

September 11, 2017

TOWN OF CANDIA
ROAD AGENT'S REPORT
Month of August 2017

Work Summary:

Tree removal on Green Road and Diamond Hill Road

Paved Moore Park entrance

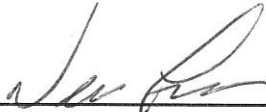
Wash out repairs on various roads due to heavy rains

Patching was done as needed

Ditching and shoulder work on Chester Turnpike in preparation
for paving

Catch basin and cross culvert installation on Christine Lane to
remedy drainage issues

Paving on Chester Turnpike, Christine Lane and Douglas Drive



Dennis Lewis, Road Agent

No Crime Incident Event Breakdown

Event	Description	Total	%
AAC	Assist-Animal Control Officer	7	00.5
AAP	ASSIST-AUBURN POLICE DEPARTMENT	49	03.4
ACF	Assist-Candia Fire Department/Rescue	134	09.2
ACH	ASSIST-CHESTER POLICE DEPARTMENT	4	00.3
ACP	Animal Complaint	46	03.2
ADP	ASSIST-DEERFIELD POLICE DEPARTMENT	22	01.5
AFG	assist-NH Fish and Game	2	00.1
AHP	ASSIST-HOOKSETT POLICE DEPARTMENT	11	00.8
AOA	ASSIST-OTHER AGENCY	33	02.3
ARP	ASSIST-RAYMOND POLICE DEPARTMENT	14	01.0
ASP	ASSIST-NH STATE POLICE	47	03.2
ATL	ATTEMPT TO LOCATE	1	00.1
CAL	COMMERCIAL ALARM	56	03.8
CAS	Citizen Assist	119	08.2
CRA	Cruiser Accident	0	00.0
CSB	Civil Standby	8	00.5
DCF	Discharge Firearm	3	00.2
DEL	DELIVER MESSAGE	1	00.1
DIS	Disturbance	9	00.6
DOM	DISTURBANCE (DOMESTIC)	17	01.2
LPR	Lost Property	17	01.2
MIP	Missing Person	1	00.1
MOT	Motorist Assist	76	05.2
MVC	Motor Vehicle Complaint (speeding)	79	05.4
NBR	Neighbor Dispute	5	00.3
NIN	911 hang ups (accidental)	6	00.4
NOI	NOISE COMPLAINT	20	01.4
OHR	OHRV complaint	4	00.3
OTH	MISCELLANEOUS	4	00.3
PIN	Police Information	159	10.9
PS	Paperwork Service (subpoenas,etc)	42	02.9
RAL	RESIDENTIAL ALARM	51	03.5
RHZ	Road Hazard (Wires/Tree Down)	54	03.7
SDA	Suspected Drug Activity	0	00.0
SDT	Sudden Death	0	00.0
SEC	Security Check	69	04.7
SPN	SUSPICIOUS PERSON	15	01.0
SSA	Suspicious Activity	92	06.3
SSV	Suspicious Vehicle	103	07.1
VIN	VIN VERIFICATION	52	03.6
WEL	Welfare Check	25	01.7
---	Not Specified	1	00.1

Grand Total: 1458

Offense Listing
01/01/2017 - 08/31/2017

09/06/2017

Offenses (State Law) By Month

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>TOTALS</u>
ATTEMPT TO COMMIT ROBBERY	0	0	1	0	0	0	0	0	1
SIMPLE ASSAULT	0	0	1	0	0	0	0	0	1
DOMESTIC VIOLENCE; ASSAULT	0	0	0	0	0	1	1	0	2
DOMESTIC VIOLENCE; Obstructing	0	0	1	0	0	1	0	0	2
CRIMINAL THREATENING (INTIMIDA	0	0	0	0	1	0	1	0	2
STALKING	0	0	0	2	0	0	0	0	2
ATTEMPT TO COMMIT ARSON	0	0	0	0	0	0	0	1	1
ATTEMPT TO COMMIT EXTORTION/ B	0	0	0	0	0	1	0	0	1
ATTEMPT TO COMMIT BURGLARY	0	1	0	0	0	0	1	0	2
BURGLARY	0	0	0	0	0	1	0	0	1
WILLFUL CONCEALMENT	0	0	0	1	0	0	0	0	1
SHOPLIFTING	0	0	1	0	0	0	0	0	1
THEFT; FROM A BUILDING	0	0	0	0	0	0	0	1	1
THEFT; FROM A MOTOR VEHICLE	0	0	1	0	0	0	0	0	1
THEFT; ALL OTHER	0	0	0	1	0	1	1	2	5
UNAUTHORIZED USE OF PROPELLED	0	0	0	1	0	1	0	0	2
THEFT OF MOTOR VEHICLE	0	0	0	0	0	1	1	0	2
ATTEMPT TO COMMIT FRAUD	0	0	1	1	3	0	3	2	10
THEFT BY DECEPTION	0	1	0	0	0	0	0	0	1
UNLAWFUL SIMULATION OF OFFICIA	1	0	0	0	0	0	0	0	1
COMPUTER RELATED CRIME; FRAUD	0	0	0	1	0	0	0	0	1
IDENTITY FRAUD	0	0	0	0	0	0	0	1	1
ATTEMPT TO COMMIT CREDIT CARD	0	0	0	0	1	0	0	0	1
FRAUDULENT USE OF CREDIT CARD	0	0	1	1	0	0	0	0	2
IDENTITY FRAUD	0	0	0	0	0	0	0	2	2
COMPUTER RELATED CRIME; WIRE F	1	0	0	0	0	0	0	0	1
THEFT; EMBEZZLEMENT	0	0	0	0	0	0	1	0	1
CRIMINAL MISCHIEF (VANDALISM)	0	1	2	2	2	1	5	1	14
Possession of Drugs	0	0	0	0	0	0	0	1	1
UNLAWFUL DEALING IN PRESCRIPTI	0	0	0	1	0	0	0	0	1
POSSESSION OF CONTROLLED/NARCO	0	0	0	0	0	0	0	1	1
POSS CD/NARC DRUG W/INT TO DIS	0	0	0	2	0	0	0	0	2
ISSUING BAD CHECKS	0	2	0	1	0	0	0	0	3
Driving While Intoxicated (Sec	0	0	0	0	1	0	0	0	1
Driving While Intoxicated (Sec	0	0	0	0	0	0	0	1	1
DRIVING WHILE INTOXICATED	0	1	1	0	2	2	0	0	6
AGGRAVATED DRIVING WHILE INTOX	0	0	1	0	1	0	0	0	2
ALCOHOLISM - PROTECTIVE CUSTOD	0	0	0	0	0	0	1	0	1
UNLAWFUL POSSESSION OF ALCOHOL	2	0	0	0	0	0	1	0	3
Transporting Alcoholic Beverag	1	0	1	0	0	1	1	1	5
LITTERING-UNLAWFUL ACTIVITIES	1	1	1	2	0	3	0	0	8
VIOLATION OF PROTECTIVE ORDER;	0	0	0	0	0	0	1	0	1
SAFE SCHOOLS ACT	1	0	0	0	0	0	0	0	1
LITTERING; PENALTIES	0	0	0	0	0	0	1	0	1
DISOBEYING AN OFFICER	1	0	1	0	0	0	0	0	2
NEGLIGENT DRIVING	0	0	0	0	0	0	1	1	2
DOG LICENSE REQUIRED	0	0	0	0	0	0	0	6	6
DOG CONTROL LAW; RUNNING AT LA	4	1	2	4	3	4	1	1	20
DOG A MENACE, NUISANCE OR VICI	0	0	1	0	0	1	0	3	5
UNLAWFUL WIRE TAPPING-MISD.	0	0	0	0	0	0	0	1	1
BENCH WARRANT	0	0	0	0	0	0	3	0	3
DEFAULT OR BREACH OF BAIL COND	0	0	0	2	0	1	0	0	3
FUGITIVE FROM JUSTICE	0	1	0	0	0	0	0	0	1
SIMPLE ASSAULT	0	0	0	1	0	0	0	0	1
DOMESTIC VIOLENCE; ASSAULT	0	0	1	0	0	0	0	0	1
RECKLESS CONDUCT; PLACE ANOTHER	0	2	1	0	0	0	0	0	3

Offense Listing
01/01/2017 - 08/31/2017

09/06/2017

POSSESSION OF BURGLARY TOOLS	0	1	0	0	0	0	0	0	1
UNSWORN FALSIFICATION	0	0	0	0	0	0	0	1	1
FALSIFYING PHYSICAL EVIDENCE	0	0	0	1	0	0	0	0	1
RESISTING ARREST OR DETENTION	0	1	0	0	0	1	0	0	2
CRUELTY TO ANIMALS	0	1	0	0	0	0	1	0	2
CHANGE OF ADDRESS; DUTY TO INF	0	0	0	0	0	0	1	1	2
ATTEMPTED SUICIDE	0	0	0	0	0	0	1	0	1
SUSPENDED REGISTRATION (OPERAT	0	2	0	1	0	0	2	0	5
UNREGISTERED VEHICLE	0	0	0	0	0	2	0	0	2
FALSE INSPECTION OR REGISTRATI	0	0	0	0	0	1	0	0	1
HABITUAL OFFENDER	0	0	0	0	0	1	0	0	1
NOTIFICATION TO POLICE OF VEHI	0	1	2	0	0	1	1	1	6
OPERATING WITHOUT A VALID LICE	1	2	2	2	0	2	0	0	9
DRIVING AFTER REVOCATION OR SU	0	1	0	0	0	2	4	1	8
CONDUCT AFTER AN ACCIDENT	0	1	0	0	0	0	0	0	1
FAILURE TO DIM LIGHTS	0	0	0	0	0	1	0	0	1
LANE CONTROL	0	0	0	0	0	1	0	0	1
FAILURE TO USE REQUIRED TURN S	0	1	0	0	0	1	0	0	2
SPEED - BASIC RULE	1	0	0	0	0	0	0	0	1
SPEEDING (TYPE I OR II NOT SPE	0	0	0	0	0	2	0	2	4
RECKLESS OPERATION	1	0	1	1	0	1	0	0	4
Administrative Review and Hear	0	1	0	0	2	0	0	1	4
ARREST ON A WARRANT	0	1	0	0	0	1	1	1	4
REGISTRATION OF SEX OFFENDER R	0	2	3	1	5	4	0	3	18
TOTALS	15	26	27	29	21	41	35	37	231

**Candia Volunteer
Fire Department
11 Deerfield Road
Candia, NH 03034
603-483-8588
603-483-0252 fax**

Memo

Date: September 11, 2017
To: Board of Selectmen
Re: Monthly Report

AUGUST 2017 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. EMS Training
- 3. Incident Critique

Candia Volunteer Fire Department

Departmental Activity

Current Period: 8/1/2017 to 8/31/2017, Prior Period: 8/1/2016 to 8/31/2016

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, Dispatch/Remote Responses, Training Classes,
 Activities (Non-Incident), Occupancy Inspections and Activities, Hydrant
 Insp/Repairs, Hydrant Flow Tests, Equipmt Maint/Testing, Departmental Events

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Fire Alarm Situations				
Accident, potential accident	0	0.00	2	13.17
Controlled burning	0	0.00	1	2.56
Electrical wiring/equipment problem	0	0.00	1	4.08
Emergency medical service (EMS) Incident	22	61.70	25	97.11
False alarm and false call, Other	1	0.30	1	1.85
Good intent call, Other	1	0.60	1	2.88
Medical assist	0	0.00	3	3.88
Mobile property (vehicle) fire	1	1.12	1	0.48
Natural vegetation fire	2	26.65	2	12.87
Person in distress	1	0.81	0	0.00
Public service assistance	1	1.59	0	0.00
Rescue, emergency medical call (EMS),	1	0.08	0	0.00
Smoke, odor problem	1	0.78	0	0.00
Steam, Other gas mistaken for smoke	0	0.00	2	1.75
Structure Fire	0	0.00	5	75.81
System or detector malfunction	1	4.32	1	2.07
Unintentional system/detector operation	1	0.00	0	0.00
Wrong location, no emergency found	0	0.00	1	1.25
	<u>33</u>	<u>97.95</u>	<u>46</u>	<u>219.76</u>
Non-Incident Activities				
Association Event	22	58.00	22	83.00
Driver Training	0	0.00	2	3.00
Duty Sunday	11	32.00	21	60.00
Fire Permits (Forestry)	4	5.00	12	21.50
Inspection Activities	2	2.00	2	1.75
Protective Clothing	0	0.00	2	3.00
Service Call	2	1.00	0	0.00
Station Standby - Town Coverage	2	6.00	6	19.50

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

Candia Volunteer Fire Department

Departmental Activity

Current Period: 8/1/2017 to 8/31/2017, Prior Period: 8/1/2016 to 8/31/2016

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, Dispatch/Remote Responses, Training Classes,
Activities (Non-Incident), Occupancy Inspections and Activities, Hydrant
Insp/Repairs, Hydrant Flow Tests, Equipt Maint/Testing, Departmental Events

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities				
Station Work	2	3.75	3	6.50
Training	4	12.00	0	0.00
	<u>49</u>	<u>119.75</u>	<u>70</u>	<u>198.25</u>
Permits Issued				
SEASONAL Fire Permit	5		2	
	<u>5</u>		<u>2</u>	
Training				
Business Site Tour	0	0.00	17	17.00
	<u>0</u>	<u>0.00</u>	<u>17</u>	<u>17.00</u>

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

August, 2017 Building Activity Report Summary

	August 2016	August 2017
Permits Issued	27	43
New Code Enforcement Cases	0	0
Open Code Enforcement Cases	4	3
Code Enforcement Cases Closed	0	0
Inspections Performed	108	116
CO's/CC's & Closed Permits	45	27
Renewed Permits	6	5

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Revenue August, 2016 $\$1,166.00 + \$309.34 \text{ renewals} = \$1,475.34$	Revenue August, 2017 $\$3,602.00 + \text{Renewals } \$209.60 + \text{Additional Sq Footage BP } \$90.56 = \$3,902.16$
Revenue YTD, 2016 $\$11,618.86 + \$1,475.34 = \$ 13,094.20$	Revenue YTD, 2017 $\$9,036.72 + \$3,902.16 = \$12,938.88$

Submitted by: David R. Murphy Date: 9/01/2017

August 2017INSPECTION BREAKDOWNCommercial, Mixed, L1, L2

Building (BP)	5
Electrical (EL)	
Gas Piping (GP)	1
Plumbing (PL)	
Life Safety/Assembly (POA)	3
Sign (SI)	2

Residential

Building (BP)	38
Electrical (EL)	10
Gas Piping (GP)	7
Plumbing (PL)	11
Mechanical (ME)	1
Oil Burner (OB)	1
Oil Tank (OT)	1
Gas Burner (GB)	1
Gas Fireplace (GF)	1
Pool (PO)	1
Roof (RF)	4
Septic (SE)	1
Sprinklers (SP)	1
Violations (VI)	

Total Inspections: 89

BREAKDOWN PERMITS ISSUEDPermit's issued Breakdown

Building (BP)	12
Chimney-Fireplace (FP)	1
Electrical (EL)	9
Gas Piping (GP)	3
Roof (RF)	3
Plumbing (PL)	5
Oil Burner (OB)	1
Gas Burner (GB)	1
Gas Fireplace (GF)	1
Oil Tank (OT)	1
Mechanical (ME)	1
Septic system (SE)	1
Sprinklers (SP)	1
Use/POA/Life Safety	3
Closed Permits	27

Total Permits: 116

August 2017

The MSW (Municipal Solid Waste) invoices were not received in time to complete this part of the report.

Recyclables

Mix paper – 11 bales = 15,989 lbs. = 7.99 ton

Cardboard - 11 bales = 15,569 lbs. = 7.78 ton

#1 -#7 plastics – 5 bales = 6,255 lbs. = 3.13 ton

Aluminum – 3 bales = 2,335 lbs. = 1.17 ton

#2 natural plastics – 1 bale = 819 lbs. = .41 ton

The 31 bales created during August 2017 weighed 40,967 pounds which is 20.48 tons.

On 8/3 there was a light iron pickup that weighed 9.34 tons and generated \$892.31 in revenue.

On 8/4 there was a mix paper/cardboard load marketed, the 17 bales of mixed paper weighed 13.70 ton and generated \$479.50. The 13 bales of cardboard weighed 9.47 ton and generated \$1325.80. The total amount of revenue generated from this load is \$1805.30.

There was a grand total of \$2,697.61 generated in revenue during August 2017.

Police Department Matrix and the new Grade and Step System

We have 4 Officers who are still part of the matrix. In order to fulfill our agreement with them at the time they were hired, the following is being proposed. When they are eligible and have been recommended to receive a matrix increase, the matrix increase will be added to their current hourly rate, see where this new rate falls in the grade and step grid and adjust to the next available step amount. Please see example below:

PD Matrix	Step #1	Step #2	Step #3	Step #4
	1st anniv	2nd anniv	4th anniv	6th anniv
	0.50	0.75	1.25	1.50

Officer #1 08/08/11 Eligible for Step #4 (\$1.50) August of 2017

Currently Gr 5 Step 7 \$20.43 / hr

Adding 20.43 & 1.50 = 21.93 putting him between steps 10 & 11

We propose bring him up to step 11 at \$22.12 / hr effective 8/08/17 with retro pay

Officer #2 7/26/2013 Eligible for Step#3 (1.25) July of 2017

Currently Gr 6 Step 4 \$20.79 / hr

Adding 20.79 & 1.25 = 22.04 putting him between steps 6 & 7

We propose bring him up to step 7 at \$22.06 / hr effective 7/26/17 with retro pay

We propose following this practice until the 4 Officers are no longer eligible for matrix increases.

Any new hires will be added on the Grand and Step System now being used.

CANDIA, NH PROPOSED FY2017
PAY PLAN

\$10.65 Starting Hourly Wage 2 Percent between Steps

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
1	\$10.65	\$10.86	\$11.08	\$11.30	\$11.53	\$11.76	\$12.00	\$12.24	\$12.48	\$12.73	\$12.98	\$13.24	\$13.50	\$13.77	\$14.05	\$14.33	\$14.62	\$14.91	\$15.21
2	\$12.25	\$12.50	\$12.75	\$13.01	\$13.27	\$13.54	\$13.81	\$14.09	\$14.37	\$14.66	\$14.95	\$15.25	\$15.56	\$15.87	\$16.19	\$16.51	\$16.84	\$17.18	\$17.52
3	\$14.09	\$14.37	\$14.66	\$14.95	\$15.25	\$15.56	\$15.87	\$16.19	\$16.51	\$16.84	\$17.18	\$17.52	\$17.87	\$18.23	\$18.59	\$18.96	\$19.34	\$19.73	\$20.12
4	\$16.20	\$16.52	\$16.85	\$17.19	\$17.53	\$17.88	\$18.24	\$18.60	\$18.97	\$19.35	\$19.74	\$20.13	\$20.53	\$20.94	\$21.36	\$21.79	\$22.23	\$22.67	\$23.12
5	\$18.14	\$18.50	\$18.87	\$19.25	\$19.64	\$20.03	\$20.43	\$20.84	\$21.26	\$21.69	\$22.12	\$22.56	\$23.01	\$23.47	\$23.94	\$24.42	\$24.91	\$25.41	\$25.92
6	\$19.59	\$19.98	\$20.38	\$20.79	\$21.21	\$21.63	\$22.06	\$22.50	\$22.95	\$23.41	\$23.88	\$24.36	\$24.85	\$25.35	\$25.86	\$26.38	\$26.91	\$27.45	\$28.00
7	\$21.16	\$21.58	\$22.01	\$22.45	\$22.90	\$23.36	\$23.83	\$24.31	\$24.80	\$25.30	\$25.81	\$26.33	\$26.86	\$27.40	\$27.95	\$28.51	\$29.08	\$29.66	\$30.25
8	\$23.28	\$23.75	\$24.23	\$24.71	\$25.20	\$25.70	\$26.21	\$26.73	\$27.26	\$27.81	\$28.37	\$28.94	\$29.52	\$30.11	\$30.71	\$31.32	\$31.95	\$32.59	\$33.24
9	\$25.61	\$26.12	\$26.64	\$27.17	\$27.71	\$28.26	\$28.83	\$29.41	\$30.00	\$30.60	\$31.21	\$31.83	\$32.47	\$33.12	\$33.78	\$34.46	\$35.15	\$35.85	\$36.57
10	\$28.17	\$28.73	\$29.30	\$29.89	\$30.49	\$31.10	\$31.72	\$32.35	\$33.00	\$33.66	\$34.33	\$35.02	\$35.72	\$36.43	\$37.16	\$37.90	\$38.66	\$39.43	\$40.22
11	\$30.99	\$31.61	\$32.24	\$32.88	\$33.54	\$34.21	\$34.89	\$35.59	\$36.30	\$37.03	\$37.77	\$38.53	\$39.30	\$40.09	\$40.89	\$41.71	\$42.54	\$43.39	\$44.26



Candia Volunteer Fire Department

11 Deerfield Road
Candia, New Hampshire 03034
(603) 483-8588 (603) 483-2311 (fax)
www.CandiaVFD.org



August 15, 2017

Carleton Robie, Chairman
Board of Selectmen
Town of Candia
74 High Street
Candia, NH 03034

RE: Recommendation for termination of Appointment to the Candia Volunteer Fire Department

Dear Chairman Robie;

It is with regret as Chief of the Town of Candia Volunteer Fire Department to provide you with the following name of an individual who has recently resigned from the department due to personal situations necessitating changes in their ability to remain contributing members of the Department.

I would request that the following resignation be accepted with regret and a letter of appreciation for their services be sent.

Keith Blevens - Effective as of June 1, 2017.

If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely,

A handwritten signature in black ink that reads "Dean M. Young". The signature is written in a cursive style.

Dean Young
Fire Chief

Cc file



Candia Volunteer Fire Department

11 Deerfield Road
Candia, New Hampshire 03034
(603) 483-2202 (603) 483-2311 (fax)
www.CandiaVFD.org



August 15, 2017

Mr. Carleton Robie, Chairman
Board of Selectmen
Town of Candia
74 High Street
Candia, NH 03034

Re: Recommendation of Termination

Dear Carleton Robie;

I regret to inform that Cameron Landry has been asked to leave employment with the Candia Volunteer Fire Department and I am asking for a formal termination for the following reasons:

- Excessive inactivity within the Candia Volunteer Fire Department.
- Excessive absences from the department trainings.
- Excessive absences from the department meetings.
- He has returned all his gear and radio.

I would request the acceptance of termination be made effective June 1, 2017.

Cameron Landry
486 North Road
Candia, NH 03034
Probationary FF

Sincerely,

A handwritten signature in black ink that reads "Dean M. Young".

Dean Young, Chief
Candia Volunteer Fire Department

Cc file, Cameron Landry



Candia Volunteer Fire Department

11 Deerfield Road
Candia, New Hampshire 03034
(603) 483-2202 (603) 483-2311 (fax)
www.CandiaVFD.org



August 15, 2017

Mr. Carleton Robie, Chairman
Board of Selectmen
Town of Candia
74 High Street
Candia, NH 03034

Re: Recommendation of Termination

Dear Carleton Robie;

I regret to inform that Barry Kendall has been asked to leave employment with the Candia Volunteer Fire Department and I am asking for a formal termination for the following reasons:

- Excessive inactivity and absences.
- He has returned all his gear and radio.

I would request the acceptance of termination be made effective August 15, 2017.

Barry Kendall
95 Warren Ave.
Manchester, NH 03102
EMT Firefighter I

Sincerely,

A handwritten signature in black ink that reads "Dean M. Young".

Dean Young, Chief
Candia Volunteer Fire Department

Cc file, Barry Kendall