

Cemetery Trustees Meeting 5/18/17 Approved

Present: Chair Holly Haas, Carleton Robie, Tom DiMaggio, Dick Snow, Sexton Martin McFarland & recording secretary Donna Del Rosso.

Guest: Lorraine Meuse (High St.)

Regular Business:

1. Meeting called to order at 6:30 p.m., followed by the Pledge of Allegiance.
2. Carleton motioned to accept the minutes as amended, Tom seconded, no further discussion, motion passed unanimously.
3. Monthly Operational Status Report: Martin & Carleton put in corner markers, 4 cremations and 2 burials, Martin scraped and painted the front gate, cutting & pulling shrubs, raised a few stones. Holly and Martin are researching Hussey lot (Section E 49 ½). Martin has been filling in with loam as needed. Holly has received 3 Memorial requests this month, 2 more corner markers have been ordered. Carleton still needs "P's". Holly will show Martin where the "S" markers will go in the "I" section.

Lorraine Meuse had filed a police report, she thought some of her items were stolen. Police Chief McGillen informed her that there have been some changes made to the policies and procedures. She went on the website and found the new rules and regulations. Members discussed putting up notices at the Post Office and the Town Hall. She also reported loose dogs and they were defecating. Members will research new signs for the cemetery in regards to dog and the rules.

4. Correspondence: Carleton spoke with Jim Franklin who reported he sent the file (Holbrook) to Holly last month. Holly reported that the software company can't use .jpeg files. Holly will have the maps copied and get them done for the Pontem software.

Holly will forward Cemetery information to Lorraine, she may be interested in becoming a Trustee.

5. Monthly Budget: We are starting with our "busy" season. Currently at 10% of the budget.

Old Business:

1. Martin has been working very diligently with Holly and Carleton.
2. Rules & Regulations: Dick recommended to the members in to having a public hearing when changes are made to the rules and regulations. Carleton read from the hand-out in regards to Cemeteries Section 289:2, he feels that we don't need to have a public hearing when the Cemetery Trustees make changes to the rules and regulations. Tom airs on the side of caution and would also like to have a public meeting to keep the residents informed of the changes. Holly agrees with Carleton that the Cemetery Trustees have the right to change the rules and regulations. Dick motioned to have a public meeting for the next meeting, Tom seconded, members went into discussion: Holly read the proposed changes to the Trustees. Carleton feels that the Town's people voted for the Trustees to make the best

decisions with rules and regulations for the cemeteries. Trustees voted 3-1 to have a public hearing on June 15th @ 6:30 p.m.

3. Holly will get Tom the files retrieved from Jim Franklin to see if they can become compatible.

4. KIA/Veterans buried: that are buried, Holly would like to get a list for the Boy Scouts when they put up the American flags. Carleton suggested maybe the Boy Scouts would like to take on this project.

New Business:

1. Issues in Section "I", Holbrook Cemetery: Holly reported the confusion of Ruth Basner's lots. She bought 8 graves in total over a span of time. The Trustees will find 4 lots in Section "O" to accommodate the purchase of the lots. Susan Chapman when/if she comes forward may have some more detailed information regarding the location of the lots (if she has a copy of the deed).

2. Carleton will sign Martin's timecards going forward. Martin will make sure he delivers his timecard via e-mail to Donna Becker before Monday a.m.

Dick motioned to pay Holly \$31.77 for administrative supplies, Tom seconded, no further discussion, motion passed unanimously. Holly will also need to order some supplies.

Holly has a check for the Cemetery Association Membership for the 4 members that were not included in the brochure.

Future meeting Thursday, June 15th @ 6:30 p.m.

Dick motioned to adjourn at 7:30, Carleton seconded, no further discussion, motion passed unanimously.

Minutes submitted by Donna Del Rosso.