assistance on a first-come, first-served basis.