

~~Unapproved~~APPROVED
Candia's Selectmen's Public Meeting Minutes
January 9th, 2017

6:00 p.m. The Board to meet at the CYAA for a tour of the facility.

Attendance: Chairman Boyd Chivers, Selectman Russ Dann, Selectman Laliberte, Town Moderator Clark Thyng, Rob Jones. CYAA Board of Directors, and Resident Albert Hall.

The Selectmen met with Rob Jones of the CYAA and Town Moderator Clark Thyng to tour the CYAA and evaluate the logistics and layout for the 2017 Town Election.

The tour was completed at 6:25 p.m.

7:00 p.m. Candia Selectmen's Public Meeting.

Attendance: Chairman Boyd Chivers, Vice-Chair Susan Young, Selectman Russ Dann, Selectman Mark Laliberte, and Administrative Assistant Andria Hansen. **Absent:** Selectman Komisarek (called in @ 7:20 p.m. for warrant article discussion)

Chairman Chivers called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

The Board to announce and accept Fire Fighter George Denoncourt's retirement. Selectman Laliberte read the attached memo. Selectman Dann moved to accept George Denoncourt's retirement resignation letter with regret. Seconded by Selectman Young. All were in favor. Motion carried.

The Board to appoint Keagan Williams as a probationary Firefighter to the Candia Volunteer Fire Department. Selectman Dann moved to appoint Keagan Williams as a probationary Firefighter based on Fire Chief Young's recommendation. Seconded by Selectman Laliberte. All were in favor. Motion carried. Fire Chief Young explained that Keagan's Dad grew up in Raymond and was on the Raymond Fire Department. He went from Raymond over to Manchester. He retired as the Hooksett Fire Chief. Chairman Chivers asked Fire Chief Young about Don Hamel and will he be the new 9-1-1 Liaison. Fire Chief Young said he would be and he's retired and he is very knowledgeable. George Denoncourt used to be the 9-1-1 Liaison and he said he would help Don out if he had any questions.

Departmental Reports: Highway, Police, Fire, Building, Solid Waste & any other depts.

Highway: Road Agent Lewis read from the attached report. They had a busy December. They haven't had one like this in a long time. He mentioned about 15 years ago they sent out t mailer with some information about plowing. People have been plowing and snow blowing their drive ways out in the road. Usually they are done when they do it, so they have to go back out and it costs a significant amount of money. Some people feel guilty and they try to clean it up but they plow all of our salt and sand off of the road. So they still have to go back and treat the road. The

mailer they sent out years ago gave some helpful hints. He noted another thing that has been happening is that people have been putting up snow plow stakes on the edge of the pavement. Their plows have the big curves and to miss those stakes they have to stay a foot and half out from the stakes. This narrows the road up considerably. He wasn't sure how they should approach that in the future. Maybe the stakes should be four or five feet off of the road. He doesn't want people to complain because they break their stakes. Chairman Chivers asked what the purpose of the stakes was. Road Agent Lewis said people don't want the plow messing up their grass or the edge of the road. If they do get a lot of snow they are probably going to hear some complaints about their plows breaking them. Chairman Chivers asked if he thought they should send out letter to the individual homeowners. Road Agent Lewis thought they should do a mailer to everybody and he can work with Selectman Young on what it should contain and then maybe they can bring it back to the Board for the next meeting. He'll try to find the flyer from a few years back. He would like it to go out to everyone residence in Town. Selectman Young asked if he would like to put something on the website in between time. Road Agent Lewis said he put helpful hints on the website and in the Town Report every year. The last big storm they had he counted them on his route alone and there were 26 people who plowed their driveways in the road. It costs us a lot money to send everybody back out. Selectman Young asked if it would be more effective to send the letter out in the Boy Scout packet. Road Agent Lewis said it comes out too late winter is almost over and people forget. Selectman Young said maybe they can put something immediately on the website. Road Agent Lewis said they should do something. He wasn't sure how much a mailer costs, but the last time he did one it cost about \$400. Selectman Laliberte asked if the DOT had anything he would assume this is an issue in other towns. Road Agent Lewis said they do and they have fines attached to theirs. They would have to enact some sort of policy before they could fine people. If sending out a mailer doesn't work, maybe they can look into making a policy. Usually if someone gets something in the mail they will remember it. It's worth a try. Selectman Dann asked if 21 spreader runs was once around the Town. Road Agent Lewis said it was 21 times with all of his drivers. It doesn't include all of the times he goes out to do all of the little icy spots. He noted that every snow storm adds up to at least two spreader runs. They've had a fair amount of ice where they didn't have to plow but they did have to treat the roads. It has been an odd winter for plowing. The roads are really cold and then it gets warm and things really stick to them.

Police: Chief McGillen noted in December they had 3 reported identity fraud/credit card accounts compromised. They had a burglary on Crowley Road on December 5th. The Officers are working with Auburn Detectives on that. Earlier in the month Sgt. Gallagher took a report on a theft of a chainsaw. He went on Leads Online and recovered it the same day it was reported stolen and he has arrested the suspect. Dan Gray has an arrest warrant for an individual that was using a fraudulent credit card at the Irving. There has been a little bit of theft activity going on in town. Selectman Dann asked what the littering line was on the department report. Chief McGillen said it's someone who throws trash out of their vehicles and someone reports it. If it was something bigger like tires it would be unlawful activity and that is a misdemeanor. It's only a violation if someone tosses something out of a car. Selectman Dann asked if hazardous material be in that category. Chief McGillen said that would be a separate environmental crime. Selectman Young asked if the credit card fraud was local. Chief McGillen said it is residents that are reporting it, that someone somehow got their information. They used their identity and in some cases purchased items and the credit card company notified them.

Fire: Selectman Dann read from the attached report.

Building: Building Inspector Murray read from the attached report.

Solid Waste: Selectman Dann read from the attached report. He would like to have a report for the next meeting with the total income for the year.

Chairman Chivers to discuss the process of appointing a Fire Chief. Chairman Chivers explained in 2004 the Volunteer Fire Department became an agency of the Town of Candia. The warrant article that facilitated that prescribed a process for appointing a Chief of that Department. It is a three year term. Fire Chief Young was reappointed to that position three years ago and his term is up. They are now in the process of advertising that position as they are required to do. He is not suggesting that they are actively looking to replace Fire Chief Young but they are required by that warrant article to advertise position. The process is spelled out in that warrant article. It is a seven step process. The applications are submitted to the Board of Selectmen and then forwarded to the Fire Department. The members vote on the candidates and they submit a recommendation to the Board of Selectmen and the Board bases their decision on a recommendation by the members of the Candia Volunteer Fire Department. This is basically a summary of the whole thing. They are running the ad in the Union Leader and the Hooksett Banner and it is on the website. The application closes on January 27th. The following week the members of the department will vote on it and it will come back to us sometime in February or March. Selectman Laliberte asked if this process is public and can they put it on the website. Chairman Chivers thought they could if people are interested. They can put the 2004 warrant article on there as well. Selectman Laliberte thought they could put an announcement on the website. Citizen Carleton Robie said this is something the Selectmen might want to take a look at in the future as well as the Fire Department. This was instituted in 2004 right after the Fire Department became an agent of the Town. Prior to that it was a volunteer fire department and they had a three year term for the Chief and they would appoint their own Chief from within. They have a Fire Chief now that does an excellent job and has for seven years. It makes it difficult that he has to go through that process, because you never know who is going to come up and you never know how the members are going to feel at a certain time. He thought they might want to bring this back to a vote some time and change this warrant article. A Fire Chief should be appointed by the Selectmen in his opinion. He should do the term until he is ready to retire or he has failed to meet the requirement. Chairman Chivers agreed and it would require another vote by the Town. Citizen Carleton Robie noted you don't see other towns doing this.

The Board to renumber and make recommendations on the warrant articles.

Selectman Komisarek joined the meeting via phone at 7:20 p.m.

The Board proceeded to review the 2017 warrant articles:

Are you in favor of Article 2 as follows:

To see if the Town will vote to raise and appropriate as an **operating budget**, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the

purposes set forth therein, totaling **\$2,521,358** Should this article be defeated, the default budget shall be **\$2,478,904**, which is the same as last year, with certain adjustments required by previous action of the Town of Candia or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. *Selectman Young moved to recommend Article 2 as written. Seconded by Selectman Dann. All were in favor. Motion carried.*

Articles 3 -14 were moved as a block:

Are you in favor of Article 3 as follows:

To see if the Town will vote to raise and appropriate the sum of Six Thousand Eight Hundred and Seven Dollars (**\$6,807**) in support of the **Rockingham County Community Action**.

Are you in favor of Article 4 as follows:

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (**\$4,000**) in continuation of its support of the **Visiting Nurse Association of Manchester and Southern New Hampshire**.

Are you in favor of Article 5 as follows:

To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred and Fifty Dollars (**\$3,250**) in continuation of its support of the **American Red Cross**.

Are you in favor of Article 6 as follows:

To see if the town will vote to raise and appropriate the sum of One Thousand Eight Hundred and Fifty-Four Dollars (**\$1,854**) in continuation of its support of the **Lamprey Health Care**.

Are you in favor of Article 7 as follows:

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred and Fifty Dollars (**\$1,250**) in continuation of its support of the **Child Advocacy Center**.

Are you in favor of Article 8 as follows:

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (**\$1,000**) in continuation of its support of **Big Brother/Big Sister**.

Are you in favor of Article 9 as follows:

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (**\$1,000**) in support of the **Home Health and Hospice Care**.

Are you in favor of Article 10 as follows:

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (**\$1,000**) in continuation of its support of the **Rockingham County Nutrition and Meals on Wheels Program**.

Are you in favor of Article 11 as follows:

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Dollars (**\$700**) in continuation of its support of the **Aids Response Seacoast**.

Are you in favor of Article 12 as follows:

To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (**\$500**) in continuation of its support of the **CASA** (Court Appointed Special Advocates for Children).

Are you in favor of Article 13 as follows:

To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-Five Dollars (**\$225**) in continuation of its support of the **Retired and Senior Volunteer Program**.

Are you in favor of Article 14 as follows:

To see if the Town will vote to raise and appropriate the sum of Two Hundred Dollars (**\$200**) in support of the **Southeast Watershed Alliance**.

Selectman Dann motioned to recommend Articles 3 -14. Seconded by Selectman Laliberte. All were in favor. Motion carried.

~~**Are you in favor of Article 15 as follows:**~~

~~To see if the Town will vote to raise and appropriate the sum of One Hundred Dollars (**\$100**) in support of the **Lamprey River Advisory Committee**. Chairman Chivers explained that Article 15 has been withdrawn. It was recommended by Mr. Dick Snow on behalf of the Lamprey Advisory Committee. They have since received communication from them indicating they never authorized Mr. Snow to make application for this money from the Town. They asked that this be removed from the warrant. Selectman motioned to remove Article 15 from the warrant. Seconded by Selectman Dann. All were in favor. Motion carried.~~

Are you in favor of Article 15 as follows:

To see if the Town will vote, pursuant to RSA 289:2-a, to annually deposit each December 31st, the Cemetery Maintenance proceeds from the sale of cemetery lots into the Cemetery General Maintenance Expendable Trust Fund, established in Article 25 of the 2016 Town Meeting, for the purpose of cemetery maintenance starting with sales from 2015 onward. Recommended by the Cemetery Trustees.

Are you in favor of Article 16 as follows:

To see if the town will vote to raise and appropriate the sum of **\$15,000** to conduct an **engineering study** of potential traffic circulation and roadway alignment improvements on NH Route 43 and NH Route 27 within the "Four Corners" area as detailed in the Town of Candia Transportation Plan. The products of the engineering study would include a conceptual design for the improvements, determination of the cost for the improvements, and identification of potential right-of-way impacts for the improvements. The study could support a request by the Town for inclusion of the project in the State of NH Transportation Improvement Program which would be needed to secure federal and state funding for the project. *Chairman Chivers said he has some concerns with this warrant article. This warrant article recommends that they spend \$15,000 implement a significant element of the Master Plan that has yet to be even revealed to the Town of Candia and has yet to be approved by our Planning Board. Moreover the Transportation subchapter of which this is one of the major recommendations has yet to be read by the Planning Board. He supports the intent of this warrant article, but he would like to see it*

occur in the right sequence. Ideally this warrant article would be considered after the Transportation Plan has been accepted by the Planning Board and the Master Plan has been revealed to the community and has community support and be approved and endorsed by the Planning Board. He thought this warrant article was premature. He cannot support this warrant article. He is a member of the committee that endorsed this idea and he still does but he would see this integrated into the process by which we adopt a Master Plan first. Moreover when this was considered at the Planning Board meeting last week one of the major considerations this was going to have was the major impact this was going to have on six or seven property owners land. It was recommended that we go out and talk to these people and indicate to them that there is going to be some type of impact on their property as a result of rerouting this highway on the backside of the fire hall. He asked Selectman Komisarek if this has been done yet. Selectman Komisarek said no there has been no conversation, because the State of New Hampshire will give us different alternatives of different locations and ideas. There is no way of knowing until the State actually gets involved. Chairman Chivers said someone's property is going to be impacted by this. Selectman Komisarek replied ultimately yes. Selectman Young said looking at the picture and what was proposed she was not in favor of doing all of this. First she couldn't see how a roundabout is going to help the congestion on Route 43. Since a light was implemented there it seems to be very few accidents if any. Again she doesn't know if she would approve this plan if the engineering firm studied it and said yes this is the way to go. She mentioned at one of the last meetings eminent domain and she doesn't like the sound of it or the use of it unless it is absolutely necessary. As this sample is portrayed it certainly would involve eminent domain at some point. After hearing what Selectman Komisarek said and that it takes 10 years to get on the States road plan, she would support putting it on the warrant. The only trouble is the way that it is worded. She doesn't recommend the creation of this, but she does recommend putting it in front of the voters to have this study. So if they do want to do something they are on their 10 year plan. This is the way she understood it when Selectman Komisarek explained this before. She is not opposed to putting this warrant article in, but she doesn't want to take a stand that it is recommended by her personally with the sample that was provided (by Selectman Komisarek). So she didn't know how to go about that. They probably need Selectman Komisarek's guidance on how to approach that. She doesn't feel comfortable enclosing that flyer in the Boy Scout packets. She didn't want people to think she was in favor of the plan that is portrayed in the flyer. She is in favor of always giving the voters the chance to make the decision versus the five of them. Selectman Laliberte said it is already on the ballot, so that fulfills what she is trying to say. Selectman Young said but it says recommended. She doesn't care that it is on the ballot so the voters can decide, but she didn't want the voters to think she is in favor of this plan. She is in favor of spending the \$15,000 to get on the State's 10 year plan. She felt maybe they didn't need to make a recommendation. Selectman Komisarek thought the Selectmen had to make a recommendation. Selectman Komisarek said this was something that was unanimous with the Transportation Committee. It does take such a long time he didn't want to wait another year. He felt pretty confident that the Planning Board would adopt what the Transportation Committee came up with. He can't imagine that they wouldn't. If they don't they could opt not to spend the money. Selectman Young asked if the Transportation Committee already approved this. Chairman Chivers said they approved this and it was their recommendation to part of the Master Plan. Selectman Young said if the Committee has recommended this they are obviously going to have to spend the \$15,000 to have an engineering firm study it. Chairman Chivers said this is assuming the

*Planning Board adopts this idea. This was just a recommendation to the Planning Board. Road Agent Lewis (Transportation Comm. Member) said there were two other traffic alternatives to that in the Transportation Chapter. They were done by the DOT. There were two "T" intersections. One down at the intersection by Seavey's old garage and the other one by the old Catholic church. This is not the only plan. The \$15,000 would explore all of the options not just this one. This was the most dramatic one so they choose to show it on the flyer. If you were to read the Transportation Chapter it reads that there are other alternatives. The DOT needs the money to explore that there are other alternatives and get something in the works. Selectman Young asked why this is a priority. Road Agent Lewis said because they sent out a survey and this was part of it. They were under the assumption that the Master Plan was going to be accepted back in December. He noted this is putting the cart before the horse. Citizen Carleton Robie thought the 2004 Master Plan already speaks of addressing the Candia Four Corners in some fashion. This kind of ties into that 14 years later. Chairman Chivers asked if it addressed the by-pass behind the fire hall. Citizen Carleton Robie said it didn't necessarily have to address that plan. You're working towards a Master Plan that has already been approved. Citizen Becky Sarra said she recently found a copy of the 2004 Master Plan and it is almost the exact same thing they have on that flyer. She suggested putting the word "sample" or "example" next to it. Selectman Komisarek said he would like to point out that they have problems at those intersections. They know in the long run something has to happen and this will be State or Federal funding. He felt they should spend that \$15,000 and get the ball rolling, because at some point something has to happen. Selectman Young asked if this study is done can they immediately apply to the State of New Hampshire or is there a lot more work to do before we get on their transportation list. Selectman Komisarek said they would apply immediately. Selectman Young said she would support moving this to the warrant to get on the waiting list. She didn't want people to misinterpret that she is supporting this. Selectman Komisarek said he would make some changes to the flyer based on the input tonight. Selectman Laliberte suggested changing the following sentence to "The products of the engineering study would include conceptual designs..." The second change was "The study will support ..." Selectman Laliberte read the amended warrant article: To see if the town will vote to raise and appropriate the sum of **\$15,000** to conduct an **engineering study** of potential traffic circulation and roadway alignment improvements on NH Route 43 and NH Route 27 within the "Four Corners" area as detailed in the Town of Candia Transportation Plan. The products of the engineering study would include conceptual designs for the improvements, determination of the cost for the improvements, and identification of potential right-of-way impacts for the improvements. The study will support a request by the Town for inclusion of the project in the State of NH Transportation Improvement Program which would be needed to secure federal and state funding for the project. Selectman Young moved to recommend the amended warrant article. Seconded by Selectman Dann. All were in favor. Motion carried.*

Are you in favor of Article 17 as follows:

Shall the town adopt the "all veterans' property tax credit" under RSA 72:28-b? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or was an officer honorably separated from service, and (2) is not eligible for and not receiving the credit for veterans who served in a qualifying war or armed conflict or for veterans with a service-connected disability. If adopted, the credit will be in the amount of

\$300.00, which is the same amount as the credit for a veteran who served in a qualifying war or armed conflict. If the credit is adopted, any person desiring to claim the credit will be required to file an application with the selectmen or the assessors by April 15 of the tax year. *Chairman Chivers moved to recommend this warrant article. Seconded by Selectman Dann. All were in favor. Motion carried.*

Are you in favor of Article 18 as follows:

To see if the Town will vote to authorize the Board of Selectmen to sell town owned property, identified as Map 410, Lots 162, 161, and 161-1 subject to the condition that the sale shall result in a use or uses compatible with the Town of Candia Zoning Ordinance and that the Board of Selectmen follow the procedures enumerated in RSA 41:14-a. This article shall replace all previous articles on the subject. *Selectman Young moved to recommend Article 18. Seconded by Chairman Chivers. All were in favor. Motion carried.*

Are you in favor of Article 19 as follows:

To see if the town will vote to raise and appropriate the sum of **\$17,500.00** to the **Candia Youth Athletic Association** for the specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets. Submitted by petition. *Selectman Young moved to recommend Article 19. Seconded by Selectman Dann. All were in favor. Motion carried.*

Are you in favor of Article 20 as follows:

To see if the town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (**\$3,500**) to be placed in the existing **Smyth Memorial Building Fund**. Said funds to be expended under the direction of the Board of Selectmen. *Selectman Dann moved to recommend Article 20. Seconded by Selectman Young. All were in favor. Motion carried.*

Are you in favor of Article 21 as follows:

To see if the town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (**\$2,500**) to be placed in the existing **Town Office Building Maintenance Fund**. Said funds to be expended under the direction of the Board of Selectmen. *Chairman Chivers moved to recommend Article 21. Seconded by Selectman Laliberte. All were in favor. Motion carried.*

Are you in favor of Article 22 as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (**\$20,000**) to be placed in the existing **Revaluation Capital Reserve** fund for the Future Revaluation of the municipality. Said funds to be expended under the direction of the Board of Selectmen. *Selectman Young moved to recommend Article 22. Seconded by Selectman Laliberte. All were in favor. Motion carried.*

Are you in favor of Article 23 as follows:

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (**\$4,000**) for the operation and maintenance of the **Fitts Museum**. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (Requested by the Trustees of the Fitts Museum).

Selectman Dann moved to recommend Article 23. Seconded by Selectman Young. All were in favor. Motion carried.

Are you in favor of Article 24 as follows:

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (**\$100,000**) for excess **winter road maintenance**, these funds will not be used unless the operating winter maintenance funds are exhausted. This will be non-transferable appropriation. Said funds to be expended under the direction of the Board of Selectmen. *Selectman Young moved to recommend Article 24. Seconded by Selectman Dann. All were in favor. Motion carried.*

Are you in favor of Article 25 as follows:

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000**) for the final phase of Chester Turnpike. Said funds to be expended under the direction of the Board of Selectmen. (Submitted by the Road Agent). *Selectman Young moved to recommend Article 25. Seconded by Chairman Chivers. All were in favor. Motion carried.*

Are you in favor of Article 26 as follows:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (**\$50,000**) to be deposited in the **Fire Apparatus Capital Reserve Fund**, established under RSA 35:1 at the March 1991 Town Meeting, for the future purchase of the fire apparatus and equipment with the Selectmen appointed as agents. *Selectman Dann moved to recommend Article 26. Seconded by Selectman Laliberte. All were in favor. Motion carried.*

Are you in favor of Article 27 as follows:

To see if the Town will vote to establish a **Fire Station Infrastructure and Grounds Capital Reserve Fund** under the provisions of RSA 35:1 for the purpose of providing for major capital investments in the fire station building infrastructure and grounds to keep the building and property sound, functional and safe well into the future. Further, to see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (**\$50,000**) to be deposited in said fund with the Selectmen appointed as agents. *Selectman Dann moved to recommend Article 27. Selectman Laliberte seconded for discussion. He understood the reason behind this and it is for the possibility they would need to have an ambulance in town. The concern he has is that if they need to have an ambulance service it is going to be a major expense that will require a special Town Meeting to do a pretty quick expenditure. They had this discussion back in early December and the thought was it would cost \$250,000 just for the renovation of the fire house to accommodate an ambulance never mind the purchase of an ambulance. He didn't think it was a bad thing to have an infrastructure and grounds capital reserve fund. He wasn't sure the intent behind this was going to accomplish what they were trying to do. He keeps hearing rumors that the Manchester Fire Department may take everything in house and they don't know when it is going to happen. It could be next year or it could be 10 years. If that happened they are in a position where they would need to arrange for an ambulance service. He reiterated that he knew the reasons for this, but he didn't know if it was going to accomplish what they are trying to do. He didn't know if anyone had more insight into this. Selectman Dann said they got a lot of insight by the people that are really familiar with potential things happening. If it happened tomorrow – would another ambulance service come forward and say they are going to do this.*

The \$50,000 wouldn't even take care of the foundation. The felt this is letting the people know there is a possibility of this happening. He didn't know if they would need an emergency meeting. This is to educate the people and letting them know this is a possibility. This is the first step. If this doesn't come to be until 10 years from now they'll have \$50,000 set aside. Chairman Chivers said this is good planning. Selectman Laliberte said he is in favor of this, but they should have more discussion at a separate time. Selectman Young thought Fire Chief Young explained this to us when he submitted this warrant article. Since them Manchester agreed to stay with AMR for one more year. She did ask Fire Chief Young if \$50,000 enough. He said it was a start and if the ambulance service was gone after a year they could have a special town meeting to at least get the ambulance. She felt there were enough volunteers they would have a place to house it until a building is built. Chairman Chivers felt it would be irresponsible of them not to support this. Chairman Chivers moved to recommend Article 27. Seconded by Selectman Dann. All were in favor. Motion carried. Selectman Dann noted there will be people from the Fire Department to explain this at Deliberative Session.

Are you in favor of Article 28 as follows:

To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty Seven Thousand Eight Hundred Ninety One Dollars (**\$127,891**) for the operating expenses of the **Smyth Public Library**. Funds are to be expended under the direction of the Smyth Public Library Association. (Submitted by the Smyth Public Library Trustees) *Selectman Young moved to recommend Article 28. Seconded by Chairman Chivers. All were in favor. Motion carried.*

Are you in favor of Article 29 as follows:

To see if the Town will vote to raise and appropriate the sum of Thirty Seven thousand dollars (**\$37,000**) for the implementation of a **mosquito control program** designed to reduce the risk of exposure to mosquito-borne diseases such as Zika, EEE and West Nile Virus. *Selectman Young moved to recommend Article 29. Seconded by Selectman Dann. All were in favor. Motion carried.*

Are you in favor of Article 30 as follows:

To see if the Town will vote to raise and appropriate the sum of Six thousand dollars (**\$6,000**) for the purpose of review and update of the current **All Hazard Plan** as required by FEMA. These funds are expected to be reimbursed through federal grant funding. *Selectman Dann moved to recommend Article 30. Seconded by Selectman Young. All were in favor. Motion carried.*

Are you in favor of Article 30 as follows:

~~To see if the Town will raise and appropriate the sum of Ten Thousand Dollars (**\$10,000**) for the Planning Board to be used for strategic planning and economic initiatives with the intent of increasing revenue for the Town of Candia. Chairman Chivers moved to remove the old Article 30 because it has been added to the regular budget. Seconded by Selectman Young. All were in favor. Motion carried.~~

Are you in favor of Article 31 as follows:

To see if the Town will vote to change the purpose of the Capital Reserve Fund, established by vote of the 1993 Town Meeting, so that it may be used for the purpose of purchasing

replacement equipment and capital improvements at the recycling center; and to appoint the Board of Selectmen as agents. (2/3 vote required). *Selectman Dann moved to recommend Article 31. Seconded by Selectman Young. All were in favor. Motion carried. Selectman Young said she would like to have the correct name of the Capital Reserve Fund. Selectman Young moved to add the name of the capital reserve fund. Seconded by Selectman Dann. All were in favor. Motion carried.*

Are you in favor of Article 32 as follows:

To see if the Town will vote to authorize the Selectmen to transfer the responsibility for and the management of the following town-owned properties to the Candia Conservation Commission.

1. New Boston Road (Map 406-100-1) 18 acres North of the North Branch River, abutting the existing 82 acre Deerfield Road Town Forest (Map 401-001-001)
2. New Boston Road (Map 406-103-1) 20 acres North of the North Branch River, abutting the existing 82 acre Deerfield Road Town Forest (Map 401-001-001)

Further, to designate these properties, in accordance with RSA 31:110, as a part of the Candia Town Forest System. This action would be of no cost to Candia tax payers.

Selectman Young moved to recommend Article 32. Seconded by Chairman Chivers. All were in favor. Motion carried.

The Board to sign engagement letter with Plodzik & Sanderson. Chairman Chivers explained they sign an engagement letter every year with their town auditors. He asked if the Board would authorize him to sign the engagement letter. *Selectman Laliberte moved for discussion.* Selectman Young asked what the cost was. Chairman Chivers said it was \$17,500 which is the same as last year. Chairman Chivers called for a second and a vote. *Seconded by Selectman Young. All were in favor. Motion carried.*

The Board to announce the Town Report dedication. Chairman Chivers announced that the 2016 Town Report has been dedicated to the Candia Volunteer Fire Department.

The Board to award the Employee of the Year. Chairman Chivers announced that Building Inspector Dave Murray has been awarded Employee of the Year. The Board presented Building Inspector Murray with a gift card.

The Board to approve payroll and accounts payable manifest. Selectman Laliberte announced the grand total for accounts payable and payroll checks for December 22nd, December 29th, January 5th, and January 12th was \$778,226.01. Selectman Dann moved to approve the accounts payable and payroll checks for December 22nd, December 29th, January 5th, and January 12th in the amount \$778,226.01. Seconded by Selectman Young. All were in favor. Motion carried.

Approval of Previous Minutes: Public meeting minutes and Non-Public meeting minutes of 12/12/16. Selectman Laliberte moved to accept the Selectmen's Public Meeting minutes of December 12th, 2016 as presented. Seconded by Selectman Dann. All were in favor. Motion carried. Selectman Laliberte moved to approve the December 12th Selectmen's Non-Public meeting minutes as amended. Seconded by Selectman Young. All were in favor. Motion carried.

Other Business:

Information flyer: Selectman Laliberte said that Becky Sarra of the Communication's Committee has sent him a finished School Warrant. Pending the votes of the Budget Committee on Wednesday, he plans on sending a draft piece that will go into detail and explain each of the warrant articles. He will be doing this for the school and the town. His hope is that everyone looks at it and makes sure that the language is fair and correct. This will be sent out with the Boy Scout packet. He would appreciate any feedback.

Chairman Chivers mentioned the Fire Department has an account number 01-4220-01-341-00. It used to be called "Fire Department Telephone" they would like to change it to "Fire Department Telephone/Pager/Tablet". Selectman Laliberte motioned to authorize the change from "Fire Department Telephone" to "Fire Department Telephone/Pager/Tablet". Seconded by Chairman Chivers. All were in favor. Motion carried.

Selectman Young announced that the Budget Committee will be meeting on Wednesday, January 11th to review and make recommendations on the warrant articles.

Selectman Dann moved to adjourn at 8:20 pm. Seconded by Selectman Laliberte. All were in favor. Motion carried.

Respectfully submitted,
Andria Hansen, Recording Secretary