

August 13, 2012

TOWN OF CANDIA  
ROAD AGENT'S REPORT  
Month of July 2012

Work Summary:

Patching was done as needed

Tree removal on North Rd., Healey Rd., and at Moore Park

Loader work at the Brown Rd. sand pit for Patten Hill Rd. reconstruction project

Cleared brush and trees on Patten Hill Road in preparation for road reconstruction

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Dennis Lewis  
Road Agent

Records Analysis Report  
07/01/2012 - 07/31/2012

08/09/2012

## Case Activity Statistics

Total Offenses Committed: 42  
Total Felonies: 11  
Total Crime Related Incidents: 31  
Total Non Crime Related Incidents: 199  
Total Arrests (On View): 6  
Total Arrests (Based on Incident/Warrants): 1  
Total Summons Arrests: 0  
Total Arrests (Unspecified Type): 0  
Total Arrests: 7  
Total P/C's: 0  
Total Juvenile Arrests: 0  
Total Juveniles Handled (Arrests): 0  
Total Juveniles Referred (Arrests): 0  
Total Hearings: 0  
Total Summons: 0  
Total Open Warrants: 0  
Total Open Default Warrants: 0  
Total Orders: 1

	Occurrence(s)	Percentage
Orders Involving Alcohol	0	0.0
Orders Involving Drugs	0	0.0
Orders Involving Illness	0	0.0
Orders Involving Children	1	100.0
Crime Incidents Involving Domestic Violence	0	0.0
Crime Incidents Involving Gang Activity	0	0.0
Crime Incidents Involving Alcohol	0	0.0
Crime Incidents Involving Drugs	1	3.2
Crime Incidents Involving Computers	0	0.0
Crime Incidents Involving Alcohol and Drugs	0	0.0
Arrests Involving Domestic Violence	0	0.0
Arrests Involving Gang Activity	0	0.0
Arrests Involving Alcohol	0	0.0
Arrests Involving Drugs	0	0.0
Arrests Involving Computers	0	0.0
Arrests Involving Alcohol and Drugs	0	0.0

Candia Volunteer  
Fire Department  
11 Deerfield Road  
Candia, NH 03034  
603-483-8588  
603-483-0252 fax

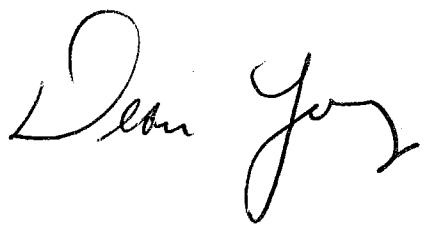
Memo

Date: August 13, 2012  
To: Board of Selectmen  
Re: Monthly Report

\*\*\*\*\*JUN

JULY 2012 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Tour of schools sprinkler and alarm systems



## SHARONS REPORT FOR THE TOWN

Current Period: 7/1/2012 to 7/31/2012, Prior Period: 7/1/2011 to 7/31/2012

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>EMS Alarm Situations</b>				
No Location Provided	0	0.00	3	7.21
	0	0.00	3	7.21
<b>Fire Alarm Situations</b>				
Chemical release, reaction, or toxic	0	0.00	1	3.00
Combustible/flammable spills & leaks	0	0.00	3	14.54
Controlled burning	1	4.50	2	10.26
Cover assignment, standby at fire station,	1	14.08	4	28.10
Dispatched and cancelled en route	3	6.21	22	19.87
Electrical wiring/equipment problem	0	0.00	7	32.05
Emergency medical service (EMS) Incident	20	94.20	207	700.94
EMS call where party has been transported	0	0.00	1	3.01
Extrication, rescue	0	0.00	1	0.00
False alarm and false call, Other	0	0.00	3	7.48
Fire in mobile property used as a fixed	0	0.00	1	10.50
Fire, Other	0	0.00	1	0.75
Good intent call, Other	0	0.00	12	20.76
Hazardous condition, Other	1	3.26	2	3.26
Malicious, mischievous false alarm	0	0.00	1	0.96
Medical assist	0	0.00	3	4.48
Mobile property (vehicle) fire	0	0.00	2	4.63
Natural vegetation fire	0	0.00	7	123.57
Outside rubbish fire	0	0.00	2	0.16
Person in distress	0	0.00	1	1.26
Public service assistance	0	0.00	5	7.93
Rescue or EMS standby	0	0.00	2	5.36
Rescue, emergency medical call (EMS),	4	11.89	42	169.80
Search for lost person	0	0.00	1	0.06
Service call, Other	0	0.00	1	3.64
Severe Weather & Natural Disaster	0	0.00	8	24.09
Smoke, odor problem	1	0.08	2	11.41
Special outside fire	0	0.00	1	9.38
Special type of incident, other	0	0.00	1	3.51
Steam, Other gas mistaken for smoke	0	0.00	3	8.54
Structure Fire	0	0.00	9	120.93
System or detector malfunction	0	0.00	11	29.76

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

SHARONS REPORT FOR THE TOWN

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00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Fire Alarm Situations</b>				
Unauthorized burning	0	0.00	1	1.00
Unintentional system/detector operation	1	1.00	9	20.74
Water problem	0	0.00	1	3.20
Wrong location, no emergency found	1	2.94	7	11.24
	<u>33</u>	<u>138.16</u>	<u>387</u>	<u>1,420.17</u>

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

**July, 2012**  
**Building Activity Report Summary**

	<u>July, 2011</u>	<u>July 2012</u>
Permits Issued	15	19
New Code Enforcement Cases	1	0
Open Code Enforcement Cases	6	5
Code Enforcement Cases Closed	2	1
Inspections Performed	29	52
CO's/CC's & Closed <u>Permits</u>	15	15
Renewed Permits	1	1
*****		
Revenue July, 2011	Revenue July, 2012	
\$170.40 + \$388.00 = \$558.40	\$46.80 + \$649.32 = \$696.12	
Revenue YTD, 2011	Revenue YTD, 2012	
\$ 6258.80+ \$558.40 = \$6817.20	\$6750.90+ \$696.12= \$7447.02	

Violation Summary

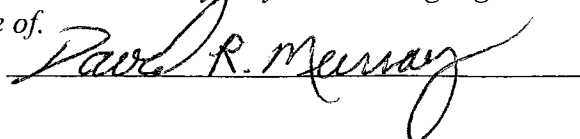
5 Open:

- 1- Stevens - 66 Diamond Hill Road running a business in a residential area. Cease & Desist May 2011. ZBA denied Var. 7/25/11. C & D was relaxed after negotiations with Stevens and abutters from Dec 2 to Dec 7. C & D now back in order. *Removal is being allowed by written permission on a load to load basis. Abutters are notified of each removal occurrence.*
- 2- Bruce Nelson – 308 Raymond Road Junk yard update 9/20/2011 sent letter for him to contact BI not later than 9/29/2011. There has been no contact. Dave to look into. *No change*
- 3- Jeb Brewer – 247 Main street Junk yard Made good progress past months now there is new junk again 8/2011. Per Amanda some more progress has been made. *Selling, moving away.*
- 4- Country Lane Manor 14B – Trailer uninhabitable. *No change.*
- 5- Candia sand & gravel LLC – Ongoing negotiations. Weekly observations no activity on Candia side. *No change.*

Closed

- 6- Hycunna 91 Raymond Rd & Darrah 83 Raymond Rd sheds, cars etc to be moved onto own property currently on neighbor's lot. Unregistered vehicles. *Mostly moved or removed entirely they are working together and are happy to get this taken care of.*

Submitted by:



Date: 8/7/2012

**July 2012**  
**INSPECTION BREAKDOWN**

Commercial, Mixed, L1, L2

Building (BP)  
Electrical (EL)  
Gas Piping (GP)  
Plumbing (PL)  
Generator (GE)  
Demolition (DE)  
Oil Burner (OB)  
Gas Burner (GB)  
Foundation only (FO)  
Bed Bottom (SE)  
Sign (SI)

Residential

Building (BP)	17
Electrical (EL)	13
Gas Piping (GP)	
Plumbing (PL)	1
Generator (GE)	
Demolition (DE)	
Oil Burner (OB)	2
Gas Burner (GB)	
Septic (SP)	
POA (Place of Assembly)	4
Finals	15
Violations (VI)	

**Total Inspections: 52**

**BREAKDOWN PERMITS ISSUED**

Building (BP)	5
Electrical (EL)	5
Gas Piping (GP)	2
Plumbing (PL)	2
Generator (GE)	
Demolition (DE)	
Oil Burner (OB)	1
Gas Burner (GB)	
Foundation only (FO)	1
Septic system (SE)	
Signs (SI)	
Use/POA	3

**Total Permits: 19**

## June 2012

The CRC land-filled **55.35** tons of Municipal Solid Waste (MSW) during June of 2012; while during June of 2011 the CRC land-filled **62.71** tons of MSW and during June of 2010 the CRC land-filled **60.49** tons.

The CRC sent out **44.66** tons of C&D debris during June of 2012; while during June of 2011 the CRC sent out **57.86** tons of C&D debris and in June of 2010 the CRC sent out **62.27** tons of debris.

The CRC processed **100.01** tons of waste during June of 2012; while during June of 2011 the CRC processed **120.57** tons of waste and in 2010 the CRC processed **122.76** tons of waste.

## Recyclables

Mix paper – 20 bales = **25,980** lbs. = **12.99** tons

Cardboard – 6 bales = **7120** lbs. = **3.56** tons

#1 -#7 plastics – 5 bales = **6428** lbs. = **3.21** ton

Tin cans – 3 bales = **2372** lbs. = **1.19** ton

Aluminum cans – 2 bales = **1037** lbs. = **.52** tons

#2 natural plastic – 1 bale = **822** lbs = **.41** ton

Glass – 1 haul = **22,660** lbs. = **11.34** ton

Electronics – 1 haul = **6600** lbs. = **3.30** ton

The **37** bales of recyclables made during June of 2012 weighed **43,759** lbs, or **21.88** tons, the **11.34** tons of glass and **3.30** tons of electronics gives a total of **36.52** tons recycled during the month of June 2012.



July 18, 2012

#### Town of Candia Solid Waste services

The Town of Candia N.H. is inviting proposals from solid waste companies for the purpose of providing the town with waste hauling and disposal services for MSW and C&D debris.

Our MSW is handled in two town- owned compactor units and is hauled in 40 yard enclosed containers, which are not town- owned.

Our C&D debris is collected in open top containers, two forty yard containers and one 30 yard container, all of which are not town- owned.

Glass – glass is stored in a 30 yard open top container, not town- owned and is hauled once per month to Goffstown N.H.

Our objective: To review options for hauling and disposal of our MSW, C&D debris and hauling our recyclable glass to Goffstown for disposal. We would also like to have the Candia Moore School pick-up, hauling and disposal to be considered as part of an overall package, if possible. The Moore school currently uses two ten yard dumpsters for MSW which are picked up weekly when school is open.

The following totals are averages and do not take into account seasonal fluctuations:

MSW - the Candia Recycling Center averages 60 tons per month with 5-8 hauls per month.

C&D – the Candia Recycling Center averages 50 tons per month with 7 – 12 hauls per month.

General requirements:

Vendors must be able to provide reliable service that may include occasional week-end pick-ups.

Vendors should include references and other pertinent information that will demonstrate the ability to carry out the services in their proposal.

A certificate of insurance must be provided. All waste must be disposed of in accordance with best management practices and the State's solid waste rules.

Vendors may submit multiple proposals – each proposal will be evaluated separately.

We are seeking proposals no later than 3:00 pm September 28<sup>th</sup> 2012.

Proposals should be sent to:

The Town of Candia

Attention Cheryl Eastman

74 High Street

Candia N.H. 03034

The Town reserves the right to reject any and all proposals, or to award proposals in whole or in part.

Questions can be referred to Chuck Whitcher Candia Recycling Center Facility Operator at 603 -483-2892 or [Chuck.whitcher@hotmail.com](mailto:Chuck.whitcher@hotmail.com).



**Town of Candia – Interoffice Memorandum**

Page 1 of 1

**Date:** 13 August 2012

**To:** Board of Selectmen

**From:** R. H. Snow

**Subject:** Parks, Other Culture & Recreation Monthly Report

**Moore Park / Playground / Skateboard Park / Basketball Court**

We took down two large pine trees in the front of the park that had finally succumbed, an unanticipated expense. It's interesting that our history speaks of the Moore Park Grove being decimated by the 1937 Hurricane. That would make those large pines (100 footers!) in the front 75 years old. Preserving that Pine Grove for posterity is important. We're planning to replant that side of the front with young trees. The Ricky McGregor Memorial Pine Grove. Watch for them and see how fast they grow.

**Summer Recreation Program(s)**

The kids and their friends and families continue to use the park, but not in an organized or supervised manner. Small town tradition. Kids and summer, improvised fun.

**Pond Park and Gazebo Area**

I'm still looking for a formal site plan that is referenced in the agreement between the library and the town to more clearly define the areas of authority and responsibility. I'm also looking for the agreement between the school district and the town regarding the parking lot area adjacent to the school. All of the dead trees around the Gazebo have been removed to reduce the possibility of having someone get hurt by falling limbs. One of them fell all by itself, one lovely summer afternoon. Fortunately, no one was near it at the time.

**Fitts Museum and Soldiers Monument**

A review of the department electric bills hilited an issue where there are two separate meters feeding the Fitts Museum property. I'm working with PSNH and the Museum Trustees to see how we can go to a single feed point, eliminating the duplicate monthly meter charge for the second meter.

**Old Home Day Celebration**

Preparations are underway for the use of Moore Park and the parking lot at 55 High Street for the event. We hope to have a Parks & Recreation booth to recognize volunteer efforts and the Candia Beautification Contest. The Candia Garden Club has a list of sites reserved and several private parties are looking at specific road triangles. More information is forthcoming, as time permits.

**Riverside Park Picnic Area**

Concept under development. See me for details...



**Town of Candia – Interoffice Memorandum**

Page 1 of 1

**Date:** 13 August 2012

**To:** Board of Selectmen

**From:** R. H. Snow

**Subject:** Administration & Finance Monthly Report

**Administration - Budget Season Preparation**

Working with the staff and department heads, I plan on having a rough draft of the 2013 operating budget and warrant articles available for the next BOS meeting. September is approaching fast and the process needs to be ramped up. We should be looking at any non-essential expenses that we had this year that we can use to offset things that we needed to do, wanted to do, but that we couldn't afford to fund. Everything is on the table for discussion, with the goal of a stable tax rate.

August 5, 2012

Board of Selectmen  
Candia, NH 03034

To Whom It May Concern,

I had expressed interest in a position on the Zoning Board of Adjustment in Candia, NH. At a recent meeting, the Board recommended that I send to the Board of Selectmen a letter of my intent and qualifications for review.

I have been a resident of Candia for two years moving from Hooksett where I had resided for 13 years. I have had the experience of working with general contractors and sub-contractors in building two homes as well as a horse barn. I have also worked in the building supply trade and have general knowledge of building codes, building materials and blueprint reading experience. I have a basic understanding of setback guidelines, covenants, easements and ROW.

I am at a point in my life where my schedule would allow me to volunteer my time to give back to the community where I live. I have already met with the Zoning Board, received their support, and with your approval would like to become a member of that Board.

Respectfully,



Bob Petrin  
194 Crowley Rd.  
Candia, NH 03034  
603-483-0831

RECEIVED  
AUG 09 2012  
BY: \_\_\_\_\_

LOU  
PLEASE READ  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
CC: ZBA

Comparative Revenue Report				
Year to Date, 2011 and 2012 as of 7/31/2012				
		2011	2012	Increase/
		YTD	YTD	(Decrease)
<u>Account Number</u>	<u>Account Description</u>	<u>Revenue</u>	<u>Revenues</u>	<u>Change</u>
01-3120-01-000	Land Use Change Tax	21,373.22	29,742.25	8,369.03
01-3185-01-000	Yield Taxes - Current	10,446.09	5,407.69	(5,038.40)
01-3185-02-000	Excavation/Activity Tax	112.40	0.00	(112.40)
01-3190-01-010	Interest on Delinquent Taxes	14,563.20	22,395.77	7,832.57
01-3190-01-020	Interest and Costs after Lien	5,636.27	23,061.12	17,424.85
01-3220-03-000	Motor Vehicle Registrations	406,509.62	402,721.30	(3,788.32)
01-3220-03-020	Muni/Vital/Title Fees	10,505.50	22,704.50	12,199.00
01-3220-03-030	E-Reg Fees	610.80	662.35	51.55
01-3230-01-000	Building Permits	6,665.48	7,558.19	892.71
01-3230-09-000	Driveway Permits	0.00	25.00	25.00
01-3290-01-000	Dog Licenses	3,494.50	3,356.50	(138.00)
01-3290-02-000	Dog License Fines	545.00	302.00	(243.00)
01-3290-09-000	Planning Board Revenue	0.00	834.86	834.86
01-3290-09-010	Filing Fees	805.00	1,225.00	420.00
01-3290-09-050	Zoning Board of Adjustment	57.26	230.04	172.78
01-3290-09-070	Bad Check Fees	275.00	229.00	(46.00)
01-3290-09-080	Junkyard License	25.00	25.00	0.00
01-3290-09-100	Pistol Permits	630.00	690.00	60.00
01-3353-00-000	Highway Block Grant	46,063.19	72,070.56	26,007.37
01-3356-00-000	State/Federal Forest Land Reimb.	324.50	251.32	(73.18)
01-3359-18-000	Emergency Mgmt Update Grant	(2,000.00)	41,876.70	43,876.70
01-3359-22-000	EMPG Grant	(70,470.80)	0.00	70,470.80
01-3359-25-000	Grants - Police Vests	0.00	366.93	366.93
01-3401-01-000	Alum Cans Separated	0.00	3,862.08	3,862.08
01-3401-01-020	Scrap Metal	7,192.50	3,012.91	(4,179.59)
01-3401-01-060	Propane Tanks Recycled	25.00	60.00	35.00
01-3401-01-070	Corrugated Cardboard	4,571.20	3,224.63	(1,346.57)
01-3401-01-110	Steel Cans	2,645.71	1,921.89	(723.82)
01-3401-01-140	Miscellaneous	22.00	46.45	24.45
01-3401-01-160	Tires	338.00	530.00	192.00
01-3401-01-170	Refrigeration Devices	700.00	1,640.00	940.00
01-3401-01-180	Disposal of Bulky Items	1,520.00	1,920.00	400.00
01-3401-01-200	Mixed Paper	5,737.35	4,022.10	(1,715.25)
01-3401-01-201	Fire Extinguishers	0.00	10.00	10.00
01-3401-01-202	Plastics	3,499.40	4,534.34	1,034.94
01-3401-02-010	Photocopies & Postage	513.19	419.00	(94.19)
01-3401-02-070	E-Reg postage	117.25	125.50	8.25
01-3401-03-010	Police Reports	220.00	250.00	30.00
01-3401-03-020	Charges for Private Duty	7,400.00	37,950.00	30,550.00
01-3401-03-030	Witness Fees	840.00	480.00	(360.00)

Comparative Revenue Report				
Year to Date, 2011 and 2012 as of 7/31/2012				
		2011	2012	Increase/
		YTD	YTD	(Decrease)
<u>Account Number</u>	<u>Account Description</u>	<u>Revenue</u>	<u>Revenues</u>	<u>Change</u>
01-3401-03-050	Sex Offender	80.00	0.00	(80.00)
01-3401-07-030	Fire Dept Miscellaneous	20.00	150.00	130.00
01-3401-09-030	Sale of Cemetery Lots	925.00	345.00	(580.00)
01-3401-09-040	Miscellaneous Cemetery	51.29	189.19	137.90
01-3401-09-050	Sale of Cemetery Markers	350.00	225.00	(125.00)
01-3500-03-000	Welfare Lien Revenue	834.34	10,300.61	9,466.27
01-3501-01-000	Sale of Town Owned Property	1,285.00	1,500.00	215.00
01-3502-00-000	Interest on Investments	3,229.58	2,598.26	(631.32)
01-3504-01-000	Fines from the Court	1,390.16	1,056.02	(334.14)
01-3506-06-000	Other Refunds	4,389.20	0.00	(4,389.20)
01-3509-01-000	Cable TV Franchise Tax	18,310.81	19,197.50	886.69
	TOTAL	522,378.21	735,306.56	212,928.35

Attachment from Candia Selectmen's Meeting on 8/13/2012

**Expense Comparison - 2011 and 2012 - as of 7/31/2012**

	Actual	Actual	
	Expenses	Expenses	
<u>Department</u>	<u>7/31/2011</u>	<u>7/31/2012</u>	<u>Difference</u>
Advertising and Regional Associations	2,590.56	2,590.56	0.00
Ambulance - Contracted Service	1,425.00	0.00	(1,425.00)
Animal Control	3,889.40	4,290.10	400.70
Auditing Services	9,234.00	9,882.00	648.00
Budget Committee	380.25	481.18	100.93
Building Inspection	35,090.17	35,323.57	233.40
Cemetery	11,705.50	11,249.69	(455.81)
Conservation Commission	338.27	939.06	600.79
Direct Assistance	32,072.68	11,471.30	(20,601.38)
Voter Registration	732.83	1,582.04	849.21
Election Administration	2,896.32	3,987.38	1,091.06
Emergency Management	62.15	116.28	54.13
Fire/Forestry	40,505.23	45,884.13	5,378.90
Health Officer	625.00	32.99	(592.01)
Heritage Commission	60.00	0.00	(60.00)
Highway	305,819.35	279,096.62	(26,722.73)
Insurance	100,379.67	101,373.95	994.28
Legal Expenses	14,526.69	12,504.90	(2,021.79)
Other Culture & Recreation	114.50	288.75	174.25
Parks & Recreation	777.87	1,506.55	728.68
Planning Board	686.92	1,652.27	965.35
Police	309,076.44	362,335.08	53,258.64
Principal & Interest - Bonds & Notes	23,437.50	190,875.00	167,437.50
Property Appraisal	3,376.50	3,513.50	137.00
Solid Waste	147,174.51	150,643.92	3,469.41
Street Lighting	2,704.77	2,675.97	(28.80)
Tax Collector	9,048.33	11,622.25	2,573.92
Town Building Expenses	20,038.48	23,856.50	3,818.02
Town Clerk	34,380.11	38,300.23	3,920.12
Town Officer's Expenses	96,701.45	98,291.82	1,590.37
Treasurer	3,438.12	4,718.93	1,280.81
Welfare	6,963.41	5,526.95	(1,436.46)
Zoning Board	353.76	189.59	(164.17)
<b>TOTAL</b>	<b>1,220,605.74</b>	<b>1,416,803.06</b>	<b>196,197.32</b>

**Revenue Comparison - 2011 and 2012 - as of 7/31/2012**

	Actual	Actual	
	Revenue	Revenue	
<u>SOURCE</u>	<u>7/31/2011</u>	<u>7/31/2012</u>	<u>Difference</u>
Taxes	52,131.18	80,606.83	28,475.65
Motor Vehicle Permit Fees	417,625.92	426,088.15	8,462.23
Building Permits	6,665.48	7,583.19	917.71
Other Permits and Fees	5,831.76	6,892.40	1,060.64
From Federal and State Government	(26,083.11)	114,565.51	140,648.62
From Departments	36,767.89	64,918.09	28,150.20
Miscellaneous	29,439.09	34,652.39	5,213.30
<b>TOTAL REVENUE</b>	<b>522,378.21</b>	<b>735,306.56</b>	<b>212,928.35</b>