

~~Unapproved~~Approved  
**Candia Selectmen's Public Meeting Minutes**  
**Monday May 7, 2012**

**Attendance:** Chairman Joe Duarte, Vice-Chair Richard Snow, Selectman Fred Kelley, Selectman Amanda Soares, Selectman David DePuy, Selectmen's Assistant Cheryl Eastman, and Administrative Assistant Andria Hansen.

**7:00 p.m.** Chairman Duarte called the Public Meeting to order.

Selectman Kelley asked to observe a moment of silence for Planning Board Chair Mary Girard.

Girl Scouts Rebecca Scott and Alexandria Baker proceeded to lead with the Pledge of Allegiance.

**Departmental Reports: Highway, Police, Fire, Building, Solid Waste & any other depts.**

**Road Agent:** Road Agent Lewis read from the attached report.

**Road Agent Lewis to discuss with the Board the paving issue on Old Deerfield Road.** Road Agent Lewis mentioned they are working on Old Deerfield and a resident approached him after he had everything scheduled. She didn't want the paving to move forward, because she is allergic to asphalt amongst other things. He compromised with her and they are going to do everything else on the job except for 580 feet in front of her house and through Critchett Road and New Boston Road. She's going to find a place to go for a couple of weeks while they do that section. They'll probably have a two week delay in that one little section. He felt this was the best solution. She came up with this compromise and he is willing to work with it. Hopefully the Board is ok with his decision. Chairman Duarte thought he didn't have much choice. Road Agent Lewis replied he knew what the cost was for stopping a job and coming back. He can calculate that cost, but he can't calculate the cost if she pushed the issue and had a reaction to it. At the end of the year it won't matter if they have a two week delay or not it will still get done. Selectman Snow asked if they should authorize Road Agent Lewis to proceed and have access to the Atty. Mayer if he needs to. Chairman Duarte replied that he gave him authorization to call Atty. Mayer. He felt Road Agent Lewis made the right decision.

**Police:** Chief McGillen read from the attached report. He wanted to give recognition to Officer Cashman and Officer Langlois who helped clean up the mess on Brown Road. They did a good job working it out with a contractor who apparently had someone else take the stuff to a facility, but it was dumped in Candia on more than one occasion. They got all of the stuff cleaned up. On another note they've had a lot of car break-ins. There have been about 30 break-ins this weekend on Critchett Road, New Boston Road, and Old Deerfield Road. Every car was unlocked and they took GPS's, change, etc. He urged anyone to call if they hear dogs barking or see anything unusual. They believed it happened early on Sunday morning. He mentioned that Auburn got hit a couple of weeks ago in his neighborhood. They are going to get this out to the press and on the website. They made two arrests on a burglary last fall. They were arraigned in Candia Court last week. They have warrants out for an incident that happened in April. There

were twelve cars at Quest Auto that had their catalytic converters cut off in the middle of the night. Officer Gray happened to run into a subject down near the high way. This evolved into an investigation and they have two arrest warrants pending and a third warrant tied in with that. Chairman Duarte asked if the cars that were broken into were all unlocked. Chief McGillen replied they were all unlocked and he would urge everyone to keep their cars locked. Selectman Soares asked if there were any fines for the dumping on Brown Road. Chief McGillen replied no because they couldn't prove the contractor himself dumped it, but he volunteered to clean it up. If he could charge someone for illegal dumping he would. Selectman Soares mentioned the Board didn't hear back about the officer that was doing things inappropriately on the job. She asked if it was still happening. Chief McGillen said he would talk about it in a non-public if she would like. Selectman Soares clarified this is what she discussed with him at the Town Meeting. Chief McGillen replied he didn't know of anything further. Selectman Soares replied she hadn't heard anything so she was just checking to see if it was resolved. She didn't want to get into any specifics because it's a personnel thing.

**Fire:** Selectman Kelley read from the attached report. They continue to do a good job over there. He received a complement about the Fire Department the other day. The lady needed a respirator and they were right there to take care of her. She told him how proud she was of the department. Selectman Snow asked about the warrant article for compensating the firefighters. He would like to see the proposal as soon as possible, because it's going to have to be negotiated. Chairman Duarte said it doesn't start until January of 2013, so they have time to work through it. Selectman Kelley explained the system will be based on points. At the end of the year they will total the points divide it by the amount of money and that's what they will get paid. Selectman Kelley said he could get something in writing to put it the folder. Chairman Duarte asked if he could do that so they all could review it. Once they Selectmen have reviewed it they will send it to Atty. Mayer.

**Building:** Selectman Soares read from the attached report. The inspections have doubled this month. Building Inspector Murray is still continuing to learn the job. They meet once a week to go over things. Chairman Duarte said it looked like revenues were up quite a bit. Selectman Soares replied that they are, because permits that are being issued are up. This is a good sign, but it could be just this month.

**Solid Waste:** Facility Operator Witcher read from the attached report. They had a pretty good month in March. He got word from NRRA that they received a \$750 grant for the grapple attachment he purchased. We have to send them some information and the Town will get a check. Selectman DePuy mentioned that Primex is offering a supervisors academy seminar the first week in June. It's free and he spoke with Chuck about attending it. It deals with issues about interacting with personnel and the public, running the role of supervisor, supervisory solutions, stress strategies, teambuilding and problem solving. He thought it would be a good idea for Chuck to attend. It is free and subject to the Boards approval. He thought it was 2 hours per night for 5 nights and they would pay Chuck to attend. Selectman DePuy motioned that the Board approve the request to have Facility Operator Witcher attend the Primex workshop in June. Seconded by Selectman Snow. All were in favor. Motion carried.

**Parks/ Rec:** Selectman Snow told the audience the monthly report was on the table (see

attached). The parks are in good shape and are moving right along.

**Administration and Finance:** Selectman Snow mentioned the new Town sign is up and he would like to do a dedication ceremony. He would like to do one for the sign in Moore Park as well. He thought it could be done at the May 21<sup>st</sup> meeting. He mentioned that Auburn just paid \$14,000 for a sign and Candia's was free. He would like the Board to review this monthly report, because he has new management reports. They are used to getting certain expenditures and revenues reports (see attached). They are adding new reports that are going to the Budget Committee that will allow them to more accurately determine what they are doing for the year for the tax rate. He felt this was good management tools, so in addition to expenditures and revenues they will have assets and liabilities which give the fund balance. There will also be a cash flow report. This is important because it shows how much money we have available to pay our bills. This allows us to more accurately see the cash flow of the money we have available in the Town. He would appreciate any comments from the Board. The reports will be going to the Budget Committee on Wednesday.

Selectman Soares mentioned that the Board already accepted the Moore Park sign in a public meeting. Selectman Snow replied they'll just dedicate the Town Hall sign on May 21<sup>st</sup>.

**Welfare:** Chairman Duarte mentioned that some of the repayments are coming back to the Town. They have received over \$10,000 so people who have received the benefit of welfare are paying the Town back. He thanked Welfare Director DelRosso for staying on top of that and appreciated it.

**The Board to review comparable budget information of comparable Towns.** Chairman Duarte would like the Board members to review this over the next couple of weeks and make some notes on the things you like and don't like. This information is giving us some indication on how we're doing compared to our surrounding communities. He felt the department heads are doing a good job and he felt this report was looking attractive (see attached). He would like some feedback and comments from the Board. There are a few changes in the report because the Fire Department is all volunteer. He felt Selectmen's Assistant Eastman did a tremendous job putting this report together. She did comparison of similar communities with a comparable population. They will be getting more details at the next meeting. He told the Board to feel free to call Selectmen's Assistant Eastman with any questions.

**The Board to discuss abatement requests received.** Selectman Kelley asked if they could do the abatements as a package. Chairman Duarte thought they could and felt they could trust Assessor Jameson's recommendations. Selectman Kelley motioned to accept Assessor Tammy Jameson's recommendations on the six abatement requests received. Seconded by Selectman Soares. All were in favor. Motion carried.

**Selectman Snow to give update on the closure of the old recycling center.** Selectman Snow mentioned that the invitation to bid is almost complete. There is one open issue which is the berms around the old burn area and around where the glass used to be crushed. Those berms need to be taken down and they are in the process of doing some test pits. They have found that there is some ash and unknown material in those berms. This puts us in the position of having to

do some additional testing to be able to find out what that material is and figure out how it needs to be handled. They can include this in the invitation to bid and get one price for the entire exercise. He is asking the Board to see if they accept a motion to do some additional testing and not to exceed a cost of \$2,500. The testing will be done by the Scott Lawson Group. They will come back with the results on May 21<sup>st</sup> with a completed RFP. Selectman Soares asked if he had a quote from Scott Lawson for this. Selectman Snow replied he did not get a quote, but Scott Lawson did the other testing and he is presuming they are a qualified bidder. Selectman Soares understood but they did give us a quote for the first one and they should have given you a quote for this. Selectman Snow replied that he is looking for a sole source contract with Scott Lawson to do the testing based on the fact they are competent and it would take longer to go out to bid. Selectman Soares understood that but she's not going to vote on a number unless she has a quote in front of her. Selectman Kelley asked do they have the \$2,500 (for testing). Selectman Snow replied it's not to exceed \$2,500 and it's based on the quote of the work that was done by Scott Lawson for the last testing. Selectman Soares said she wanted a definitive number in writing. They are very professional about what they do and they should tell what the testing is going to include and what it will cost. Selectman Snow said they could get a quote from them or they could increase the amount. He's reasonably certain it will not exceed \$2,500 for the test. Selectman Kelley asked if he was absolutely certain it won't exceed \$2,500. Selectman Snow replied he has no reason to believe it will not exceed that. Selectman Kelley would like to know if this is a locked in figure. Selectman Snow said he understood what he was saying and what number would he not like us to pay for the testing. Selectman Kelley didn't have a problem with \$2,500. Chairman Duarte agreed with Selectman Kelley. Selectman Kelley motioned to have any additional testing done for \$2,500 and not to exceed that amount. Seconded by Chairman Duarte. Selectman Kelley, Chairman Duarte, Selectman DePuy, Selectman Snow were in favor. Selectman Soares was opposed. Motion carried on a vote of 4 to 1.

**The Board to consider the reappointments of Ellie Davidson and Debra Levesque as full members of the Conservation Commission and Richard Snow as an alternate member of the Conservation Commission.** Selectman Snow motioned to reappoint Ellie Davidson and Debra Levesque as full members of the Conservation Commission. Seconded by Selectman Kelley. All were in favor. Motion carried. Selectman DePuy motioned to reappoint Selectman Snow as an alternate member of the Conservation Commission. Seconded by Chairman Duarte. Chairman Duarte, Selectman Snow, Selectman DePuy, Selectman Kelley were in favor. Selectman Soares was opposed. Motion carried on a vote of 4 to 1.

**The Board to authorize payment of payroll checks and accounts payable checks.** Selectman Snow motioned to approve the payroll and accounts payable manifest for weeks May 3<sup>rd</sup> and May 10<sup>th</sup> in the amount of \$511,065.86. Seconded by Selectman Kelley. All were in favor. Motion carried.

**Approval of Previous Minutes: Public Meeting Minutes of 4/23/12.** Selectman Soares motioned to approve the April 23<sup>rd</sup>, 2012 Selectmen's meeting minutes as amended. Seconded by Selectman Kelley. All were in favor. Motion carried.

### **Other Business**

**Old Home Day:** Selectman Kelley announced that Old Home Day will be held on August 25<sup>th</sup> with a rain day of August 26<sup>th</sup>. He noted that some great ideas have been coming in and he's really excited about it. They are talking about having floats in the parade this year and giving a prize for the best designed float. They are trying to figure out what the theme is going to be and have a couple of ideas on it. They're looking for people who want to set up booths. Chairman Duarte commended them on doing a good job. Selectman Kelley said they have a great bunch of people working on this. He will continue to keep the Board updated. Chairman Duarte said if they need volunteers they could put something on the website. He noted last year they did a good job putting it together last minute and felt everyone enjoyed it.

**Key for Ron Thomas:** Selectman Soares mentioned that Semi Q Committee member Ron Thomas asked if he could have a key and a code for the Town Hall. She didn't have a problem with giving him a key. Selectman Soares motioned to give Ron Thomas a key and access code to the building. Seconded by Selectman Kelley. All were in favor. Motion carried.

**Painting the inside of Town Hall & the Police Department:** Selectman Soares said she wasn't happy with the scuff marks on the walls and felt the Town Hall needed a fresh coat of paint. She will put it out to bid and would like the Board to consider using the \$5,000 in that line to hire someone to paint the inside of the Town Hall. The whole \$5,000 doesn't have to be used and she didn't anticipate that it would cost that much. Chief McGillen said the County Attorney's Office has offered towns and cities people that have court cases and need to do a certain amount of community service. Also, the jail did have a work release for the prisoners and all you have to do is provide lunch. This could save the Town some money. Selectman Soares didn't know these programs were available. Selectman Kelley thought the inside of the building hadn't been painted since it was built. Selectman Soares noted she was just thinking about painting the whole first floor. Selectman DePuy noted that he was at the Supreme Court one time and they had a work crew from the State Prison that was painting the inside of the court. Selectman Soares said she would look into to it. Selectman Snow thought it should be light colors not dark. Selectman Soares said she was going to choose from a historical color selection.

**Interest abatement:** Selectmen's Assistant Eastman said on March 26<sup>th</sup> the Board voted to abate an amount of interest on a person's tax bill because the address was wrong on the tax bill and he didn't receive it. He asked Selectmen's Assistant Eastman to bring this to the Board because he would like all of the interest abated. She asked the Board if they would like to abate all of the interest or just up to the day we were notified that we had the wrong address. Selectman Kelley thought they should abate him up until we realized we made the mistake. Selectman Soares and Selectman Kelley agreed. Selectmen's Assistant Eastman explained the amount to be abated is \$597.03, but he has not paid the bill yet and the interest is continuing to accrue. Chairman Duarte thought they should stick to the original agreement they voted on in March. Selectman Kelley motioned to deny the additional request to abate interest. Seconded by Selectman Soares. All were in favor. Motion carried.

**Candia Sand and Gravel:** Chairman Duarte noted the place is over mortgaged so we may not get the money anyway. However, after speaking with Atty. Mayer the extension comes up for renewal in June. If we don't get the extension we are no longer at the top of the list and Atty. Mayer suggested they do it. Chairman Duarte felt they should go along with Atty. Mayer's

advice. Selectman Snow motioned to authorize and direct Town Counsel to take the actions necessary to extend that date. Seconded by Chairman Duarte. All were in favor. Motion carried.

**Welfare Department Toys:** Welfare Director DelRosso asked if anyone on the Board knew what happened to the welfare toys that were in the basement. Selectman Soares said they were given to Goodwill. Welfare Director DelRosso said Amanda didn't ask her and questioned if she asked any other members of the Board. Selectman Soares replied no and they have been left over for several years of not being given away so she gave them to Goodwill. Now they could be used for people who needed them. Welfare Director DelRosso would like to see them replaced and she didn't think this was a decision that should have been made by Selectman Soares. She is always reprimanding other people for doing things without the Board's consent and she's basically doing the same thing. She didn't think it was Selectman Soares' decision to get rid of them. Selectman Soares replied this was a decision she made when she asked Welfare Director DelRosso to move them down stairs, because she had two shelves worth of toys sitting upstairs that weren't being used. Welfare Director DelRosso replied they got used over the years for different things and she didn't think this was fair and wanted them replaced. Selectman Soares replied they were donated to Goodwill. Chairman Duarte asked who paid for the toys that are missing. Welfare Director DelRosso replied some were donated and some were purchased with Wal-Mart grant money. Chairman Duarte would like to work on this and come up with a solution.

Selectman Kelley motioned to adjourn at 7:43 p.m. Seconded by Selectman DePuy. All were in favor.

Respectfully submitted,  
Andria Hansen  
Recording Secretary