

**Andria Hansen**

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**From:** Christiansen, Bryan [Bryan\_Christiansen@comcast.com]  
**Sent:** Tuesday, December 12, 2017 9:00 AM  
**To:** Andria Hansen  
**Subject:** RE: Comcast Franchise Agreement  
**Attachments:** Candia clean franchise 12 11 17.doc

Good Morning Andria –

Thank you again for getting me on the agenda last night.

As way of follow up, the last four, quarterly franchise payments, to the Town were for \$12,484.04; \$12,326.90; \$12,191.58; \$11,570.34. So for the past twelve months it was \$48,572.86

Also, I have attached the electronic copy of the document I left last night. As discussed, I only changed the dates, the person that signs it here and the two addresses in the notices section for us to be notified of something from the Town.

If I don't speak with you, have a nice Christmas.

Regards,

Bryan

**From:** Andria Hansen [mailto:AHansen@TownofCandia.org]  
**Sent:** Friday, December 08, 2017 11:32 AM  
**To:** Christiansen, Bryan <Bryan\_Christiansen@cable.comcast.com>  
**Cc:** mlaliberte@candianh.org  
**Subject:** RE: Comcast Franchise Agreement

Hi Bryan,

You are all set for Monday night (7:00 p.m.). I'll put you at the top of the agenda. See you then.

Thanks,

*Andria Hansen*

*Candia Selectmen's Office*

*Tel: 483-8101*

*Fax: 483-0252*

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**From:** Christiansen, Bryan [mailto:Bryan\_Christiansen@comcast.com]  
**Sent:** Friday, December 08, 2017 9:57 AM  
**To:** Andria Hansen  
**Cc:** mlaliberte@candianh.org  
**Subject:** Comcast Franchise Agreement

Remaining balance in operating budget	161,452.77	Average needed at the beginning of year
Outstanding 2017 invoices (that I know about)	-48,100.00 113,352.77	80,000.00
Encumbrances	-42,294.39 <hr/> 71,058.38	

**Encumbrances**

Smyth Memorial Bldg	<i>1635</i>
Dennis Vincent	760.00 ✓
Dennis Vincent	875.00 ✓
Olde Window Restorers	240.00
	<hr/> 1,875.00

Police Department

Londonderry Ford	30,705.00
Motorola - radio	3,614.50
Motorola - radio	5,649.89
	<hr/> 39,969.39

Conservation Commission

Frank Sarra	450.00
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<b>Total Encumbrances</b>	<hr/> <hr/> 42,294.39
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**MEMO**

To: All employees  
From: Board of Selectmen  
Date: January 1, 2018  
Re: 2018 Holiday Schedule

The Board of Selectmen has approved the following list of 2018 holidays to be observed:

Office Employees/Police officers

Monday, January 1	New Year's Day
Monday, January 15	Martin Luther King Day
Monday, February 19	President's Day
Monday, May 28	Memorial Day
Wednesday July 4	Independence Day
Monday, September 3	Labor Day
Monday, November 12	Veteran's Day
Thursday, November 22	Thanksgiving Day
Friday, November 23	Day after Thanksgiving
Tuesday, December 25	Christmas Day

In addition, there are two floating holidays per year.

Recycling Center Employees

* Monday, January 1	New Year's Day
* Monday, February 19	President's Day
Sunday, April 1	Easter Sunday
* Monday, May 28	Memorial Day
Wednesday, July 4	Independence Day
* Monday, September 3	Labor Day
Sunday, November 11	Veteran's Day
Thursday, November 22	Thanksgiving Day
Friday, November 23	Day after Thanksgiving
* Tuesday, December 25	Christmas Day

\* Holidays that fall on a day that is the employee's regular day off (Monday or Tuesday), will be moved to a floating holiday

In addition, there are two floating holidays per year.

Warrant Article Requests:

1.

To see if the town will vote to raise and appropriate a 5% Cost of Living Adjustment (COLA) to the Tax Collectors Stipend, said funds to be directed by the Board of Selectmen. RSA 41:33

2.

To see if the town will vote to raise and appropriate an agreement with the Tax Collector to accept prepayment of Property Taxes before they are assessed or due. (RSA 80:52-a Taxpayers may prepay taxes up to 2 years in advance of the due date of the taxes if voted on by the governing board, No interest accrues on any prepayment, nor will interest be paid to the taxpayer on any prepayment, which may later be subject to refund.)

3.

To see if the town will vote to raise and appropriate and authorize the Board of Selectmen to contractually discuss, on annual bases during the budgeting process, any wage increases for the Tax Collector's yearly stipend. i.e. COLA (Cost of Living Adjustments) or increases due to extended years of service.

Warrant Article Requests:

1.

To see if the town will vote to raise and appropriate a 5% Cost of Living Adjustment (COLA) to the **Treasurer's** Stipend, said funds to be directed by the Board of Selectmen. RSA 41:33

2.

To see if the town will vote to raise and appropriate and authorize the Board of Selectmen to contractually discuss, on annual bases during the budgeting process, any wage increases for the **Treasurer's** yearly stipend. i.e. COLA (Cost of Living Adjustments) or increases due to extended years of service.



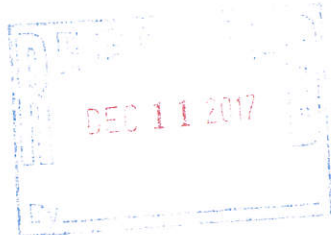


# Candia Volunteer Fire Department

11 Deerfield Road  
Candia, New Hampshire 03034  
(603) 483-8588 (603) 483-2311 (fax)  
www.CandiaVFD.org



December 11, 2017



SH C.R.  
SIC  
RD

Carleton Robie, Chairman  
Board of Selectmen  
Town of Candia  
74 High Street  
Candia, NH 03034

RE: Retirement

Dear Chairman Robie;

It is with regret as Chief of the Town of Candia Volunteer Fire Department to provide you with the following name of an individual who has recently retired from the department. He served on the Candia Volunteer Fire Department for more than 10 years. This individual has submitted a letter of resignation and has indicated his appreciation for being given the opportunity to be part of the Department.

I would request that the following retirement be accepted with regret and a letter of appreciation for his service be sent.

Ryan Marion Retirement

Effective as of December 2, 2017.

If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely,

Dean Young  
Fire Chief

Cc file

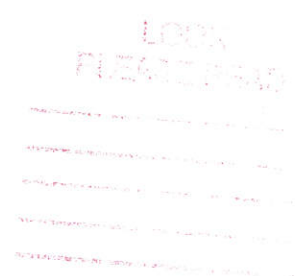


# Candia Volunteer Fire Department

11 Deerfield Road  
Candia, New Hampshire 03034  
(603) 483-8588 (603) 483-2311 (fax)  
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December 13, 2017



Carleton Robie, Chairman  
Board of Selectmen  
Town of Candia  
74 High Street  
Candia, NH 03034

RE: Recommendation for termination of Appointment to the Candia Volunteer Fire Department

Dear Chairman Robie;

It is with regret as Chief of the Town of Candia Volunteer Fire Department to provide you with the following name of an individual who has recently resigned from the department due to personal situations necessitating changes in their ability to remain contributing members of the Department.

I would request that the following resignation be accepted with regret and a letter of appreciation for their services be sent.

Joseph Flanagan - Effective as of December 10, 2017.

If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely,

Dean Young  
Fire Chief

Cc file