



**Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire
03034**

December 14th, 2017 Cemetery Minutes Approved

Meeting was held in the upstairs (no flag available) conference room due to a public hearing scheduled for Budget Comm.

Called to order at 6:30 p.m. by Chair Holly.

Present: Chair Holly Haas, Vice-chair Carleton Robie, Dick Snow, Lorraine Meuse, Sexton Martin McFarland and Admin. Assistant Donna Del Rosso. **Absent:** Tom DiMaggio.

Regular Business:

2. Previous Minutes: Carleton motioned to accept as amended, Dick seconded, no further discussion, motion passed unanimously.

3. Monthly Operational Status Report: Sexton Martin updated the Trustees of progress with the Memorial Co. that will be taking care of the stone that was damaged by the recent ice storm. He also reported the on going requests from residents in regards to memorials and burials.

4. Correspondence: Sexton Martin had a request from Paul Church to change the lot from D to F, Chair will put the old section and then the new section, Sexton Martin will provide Chair Holly with a phone number. Chair Holly made a duplicate deed for Sandy Gordon with the old and new section per her request.

5. Monthly Budget: Last bills to be paid from this budget so far are: Donna (Nov. pay) \$70.75, \$39.99 for Norton Antivirus software for the computer, and Chair Holly will call Manchester Memorial for an invoice for the stone repair of \$850. Remaining balance (approx. \$2400) will be used for administrative duties of Chair Holly and Lorraine for their work with the deeds. Sexton Martin will contact Mr. Pike to have him do some clean-up with the remaining funds (\$935.45) to be used from the total line budget.

Old Business: All Old Business tabled until next meeting.

New Business:

1. Budget: Final Budget for 2017 (discussed above).

2. Town Report for 2017: Chair Holly passed out for the Trustees to review.

Other Business: Next meeting will be Feb. 22nd, 2018 at Town Hall @ 6:30 p.m.

Lorraine motioned to adjourn at 6:40 p.m. Dick seconded, no further discussion, motion passed unanimously.

Minutes submitted by Administrative Assistant Donna Del Rosso.