

Cemetery Trustees March 17<sup>th</sup>, 2017 Approved

Present: Acting Chair Holly, Carleton Robie, Tom DiMaggio, Dick Snow and Sexton Martin McFarland.

Guest: Jim Franklin

**Regular Business:**

1. Meeting called to order @ 6:30 followed by the Pledge of Allegiance.
2. Carleton motioned to accept the minutes as presented, Dick second, no further discussion. Motion passed unanimously.
3. Monthly Operational Report : Martin and Carleton reported activities for the month of Feb/March there was one remain put in the tomb.
4. Cemetery Budget – Voters passed the budget. \$275 for mapping software and “C” corner markers have been ordered, but not received yet, Holly will check on order status.
5. Correspondence – Holly gave Carleton and Martin a memo from Carol Towle in regards to a burial coming up. Martin will meet with Carol once weather permits.

**Old Business:**

1. Sexton Training Schedule - Martin informed the trustees he would be mowing the Holbrook Cemetery. Martin will work with Mr. Pike with regards to job responsibilities.

Dick motioned to offer Martin the hourly amount of \$20/hr. for labor, \$10/hr. for equipment rental and \$1200 stipend. Tom second. No further discussion. Motion passed unanimously. Carleton will work with Martin and Bob for a smooth transition of responsibilities. This is Bob's last year so Martin will work on finding a replacement for next year.

Three (3) cremations will be buried in May.

2. Warrant Articles Results – article passed and Dick will check with the DRA for funds from 2015.
3. Pontem Software Mapping – Jim Franklin came in to speak with the trustees in regards to the mapping system. Jim has the perimeters of the 5 cemeteries on his CAD and will give Tom/Holly a copy so the Pontem mapping system will be easier to navigate with locating lots. Tom will provide a flash drive to Jim to make a copy. [JEFLS@comcast.net](mailto:JEFLS@comcast.net) Jim also volunteered to update survey area(s) if needed at no cost.

Members also discussed the procedure for deeding Beane Island and the Village Cemetery over to the town.

4. Hill and East Candia Cemetery Preservation – Holly is still working on it.

5. Rules and Regulations on personal items allowed – Holly will work on revising the “flag” definition on the rules & regulations. Members will review next month. Martin will keep his eyes open and bring concerns to the members in regards to other items.

**New Business:**

1. Cemetery Trustee Letter of Interest was received and was tabled for next month.

2. Spring State wide Cemetery Association Meeting – Dick and Holly will attend.

Tom motioned to adjourn at 7:40 p.m. Dick second. No further discussion. Motion passed unanimously. Next meeting April 20<sup>th</sup> @ 6:30 p.m.

Minutes respectfully submitted by Donna Del Rosso.