

September 14, 2015

TOWN OF CANDIA  
ROAD AGENT'S REPORT  
MONTH OF AUGUST 2015

Work Summary:

Chester Turnpike road reconstruction

Graded on Currier, Thresher, Donovan, Podunk, and Hook Roads

Patching was done as needed

Culvert cleaning on South Road

Replaced guardrails on Old Deerfield Road

Shoulder work was done on various roads due to heavy rain on Aug. 25

Cut and chipped trees on Horizon Drive and North Road



Dennis Lewis  
Road Agent

## No Crime Incident Event Breakdown

Event	Description	Total	%
AAC	Assist-Animal Control Officer	0	00.0
AAP	ASSIST-AUBURN POLICE DEPARTMENT	3	01.7
ACF	Assist-Candia Fire Department/Rescue	21	11.9
ACH	ASSIST-CHESTER POLICE DEPARTMENT	2	01.1
ACP	Animal Complaint	5	02.8
ADP	ASSIST-DEERFIELD POLICE DEPARTMENT	5	02.8
AFG	assist-NH Fish and Game	0	00.0
AHP	ASSIST-HOOKSETT POLICE DEPARTMENT	0	00.0
AOA	ASSIST-OTHER AGENCY	3	01.7
ARP	ASSIST-RAYMOND POLICE DEPARTMENT	2	01.1
ASP	ASSIST-NH STATE POLICE	8	04.5
ATL	ATTEMPT TO LOCATE	0	00.0
CAL	COMMERCIAL ALARM	7	04.0
CAS	Citizen Assist	7	04.0
CRA	Cruiser Accident	0	00.0
CSB	Civil Standby	1	00.6
DCF	Discharge Firearm	0	00.0
DEL	DELIVER MESSAGE	0	00.0
DIS	Disturbance	2	01.1
DOM	DISTURBANCE (DOMESTIC)	5	02.8
LPR	Lost Property	1	00.6
MIP	Missing Person	0	00.0
MOT	Motorist Assist	6	03.4
MVC	Motor Vehicle Complaint (speeding)	12	06.8
NBR	Neighbor Dispute	2	01.1
NIN	911 hang ups (accidental)	0	00.0
NOI	NOISE COMPLAINT	1	00.6
OHR	OHRV complaint	1	00.6
OTH	Other	0	00.0
PIN	Police Information	21	11.9
PS	Paperwork Service (subpoenas,etc)	7	04.0
RAL	RESIDENTIAL ALARM	9	05.1
RHZ	Road Hazard (Wires/Tree Down)	4	02.3
SDA	Suspected Drug Activity	0	00.0
SDT	Sudden Death	1	00.6
SEC	Security Check	7	04.0
SPN	SUSPICIOUS PERSON	3	01.7
SSA	Suspicious Activity	9	05.1
SSV	Suspicious Vehicle	18	10.2
VIN	VIN VERIFICATION	2	01.1
WEL	Welfare Check	1	00.6
---	Not Specified	0	00.0

Grand Total: 176

## Offense Listing

09/11/2015

08/01/2015 - 08/31/2015

## Offenses (State Law) By Month

	<u>AUG</u>	<u>TOTALS</u>
STALKING	1	1
BURGLARY	2	2
THEFT; FROM A BUILDING	1	1
THEFT; FROM A MOTOR VEHICLE	1	1
THEFT; ALL OTHER	2	2
ATTEMPT TO COMMIT FRAUD	2	2
IDENTITY FRAUD	1	1
RECEIVING STOLEN PROPERTY	2	2
CRIMINAL MISCHIEF (VANDALISM)	5	5
Possession of Drugs	1	1
POSSESSION OF CONTROLLED/NARCO	2	2
PENALTIES; POSSESSION OF CONTR	1	1
DRIVING WHILE INTOXICATED	1	1
LITTERING; PENALTIES	1	1
DOG CONTROL LAW; RUNNING AT LA	6	6
DOG A MENACE, NUISANCE OR VICI	1	1
DEFAULT OR BREACH OF BAIL COND	1	1
CRUELTY TO ANIMALS	1	1
SUSPENDED REGISTRATION (OPERAT	2	2
HABITUAL OFFENDER	1	1
DRIVING AFTER REVOCATION OR SU	1	1
YELLOW LINE	1	1
STOPPING/STANDING/PARKING PROH	1	1
RECKLESS OPERATION	1	1
REGISTRATION OF SEX OFFENDER R	3	3
TOTALS	<u>42</u>	<u>42</u>

**Candia Volunteer  
Fire Department  
11 Deerfield Road  
Candia, NH 03034  
603-483-8588  
603-483-0252 fax**

# Memo

Date: September 14, 2015  
To: Board of Selectmen  
Re: Monthly Report

\*\*\*\*\*

## AUGUST 2015 HIGHLIGHTS

1. Regular Truck and Building Maintenance
2. Training on water supply, hose placement
3. EMS Training

## Candia Fire Rescue

## SHARONS REPORT FOR THE TOWN

Current Period: 8/1/2015 to 8/31/2015, Prior Period: 8/1/2014 to 8/31/2014

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Permits Issued</b>				
BRUSH Burning Permit	11		0	
SEASONAL Fire Permit	6		0	
	<u>17</u>		<u>0</u>	
<b>Training</b>				
Below Grade Rescue Training	0	0.00	10	25.00
Fire Streams Theory	14	28.00	0	0.00
General Driver Training	0	0.00	2	2.00
Patient Assessment	0	0.00	12	24.00
Protocol Rollout	8	16.00	0	0.00
Water Supply	10	21.50	21	52.50
	<u>32</u>	<u>65.50</u>	<u>45</u>	<u>103.50</u>

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

**SHARONS REPORT FOR THE TOWN**

Current Period: 8/1/2015 to 8/31/2015, Prior Period: 8/1/2014 to 8/31/2014

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Dispatch/Remote Station Incidents*</b>				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
<b>Fire Alarm Situations</b>				
Cover assignment, standby at fire station,	2	23.10	0	0.00
Dispatched and cancelled en route	1	0.60	0	0.00
Emergency medical service (EMS) Incident	17	54.63	12	44.99
Fire, Other	1	4.62	0	0.00
Good intent call, Other	3	6.05	1	1.10
Medical assist	0	0.00	1	1.36
Mobile property (vehicle) fire	0	0.00	1	2.52
Natural vegetation fire	1	12.90	0	0.00
Overpressure rupture, explosion, overheat,	0	0.00	1	2.97
Rescue, emergency medical call (EMS),	3	8.56	3	10.92
System or detector malfunction	1	1.80	0	0.00
Unintentional system/detector operation	2	5.60	1	1.54
	<u>31</u>	<u>117.86</u>	<u>20</u>	<u>65.40</u>
<b>Non-Incident Activities</b>				
Administrative	1	1.50	1	5.50
Assignment of Building Numbers	1	1.00	2	10.00
Association Event	16	139.00	0	0.00
Driver Training	0	0.00	2	0.00
Duty Sunday	15	38.00	19	25.00
Fire Permits (Forestry)	9	17.50	9	15.00
Inspection Activities	1	3.00	0	0.00
Protective Clothing	6	11.25	1	3.75
Public Relations	3	4.50	0	0.00
Station Standby - Town Coverage	5	15.40	0	0.00
Station Work	4	9.00	1	2.00
	<u>61</u>	<u>240.15</u>	<u>35</u>	<u>61.25</u>

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

## August, 2015 Building Activity Report Summary

	August 2014	August 2015
Permits Issued	34	27
New Code Enforcement Cases	0	0
Open Code Enforcement Cases	6	4
Code Enforcement Cases Closed	1	0
Inspections Performed	95	73
CO's/CC's & Closed Permits	33	18
Renewed Permits	9	4
Revenue August, 2014 \$1,053.40+ \$460.26 = \$1,513.66		Revenue August, 2015 \$1,668.00 + \$107.00 = \$1775.00
Revenue YTD, 2014 \$10,120.38 + \$1,513.66 = \$11,734.04		Revenue YTD, 2015 \$9,264.22+ \$1,775.00 = \$11,039.22

Submitted by: *David R. Munday* Date: 9/14/2015  
*Violation Summary*

**August 2015**  
**INSPECTION BREAKDOWN**

Commercial, Mixed, L1, L2

Building (BP)	
Electrical (EL)	4
Gas Piping (GP)	
Plumbing (PL)	1
Generator (GE)	
Demolition (DE)	
Oil Burner (OB)	
Gas Burner (GB)	
Foundation only (FO)	
Bed Bottom (SE)	
Sign (SI)	

Residential

Building (BP)	28
Electrical (EL)	7
Gas Piping (GP)	4
Plumbing (PL)	3
Generator (GE)	
Demolition (DE)	1
Oil Burner (OB)	
Gas Burner (GB)	
Septic (SP)	3
Use/POA/Life Safety	3
Signs	
Solar	1
Finals	18
Violations (VI)	

**Total Inspections: 73**

BREAKDOWN PERMITS ISSUED

Permit's issued Breakdown

Building (BP)	7
Electrical (EL)	7
Gas Piping (GP)	3
Plumbing (PL)	1
Generator (GE)	
Demolition (DE)	
Oil Burner (OB)	
Gas Burner (GB)	
Foundation only (FO)	
Septic system (SE)	4
Signs (SI)	1
Solar	1
Use/POA/Life Safety	3

**Total Permits: 27**

August 2015

The Candia Recycling center was in preparation for the delivery of the new baler during August. We baled as much as possible during the month:

Mix paper – 9 bales = **12,150 lbs.** = **6.08 tons**

Cardboard – 12 bales = **14,904 lbs.** = **7.45 tons**

Alum. cans – 3 bales = **1,757 lbs.** = **.88 tons**

Tin Cans - 3 bales = **2831 lbs.** = **1.42 tons**

#1-#7 plastics – 4 bales = **3733 lbs.** = **1.87 tons**

**31 bales = 35,375 lbs. = 17.69 tons.**

On Monday August 24<sup>th</sup> the old baler was removed. It was sold and recycled as scrap. The baler weighed 13,400 lbs. or 6.7 tons. We were paid \$85 per ton which equals about **\$569.50** in revenue. On August 25<sup>th</sup>, the new baler was delivered and installed. It works much better than the old one. It cycles much quicker; we are making a heavier denser baler, which helps with our limited storage abilities. Baling can now be a one person activity. We are still learning it and have not yet baled all of our commodities, but we seem to be making about 25% to 35% heavier bales. The new baler will help to increase our operational efficiency. I also applied for a grant which could cover up to 20% of the cost, we will find out if we were awarded it in December.

We marketed a load of paper and cardboard at the very end of the month, 17,000 lbs. of cardboard generated **\$552.50** and the 25,864 lbs. of mixed paper generated **\$323.30** for a total of **\$875.80**.

## Candia Cemetery Fee Schedule Data

Cemetery	Gravesite	Maintenance Fee	Cremins
Amherst	250	250	83.33
Candia	200	200	125.00
Chester	500	Included	75.00
Conway	300	Included	150.00
Dover	650	Included	300.00
Fitzwilliam	300	Included	52.50
Franklin	625	Included	300.00
Gilford	700	Included	175.00
Gilmanton	100	300	133.33
Holderness	550	Included	137.50
Hollis	300	Included	75.00
Hooksett	300	Included	150.00
Laconia (Sacred Heart)	1000	Included	200.00
Laconia (St. Lamberts)	1000	Included	200.00
Laconia (Union)	600	0	83.33
Manchester (Mount Calvary)	1195	Included	6.95
Manchester (Pine Grove)	900	Included	325.00
Marlow	125	Included	20.83
Milford	600	Included	125.00
Nashua (Edgewood)	800	Included	400.00
Nashua (Woodlawn)	800	Included	400.00
New Castle	1000	Included	150.00
New Durham	500	0	250.00
Peterborough	350	Included	116.67
Portsmouth	1000	Included	375.00
Seabrook	200	0	33.33
Somersworth	500	Included	150.00
Weare	400	Included	100.00
(Average)	562.32		167.60

Current Candia Examples: Single Gravesite Lot - \$100 + \$200 + corner markers = \$300 + \$CM  
 Double Gravesite Lot - \$100 + \$400 + corner markers = \$500 + \$CM  
 Four Gravesite Lot - \$100 + \$600 + corner markers = \$700 + \$CM  
 All Lot sales also include an operating budget Corner Market Fee.

Proposed Candia Examples: Gravesite, Cremins and Maintenance Fees are per gravesite.  
 All Lot sales also include a Corner Market Fee for a revolving fund.

Full Casket Burials  
 Single Gravesite Lot - \$200 + \$200 + corner markers = \$400 + \$CM  
 Double Gravesite Lot - \$400 + \$400 + corner markers = \$800 + \$CM  
 Four Gravesite Lot - \$800 + \$600 + corner markers = \$1400 + \$CM

Cremation Section Burials  
 Single Cremins Lot - \$125 + \$200 + corner markers = \$325 + \$CM  
 Double Cremins Lot - \$250 + \$400 + corner markers = \$650 + \$CM  
 Four Gravesite Lot - \$375 + \$600 + corner markers = \$975 + \$CM

**Subject:** NHDES grants to protect drinking water supply lands  
**From:** "Hudnor, Amy" <Amy.Hudnor@des.nh.gov>  
**Date:** 8/14/2015 10:03 AM  
**To:** "Hudnor, Amy" <Amy.Hudnor@des.nh.gov>

Dear Conservation Advocate,

I thought this recent press release might be of interest to you as the eligible land is in your region:

## **News from the New Hampshire Department of Environmental Services**

**FOR IMMEDIATE RELEASE**

**DATE:** August 13, 2015

**CONTACT:** Sarah Pillsbury, 603 271-1168

[des.nh.gov](http://des.nh.gov)

[twitter.com/NHDES](https://twitter.com/NHDES)

### **Grant Funding Available to Protect Drinking Water Supply Lands in the Southern I-93 Corridor and Lake Massabesic Watershed**

Concord, NH - The New Hampshire Department of Environmental Services (NHDES) announced today that approximately \$1.3 million is available this fall for grants to protect drinking water supply lands in the southern I-93 corridor communities of Salem, Windham, Derry, Londonderry and Manchester and in the Lake Massabesic Watershed, which includes portions of Auburn, Hooksett, Candia and Chester.

The money comes from a fund established to offset impacts to wetlands and streams associated with the widening of Interstate 93 between the Massachusetts border in Salem and the I-93/I-293 interchange in Manchester. Through an agreement with the NH Department of Transportation, this grant money is administered by NHDES's Water Supply Land Protection Grant Program. For this grant round, municipalities and non-profit land trusts may apply for grants to cover up to 50 percent of the value of land or conservation easements critical to the quality of public drinking water supplies. At the 50 percent level, the state portion is twice what it was in earlier grant rounds.

Eligibility applications are due November 15, 2015. NHDES will notify eligible applicants by December 15, 2015 and final applications will be due February 15, 2015. Grants will be awarded based on priority ranking and availability of funding.

More information on these grants, including a map of the eligible land and copies of application forms, are available on-line at [des.nh.gov/organization/divisions/water/dwgb/dwspp/land\\_acqui/](http://des.nh.gov/organization/divisions/water/dwgb/dwspp/land_acqui/) or by contacting Sarah Pillsbury at (603) 271-1168 or [sarah.pillsbury@des.nh.gov](mailto:sarah.pillsbury@des.nh.gov).

Sincerely,

[Amy Hudnor](#)

Program Planner

Drinking Water and Groundwater Bureau

NH Department of Environmental Services

29 Hazen Drive/PO Box 95

Concord, NH 03302-0095

Phone: (603) 271-2950

### Areas Eligible for Grants for Water Supply Land Protection Under DOT I-93 Mitigation

#### Eligible Areas

-  Massabesic Lake Watershed
-  Other Water Supply Watersheds
-  Well Head Protection Areas
-  Future Water Supply Sources

#### Ineligible Areas

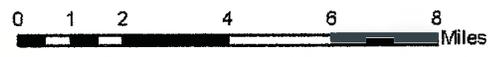
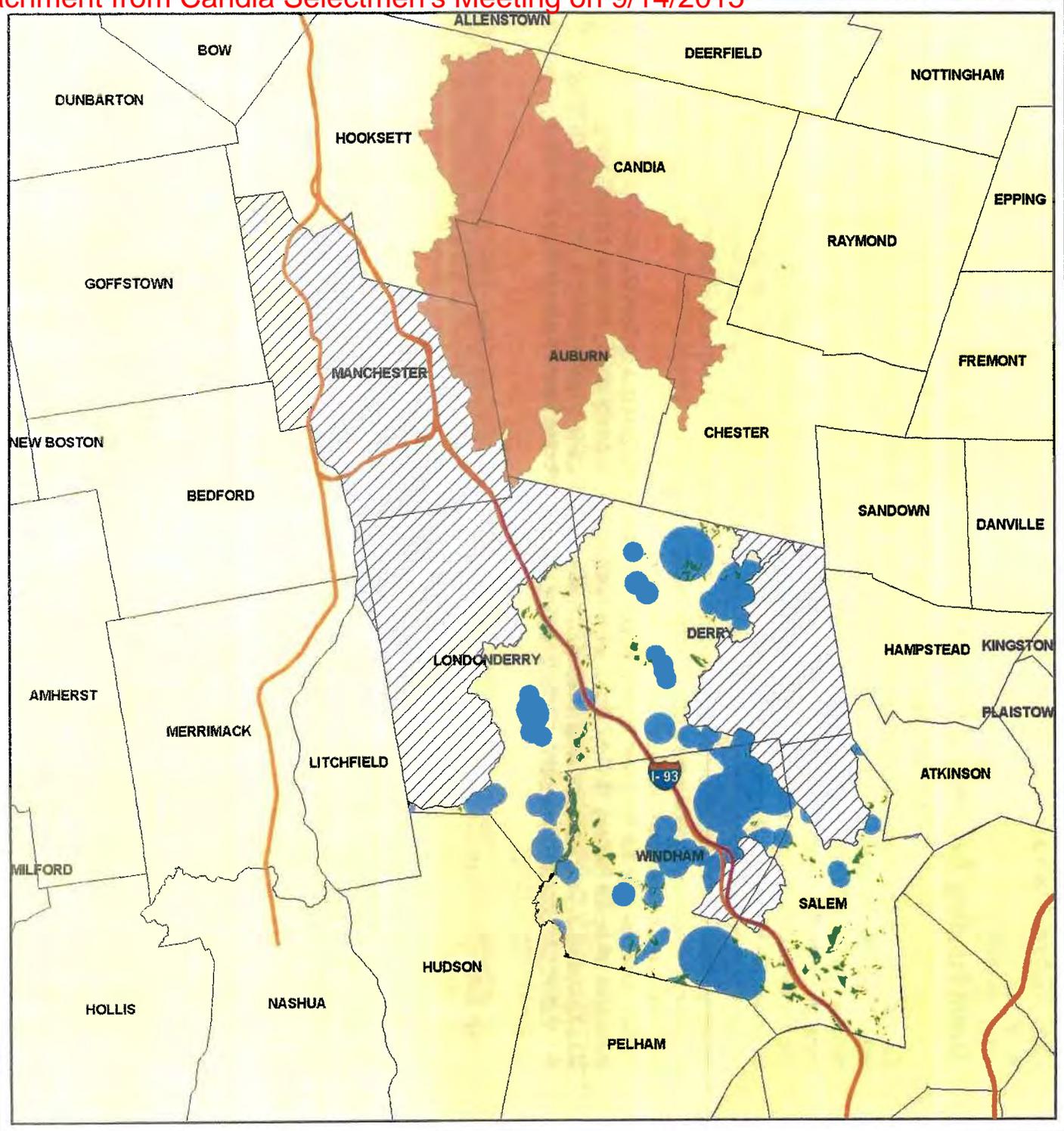
-  Ineligible Areas

#### Other

-  Interstate Highways
-  Town Boundary

 New Hampshire Department of Environmental Services  
 Watershed Management Bureau  
 29 Hazen Drive  
 P.O. Box 95  
 Concord, NH 03302-0095

\*Note: Favorable Gravel Well Areas have the potential for municipal wells pumping at a rate of 75 gpm, or greater after removing areas that are unfavorable due to quality and yield considerations.



New Hampshire State Plane  
 North American Datum 1983

Map Prepared March 29, 2011

**Warrant Article** - To see if the Town will vote to establish, in accordance with RSA 31:19-a: IV, a Cemetery General Maintenance Trust Fund for the purpose of providing funds for the general maintenance of the Town's Cemeteries in accordance with the current Candia Cemetery Trustees Operational Rules and Regulations. All private revenues received from bequests, donations, fees, gifts and grants specifically designated for the fund or for the purpose for which the fund was established shall be deposited into the fund. The Cemetery Trustees are hereby appointed as agents to expend from the fund.

**Warrant Article** - To see if the Town will vote to establish, in accordance with RSA 35:1, a Cemetery Capital Reserve Trust Fund for the purpose of providing funds for capital improvements of the Town's Cemeteries in accordance with the current Candia Cemetery Trustees Operational Rules and Regulations. All revenues received from the sale of Town Cemetery Lots and any bequests, donations, fees, gifts and grants received and specifically designated for the fund or for the purpose for which the fund was established shall be deposited into the fund. The Cemetery Trustees are hereby appointed as agents to expend from the fund, subject to a public hearing prior to any expenditure.

**Warrant Article** - To see if the Town will vote to establish, in accordance with RSA 31:95-h, a Cemetery Fee Revolving Fund for the purpose of properly managing fees collected from the public for cemetery services. All revenues received from the public related to fee-based services shall be deposited into the fund. Appropriations, bequests, donations, gifts and grants specifically designated for the fund or for the purpose for which the fund was established shall also be deposited into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered a part of the town's general surplus. Any money in the fund shall be available to be used for cemetery expenditures for the purpose for which the fund was established, including, but not limited to, the materials and labor related to cemetery lot corner markers. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Cemetery Trustees. If this article passes, the "general operating budget warrant article shall be reduced by \$2,250.00. (Article by request of the Cemetery Trustees)

Date: September 12, 2015  
To: Candia Board of Selectmen  
From: Boyd Chivers  
Subject: COLA Impact Information

The following information has been developed to assist our Board as it prepares a budget for 2016. It demonstrates the financial impact of every 1% COLA increase.

### PAYROLL SUMMARY

1. 2014 PAYROLL	\$723,858
2. 2015 COLA (2.5% approved in 2014)	18,096
3. 2015 PAYROLL (ROUNDED)	<u>741,954</u>

### PAYROLL ALLOCATION AND COLA IMPACT CALCULATION

1. Full and part time employees	374,509
2. COLA INCREASE (1%)	3,745
3. 9% Town Contribution	337
4. Sub-Total	<u>4,082</u>
5. Police Department payroll	367,445
6. COLA INCREASE (1%)	3,674
7. 29.27% Town Contribution	1,075
8. Sub-Total	<u>4,749</u>

### SUMMARY

9. Total COLA Increase (1% of 741,954)	7,419
10. FT and PT contribution	337
11. Police Department contribution	1,075
12. TOTAL PAYROLL INCREASE (NET 1.19%)	<u>8,831</u>

### TAX RATE IMPACT

$$(8,831 / 402,724,373 \times 1,000) \quad .021$$

Example: Property tax increase on a home valued at \$250,000 would be \$5.00 per year.

Town of Candia

Employee COLA HISTORICAL Analysis

YEAR *	CPI Change***	SSA COLA Increase	COLA Increase*
2011	3.2%	3.6%	1.5%
2012	2.1	1.7 3% FOR ½ YEAR= 1.5	
2013	1.5	1.5	1.7
2014	1.6	1.7	0
2015	2.2	1.7	2.5
2016	.3	UNAVAILABLE	To Be Determined
TOTAL	10.92		7.2

\*increase effective Jan. 1st

\*\*previous year

\*\*\*Source: US Bureau of Labor Statistics