Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire
03034

Sept. 20, 2018 Approved minutes

Present: Chair Holly Haas, Tom DiMaggio, Bookkeeper Lorraine Meuse, Dick Snow, Sexton Martin McFarland, and Admin. Asst. Donna Del Rosso.   Absent: Carleton Robie.

Meeting called to order @ 6:35 p.m. followed by the 1. Pledge of Allegiance.

Regular Business:
2. Previous Minutes: Lorraine motioned to accept the minutes as presented, Tom seconded. Motion passed unanimously.

3. Monthly Operational Status Report: Trustees discussed locking the gates @ the first snow fall.
Sexton Martin reported that the leaves will be mulched and Chair Holly suggested that we utilize the mulch in areas that need to be added to the soil.
Sexton Martin reported five (5) burials: 7/29 B. Peaslee urn, 8/11 J. & M. Falk urns, 9/8 G. Collins full, 9/15 F. & J Langdon urns, and F. Leonard full for 9/23.
Trustees will go thru the deeds/lots for Hill Cemetery.
Sexton Martin received a complaint in regards to weed whacking near the Church entrance of the Holbrook Cemetery early in the morning, Trustees will offer suggestions for the future, it may be State property.
Chair Holly suggested to have the Hill Cemetery mowed, Sexton Martin will contact Mr. Pike to have that done.
Mr. Pike will work on the poison ivy near the shed in the Holbrook Cemetery.
Chair Holly will forward Sexton Martin a copy of the "new" Holbrook map.

4. Correspondence: Jan Doten e-mailed for a picture of her mom's headstone, Bookkeeper Lorraine forwarded the pictures and she was satisfied.
Mrs. Dinsmore sent an e-mail regarding her plot in Candia, she plans on being buried in Minnesota, and would like a marker in the Holbrook Cemetery for family purposes. Chair Holly will mail her an application for request.
Chair Holly reported that corner markers were installed for Kobel, Campbell & Hussey.

5. Monthly Budget: Bookkeeper Lorraine had very few invoices for the operation of the cemeteries.

Old Business:
1. Pontem Cemetery Software: Chair Holly asked the Trustees if she could purchase a scanner for the deeds. Bookkeeper Lorraine motioned to purchase a portable scanner up to $100, Tom seconded. Motion passed.

Chair Holly will forward to Pontem the latest map from the CAD. Tom will work with Julie for any questions/suggestions.

2. Letters to Lot owners: Chair Holly passed out "draft" letters for the rules and regulations of the cemetery to be sent to the owners of infractions. Trustees were all in favor and Chair Holly will mail them out, certified, return receipt.

3. Rules Signage/Map: Chair Holly researched websites for signs. Suggestion was made to ask Road Agent Dennis Lewis to see where he purchases them, Tom will follow-up with Dennis. Street signs will be installed inside the gates.

4. Chair Holly had a picture of a kiosk which she would like to have at all Cemeteries, suggestion was made to ask the Eagle Scouts if this might be a project possibility.

New Business:
1. 2019 Budget: Chair Holly increased the cemetery wage line. Donna B. requested Chair Holly to put the admin. line into cemetery wages. Admin. Assist. Donna D. does not feel she should be included in the cemetery wage line, other Trustees agreed to keep employees and administrative services separate. Chair Holly will try to put Donna D. back into "admin" line.

2. Socha Tombstone Erosion: Sexton Martin will add loam and necessary maintenance to restore the tombstone. Road Agent Dennis may have loam. Sexton Martin will contact.

Chair Holly will check with Jim Lindsey to see if there is any recording of deed(s) for Village, Depot, and Beane Island Cemeteries.
Chair Holly will check with Road Agent Dennis to see if the cemeteries are under his budget as far as "paving" is concerned.
Trustees reviewed and discussed the 2019 warrant articles.

Other Business:
1. Next meeting: October 18th @ 6:30 p.m. in Town Hall meeting room.

Tom motioned to adjourn @ 8:15 p.m., seconded by Bookkeeper Lorraine. Motion passed unanimously.

Minutes submitted by Admin. Assist. Donna Del Rosso.