Candia Board of Selectmen

Agenda
July 10th, 2023, at 6:30pm

Call to Order

Roll Call

Approval of Minutes: Public Minutes for June 26th, 2023

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other

New Business:

Capital Reserve Fund (est. 1993)

Old Business:

Other Business:

Calendar:

Next Board of Selectman's Meeting on Monday, July 24th, 2023 @ 6:30pm

Public Input:

This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II(c).

Adjourn

Join Zoom Meeting

https://us02web.zoom.us/j/6034838101 Meeting ID: 603 483 8101 Password: 8101 **Dial In** +1 646 558 8656 US

July 10, 2023

Town of Candia

Road Agent's Report

Month of June 2023

Summary of Work:

- Tree and brush cutting on South Road
- Tree and brush cutting on Tower Hill Road
- South Road drainage work, prep for paving
- Dirt Road grading
- Prep for Brown road work
- Patching as needed

Jeff Wuebbolt Road Agent

CANDIA POLICE DEPARTMENT ACTIVITY 6/1/2023 to 6/28/2023

During this period, the Candia Police Department issued 122 motor vehicle warnings and 13 summons'

The following were arrested/summonsed:

Ava Thistlewood, age 18

Raymond, NH

Driving After Suspension

The above-mentioned individuals are presumed innocent until found guilty in a court of law

Offenses (State Law) By Month

Attachment from Candia Selectmen's Meeting on 7/10/2023 - 3 Listing 01/01/2023 - 06/30/2023

07/05/2023

TOTALS

<u>10 22 30 27 10 18 117</u>

No Crime Incident Event Breakdown

'went	Description	m 1	0
)11	Description 911 Hang Up	Total 0	- 8
IM	Aided Motorist	1	00.0
\L	Alarm	0	00.0
BEA	Bureau Of Elderly & Adult Services Investigation	1	00.3
:C	Citizen's Complaint	5	01.7
F	Dog License Civil Forfeiture	0	00.0
IN	Child In Need Of Services	0	00.0
IV	Civil Standby	1	00.3
:OM	Community Outreach	Ō	00.0
:P	Community Policing	Ö	00.0
CI	Dcyf Investigation	7	02.4
EE	Put Down Injured Animal	Ó	00.0
OG	Dog At Large / Loose Dog	0	00.0
'IN	Fingerprinting	2	00.7
'PR	Found Property	7	02.4
A	Internal Affairs Investigation	0	00.0
EA	Involuntary Emergency Hospitalization	2	00.7
.UV	Juvenile Complaint	2	00.7
.D	K-9 Deployment	0	00.0
EB	Law Enforcement Background Investigation	0	00.0
ED	Medical Call	1	00.3
VC	Motor Vehicle Complaint	0	00.0
C	Noise Complaint	0	00.0
DT	National Drug Take Back	2	00.7
ED	Neighbor Dispute	2	00.7
0	Notification	0	00.0
TO	No Trespass Order	1	00.3
D	Drug Overdose	0	00.0
F	Fatal Overdose	0	00.0
HR	Ohrv Complaint	0	00.0
DB	Prescription Drug Box	0	00.0
Ū	Police Pursuit Report	0	00.0
AD	Radar Enforcement	0	00.0
H	Road Hazard	0	00.0
PO	Return Property To Owner	0	00.0
C	Shooting Complaint	0	00.0
CA	Scams/Phone&email	0	00.0
EC	Security Check	35	12.2
P	Serve Papers	32	11.2
PA	Suspicious Activity	12	04.2
PM	Suspicious Motor Vehicle	0	00.0
PP SA	Suspicious Person Safe Schools Act	0	00.0
JI	Suicide	30	10.5
X	Sex Offender Registration	2	00.7
∧ E	Traffic Enforcement	11	03.8
H	Threats	0	00.0
.1 3.U	Truancy	0	00.0
MD DW	Tree / Wires Down	0	00.0
Г	Unattended/Untimely Death	0	00.0
IN	Vin Verification	1	
3	Well Being Check	3	00.3
5	Weapons Incident	0	00.0
	Not Specified	2	00.7
CA	Assist Other Agency	32	11.2
3C	Assist Citizen	26	09.1
IN	Police Information	40	14.0
		10	14.0

;DT	Sudden Death	1	00.3
)TH	Other	2	00.7
)IS	Disturbance	9	03.1
FE	Assist Fire/EMS	9	03.1
IIP	Missing Person	3	01.0
.PR	Lost Property	2	00.7

Grand Total: 286

Candia Volunteer Fire Department 11 Deerfield Road Candia, NH 03034 603-483-8588 603-483-0252 fax

Memo

Date: July 10, 2023

To: Board of Selectmen

Re: Monthly Report

June 2023 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Air Bags and Rescue Tanks
- 3. EMS Training

Atta franting Carting on 7/10/2023

Candia, NH

This report was generated on 7/6/2023 8:38:05 AM

CANDIA FIRE PESCUR DEPARTMENT

Incident Statistics

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023

	INCID	ENT COUNT		
INCIDI	ENT TYPE	# INCI	DENTS	
	EMS	3		
	FIRE	1.	4	
T	DTAL	5	1	
		SPORTS (N2 and N3)		
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIEN CONTACTS	
TOTAL				
PRE-INCIE	DENT VALUE	LOS	SES	
\$	0.00	\$0.	00	
		CHECKS		
The second second section of the second	vation due to malfunction	1		
TC	TAL	1		
	MUTUAL A	ID		
CANADA INCIDENTIAL CONTRACTOR OF THE PROPERTY	Туре	Total		
Aid Given		5		
Aid Received		3		
	The state of the s	PPING CALLS		
	LAPPING	% OVERL	APPING	
AND AND ASSESSMENT OF THE PARTY	0	0	Branch of the Control	
		RESPONSE TIME (Dispatch to Arri	val)	
Station	regions are recommended in the second control of the second contro	EMS	FIRE	
Station 1	0:	09:03	0:11:05	
	AVER	AGE FOR ALL CALLS	0:09:30	
LIGH	TS AND SIREN - AVERAGE 1	TURNOUT TIME (Dispatch to Enro	ute)	
Station		EMS	FIRE	
Station 1	0:	04:30	0:06:40	
2.00	AVERA	AGE FOR ALL CALLS	0:04:56	
AGE	NCY	AVERAGE TIME ON	SCENE (MM:SS)	
Candia Fir	e Rescue	20:43	A STATE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER, THE PERSON NAMED IN COLUMN TWO	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Atta Craen doi a Compace Registrating on 7/10/2023

Candia, NH

This report was generated on 7/6/2023 8:39:18 AM



Incident Type Count per Station for Date Range

Start Date: 06/01/2023 | End Date: 06/30/2023

INCIDENT TYPE	# INCIDENTS				
ation: 1 - STATION 1					
111 - Building fire	1				
113 - Cooking fire, confined to container	1				
132 - Road freight or transport vehicle fire	1				
321 - EMS call, excluding vehicle accident with injury	34				
322 - Motor vehicle accident with injuries	2				
324 - Motor vehicle accident with no injuries.	1				
511 - Lock-out	1				
600 - Good intent call, other	2				
611 - Dispatched & cancelled en route	2				
700 - False alarm or false call, other	1				
710 - Malicious, mischievous false call, other	1				
733 - Smoke detector activation due to malfunction	1				
736 - CO detector activation due to malfunction	1				
743 - Smoke detector activation, no fire - unintentional	2				

Incidents for 1 - Station 1:

51

Only REVIEWED incidents included.



Building Departme	ent - J	une 2023	
Permits Issued			_
Terrints issued	_		
Barn		-	
Chimney			
Commercial		1	
Deck		4	
Demo		1	
Driveway			
Electrical		10	
Gas		7	
Generator		2	
Leach Bot			
Mechanical		7	
Oil Tank		1	
Pellet Stove			
Place of Assembly		4	
Plumbing		7	
Pool		1	
Renewals			
Residential Addition		2	
Residential Garage		2	
Residential One Family		2	
Residential Remodel		2	
Residential Sprinkler			
Septic		2	
Shed		1	
Siding/Roof/Window		7	
Solar Panels			
ower Antenna			
Jse Permit			
Vood Burner			
OTAL PERMITS		63	
NSPECTIONS		88	(5 failed)
une Revenue	\$	15,633.60	
TD Revenue	\$	45,056.06	

<u>June 2023</u>

Candia Recycling Center Monthly Report

	<u>June, 2022</u>	<u>June, 2023</u>
M.S.W. (Trash)	61.20 tons	N/A
C&D Debris	59.76 tons	N/A
Total waste	120.96 tons	N/A

Recyclables

	<u>June, 2022</u>	<u>June, 2023</u>
Mix Paper	8 bales = 6.06 tons	6 bales = 4.63 tons
Cardboard	11 bales = 7.67 tons	9 bales = 6.35 tons
#1 - #7 plastics	2 bales = 1.50 tons	1 bale = .64 tons
Alum. Cans	2 bales = 1.32 tons	1 bale = $.55$ tons
Tin Cans	0	0
#2 natural plastic	0	1 bale = $.45$ tons
Total bales	26 bales = 18.65 tons	
Glass -	0	N/A
Total weight	18.65 tons	12.62 tons

Revenue

June 2022

June 2023

N/A

Approx. \$13,250

2022 YTD = N/A

2023 YTD = N/A

June 2023

On 6/7 there were 85 tires recycled

On 6/8 there was 44k lbs. of mix paper marketed, generating approx. \$440 in revenue, we have not received the check yet.

On 6/16 there were **34** Freon containing units evacuated.

On 6/21 there was 44k lbs. of Cardboard marketed, generating approx. \$1210 in revenue, we have not received the check.

On 6/23 there was one load of Light Iron marketed, generating approx.. \$1,000, we have not received the check.

On 6/23 a split load of Tin cans and Aluminum cans were marketed, approx., **29,400** lbs. of tin cans and approx..**14,800** lbs. of Alum. cans were marketed generating approx.. **\$10,600**, we have not received the check.

Board of Selectmen July 10, 2023

Memo

To:

Selectmen

From:

Andria Hansen, Town Administrator

cc:

Kim Hughes

Date:

July 10, 2023

Re:

Capital Reserve Fund established in 1993

It has been brought to my attention that a Capital Reserve Fund was established by town meeting vote in 1993. The purpose of the fund was to hire a consultant to rewrite the Master Plan and Zoning Ordinance. The amount raised was \$4,000. The CRF was never reported in the "Trustees of the Common Trust Funds Financial Report", essentially it fell through the cracks. The Board has two options moving forward. The first option is putting it on next year's warrant to abolish the warrant article. The second option is have the Trustees of the Trust Fund establish a CRF. The Planning Board would be able to use the \$4,000 to update the Master Plan. I would suggest the naming the fund "Master Plan update CRF".

Town Meeting 1993

ARTICLE 27: "To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars and no cents (\$4,000.00) to establish a Capital Reserve Fund to be used for hiring a professional consultant to rewrite the Master Plan in conjunction with rewriting the Zoning Ordinance in its entirety after receiving generous input from the Townspeople and recognized organizations in the community." Gary York made the motion as follows: "To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars and no cents (\$4,000.00) to establish a Capital Reserve Fund to be used in hiring a professional consultant to aid in rewriting the Master Plan in conjunction with rewriting the zoning ordinance in its entirety after receiving generous input from the Townspeople and recognized organizations in the community and to appoint the Board of Selectmen as the agent to implement such fund." motion was seconded by Brien Brock. Bart Mayer, Town Attorney, advised that an agent to administer the fund must be appointed to avoid problems in the future. Frank Albert moved to amend the article that the Planning Board will act as agent, not the Board of Selectmen. The amendment was seconded by Bill Plausky. amendment which would substitute the Planning Board for the Board of Selectmen was put to a vote by a show of ballots. AMENDMENT FAILS, the Board of Selectmen remain the agents.

The following amendment was then proposed by Mabel Brock: to add, "said input to be compiled and reported by September 30 of each year." This was seconded by Brien Brock. Vote on the amendment was by a show of ballots. THE ARTICLE IS AMENDED. "To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars and no cents (\$4,000.00) to establish a CAPITAL RESERVE FUND to be used for hiring a professional consultant to aid in the rewriting of the Master Plan in conjunction with rewriting the Zoning Ordinance in its entirety after receiving generous input from the Townspeople and recognized organizations in the community and to appoint the Board of Selectmen as agent to implement the purpose of the fund. Said input from the Townspeople and recognized organizations of the community to be compiled and reported by September 30 of each year." Vote was taken by a show of ballots. ARTICLE 27 was ADOPTED AS AMENDED.

TRUSTEES OF THE COMMON TRUST FUNDS FINANCIAL REPORT

			Principal		Inc	one
Name & Purpose Trust Fund	How Invested	Balance Beg. Year	Gain or Loss	Balance Year End	1993 Income	1993 Expended
Cemetery #1 Cemetery #2 Cemetery #3 Cemetery #4 Cemetery #5 Cemetery #5 Cemetery #5 Cemetery #5 Village Cemetery Moore Hwy., Fund Totals:	Common Trust Common Trust Common Trust Common Trust 1st NH Bank Common Trust Common Trust Common Trust Common Trust Tommon Trust Tommon Trust Tommon Trust Tommon Trust Tommon Trust Tommon Trust	\$55,745.61 1,194.04 2,305.73 2,250.52 3,521.83 7,075.00 3,200.00 9,625.00 1,760.00 128,042.62 \$214,720.35	*\$1,000.00 \$1,000.00	\$55,745.61 1,194.04 2,305.73 2,250.52 4,521.83 7,075.00 3,200.00 9,625.00 1,760.00 128,042.62 \$215,720.35	\$1,911.37 368.17 244.30 90.14 103.33 198.76 140.42 767.50 78.71 14,177.91 \$18,080.61	\$1,911.37 368.17 244.30 90.14 103.33 198.76 140.42 767.50 78.71 14,177.91 \$18,080.61

^{*}New Funds Created in 1993: \$200.00 each: Leonard B. & Priscilla Chase, Sr.; Joan Galanis; Theresa Gomes Groulx; Rita Matten; and Elizabeth M. Thomson.

Name of Fund	How Invested	Balance Beg. Year	1993 Income	1993 Expended	Balance Year End
Grange Scholarship School Gymnasium Hiram & Doris Mitchell	Cornerstone Bank Cornerstone Bank Cornerstone Bank	\$10,300.03 \$12,542.53 \$10,884.93	\$345.26 \$2,160.43 \$636.05	\$0 0 0	\$10,645.29 \$14,702.96 \$11,520.98
School District School Bldg. Maintenance Apparatus Capital	Cornerstone Bank	\$10,000.00	\$249.40	0	\$10,249.40
Reserve (CVFD) Apparatus Capital	St.Mary's Bank	\$77,012.23	\$1,865.68	0	\$78,877.91
Reserve (CVFD)	Bank of NH	\$50,000.00	0	0	\$50,000.00
Incinerator Maintenance	Common Trust	\$16,295.00	\$360.00	0	\$16,655.00
Cellular One Trust Future Solid Waste Disp.	Bank of NH Bank of NH	\$7,500.00 \$5,000.00	\$230.07 0	0 0	\$7,730.07 \$5,000.00

Respectfully submitted,

Trustees of the Trust Funds: Russell G. Seward, Norman R. Stevens, Rudolph A. Cartier, Jr.

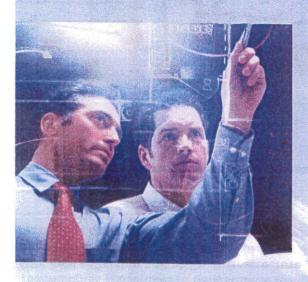
TRUSTEES OF THE COMMON TRUST FUNDS FINANCIAL REPORT

		Principal			Principal		Inc	one
Name & Purpose	How	Balance	Gain or	Balance	1994	1994		
Trust Fund	Invested	Beg. Year	Loss	Year End	Income	Expended		
Cemetery #1	Common Trust	\$55,745.61		\$55,745.61	\$1,932.36	\$1,932.36		
Cemetery #2	Common Trust	1,194.04		1,194.04	275.35	275.35		
Cemetery #3	Common Trust	2,305.73		2,305.73	0.00	0.00		
Cemetery #4	Common Trust	2,250.52		2,250.52	90.07	90.07		
Cemetery #5	1st NH Bank	4,521.83	*\$600.00	5,121.83	115.73	115.73		
Cemetery #5	Common Trust	7,075.00		7,075.00	198.77	198.77		
Cemetery #5	Common Trust	3,200.00		3,200.00	127.87	127.87		
Cemetery #5	Common Trust	9,625.00		9,625.00	577.50	577.50		
Village Cemetery	1st NH Bank	1,760.00		1,760.00	64.88	64.88		
Moore Hwy., Fund	Common Trust	128,042.62		128,042.62	13,092.84	13,092.84		
Totals:		\$215,720.35	\$600.00	\$216,320.35	\$16,475.37	\$16,475.37		

*New Funds Created in 1994: \$200.00 ea: R. Chalbeck, W. & P. Cresswell, J. & D. Philbrick

Name of Fund	How Invested	Balance Beg. Year	1994 Income	1994 Expended	Balance Year End
Grange Scholarship	Cornerstone Bank	\$10,645.29	\$371.79	\$645.00	\$10,372.08
School Gymnasium	Cornerstone Bank	14,702.96	495.56	0.00	15,198.52
Pass Book	Cornerstone Bank		7,596.79	0.00	7,596.79
Hiram & Doris Mitchell	Cornerstone Bank	11,520.98	420.39	0.00	11,941.37
School District School					
Bldg. Maintenance	Cornerstone Bank	10,249.40	6,689.02	0.00	16,938.42
Apparatus Capital					
Reserve (CVFD)	St.Mary's Bank	78,877.91	2,593.92	0.00	81,471.83
Apparatus Capital	_				
Reserve (CVFD)	Bank of NH	50,000.00	1,891.00	0.00	51,891.00
Apparatus Capital			10 Table 1 (10 y 10 of the Property Colored	1100.00	
Reserve (CVFD)	Concord Savings	50,000.00	0.00	0.00	50,000.00
Incinerator Maintenance	Common Trust	16,655.00	621.00	0.00	17,276.00
Cellular One Trust	Bank of NH	7,730.07	227.21	0.00	7,957.28
Future Solid Waste Displ.	Bank of NH	5,000.00	149.00	0.00	5,149.00

Trustees of the Trust Funds: Russell G. Seward, Norman R. Stevens, Rudolph A. Cartier, Jr.



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State Government

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CAI understands the key to successful GIS implementation and long-term sustainability is based on designing the system to meet users' needs. No two IGNITE packages are the same. Our team of experts collaborates with each client to customize implementation based on specific client needs and uses. CAI Technologies leverages our extensive local government GIS experience and solid understanding of ArcGIS Online technology to ensure our client's success with the ArcGIS Online platform.

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- ArcGIS Online subscription settings configuration
- ArcGIS Online interface and tools review
- Best practices knowledge transfer for site configuration and branding
- Best practices knowledge transfer for authoring. organizing, and sharing content
- · Create and share sampling of representative web maps and applications
- Identify and load sampling of representative content
- Additional feature overviews such as publishing content, accessing content with mobile devices, and using Esri Maps for Office

The IGNITE package also provides administrative knowledge transfer for:

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- Data management
- Securing content
- Credit usage
- Creating and configuring existing web application templates
- Cartographic considerations



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Candia Planning Board Minutes of Meeting - September 7, 2016

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J. Wichert continued that 405-42-2 is the lot on the SE corner of the property. When we did the initial survey in the subdivision in April, it was incorrectly identified on the Town's tax maps as being a parcel that the Town took through taxes. But when we did that survey, if you look at the note, it was never in this chain of title. Sheet 3 of 8. And to the bottom left of the North arrow, you'll see the deed research in the records Town of Candia through tax record deeds in range of lots South of the range way shown are not a part of the subject parcel. I think what happened, I think there was a tax taken. It was annotated on the tax map but it doesn't come out of this chain of Title. So we did that, that notation was also included on the April survey but I didn't see the tax map change so I was trying to not eliminate tax lot lines without some input. But certainly that's something we can work towards with the Assessor before we get to the final part.

Attachment from Candia Selectmen's Meeting on 7/10/2023

SERVICES

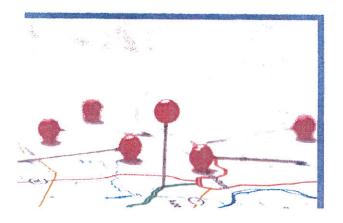
GIS SERVICES

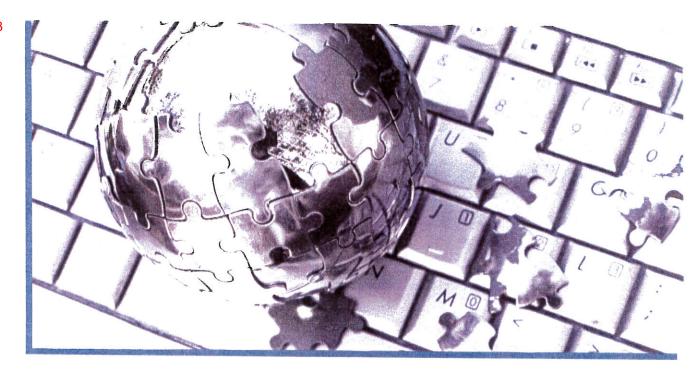
Figure 4cd in 1985 as Cartographic Associates, Inc., CAl Technologies has provided geographic information castern (GIS) services to local and regional governments and 1989. From concept and design, to implementation, maintenance, training and support, we have the Alexander expertise and resources to provide advanced of marvices.

We listen to our clients to understand their business processes and organizational needs. As dring so, we deliver efficient cost-effective solutions.

MAPPING SERVICES

A. It a recognized leader in local government parcel fatt development. We developed the original parcel table, including record research and compilation, for table than 200 municipalities and currently develop and maximum parcel maps for nearly 400 municipalities. CAI Technologies specializes in geodatabase design, GPS field collection and utility infrastructure mapping for municipalities and private parties, and can be sopported in a second or management of the control of the cont





UTILITY INFRASTRUCTURE

CAI leads the way in cost-effective geodatabase design, GPS field data collection/mapping and implementation services for critical utility infrastructure, such as water, sewer, and drainage systems. We develop field data collection tools to make system mapping, implementation and ongoing maintenance for applications ranging from one of the largest water systems in the United States to a tiny, two-mile-long system.

Our utility-specific GIS solutions feature simple-to-use desktop, browser and mobile solutions that allow novice and advanced users to manage and maintain critical infrastructures, and create standard and customized data, maps and reports.

WEB SOLUTIONS

CAI offers the most advanced, user-friendly, cloud-based, Software as a Service (SaaS) GIS platform available. Our ArcGIS Server SaaS solution allows users to query, browse, report, print, share geospatial content and access information from any browser, tablet or mobile device.

Our platform is scalable and eliminates the need for upfront hardware or software purchases and maintenance contracts. It offers local control of database updates, staff-specific security for sharing specific datasets within your organization, and document upload/management tools and configuration options with your ArcGIS online account or ArcServer licensing.

CUSTOMIZED SOLUTIONS

CAI also develops customized GIS solutions

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