



**Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire
03034**

April 18, 2019 Approved minutes

Meeting called to order @ 6:30 p.m. by Chair Holly, followed by the 1. Pledge of Allegiance.

Present: Chair Holly Haas, Tom DiMaggio, Beth Chalbeck, Dick Snow, Carleton Robie, Sexton Martin McFarland and Administrative Assistant Donna Del Rosso. Chair Holly introduced Beth to members of the Trustees.

Regular Business:

2. Previous Minutes: Dick motioned to accept the minutes as presented. Tom second. Motion passed. Carleton abstained.

3. Monthly Operational Status Report: Sexton Martin reported he sold 2 lots (O'Connell) in Section "O" and another is pending (McDaid). He picked up a lot of winter debris. Merrill stone (which is on a hill) flipped over, he received a quote from Manchester Memorial \$675 if it needs a new foundation, \$225 if foundation is okay. Leonard grave is sinking about a foot in, Padaris grave as well. Peasley headstone is also leaning, he just made note of the most noticeable concerns. No heavy machinery will be allowed into the cemetery until it dries out a bit. Chair Holly also reported she has done 1 new deed as well.

4. Correspondence: Chair Holly received a letter from someone who does tombstone cleaning, Carleton also indicated that Manchester Memorial also cleans tombstones. Chair Holly will be presenting a genealogy seminar in the fall @ the Derryfield CC in Manchester.

5. Monthly Budget: Nothing has been spent as of 3/31/19 other than Stipend and secretarial wages.

Members discussed the paving of the Holbrook Cemetery; we will do as much as we can with the amount that was approved at town vote.

Old Business:

1. Pontem Cemetery Software: Chair Holly reports that East Candia is entered into the Pontem software. She indicated that she will start next on the Hill Cemetery.

Chair Holly and Tom asked Carleton if he had any knowledge of the number of lots in Section B for the plotting information for Pontem there was a question of the size and # of lots, members may need to go out and measure for accuracy.

2. Street Signage: Dick presented 2 signs for the Holbrook Cemetery. Main St. and Center Ave. Invoice has been given to Donna B. and she paid \$119. Discussion also regarding the granite posts and the cost associated with them. Chair Holly did some research on “decorative sign posts” and suggestions were also given to check out some “salvage” yards for some nice scroll posts. Carleton suggested contacting Manchester Memorial to get a quote for 6”x6”x8”(x3) granite posts. Carleton will check with his contact too.

3. Socha Tombstone Erosion: Section F, on the hill, near rocks, Sexton Martin added some loam and seeded it will watch to see if it took.

4. 3 Cemeteries Abandonment: No one contested the “take-over” of the abandoned cemeteries. Chair Holly will draw up the deeds and members will review next meeting. (Village, Beane Island and East Candia Cemeteries). Estimates will be reviewed for a gate at Beane Island Cemetery.

5. Trustees Candidates: Dick motioned to nominate Holly Haas as Chair. Tom second. Motion passed.

Beth was asked if she would be interested in being bookkeeper of the CCC, her response was “yes”. Dick motioned to nominate Beth as bookkeeper. Tom second. Motion passed. Chair Holly will show Beth the “ropes” of being bookkeeper.

New Business:

Price increase: Chair Holly recommended the price of the corner markers be increased (\$50/ea.-set) to cover the price increase from the monument company. Dick motioned to raise the cost of the corner markers to \$375 for purchase, delivery and installation. Tom second. No further discussion. Motion passed.

Dick also suggested a warrant article for next year to have the income (from the sale of corner markers) to the CCC fund instead of the general fund.

Winter damage in Cemeteries: Sexton Martin reported that he will have Mr. Pike make observations and report at the next meeting.

Spring Clean up: Sexton Martin and Mr. Pike will continue with clean up, add loam and update Trustees as needed.

Stone preservation: Chair Holly reported some of the “older” stones are in need of repair. She will look into the best method and cost-effective ways to clean/preserve them.

Other Business:

1. Future meetings schedules, agendas & action items – May 16th, 2019 @ 6:30 p.m.

Tom motioned to adjourn @ 8:15 p.m. Carleton second. Motion passed.

Minutes respectfully submitted by Administrative Assistant Donna Del Rosso.