

Candia Board of Selectmen

Agenda

March 13th, 2023, at 6:30pm

Call to Order

Roll Call

Approval of Minutes: Public Minutes and Non-Public for February 27th, 2023

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other

New Business:

- Fire Department Appointment
- Workweek schedule
- Bi-weekly payroll/billing
- Bridge repair grant

Old Business:

- Donovan Road

Other Business:

Calendar:

- Town Elections held on Tuesday, March 14th, 2023, at the CYAA from 6:00am-7:00pm
- Next Board of Selectman's Meeting on Monday, March 27th, 2023 @ 6:30pm

Public Input:

This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II(a).

Adjourn

Join Zoom Meeting

<https://us02web.zoom.us/j/6034838101>

Meeting ID: 603 483 8101 Password: 8101

Dial In +1 646 558 8656 US

March 13, 2023

Town of Candia
Road Agent's Report
Month of February 2023

Summary of Work:

- 8 Spreader runs
- 4 Plowable storms
- Road Rake on muddy roads
- Shimmed potholes on dirt roads
- Truck winter sand for stockpile
- Patching as needed

Jeff Wuebbolt
Road Agent

CANDIA POLICE DEPARTMENT
ACTIVITY 2/10/2023 to 3/9/2023

During this period, the Candia Police Department issued 139 motor vehicle warnings and 18 summons'

The following were arrested/summonsed:

3/4/23	Nico J. Covey, age 40, Candia, NH	3 Electronic Bench warrants
3/9/23	Walter Vinicio, age 32, Nashua, NH	Oper. w/o valid license

The above-mentioned individuals are presumed innocent until found guilty in a court of law

No Crime Incident Event Breakdown

Event	Description	Total	%
911	911 Hang Up	0	00.0
AIM	Aided Motorist	0	00.0
AL	Alarm	0	00.0
BEA	Bureau Of Elderly & Adult Services Investigation	0	00.0
CC	Citizen's Complaint	0	00.0
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	0	00.0
CIV	Civil Standby	1	01.1
COM	Community Outreach	0	00.0
CP	Community Policing	0	00.0
DCI	Dcyf Investigation	2	02.2
DEE	Put Down Injured Animal	0	00.0
DOG	Dog At Large / Loose Dog	0	00.0
FIN	Fingerprinting	0	00.0
FPR	Found Property	2	02.2
IA	Internal Affairs Investigation	0	00.0
IEA	Involuntary Emergency Hospitalization	0	00.0
JUV	Juvenile Complaint	1	01.1
KD	K-9 Deployment	0	00.0
LEB	Law Enforcement Background Investigation	0	00.0
MED	Medical Call	0	00.0
MVC	Motor Vehicle Complaint	0	00.0
NC	Noise Complaint	0	00.0
NDT	National Drug Take Back	0	00.0
NED	Neighbor Dispute	1	01.1
NO	Notification	0	00.0
NTO	No Trespass Order	0	00.0
OD	Drug Overdose	0	00.0
OF	Fatal Overdose	0	00.0
OHR	Ohrv Complaint	0	00.0
PDB	Prescription Drug Box	0	00.0
PU	Police Pursuit Report	0	00.0
RAD	Radar Enforcement	0	00.0
RH	Road Hazard	0	00.0
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	0	00.0
SCA	Scams/Phone&email	0	00.0
SEC	Security Check	4	04.4
SP	Serve Papers	14	15.6
SPA	Suspicious Activity	3	03.3
SPM	Suspicious Motor Vehicle	0	00.0
SPP	Suspicious Person	0	00.0
SSA	Safe Schools Act	10	11.1
SUI	Suicide	2	02.2
SX	Sex Offender Registration	4	04.4
TE	Traffic Enforcement	0	00.0
TH	Threats	0	00.0
TRU	Truancy	0	00.0
TWD	Tree / Wires Down	0	00.0
UT	Unattended/Untimely Death	0	00.0
VIN	Vin Verification	0	00.0
WB	Well Being Check	2	02.2
WP	Weapons Incident	0	00.0
---	Not Specified	0	00.0
AOA	Assist Other Agency	11	12.2
ASC	Assist Citizen	11	12.2
PIN	Police Information	12	13.3

SDT	Sudden Death	1	01.1
OTH	Other	1	01.1
DIS	Disturbance	2	02.2
AFE	Assist Fire/EMS	5	05.6
MIP	Missing Person	1	01.1

Grand Total: 90

Offenses (State Law) By Month

	<u>JAN</u>	<u>FEB</u>	<u>TOTALS</u>
Theft by Unauthd Taking \$0-\$10	0	1	1
Theft by Deception \$1001-\$1500	0	1	1
Credit Card Fraud, \$1501+ or 2	1	0	1
Credit Card Fraud, \$0-\$1000	0	1	1
Identity Fraud; Obtain Persona	1	0	1
Criminal Mischief	0	4	4
Loitering or Prowling	0	1	1
DUI - impairment	1	0	1
Notification of Repossession	0	1	1
Dog; Menace, Nuisance, Vicious	0	2	2
BENCH WARRANT-ELECTRONIC	2	2	4
Harassment	2	2	4
Involuntary Emergency Admissio	0	1	1
Suspension of Vehicle Registra	0	1	1
Abandoning a Vehicle	1	0	1
License Req'd; Op w/Expired Lic	0	1	1
Drive after Rev/Sus	1	0	1
Drive after Rev/Sus - subsqt	1	1	2
Drive after Rev/Suspension	0	1	1
Report of Injury to Dog or Cat	0	1	1
Uninspected Vehicle	0	1	1
TOTALS	10	22	32

Amy Spencer

From: Michael Kelley
Sent: Friday, March 10, 2023 9:41 AM
To: Amy Spencer
Subject: Re: Checking In / Reports

He has not completed any of the reports since January.

2023-88	02/28/2023	18:01:00	1	0	312 Chester RD RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-87	02/28/2023	15:38:00	1	0	259 High ST Candia NH 03034	324 - Motor vehicle accident with no injuries.
2023-86	02/28/2023	14:05:00	1	0	South RD Candia NH 03034	320 - Emergency medical service, other
2023-85	02/27/2023	17:34:00	1	0	36 Pineview DR Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-84	02/26/2023	04:44:00	1	0	588 Chester Turnpike TPKE Candia NH 03034	611 - Dispatched & cancelled en route
2023-83	02/21/2023	20:41:00	1	0	88 Palmer RD Candia (Town of) NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-082	02/21/2023	07:27:00	1	0	1 Stage RD Deerfield NH 03034	322 - Motor vehicle accident with injuries
2023-81	02/20/2023	16:48:00	1	0	536 North RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-80	02/20/2023	14:58:00	1	0	93 Merrill RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-79	02/20/2023	09:00:00	1	0	Route 101 Auburn NH 03032	611 - Dispatched & cancelled en route
2023-78	02/19/2023	10:25:00	1	0	465 New Boston RD Candia NH 03034	715 - Local alarm system, malicious false alarm
2023-77	02/19/2023	05:40:00	1	0	110 Raymond RD Candia NH 03034	745 - Alarm system activation, no fire - unintentional
2023-76	02/18/2023	00:53:00	1	0	411 High Street Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-75	02/17/2023	23:27:00	1	0	161 High Street Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-74	02/15/2023	13:09:00	1	0	469 Old Candia RD # 7 Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-73	02/14/2023	20:56:00	1	0	25 Hemlock DR Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-72	02/14/2023	16:37:00	1	0	14 Ridgeview DR Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-71	02/13/2023	18:03:00	1	0	185 High ST Candia NH 03034	733 - Smoke detector activation due to malfunction
2023-70	02/13/2023	14:40:00	1	0	133 New Boston RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-69	02/13/2023	14:05:00	1	0	133 Langford RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-68	02/12/2023	18:58:00	1	0	Route 101 E Auburn NH 03032 102.6 mm	322 - Motor vehicle accident with injuries
2023-67	02/12/2023	18:19:00	1	0	530 Raymond RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury

2023-66	02/12/2023	15:17:00	1	0	164 Rt 27 # 20 Raymond NH 03077	321 - EMS call, excluding vehicle accident with injury
2023-65	02/10/2023	17:55:00	1	0	191 Langford Rd Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-63	02/09/2023	10:43:00	1	0	368 Patten Hill RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-62	02/08/2023	14:56:00	1	0	11 Deerfield RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-61	02/08/2023	12:24:00	1	0	143 Raymond RD # 8 Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-60	02/08/2023	09:50:00	1	0	954 High ST Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-59	02/08/2023	08:34:00	1	0	Route 101 E Candia NH 03034	322 - Motor vehicle accident with injuries
2023-58	02/08/2023	08:11:00	1	0	79 North RD Candia NH 03034	500 - Service Call, other
2023-57	02/08/2023	06:27:00	1	0	137 Chester RD RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-56	02/08/2023	03:12:00	1	0	82 Hook RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-55	02/07/2023	19:20:00	1	0	1 South RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-54	02/07/2023	13:24:00	1	0	137 Chester Rd Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-53	02/07/2023	11:05:00	1	0	IAO Exit 1 Rt 101 WB Auburn NH 03032	611 - Dispatched & cancelled en route
2023-52	02/07/2023	08:36:00	1	0	553 North RD Candia NH 03034	520 - Water problem, other
2023-51	02/05/2023	00:30:00	1	0	2 North Road Deerfield NH 03037	611 - Dispatched & cancelled en route
2023-50	02/04/2023	20:35:00	1	0	2 North RD Deerfield NH 03037	100 - Fire, other
2023-49	02/04/2023	16:10:00	1	0	62 Lane Rd Candia NH 03034	611 - Dispatched & cancelled en route
2023-48	02/04/2023	16:05:00	1	0	137 Chester Rd Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-47	02/04/2023	10:09:00	1	0	137 Chester RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-46	02/04/2023	04:33:00	1	0	179 Deerfield RD Candia NH 03034	735 - Alarm system sounded due to malfunction
2023-45	02/03/2023	19:38:00	1	0	54 Healey RD Candia NH 03034	321 - EMS call, excluding vehicle accident with injury
2023-44	02/03/2023	11:22:00	1	0	997 First NH Turnpike Northwood NH 03261	111 - Building fire
2023-43	02/02/2023	14:50:00	1	0	292 Deerfield RD Candia NH 03034	322 - Motor vehicle accident with injuries
2023-42	02/01/2023	08:48:00	1	0	378 South RD Candia NH 03034	714 - Central station, malicious false alarm

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From: Amy Spencer <aspencer@TownOfCandia.org>

Date: Thursday, March 9, 2023 at 10:30

To: Michael Kelley <mkelley@townofcandia.org>

Subject: Checking In / Reports

Good morning!

Welcome back!

I am getting ready to attempt to run the report for the meeting next Monday. Do you happen to have any idea if emergency reporting has been updated yet?

Thank you!

Respectfully,

Amy M. Spencer
Land Use Coordinator
Building/Planning/Zoning/Fire Dept.
Town of Candia
74 High Street
Candia, NH 03034

Phone: 603-483-8588

Email: aspencer@TownofCandia.org

Building Department -February 2023	
Permits Issued	
Barn	
Chimney	
Commercial	1
Deck	
Driveway	
Electrical	12
Gas	13
Generator	4
Leach Bot	
Mechanical	
Pellet Stove	
Place of Assembly	
Plumbing	1
Pool	1
Renewals	
Residential Addition	1
Residential Garage	
Residential One Family	4
Residential Remodel	
Septic	1
Shed	1
Siding/Roof/Window	4
Solar Panels	5
Tower Antenna	
Use Permit	
Wood Burner	
TOTAL PERMITS	48
INSPECTIONS	32
Feb. Revenue	\$ 9,038.45
YTD Revenue	\$ 12,028.30

Code Enforcement Complaints - February 2022

Date	Address	Owner	Complaint	Complainant	Result	Status
1/13/2023	586 Old Candia Rd.	Kevin Turner	Multi trucks in yard	Brian (Select)	Will remove 3 this month & continue	Open
2/14/2023	48 Old Deerfield Rd.	Top Notch Prop	Trash in yard	Previous case	Filling dumpster, removing trash	Open
2/14/2023	247 Main St.	Jeff & Amanda Brewer	Junk yard	Previous case	Scheduling site walk	Open
2/14/2023	308 Raymond Rd.	Bruce Nelson	Junk	Previous case	Scheduling site walk	Open
2/14/2023	4 Healey Rd.	David Bowie	Tiny houses	Previous case	Houses have been removed	Closed
2/14/2023	23 Blevins Dr.	Doug Bernard	Junk	Previous case	Looking into, mostly cleaned up	Open

February 2023

Candia Recycling Center Monthly Report

	<u>February 2022</u>	<u>February, 2023</u>
M.S.W. (Trash)	41.90 tons	49.53 tons
C&D Debris	13.76 tons	15.01 tons
Total waste	55.66 tons	64.54 tons

Recyclables

	<u>February 2022</u>	<u>February 2023</u>
Mix Paper	8 bales = 6.00 tons	6 bales = 4.43 tons
Cardboard	10 bales = 6.91 tons	7 bales =5.70 tons
#1 - #7 plastics	4 bales = 2.41 tons	2 bales = 1.18 tons
Alum. Cans	2 bales = 1.23 tons	1 bale = .65 tons
Tin Cans	3 bales = 2.13 tons	0
#2 natural plastic	0	1 bale = .35 tons
Total bales	27 bales = 18.68 tons	17 bales = 12.31 tons
Glass -	0	0
Total weight	18.68 tons	12.31 tons

Revenue

February 2022

\$4,670.20

February 2023

\$0

2022 YTD = \$10,982.44

2023 YTD = \$ 5,404.09

There was approx. 20 tons of Mixed Paper marketed, the check has not yet been received.

**Town of Candia
Board of Selectmen
Tel: 603-483-8101
Fax: 603-483-0252**

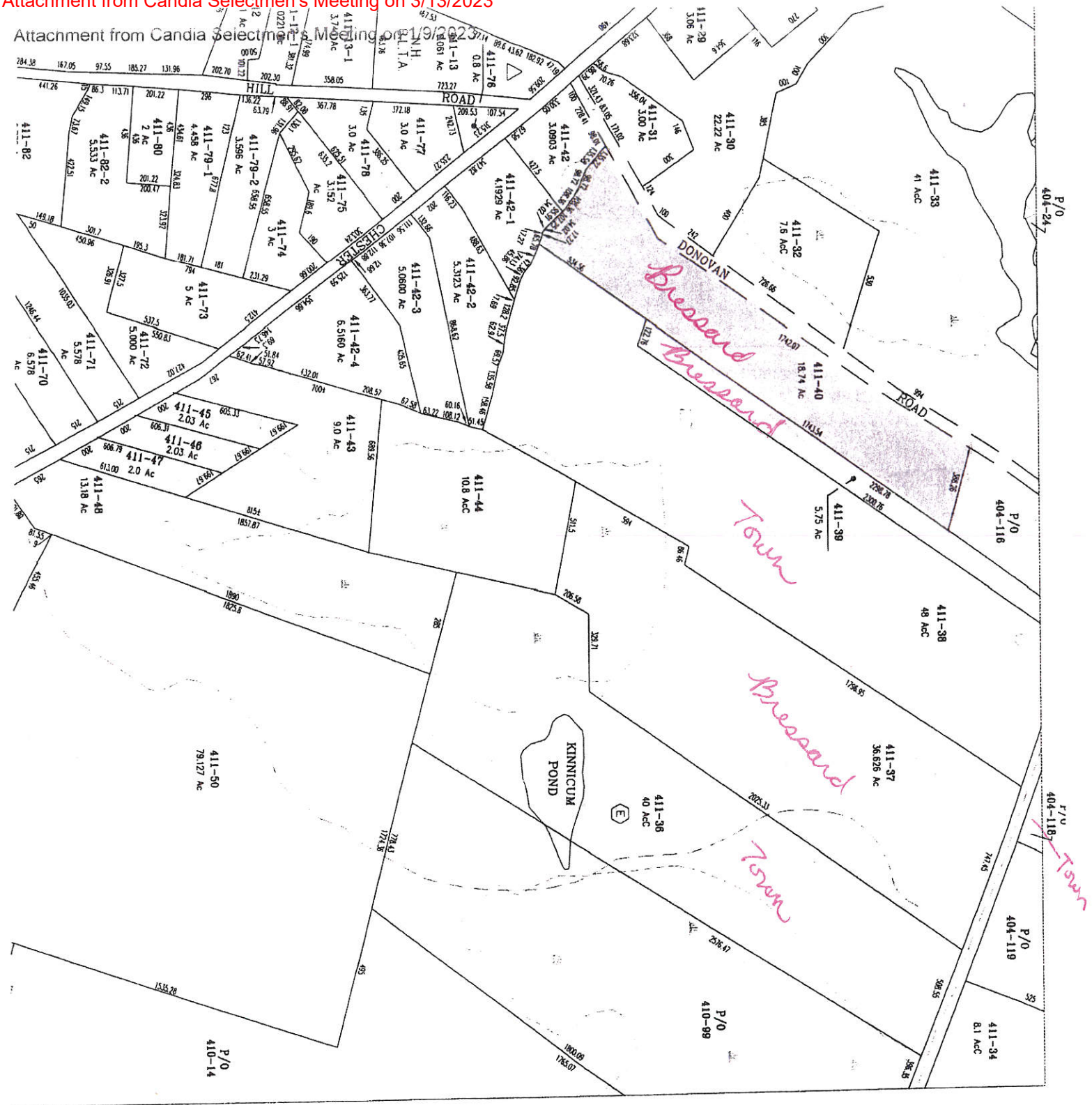
Memo

To: Andria Hansen Town Administrator
CC: Jeff Wuebbolt, Road Agent
From: Boyd Chivers
Date: March 8, 2023
RE: NH DOT Bridge Repair Grant Opportunity

The Town was recently given notice by New Hampshire Department of Transportation of an opportunity repair the red-listed bridge on Old Deerfield Road with funds available on a cost sharing basis. Mr. CR Willeke, PE, the DOT contact person provided the following additional information:

1. Candia is now being asked to declare its interest in participating in this plan. The town is not bound by that declaration if it is unable or unwilling to later commit to the project. Later in the process if Candia is amenable and official agreement will be executed between NHDOT and the town.
2. The funds for this bridge would not be available before 2030 which is where it where it will appear on the next DOT 10-year plan if approved by Governor and Executive Council estimated to sometime in the summer of 2024.
3. The town must raise an appropriate the total amount of the projected cost in advance of the project now estimated at \$873,600. Upon satisfactory completion of the design the Town would be eligible for 80% reimbursement of design costs. Reimbursement of construction cost is dependent of the funding and is either monthly for federal funds or 2 payments (one at the beginning of construction and one at the end of construction) if state funded. The net cost to the town would be \$174,720. Or 20% of project costs
4. The town will be responsible for the design and engineering and construction of the bridge.
5. The federal and DOT rules relating to contract management will apply which means the project, including design and engineering, must be awarded on a competitive basis.

This project should be given further consideration when allocating funds for a capital reserve account in 2024 and subsequent years. An increase in the allocation by \$124,800 would result in sufficient funds to cover the cost over a 7-year period.



PROPERTY MAP ANDIA NEW HAMPSHIRE

The data on this map has been compiled from a variety of sources granted voluntarily by private owners and official sources and is not to be considered legal location of property boundary lines. The TOWN OF CANDIA assumes no responsibility for the accuracy of individual parcels.

DOLLARD ASSOCIATES

Prepared by
73 DI
AUBU
(603)

Date of original dwg:	
Date of latest rev:	October 3, 2022
File:	SHT411.dwg
Scale:	1"=400'
Revised & Ref	CAI Technolog



Candia Volunteer Fire Department

11 Deerfield Road
Candia, New Hampshire 03034
(603) 483-2202 (603) 483-2311 (fax)
www.CandiaVFD.org



March 10, 2023

Mr. Brien Brock
Chairman, Board of Selectmen
Town of Candia
74 High Street Candia, NH 03034

Re: Recommendation for Appointment to the Candia Volunteer Fire Department

Dear Chairman,

It is my pleasure as Chief of the Town of Candia Volunteer Fire Department to provide you with the name of an individual who I recommend for appointment to the Department. This individual has demonstrated a strong commitment to providing professional level emergency services to the Town of Candia and I offer this recommendation without reservation.

The person recommended has submitted background information attesting to their individual skill level and have agreed to attain and maintain at least a minimum level of professional certification consistent with the needs of the Department. This applicant has also provided information as to their character. Paperwork has been submitted to the State and is pending for motor vehicle reports, insurance coverage through NHSFA and a criminal background investigation conducted by the Candia Police Department and the State Police.

I would request this appointment be made effective March 13, 2023.

Kathy McGrady
5 Ridgeview Drive
Candia, NH 03034

Again, I am pleased to recommend this individual for appointment. If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely,

A handwritten signature in black ink that reads "Dean M. Young".

Dean Young, Chief
cc: Personnel file

Andria Hansen

From: Kim Hughes
Sent: Monday, March 13, 2023 8:39 AM
To: Andria Hansen
Subject: benefits of a 4-day workweek

Hi Andria,

Just sharing my notes on the benefits of a 4-day work week:

1. If the employees favor a 4-day work week, they are happier, more productive, engaged – they feel less stressed which leads toward a higher quality of work,
2. Promotes an enhanced work – life balance.
 - a. The extra day allows a person to focus on things important to them such as family & friend,
 - b. Improves overall well-being.
 - c. Offers a non-workday for appointments.
3. Is an attractive benefit!

Kim

Kimberly K. Hughes
Finance Office
Town of Candia
74 High Street
Candia, NH 03034
(603) 483-8101 x201
Office hours M – F 8:00am – 3:00pm