

**Unapproved
Candia's Selectmen's Public Meeting Minutes
July 24th, 2017**

Attendance: Chairman Carleton Robie, Vice-Chair Susan Young, Selectman Scott Komisarek, Selectman Russ Dann, Selectman Mark Laliberte, and Administrative Assistant Andria Hansen.

7:00 p.m. Chairman Robie called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

Approval of Previous Minutes: Public meeting minutes of 7/10/17. Selectman Dann moved to approve the Selectmen's Meeting minutes of July 10th, 2017 as presented. Seconded by Selectman Laliberte. All were in favor. Motion carried.

Bob Panit to present final Mitigation Plan for Select Board approval. EM Director Panit said the State has the approved plan at this point. It is pending acceptance by the Board of Selectmen. He needs two things. A signed copy of the signatory page and the minutes need to reflect that the Selectmen have read, accepted and approved the new plan. *Selectman Young moved to accept and approve Candia's 2017 All Hazard Mitigation Plan as written. Seconded by Selectman Laliberte. All were in favor. Motion carried.* Selectman Laliberte commented this was really well done. He noted that he was reading through it and looking at the recommendations and priorities. A lot of them talked about grants for some of these. Do you know if there are any grants in motion to address some of those in the mitigation plan? EM Director Panit said none that he knows of at this time. He mentioned that Road Agent Lewis mentioned a couple of culverts on North Road so they are in there. Most of those grants are going to be 50/50 grants, so if they apply for a grant the town is going to have to come up with 50%. Also this type of grant process is 50/50 but what happens is the work that the committee does counts towards the match. This is why it ends up not costing the town anything in the long run to do this plan. Resident Becky Sarra noted there are a few things in the plan if they wanted to take into consideration during the budget process. EM Director Panit noted Mrs. Sarra has given him some information that he has forwarded up to our Field Representative for some school items. Though there aren't any grants available at this time for those specific things, they are on alert if there is grant money that comes up and our Field Representative will let us know. Chairman Robie thanked EM Director Panit for all of his efforts.

The Board to accept Candia Crossing's letter of credit. Chairman Robie noted that Candia Crossing's letter of credit has been extended to August of 2018. He wanted to inform the Board that it was renewed.

The Board to authorize payment of payroll checks and accounts payable checks. Selectman Laliberte announced the grand total for accounts payable and payroll checks for July 20th and July 27th was \$235,621.97. Selectman Dann moved to approve the accounts payable and payroll checks for July 6th and July 13th in the amount \$235,621.97. Seconded by Selectman Young. All were in favor. Motion carried.

Other Business

The Board to appoint Laura Lingar to the Candia Volunteer Fire Department as an EMT. Fire Chief Young said that Laura Lingar is moving to Candia on Wednesday. She is originally from Danville. She is a paramedic for AMR. Her partner is Isaiah Soucy who is also on the Fire Department. She is joining our department and we are thrilled. She would also like to become a firefighter eventually as well. He highly recommends her to the department. Selectman Dann moved to appoint Laura Lingar as an EMT to the Candia Volunteer Fire Department based on Fire Chief Young's recommendation. Seconded by Selectman Laliberte. All were in favor. Motion carried.

Special Election: Selectman Young mentioned that voting is tomorrow from 6 am to 7 pm.

Recycling Center May & June reports: Selectman Dann read from the attached reports. He noted the reason these reports were later was because Facility Operator Witcher was on vacation. Resident Joyce Bedard asked when Selectman Dann says revenue is that after salaries are paid. Selectman Dann explained it is revenue from the recyclables.

Excavating information: Selectman Dann said he had asked about excavating at the last meeting. He went on the DRA website and there is a form that needs to be filled out prior to excavating. It's like a timber cut form. He would like to keep these forms on file for our records. Chairman Robie noted that our office is aware of that. Selectman Young said it is also for anyone else that might want to take a look at it.

Paving the entrance to Moore Park: Road Agent Lewis said a couple of meetings ago Chairman Robie asked him about paving the entrance to Moore Park and the spot out back. The section coming into the park will cost about \$3,500 to \$4,000. He asked if he was thinking a parking width or the whole way for the spot out back. Chairman Robie thought two parking widths on the side and paving in the middle. Road Agent Lewis said a 240 foot strip down the middle and stopping where the phone poles end or going all the way around. Chairman Robie was hoping to hook it together. Road Agent Lewis explained that it would be about the same amount of money. It is almost the same distance footage wise. It would probably be around \$7,000 to do the whole thing. The reason he asks is because they are going to do small paving jobs next Wednesday. If it was something he was thinking of doing and he wanted it done this year that would be our opportunity. Chairman Robie asked Selectman Komisarek what he thought. Selectman Komisarek said he doesn't have this money in his Parks & Rec budget. Chairman Robie said that is why he is bringing up here because they know it is not in the Parks & Rec budget. He asked if he would like to put that money aside and budget for that for next year. Selectman Komisarek said he would like to get it done this year if they can. Chairman Robie asked Road Agent Lewis if he has a project picked for the Moore Highway Fund. Road Agent Lewis said no, because last year there was an error in calculation. He has \$1,300 in that account for some reason. Chairman Robie asked who calculated that. Road Agent Lewis said that was the number he received from the Trustees of the Trust Fund. Chairman Robie thought they might have missed a zero. Road Agent Lewis explained normally they get between \$11,000 and \$13,000. They said the year before there was some type of miscalculation, so there was only going to be \$1,300 in there. This is what he got from the Trustees. He doesn't have a project for it because he didn't know what the number was going to be this year. Chairman

Robie said let's get a project picked and the Trustees will give us a number. Road Agent Lewis said it would be good to have the number first. Chairman Robie said obviously that is an error. It has been \$11,000 - \$12,000 for eight years. Road Agent Lewis said they told him there was an error in the calculation the prior year and gave us more than they should. He doesn't know how that works because it is a fund. The fund is over \$300,000 so \$1,300 didn't sound right. Selectman Young asked if someone was going to follow up on that. Road Agent Lewis asked the Board to let him know by next Wednesday what they want to do at the park. They can do part of it or none of it. Chairman Robie asked Road Agent Lewis if he was going to grind that in. Road Agent Lewis said no he is just going to pave over it. He thought it was fine just to pave over. Chairman Robie asked if there were any rocks sticking up through it. Road Agent Lewis said not really and if there are he'll make sure they're gone. Chairman Robie asked Selectman Komisarek what he thought and they ought to make a decision tonight. Road Agent Lewis suggested doing the first part this year and next year do the rest. Selectman Young asked if they could pay for it out of the Moore Fund money. Chairman Robie explained they can't it's not for the Moore Park it is for Highway Moore Fund. It is for highway improvements. Selectman Dann asked if they prefer doing it this year for a reason. Selectman Komisarek said no, but everything has been put off for so long. Any opportunity to get caught up he would advocate that. Selectman Dann said they could budget to get it done, but it should be done. Chairman Robie said it has needed to be done. Selectman Young said if they look at the budget report as she recalls it appears they could have \$7,000 available if they look at the projections to the end of the year. Chairman Robie asked \$7,000 from where. Selectman Young said from different places. Chairman Robie was hoping they had more than \$7,000. Selectman Young said that was her point. Her point was to take \$7,000 from this year and put it towards that. She thought it was a good use of money but maybe the rest of you have a better idea or another idea. Selectman Dann said it would be waiting another year is what it amounts to. Selectman Young noted they had over \$100,000 last year. Chairman Robie said he wasn't privy to putting the budget together last year. Road Agent Lewis said he didn't mean to catch them off guard. Chairman Robie said it is a good thing and if Road Agent Lewis is going to pave Wednesday they need to decide. Selectman Young thought they had the \$8,000 to finish that project if he can do it Wednesday. She reiterated they had over \$100,000 left over last year. She didn't think they were going to be spending their last \$7,000 or \$8,000 this year. Road Agent Lewis said he didn't need to know until next Monday, so if the Board wanted to go over the numbers. Chairman Robie said they need to vote on this if they are going to expend the money. He was fairly confident that they won't overspend their budget. He is also confident if they follow procedure they should budget for these items, so everyone gets to see them when they vote at the public hearings with the Budget Committee. If they really thought the entrance to the Moore Park was rough and they wanted to pay \$3,500 he would go along with that. *Selectman Young moved to pave the entrance and the back section of Moore Park in the amount of \$8,000.* Chairman Robie noted he said the entrance for \$3,500. He probably isn't going to vote to expend \$8,000 out of a budget he doesn't have in front of him and he didn't know where end line is. He is pretty confident they have the money to get the front part fixed. Selectman Young said she would change the amount to \$3,500 - \$4,000. *Selectman Young moved to pave the entrance of the Moore Park which will cost approximately \$3,500 - \$4,000. Seconded by Selectman Komisarek. Chairman Robie, Selectman Young, Selectman Dann, Selectman Komisarek were in favor and Selectman Laliberte was opposed. Motion carried on a vote 4 to 1. (4-1-0).* Chairman Robie noted if they want to pave a road they should probably budget for that. He noted they talk about it every year. The

roads that they base coat don't get top coated because they don't have the money, then they just sat here and voted to spend \$3,500. Selectman Laliberte said he could always reconsider his vote. Selectman Dann said this wasn't even talked about last year. Selectman Komisarek said if there is an opportunity to do something with the Moore Park he is going to take it. Chairman Robie said he is not going to reconsider his vote but he wants his concern public. It will give them something to think about the next time. Resident Becky Sarra noted if there is a roof leaking than it is the right thing to do, but it's not a leaky roof.

Selectman Laliberte moved to adjourn at 7:30 pm. Seconded by Selectman Dann. All were in favor. Motion carried.