



**Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire
03034**

June 15, 2017 Cemetery Meeting Minutes Approved

Present: Chair Holly Haas, Vice-Chair Robie, Dick Snow, Tom DiMaggio, Lorraine Meuse (guest), Sexton Martin McFarland and recording secretary Donna Del Rosso.

Regular Business:

1. Meeting called to order at 6:35 by Holly, followed by the Pledge of Allegiance.

2. Previous Minutes: Carleton motioned to accept the minutes as presented, Dick seconded, no further discussion, motioned passed unanimously.

New Business:

Members accepted a letter of interest to join the Cemetery Trustees from Lorraine Meuse. Dick motioned to have the Trustees write a letter of recommendation to the BOS and accept her as a new Trustee.

Regular Business resumed:

3. Public Hearing – Public hearing opened, no residents present, public hearing closed.

4. Monthly Operational Status Report – Martin reported working on the Holbrook Cemetery for Memorial Day. He also weed wacked the area at the front gate near the water. Martin also changed the lock on the Tomb Mausoleum and will give Carleton a copy. Holly has approved 6 flush memorial stones for this month.

5. Correspondence: Dick received a call from Sandy Gordon, she had a fire and lost her copy of her deed and would like a copy of her deed. Holly will research to see if we have one on file. Holly received an update address change from M. Swain.

6. Monthly Budget: Members will check the status of the payment for corner markers.

Old Business:

1. New Sexton: Martin has successfully taken over the role as Sexton (Trustees are very satisfied with his training and work ethics) and will continue to work with Holly and Carleton as needed.
2. Pontem Cemetery Software: Tom is working on converting the files received from all the outside contributors and updating the files and will forward them to Holly.
3. KIA/Veterans buried: Carleton will contact Bob Martel to see if a Scout would be interested in an Eagle project.
4. Section I Issues: Resolved.

Other Business: Future meeting schedule, agendas & action items - Thursday, Aug 17th @ 6:30 p.m. Members voted to cancel July's meeting.

Rules & Regulations updates:

Carleton motioned to accept Rules & Regulations section D as presented, Tom seconded, no further discussion, motion passed unanimously.

Tom motioned to accept Section E as presented, Carleton seconded, no further discussion, motion passed unanimously.

Dick motioned to accept Section F as presented, Carleton seconded, no further discussion, motion passed unanimously.

Dick requested from Holly the deeds from 2015 & 2016 so he can request funds from the Trustees of the Trust Fund for Cemetery Trust Maintenance Fund.

Tom motioned to adjourn at 7:30 p.m., Dick seconded, no further discussion, motion passed unanimously.

Minutes respectfully submitted by Donna Del Rosso.