



Town of Candia MTAG Steering Committee

Organizational Meeting

5:00 P.M. Tuesday, August 1, 2017

Candia Town Office Meeting Room

MINUTES

Present: Colleen Bolton, Rob Jones, Carleton Robie, Betty Sabean, Stefanie Helmig, Dick Snow and Carol Ogilvie.

Introductions. Carol welcomed everyone and thanked them for being there. She noted that Jeff Sysyn would not be in attendance; and Stefanie stated that she was there in Matt Woodrow's place.

Administrative Business. Carol then reviewed some administrative issues, such as the organization of the committee, anticipated timeframe, etc. She noted that at the previous meeting in July no decision had been made regarding a Chair. She explained that while having a Chair was not essential, she does feel it is extremely important that at the public meetings someone from the Steering Committee is able to open the meeting and introduce the Steering Committee, so that the public can see that this is a Town project, not "Carol's" project.

Carol explained that a requirement of the grant is that there be an Outreach and Engagement Plan in place. The Committee reviewed several possibilities for this effort, such as having a page on the Town website, a Facebook page, press releases, posters, and questionnaire surveys.

Planning for Public Sessions. The Committee discussed dates and locations for two public input sessions. It was decided that the first one would be on Friday, September 15th at the CYAA; and Rob agreed to open that meeting. The second public session will be schedule for the following Friday, the 22nd, at the Moore School; Stefanie will speak to Matt about opening that meeting. Both meetings will start at 6:30 P.M. and light refreshments will be provided. Rob offered to speak to Clark Thyng about moderating.

Next Meeting. The next Steering Committee meeting will be Tuesday, August 15, 2017 at 5:00 P.M. in the same location. Carol said that for that meeting she will have a draft outline of what she would plan to present at the public input sessions.

Two members of the public, Amy Bright and Don Swiatek, had come into the meeting and now asked if the next meeting could be moved to a later start date. The Committee members felt that 5:00 P.M. worked best for them; and once Ms. Bright and Mr. Swiatek understood what the role of this Committee is, they had no objections to the scheduled time.

The meeting adjourned at 6:00 P.M.

Respectfully Submitted,

Carol Ogilvie