

Candia Board of Selectmen
Agenda
January 25th, 2023 at 6:00pm

Call to Order

Roll Call

Approval of Minutes: Public Minutes for January 9th, 2023

New Business:

- Approval of new Deputy Town Clerk Hire
- Discuss Final Budget

Other Business:

- Review Final Warrant & any additional Articles
- Approve Highway Safety Grant
- Conservation Commission appointment – Judi Lindsey

Old Business:

-

Calendar:

- Deliberative Session – February 4th, 2023 @ 9:00am – held at Moore School
- Next Board of Selectman's Meeting on Monday, February 13th, 2023 @ 7:00pm
- The Town Offices will be closed on Monday, February 20th, 2023 for Presidents Day

Public Input:

This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II(a).

Adjourn

Payroll and Accounts Payable

Check Date	Payroll Manifest	Total Amount	Payroll Subtotal
01/12/23	1244-03	23,452.28	23,452.28
01/19/23	1245-05	22,759.20	46,211.48

Check Date	Accts Pay Manifest	Total Amount	Accts Pay Subtotal	
01/12/23	202302	707,393.99	707,393.99	<i>includes January School payment of \$650,000.00</i>
01/19/23	202303	47,388.78	754,782.77	

Grand Total Payroll and Accts Pay \$800,994.25

Join Zoom Meeting

<https://us02web.zoom.us/j/6034838101>

Meeting ID: 603 483 8101 Password: 8101

Dial In +1 646 558 8656 US

Paul and Sarah Brassard of 266 Donovan Rd, Candia NH seek to request a 20ft right-of-way ^{To pass} through land owned by Town of Candia, LOT#411-38, to access LOT#411-37 by way of wheeled vehicles and by foot. The grantee(s) shall have the right to maintain passable access sufficient enough to support wheeled vehicles and forest fire apparatus. Right-of-way shall be to pass at your own risk. Said right-of-way is accessible from Donovan Rd on the north eastern corner of LOT#411-40 through LOT#411-39 and continuing through LOT#411-38(subject land, owned by The Town of Candia) up to LOT#411-37. Access to said right-of-way at LOT#411-40 from Donovan Rd shall be gated. This right-of-way shall be accessible to The Town of Candia Fire Dept only for the purpose of fire training exercises, emergency medical response or response to a forest fire. This right-of-way shall remain perpetual to grantee(s) Paul and Sarah Brassard and their heirs.

ARTICLE 2.

To see if the Town will vote to raise and appropriate as an **Operating Budget**, this operating budget warrant article does not include appropriations by special warrant articles and other appropriations vote separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,711,072**. Should this article be defeated, the default budget shall be **\$3,194,075** which is the same as last year, with certain adjustments required by previous action of the Town of Candia or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 7-2-0)

ARTICLE 3.

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty-Three Thousand Four Hundred dollars (**\$153,400**) for the operating expenses of the **Smyth Public Library**. Funds are to be expended under the direction of the Smyth Public Library Association.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 4.

To see if the town will vote to raise and appropriate the sum of **\$20,000.00** to the Candia Youth Athletic Association for the specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets.

(Submitted by petition)

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 5.

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000**) to be deposited into the existing **Recycle Center Equipment and Capital Improvement Capital Reserve Fund** under the provisions of RSA 35:1 adopted at the March 2017 Town Meeting, for the purpose of funding major capital improvements in the Recycling Center and the replacement of equipment used at the Center with the Selectmen appointed as agents.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 6-3-0)

ARTICLE 6.

To see if the town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000**) for **Excess Winter Road Maintenance**, these funds will not be used unless the operating winter maintenance funds are exhausted. This will be non-transferable appropriation. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-1-0)

ARTICLE 7.

To see if the town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (**\$200,000**) for the reconstruction of the Northern portion of **Tower Hill Road**. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 8.

To see if the town will raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000**) for resurfacing of the southern portion of **South Road**. Said funds to be expended under the direction of the Board of Selectmen

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 9.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars **(\$50,000)** to be deposited in the **Fire Apparatus Capital Reserve Fund**, established under RSA 35:1 at the March 1991 Town Meeting, for the future purchase of the fire apparatus and equipment with the Selectmen appointed as agents.

(Recommended by the Board of Selectmen by a vote of 4-0-1)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 10.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars **(\$50,000)** to be deposited in the **Fire Station Infrastructure and Grounds Capital Reserve Fund** under the provisions of RSA 35:1 at the March 2017 Town Meeting, for the purpose of providing for major capital investments in the fire station building infrastructure and grounds to keep the building and property sound, functional and safe well into the future with the Selectmen appointed as agents.

(Recommended by the Board of Selectmen by a vote of 4-0-1)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 11.

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars **(\$20,000)** to be placed in the existing **Revaluation Capital Reserve** fund for the Future Revaluation of the municipality. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 12.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars **(\$4,000)** for the operation and maintenance of the **Fitts Museum**. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (By request of the Trustees of the Fitts Museum).

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-1-0)

ARTICLE 13.

To see if the town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars **(\$2,500)** to be placed in the existing **Town Office Building Maintenance Fund**. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 14.

To see if the town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars **(\$4,500)** to be placed in the existing **Smyth Memorial Building Fund**. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 7-2-1)

ARTICLE 15.

To see if the Town will vote to raise and appropriate the sum of **\$300,000** to be added to the **Future Capital Improvements Capital Reserve Fund** previously established. This sum to come from unassigned balance. No amount to be raised from taxation.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-1-0)

ARTICLE 16.

Shall the Town modify the Optional Veterans' Tax Credit in accordance with RSA 72:28, II from the current tax credit of \$500.00 per year to \$750.00 per year? If adopted, the All-Veterans' Tax Credit will also be \$750.00 per year, the same amount as the Optional Veterans' Tax Credit and shall take effect for the 2023 property tax year.

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 17.

Shall the Town readopt the provisions of RSA 72:28, II and RSA 72:28-b to include eligible active-duty veterans as specified in the State Legislature's 2022 amendment, in accordance with RSA 72:27-a, previously adopted [2021 Adopted RSA 72:28,II Optional Veteran Credit \$500 (Article 25)]. If Article 16 above passes, then the Optional Veteran's Credit and the All-Veterans' Tax Credit will be \$750. If Article 16 above does not pass, then the Optional Veterans' Tax Credit and All-Veterans' Tax Credit will remain at \$500.00 per year. If readopted and approved, this article shall take effect for the 2023 property tax year.

(Recommended by the Board of Selectmen 4-0-0)

(Recommended by the Budget Committee by a vote of 9-0-0)

ARTICLE 18.

To see if the Town will vote to adopt the Candia Community Power Electric Aggregation Plan, which authorizes the Selectboard to develop and implement Candia Community Power as described therein (pursuant to RSA 53-E:7).

(Recommended by the Board of Selectmen by a vote of 3-2-0)

ARTICLE 19.

To see if the Town will vote to raise and appropriate the sum of Six Thousand Eight Hundred Seven Dollars **(\$6,807)** in support of the **Rockingham County Community Action**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 6-3-0)

ARTICLE 20.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars **(\$4,000)** in continuation of its support of the **Visiting Nurse Association of Manchester and Southern New Hampshire**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 6-3-0)

ARTICLE 21.

To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred Fifty Dollars **(\$3,250)** in continuation of its support of the **American Red Cross**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 6-3-0)

ARTICLE 22.

To see if the Town will vote to raise and appropriate the sum of Two Thousand One Hundred Seven Dollars **(\$2,107)** in continuation of its support of the **Rockingham County Nutrition and Meals on Wheels Program**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 6-3-0)

ARTICLE 23.

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Fifty Dollars **(\$1,250)** in continuation of its support of the **Child Advocacy Center**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Recommended by the Budget Committee by a vote of 8-1-0)

ARTICLE 24.

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Fifty Dollars **(\$1,250)** in continuation of its support of **Waypoint (formally Child and Family Services)**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 6-3-0)

ARTICLE 25.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars **(\$1,000)** in continuation of its support of the **CASA** (Court Appointed Special Advocates for Children).

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 6-3-0)

ARTICLE 26.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars **(\$1,000)** in support of the **Home Health and Hospice Care**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 6-3-0)

ARTICLE 27.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars **(\$1,000)** in continuation of its support of **Big Brother/Big Sister**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote of 6-3-0)

ARTICLE 28.

To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-Five Dollars **(\$225)** in continuation of its support of the **Retired and Senior Volunteer Program**.

(Recommended by the Board of Selectmen by a vote of 5-0-0)

(Not recommended by the Budget Committee by a vote 6-3-0)

ARTICLE 29.

To see if the Town will vote to allow the operation of "Keno games" within the town of Candia at appropriate locations in accordance with the State Lottery Commission requirements?

(Recommended by Board of Selectmen by a vote of (4-1-0)

ARTICLE 30.

To see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand Dollars **(\$25,000)** to allow the Town to sponsor a Household Hazardous Waste Day for Candia residents. The event is to be scheduled for the fall, and is to allow residents the opportunity to properly and safely dispose of household hazardous waste materials that the Recycling Center does not normally accept.

(Submitted by petition)

(Recommended by Board of Selectmen by a vote of (5-0-0)

(Recommended by the Budget Committee by a vote of 9-0-0)

**Town of Candia
Selectmen's Office**

Memo

To: Board of Selectmen

From: Andria Hansen, Town Administrator

Date: January 23, 2023

Re: Deputy Town Clerk

After interviewing several people for the Deputy Town Clerk position, Donna Hetzel has decided on a candidate. Donna is recommending Tami Baker for the position. Tami has lived in town for over 20 years. She has worked the elections as a ballot clerk the past two years. The starting rate of pay will be \$18.52 (Grade 4 Step 1) per hour. The hours will be Tuesday and Thursdays from 4:00 pm to 7:00 pm and Wednesday and Fridays from 8:30 am to 1:30 pm. In addition, Tami will work all the elections with the Town Clerk. Tami's start date will be Tuesday, January 31st, 2023.

Karen Merchant

From: DOS: Highway Safety Mailbox <HWYSAFETYMAIL@dos.nh.gov>
Sent: Thursday, January 12, 2023 1:24 PM
To: Mike McGillen; Karen Merchant
Cc: Clegg, John
Subject: CANDIA PD FFY23 MDT/E-CRASH Equipment Grant Agreement Amendment - ACTION NEEDED
Attachments: Grant Agreement Signature requirements.pdf; Candia PD FFY23 MDT-E-CRASH EQUIPMENT APPLICATION w edits and locked 121922.xlsm; CANDIA PD FFY23 MDT-ECRASH Equipment Grant Agreement Amendment COMBINED 121922.pdf
Importance: High

Greetings,

We are pleased to be sending out your Highway Safety Grant Agreement **Amendment** for FFY23 that you will find attached in PDF format for town/city/county approval signatures.

Please note, at this time you are not required to have a Notary or Justice of the Peace sign off on the grant agreement amendment, but if one is available please have sign.

Also attached is the approved finalized **MDT/E-CRASH Equipment** Application for your records.

Please review the grant agreement amendment in its entirety to verify all information is correct, sign and return it back to me for final approval by Commissioner Quinn and/or AG's Office. Once Commissioner Quinn and/or AG's Office has signed the grant agreement amendment, I will scan and email you the final approved grant agreement amendment with the effective date as to when you can begin the additional enforcement patrols and/or purchase the equipment.

You will need to execute each action item indicated below. Please note that all incomplete agreements will be returned to you. More importantly, **PLEASE DO NOT BEGIN YOUR PATROL ENFORCEMENTS OR PURCHASE ANY EQUIPMENT** until you have received your signed finalized approved grant agreement amendment with effective date as to when to begin.

Action items to be completed on your FFY2023 Highway Safety Grant Agreement Amendment;

1. First page review information and subrecipient signatures needed. An approved signatory signature is required and then the name and title of the Subrecipient, such as the Chairman of Selectmen, Town/City Manager, Mayor, County Commissioners, or whoever has legal authority to enter into a grant agreement. *Please see attached PDF document outlining as to whom is approved to sign the grant agreement. Seeing this is a grant agreement amendment, whomever signed the original grant agreement, should also be the same people who should sign this amendment.*
2. Review each Scope of Work page, related to each of your awarded projects. The authorized subrecipient is then required to initial and date at the bottom of each page where indicated.

3. The Certificate of Vote or copy of draft Town/City Meeting Minutes showing they voted with approval from the Board of Selectmen accepting this grant and showing the amount.

We do not require a hard copy to be mailed to our office. So once all the above-required action items are completed, please email your signed grant agreement amendments to HWYSAFETYMAIL@DOS.NH.GOV

If you have any questions regarding this or need assistance, please feel free to contact either one of us directly.

Thanks,

James & Stephen



#GetHomeSafely
#CrashNotAccident

James Gilbert

Highway Safety Field Rep

New Hampshire Department of Safety
33 Hazen Drive Room 208
Concord, NH 03305
Office: 603-271-2131
Direct: 603-271-2021
Email: James.M.Gilbert@dos.nh.gov

Stephen Fisher

Highway Safety Field Rep

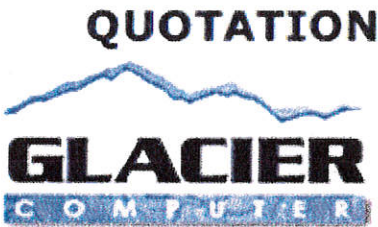
New Hampshire Department of Safety
33 Hazen Drive Room 208
Concord, NH 03305
Office: 603-271-2131
Direct: 603-271-6708
Email: Stephen.C.Fisher@dos.nh.gov

Highway Safety Media Toolbox: <https://www.trafficsafetymarketing.gov/>

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Paste a screen shot of your OHS only equipment quotes here:

Date: 12/8/22
Customer: Candia, NH PD
Contact: Mike McGillen
Phone: 603-483-2318



Brother Pocketjet Printers

BASE DEVICE CONFIGURATION

QTY	Glacier Code	Category	

ACCESSORIES & ADDITIONAL SERVICES

QTY	Glacier Code	Category	Description
3	6682514	Bthr Prntr: 822	PocketJet 8, 200dpi, 8.5" Width, Thermal Printer with USB C Connectivity/Cha Year Premier Warranty (Printer only, requires DC power or optional battery, U cable, and printing supplies)
3	PIKIT-QVHR	Prntr Mnts	Baycom Heardrest Printer Mount
3	K8FRC-C3	PJ 800 Series USB	10ft USB Male to USB C
3	2703232	Bthr Prntr	BROTHER MOBILE SOLUTIONS : PocketJet 3, 3 Plus, 6, 6 Plus, RuggedJet 403C Car Adapter - Wired - 14 Foot Length
1	2703252	Paper	Standard Perforated Roll - 7 Year Archiveability - 6 Rolls Per Pack (100 pages
3	Install	Printer Install	Installation of Printer
Discount		0.00%	

WARRANTY OPTIONS

QTY	Glacier Code	Category	Description
Discount		0.00%	

NOTES:
FREE SHIPPING
QUOTE EXPIRES IN 60 DAYS
TERMS ARE NET 30 PENDING PROPER CREDIT APPROVALS

Date: 12/8/22
Customer: Candia, NH PD
Contact: Mike McGillen
Phone: 603-483-2318



Getac A140 - Fully Rugged

14" Sunlight Readable Display w/ Touch
Intel® Core™ i7 & i5 Processor Options
Windows® 10 Pro OS (64-bit)
4GB - 16GB RAM Options
128GB - 512GB SSD Options



BASE DEVICE CONFIGURATION

QTY	Glacier Code	Category	Description
3	6591671	LTE + Barcode	A140 G2 i5-10210U, W/ Webcam, W 10 Pro x64 8GB RAM IPS + Tchscreen + Stylus), US PC, 8M Rear Camera + 1D/2D GPS / Glonass + 4G LTE (EM7511) + Passthru, LAN, SCrd

ACCESSORIES & ADDITIONAL

QTY	Glacier Code	Category	Description
3	4686785	Charger	GETAC : Getac 11-16V, 22-32V DC Vehicle adapter / Charge Station)
3	4969688	Dock	Havis Triple Pass-Through Vehicle Dock with Port Replicator Adaptor sold separately (A140)
3	4535155	KYBRD	TG3 ELECTRONICS INC : Rubber Keyboard; Rugged Rubber Touchpad and Red Backlighting. Coiled Cord and USB
3	500-0001	Hint Mount: TM-5502UDB-UNIB-E	Tablet and Keyboard Mount with Two Telescopic Posts. 12 Tilt/Swivel and Single Arm with Universal Display Bracket 2X4 Patterns (UDB-01). 10" Keyboard Post with G.R.I.P. Til with Triple Pivot and Adjustable Tray for 12" Keyboard. Te the Next Generation Under the Seat UNIBASE EVOLUTION
3	6678919	Antenna - Screw On: Cell Only	AP-MMF-C-Q-S2-BL: AIRGAIN, INC. : MULTIMAX Cell/LTE. feet coax with SMA connector.
3	2725276	Charge Guard	Havis 12v Charge Guard
3	Install	Antenna Install	Installation of Antenna
3	Install	Computer Install	Installation of Computer
Discount	0.00%		

WARRANTY OPTION

QTY	Glacier Code	Category	Description
Discount	0.00%		



NOTES:
FREE SHIPPING
QUOTE EXPIRES IN 60 DAYS
TERMS ARE NET 30 PENDING PROPER CREDIT APPROVALS
ALL ORDERS SUBJECT TO GLACIER TERMS & CONDITIONS
LEAD TIME IS APPROXIMATELY 4-6 WEEKS
DEVICES ARE BUILT TO ORDER - NO RETURNS/EXCHANGES

Glacier Computer
46 Bridge St.
New Milford, CT 06776



Sales Contact: Andrew Harootunian
Phone: 401-301-4162
Email: aharootunian@northeast-mdt.com
Quote #: 7122022



			Extended
Total Discounted Price Base Configuration			\$0.00



			Extended
arging, 2 JSB	\$435.00	\$435.00	\$1,305.00
	\$489.00	\$489.00	\$1,467.00
	\$12.00	\$12.00	\$36.00
0, 4040	\$24.10	\$24.00	\$72.00
per roll)	\$64.00	\$64.00	\$64.00
	\$175.00	\$175.00	\$525.00
Total Discounted Price Accessories			\$3,469.00



			Extended
		\$0.00	\$0.00
Total Discounted Price Selected Warranty Items			\$0.00

			\$3,469.00
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Sales Contact: Andrew Harootunian
Phone: 401-301-4162
Email: aharootunian@northeast-mdt.com
Quote #: 7122022

gged Tablet

802.11ac Wi-Fi, Bluetooth
MIL-STD-810G & IP65
Supports Active Digitizer Pen Input
Multiple Accessories & Options
3 Year Bumper-to-Bumper Warranty

RATION

			Extended
A, 256GB PCIe SSD, SR11 HD D Imager bCrdr, WIFI + BT + 3yb2b	\$4,199.00	\$4,199.00	\$12,597.00
Total Discounted Price Base Configuration			\$12,597.00

IL SERVICES

			Extended
ger (120W for Docking	\$109.99	\$109.99	\$329.97
or & bracket. DC Power	\$749.00	\$749.00	\$2,247.00
83 Key Keyboard W/	\$206.95	\$206.95	\$620.85
2" Tablet Post with G.R.I.P. : with VESA 75, VESA 100 & lt/Swivel and Double Arm lescopic Mid Section with V (See list of vehicles)	\$699.00	\$699.00	\$2,097.00
Bolt mount. Color black. 15	\$151.20	\$151.20	\$453.60
	\$99.00	\$99.00	\$297.00
	\$150.00	\$150.00	\$450.00
	\$600.00	\$600.00	\$1,800.00
Total Discounted Price Accessories			\$8,295.42

NS

			Extended
		\$0.00	\$0.00
Total Discounted Price Selected Warranty Items			\$0.00

	\$20,892.42
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State of New Hampshire Department of Safety
Robert L. Quinn, Commissioner
Richard C. Bailey, Jr., Assistant Commissioner
Eddie Edwards, Assistant Commissioner
Office of Highway Safety
Captain Christopher W. Vetter, Commander
John A. Clegg, Program Manager



GRANT AGREEMENT AMENDMENT NOTICE

Chief Michael McGillen
Candia Police Department
74 High Street
Candia, NH 03034

Date: 12/19/2022
Grant Agreement Title/Number: Candia Highway Safety Grant, 23-029

The NH Office of Highway Safety is amending your FFY23 original award amount from \$5,391.25 to \$16,553.25

Upon your acceptance of this amendment, it shall be attached to and made a part of your department's FFY23 Grant Agreement. Please refer to your Grant Agreement and Scope of Work for any requirements, which will also apply to this amendment.

Adjustments:

Additional Project & Funds Awarded	Adjustment	Match Requirement
3 Laptop/Tablet/Operating System/Internal GPS (Cellular Modem)/Internal Bar Code Scanner	\$6,000.00	\$6,000.00 (HM)
3 Docking Station/Charger/Mounting Hardware/Stand/Antenna/External Keyboard-for Tablet Only/Shipping	\$2,250.00	\$2,250.00 (HM)
3 Compatible Printer w/(1) Roll of Paper Per Printer/Mobile Adapter Kit(s)/Shipping	\$1,337.00	\$334.25 (SM)
3 Printer Mount & Adapter Plate(s)	\$1,575.00	\$393.75 (SM)
Total	\$11,162.00	\$8,978.00

Comments: Scope of Work Attached

Signature and Title of Subrecipient 1 _____ Date _____
Signature and Title of Subrecipient 2 *Michael McGillen* chief *01/18/23* Date

Acknowledgment: State of New Hampshire, County of _____, on / / , before the undersigned officer, personally appeared the person(s) identified above, known to me (or satisfactorily proven) to be the person(s) whose name(s) is(are) signed above, and acknowledged that he/she executed this document in the capacity indicated above.

Name, Title & Signature of Notary Public or Justice of the Peace

Robert L. Quinn, Commissioner
NH Department of Safety
Date _____

Scope of Work

E-Crash Equipment

NOTE: All equipment that is \$5,000.00 or more individually must meet the "BUY AMERICA" requirement and receive prior written approval from the National Highway Traffic Safety Administration (NHTSA) before it can be purchased. The Office of Highway Safety shall be under no obligation to provide reimbursement to a grantee for equipment purchased outside of these requirements.

Final written approval must be given prior to purchases of equipment.

EQUIPMENT AWARDED IS INDICATED BY AN "X" NEXT TO THE PROJECT

Printer, External Bar Code Scanner, External USB GPS Receiver Equipment

- A reimbursable **unit** includes the following four items:
 - X1. Compatible Printer w/Mobile Adapter Kit/Printer Mount and Adapter Plate.
 - 2. Compatible External Bar Code Scanner.
 - 3. Compatible External USB GPS Receiver.
 - X4. One roll of paper per printer.
- E-Crash equipment cannot exceed the amount of \$1,440.00 per **unit** to include shipping.
- Purchased units must be installed in the cruiser within **30 days** of receiving equipment.
- Law Enforcement agencies who are participating in this program are expected to begin submitting electronic crash reports to the Division of Motor Vehicles within **90 days** of receiving equipment.

Mobile Data Terminal Equipment with Internal GPS and/or Scanner

- A reimbursable **unit** includes the following two items:
 - X1. Laptop/Tablet - OHS will reimburse 50% up to \$2,000 for each laptop/tablet awarded.
 - X2. Docking Station/Mounting Hardware/Stand - OHS will reimburse 50% up to \$750 for docking station/mounting hardware/stand/antenna/external keyboard-for tablet only/shipping.
- Only cruisers that are **primarily (used more than 50% of the time for enforcement efforts)** used for traffic enforcement, crash reporting, and must have connectivity to the state system will be considered eligible for this E-Crash equipment grant.
- Purchased units must be installed within **30 days** of receiving equipment.
- Law Enforcement agencies who are participating in this program are expected to begin submitting electronic crash reports to the Division of Motor Vehicles within **90 days** of receiving equipment.
- All equipment must be purchased prior to the end of the 3rd Quarter, **June 30**. Equipment Reimbursements must be submitted no later than **July 15**.

Grantee Initials: _____
Date: _____

Grantee Initials: _____
Date: _____

Grantee Initials: AM
Date: 01/18/23

Andria Hansen

From: judi lindsey <judilindsey@comcast.net>
Sent: Thursday, January 19, 2023 9:51 AM
To: Andria Hansen
Subject: letter of reappointment

Hi Andria,
I hope you are doing well!

I need to write this letter of interest to be reappointed to the Candia Conservation Commission as my term expires in 2023. Can I just send this email or do I have to mail an official letter? I will include my wishes in this email incase that will suffice. :)
Thanks, Judi

Dear Selectmen,
I am sincerely asking to being reappointed to the Candia Conservation Commission for another term.

I enjoy being a part of this commission, and am honored to be able to serve the community of Candia in protecting and preserving its important natural resources. I also enjoy helping the townspeople connect with their forests and lands by offering trail walks and information on our plants and animals.

Thank you for considering my request.

Sincerely,
Judi Lindsey

[illegible]