



**Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire
03034**

Minutes 8/17/17 Approved

Present: Chair Holly Haas, Vice-chair Carleton Robie, Dick Snow, Lorraine Meuse, Sexton Martin McFarland recording secretary Donna Del Rosso. **Absent:** Tom DiMaggio

Meeting called to order at 6:30 p.m. by Chair Holly, followed by the Pledge of Allegiance.

Guests: Mrs. French and her daughter Suzanne Marmuscak presented an application for a memorial stone. Members had discussed various memorial/headstones sizes for 1,2,4 and 8 lots. 1 lot would be 2 sq. ft., 2 lots would be 4 sq. ft. and 4 lots would be 8 sq. ft. (total sq. feet). Minutes could not verify these size changes and therefore the memorial request presented by Mrs. French was approved by the Cemetery Trustees. ****Please verify the size lots and headstones.**** Members will verify and adjust Rules & Regulations as needed after a Public meeting.

Regular Business:

Previous Minutes: Dick motioned to accept the minutes as presented, Carleton seconded, no further discussion, motion passed unanimously.

Monthly Operational Status: Sexton Martin installed corner markers and took care of lawn maintenance as needed.

Holly sold 2 cremation lots (2 deeds-8 corner markers), and (5) memorial requests.

Correspondence: Martin called and met with Jolcouer (Talbor). She would like to have her headstone moved slightly over her and her husband's lots (approximately 18"). Suggestion was made to have them put in a new footing. Members all agreed to let her do this at her expense. They will forward their response in writing per her request. Martin will forward response to Holly and she will send to them.

Monthly Budget: Holly would like to order Pontem software and will check with Tom for compatibility. Cemetery wage line will be overspent and we still have a few more months. Carleton will speak with Mr. Pike in regards to his hours. Members went through line by line and will adjust accordingly for next fiscal budget 2018.

Old Business:

Pontem Cemetery Software: Tom is still working on the CAD mapping. Holly suggested to have Pontem estimate how much it would cost to do Holbrook Cemetery.

KIA/MIA: Suggestion was made to have Bob Martel ask one of the Eagle Scouts to take on this project, to locate and put on the map.

New Business:

French Memorial Grievance: Taken care of at beginning of meeting.

2018 Worksheet Budget: Cemetery Wages increase to \$20,246, Equipment Maintenance decrease to \$1K, and add Computer Tech Services for \$1K, all other lines will remain the same.

Other Business:

Future meeting schedule - Thursday, September 21st @ 6:30 p.m.

Holly will forward the next month's agenda to Donna the Friday before the next scheduled meeting to post at the Post Office and Town Hall.

Carleton motioned to adjourn at 8:05 p.m., Lorraine seconded, no further discussion, motion passed unanimously.

Minutes respectfully submitted by Donna Del Rosso.