

Cemetery Trustees Meeting 10/20/16 Approved

Present: Acting Chair Holly Haas, Acting Sexton Carleton Robie, Dick Snow, Tom DiMaggio and recording secretary Donna Del Rosso.

Holly called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

The Cemetery Trustees accepts with regrets the resignation of Mike Pouillot as Chair.

Tom motioned to have Holly be chair pro-temp, Carleton second, after some discussion Holly accepted the position, motion passed unanimously. The Trustees will post notice for member(s).

Jayson Baker was present to ask about the sexton position. Jayson submitted a resume for the committee to consider. The committee gave Jayson a copy of the functions of the sexton.

Carleton also had interest from Martin McFarland who may also qualify for the sexton position. Martin will be available for Nov. 17th 2016 meeting.

Dick motioned to accept the minutes as presented, Carleton second, no further discussion, motion passed unanimously.

Carleton (acting Sexton) reported Mr. Pike has been working diligently to get the cemeteries closed for the winter. Mr. Pike has also indicated to Carleton that next season he is not interested in working on/in the Holbrook Cemetery, but he is willing to do the other 4.

Holly reported 4 burials since the last meeting in Aug., and 1 lot sale. Holly also received a memorial application.

Budget questions:

1. Please explain the sexton's stipend – The Trustees feel that 5K is a reasonable amount. 2. Can we increase the sale of the plots? – We just did that 6 months ago. 3. Why is equipment maintenance \$500 but we haven't spent anything? We anticipate the possibility of expending the funds by the end of the year.

Tom motioned to purchase the software package needed to get the cemetery lots/maps/deeds computerized, Carleton second, no further discussion, motion passed unanimously.

Dick will request perpetual care funds from the Trustees of the Trust Funds.

Memorial repairs will be tabled until the spring time.

Tom motioned to adjourn at 8:05, Dick second, no further discussion, motion passed unanimously.

Next meeting is Nov. 17th @ 6:30 p.m. @ Town Hall.

Minutes respectfully submitted by Donna Del Rosso.