

Cemetery Minutes 8/18/16 Approved **Next meeting 10/20/16 @ 6:30 p.m.**

Present: Chair Mike Pouliot, Holly Haas, Dick Snow, Carleton Robie. Absent: Tom DiMaggio.

Regular Business:

1. Carleton motion to accept the minutes as amended, Dick second, no further discussion, motion passed unanimously.
2. Acting sexton Carleton updated the members with the monthly status report: 1 burial, 2 monument applications, sale of 1 lot, Mr. Pike's timecards- tree cutting, brush & mowing etc. Young corner markers will be moved and replaced. Holly will call and order B's for the lot sold this month. Carleton is working on burning the brush pile. Mr. Pike would like the leaf blower mounted on the trailer. Mike will try to meet Mr. Pike on Monday or Tuesday. Mike has placed another call to Fair Point and will meet with them on Mon. or Tues. as well, to discuss the cables thru the tree at the East Village Cemetery.
3. Budget discussion included: equipment purchases and line items for next year's budget. Mike will get a quote for gravel at the Village Cemetery from the facility improvement line. Mike will present the budget to the BOS and attend the meeting on Sept. 17th.
4. Correspondence: Mike will check with Andria on Monday to see if she can scan correspondence and then e-mail it to Holly/Mike @ CandiaCemeteryNH@gmail.com

Old Business:

1. Sexton position- Hooksett Banner, Sunday Union Leader, no responses yet. Craig's List and Hippo were discussed as viable options. Carleton might have a responsible person of interest.
2. Rules & Regulations revisions – Tabled for next meeting (Oct.). Mike would like to have a public meeting in November with the amended Rules & Regulations.
3. Equipment maintenance plan-

4. Memorial size regulations – Mike went to Perry Brothers in Concord, a monument/memorial business to check out sizes & prices. The most common size sold is: 30W x 26H (5.42 sq. ft.).

5. Memorial repairs – Mike spoke with Kye Nelis of Grey Stone Services of New England to repair a monument. He will stop by the cemetery to give us a quote. Holly will send Mike the information for DAR (Daughters of American Revolution) for repairing monuments/memorials.

6. Perpetual Care fund – Mike will meet with Dick to submit a voucher for perpetual care funds from the Trustees of the Trust Fund for the amount of \$3761.

New Business:

Budget 2017 – Discussion to add line item Stipend for the Sexton of \$5K. Discussion of a stipend for bookkeeper was also discussed via a warrant article. Holly will check with Andria to see where Cemetery envelopes can be purchased from.

Holly motioned to adjourn at 8:55 p.m. Dick second, no further discussion, motion passed unanimously.

No meeting on September 15th.

Minutes respectfully submitted by Donna Del Rosso.