

~~Unapproved~~Approved  
**Candia Selectmen's Public Meeting Minutes**  
**Monday February 13, 2012**

**Attendance:** Chairman Fred Kelley, Vice-Chair Carleton Robie, Selectman Joe Duarte, Selectman Amanda Soares, Selectman Richard Snow, and Administrative Assistant Andria Hansen.

**7:00 p.m.** Chairman Kelley called the Public Meeting to order and immediately followed with the Pledge of Allegiance.

**Ed Fowler of the Historical Society to discuss awarding the Boston Cane to the next recipient.** Ed Fowler was present. Mr. Fowler explained the Historical Society is responsible for making certain the oldest resident in Town that qualifies in terms of how long they've lived here receives the Boston Cane. We have replicas of the Boston Cane and we get them inscribed and presented to the recipient. The previous recipient was Dora Pickles and she passed away in January. They have talked with Town Clerk Chris Dupere to see who would be the next logical recipient and that is Edna Brown. They would propose that the Board approve us going ahead and having a cane inscribed with Edna Brown's name and the date that she received it. It would be the date that she is eligible for it which would be the date following the death of Dora Pickles. *Selectmen Robie motioned to award Edna Brown the Boston Post Cane based on the Candia Historical Societies recommendation. Seconded by Selectman Soares.* Selectman Snow asked if there was going to be some type of ceremony. Mr. Fowler said the last time they did former Selectman Rick Lazott went with Historical Society member Janice Maxwell to present it to the recipient. He will ask the Historical Society if they would like meet before we go any further or if they would like him to arrange something with Edna prior to their next meeting which is February 28<sup>th</sup>. Selectman Snow noted Edna is fairly mobile and she might be interested doing it with the Historical Society. He would be willing to present it. Selectman Robie thought they should let the Historical Society handle it. Mr. Fowler asked if the Board had any strong feelings on this one way or the other. Selectman Robie replied we would all like to participate if we had the opportunity. Mr. Fowler thought they could bring Edna to a Board meeting (which would be the first meeting in March). Then the Board could see the award being presented to her. He suggested having a reporter present and they could take pictures. Selectman Robie called for a vote. *All were in favor. Motion carried.*

**Town Report Dedication.** Chairman Kelley would like to dedicate it to Ron Thomas. Chairman Kelley motioned to dedicate the 2011 Town Report to Ron Thomas. Seconded by Selectman Robie. All were in favor. Motion carried. Selectman Robie noted Mr. Thomas has done a lot of for our community over the years. Selectman Snow felt Mr. Thomas was a worthy individual.

**Emergency Management Director Bob Panit to discuss purchasing AED's.** EM Director Panit went over the proposals he received for the AED's. He explained to the Board that they have the option of buying two or three AED's. One AED would go to the Police Department to be carried in a cruiser and the other would be placed in the Town Hall. If a third was to be purchased it would be the Board's decision on where it would go. EM Director Panit spoke with 3 different vendors. The vendor who services the Fire Departments current equipment quoted \$1,400 - \$1,600 each. He spoke with a common vendor and they could do \$1,000 each. He contacted the State and they have an AED program. They are able to get them through a vendor they have at \$735 each. He would recommend they purchase an extra set of defibrillator pads in the event they do get used. He also recommended a first responder kit which has gloves, masks, and some other protective equipment. It recommended they post a sign for the AED somewhere in the building. He would be more than willing to do the training. The cost of the books will be about \$15.00 and the training will take about 3 hours. It will be up to the Board to determine how they want to do that. Selectman Robie asked how much they encumbered for this. Chairman Kelley replied they encumbered \$2,500. Selectman Robie asked if they had one that was obsolete. EM Director Panit explained it has expired as far as its usefulness and service by the manufacturer. These new defibrillators have a 5 year shelf life on them. Selectman Robie was in favor of purchasing two. EM Director Panit noted that they originally discussed purchasing two. Selectman Snow said they could get three for the price of two. EM Director Panit noted if they decide to purchase a third AED at a later date they can still purchase them through the state. This isn't a one time opportunity. Selectman Robie motioned to purchase two AED's and the accessories that go with it with the encumbered funds. Seconded by Selectman Soares. All were in favor. Motion carried.

**Emergency Generator.** Selectman Robie mentioned the costs went over by \$14,000 and the school agreed to pay half of the cost. Selectmen Soares asked if the Town is paying the fuel costs for every time the generator kicks on. EM Director Panit explained we are paying the fuel costs and the school is paying the maintenance costs. Basically it will come out to be a wash. Selectman Snow would like to see a written agreement between the town and the school. Selectman Robie thought that was a good point and they will work on that through the office.

**Local Emergency Operation Plan:** EM Director Panit explained to the Board that a copy can be viewed by the public, but they can't copy it. There is eight copies and one is for the Selectmen's Office. The Boards needs to sign off on it to make it official as well as all of the Department Heads that were involved in the plan.

**Departmental Reports: Highway, Police, Fire, Building, Solid Waste & any other depts.**

**Highway:** Road Agent Lewis read from the attached report. Road Agent Lewis mentioned the Woman's Club wanted to replace the spruce tree behind the monument. He told them he would

cut it down. It was never pruned and there were a couple of trees that made it grow kind of strange. They would like to put a nicer tree there. He'll be doing this in the spring. Selectman Robie asked if they will be planting another spruce. Road Agent Lewis ~~replied~~replied yes and it will probably be a different variety. The Woman's Club will be purchasing the tree.

**Police:** Chief McGillen said they've busy in the month of January. There are no burglaries to report. They took three families who were victims of burglaries up to Epsom to view thousands of pieces of jewelry. They took so much jewelry out of the pawn shop they closed the guy down. Most of the jewelry was stolen. They're trying to increase their training and get classes in before the summer. He though Selectman Robie brought up a good point the other day. When we have a major incident in Town he wasn't sure if he should bring it to his liaison or go to the Chairman with this information. He was told that people were approaching Selectman Robie about it and he didn't know anything about the incident. Selectman Robie thought sending a memo to the office would be beneficial. Selectman Duarte said if it's something you think is important just give him a call. Selectman Robie asked how the new officer is doing. Chief McGillen replied that Officer Deignan is doing the midnight shift and is doing well. He's done his field training. He dealt with an untimely death and in the same night had a drunk driving arrest. Selectman Robie noted that the new cruiser looks good. Chief McGillen mentioned they stripped the equipment out of car two and asked the Board what they would like to do with it. Selectman Robie thought they should get it out of service first and then we'll make a decision. Selectman Soares thanked the guys for doing the details at near the Irving Gas station. Chief McGillen explained they finally moved the speed limit signs back further down Old Candia Road. He asked if Selectman Snow could contact someone at the State in regards to the Route 43/Main Street intersection. He's had some concerns from a resident about the signage. He brought this up to the Board in December and this resident would like something done at this intersection. He thought Selectman Snow could contact the DOT since he worked on the other intersection with them. Selectman Snow said he would contact them because he has another issue in East Candia where there is a bus stop that needs signs. The District 5 engineer told him to write a letter. Selectman Snow said he would write the letter.

**Fire:** Selectman Robie read from the attached report. They have worked on finishing up the forestry truck. They put a committee together to look into an ambulance vehicle.

**Building:** Selectman Soares read from the attached report. The dumpster has been moved on Depot Road. The individual didn't realize people were using it so he moved it. Selectman Robie thought Building Inspector Dave Murray's 90 day review was coming up. Selectman Soares said he is doing a great job. Selectman Soares moved to give Building Inspector Dave Murray a \$.50 increase based on a successful 90 review. Seconded by Selectman Robie. All were in favor. Selectman Snow questioned #5 on the violation summary in the Building Report. He informed Selectman Soares there have been some inquiries on this property and they may be

hearing more about it. Selectman Soares noted that she would let Building Inspector Murray know.

**Solid Waste:** Selectman Soares read from the attached December report. The guys have been using the new grapple and they are very appreciative to the Board for letting them purchase this item. It has made baling much better. Selectman Robie asked how much it cost. Facility Operator Whitcher replied \$3,800 and they encumbered \$4,000. Facility Operator Whitcher thanked the Board. Chairman Kelley commented that the guys have been working really hard. Every time he goes in there they have been busy and he likes to see that. Facility Operator Whitcher thanked him and said this something they have been working on. Selectman Soares noted this is something they discuss at their Sunday meetings and the guys have stepped it up. She truly appreciates it and has been getting positive comments from the residents. The stickers are still going on. She helped out on the weekends, but this will be ongoing until everyone gets a new sticker. Selectman Soares read from the attached January report. Selectman Robie questioned why they processed 94 tons of waste in January 2012 and 69 tons in January 2011 that's a 25 ton difference of processed waste. Facility Operator Whitcher said the largest part of that is the MSW and there has been a large increase. Selectman Robie mentioned that last January it was 70 tons. It's up 15 tons on average for the past 3 years. He felt that something was skewing that number and we have to figure out where it's coming from. He felt after they changed haulers the weight went crazy. Facility Operator Whitcher said there is a constant flow of trash and it's hard to judge a whole month of people coming through just throwing their trash in. Selectman Robie suggested they start looking at contractors that are leaving their rubble at the transfer station and aren't being charged. Facility Operator Whitcher noted there are a lot of issues that go along with that. He clarified the increase came from what is in the compactors which is the residents trash. The increase isn't in the C & D it's in the MSW. Chairman Kelley said the compactor is constantly running and there is a lot of trash going in there. Facility Operator Whitcher agreed it was a huge increase. Selectman Duarte asked if people weren't recycling and maybe this is causing the increase. Facility Operator Whitcher replied that he was sure there are residents that aren't recycling and what makes it difficult are the black trash bags. You don't know what's in there and with the exception of ripping it open it's hard to tell. They are actively encouraging people to recycle. Selectman Duarte thought they should put up signs as a reminder. Facility Operator Whitcher said they have discussed putting signs on the front of the trash compactor. There are some towns that mandate clear bags. Chairman Kelley noted when you do catch someone they get nasty.

**Parks & Rec:** Selectman Snow said a gentleman from Primex came down and looked at the equipment to see what was a liability. He would like to pay for all of the electricity at the park. The play ground equipment repairs are in process. The skateboard park has been taken care of by a local contractor. The CYAA did a good job on the summer rec program this year. They actually paid the bills and then collected the reimbursements. There is always a shortage,

because there are some people that can't pay it. It looks like we're going to be about \$250 over this year. He is going to talk to CYAA about establishing a contract which will give them an administrative fee to administer the Town's ski program in the spring. Then they can worry about how to get this paid. This would reduce the \$1,600 and now the only expense you will see is what we paid for the overage. This will be the \$250, but there will be no revenue.

**The Board to discuss electric service at Moore Park.** Chairman Kelley said Selectman Snow had the service changed at the field house from the CYAA to the Town and you can't do that. This is something that the Board should have had knowledge of. Chairman Kelley said that he had the service changed back to the CYAA. Selectman Snow replied you went and changed back something that I had changed. Chairman Kelley stated you had no authorization to change it. Selectman Snow explained that we discussed this in September. He wanted to pick up the costs of all of the electricity in Moore Park. He was going to check where all of the meters were. He found one meter that wasn't changed over which is the meter at the Doucette field house. He called public service and asked where the bill was for that. She told him it was under CYAA, so he had her change it over to the Town Office expenses. Selectman Robie said maybe when we discussed this in September we didn't know about the one that is co-owned with the CYAA and the Town. Selectman Snow noted there is a maintenance contract with the CYAA for the bathrooms not the whole building. The building belongs to the Town. If the Board believes this belongs to the CYAA he would like to see the paperwork, but according to the assessing records it's a Town Building. Selectman Robie asked why someone would have a meter put in their name if they weren't taking some responsibility for that building. Selectman Snow said at that point in time they were using that park extensively and they put in the field lights. He noted they aren't using the park anymore. The Town should be paying the cost of electricity. Selectman Snow explained the billing. There are only two meters at the park. There is a cost associated with the lights at the basketball courts and he doesn't know where that comes from. Selectman Robie noted some of the street lights are a fixed fee and that may be one of them. Selectman Snow said he would like to find out, because parks and recs should pick up all of the costs and electricity for that facility. Chairman Kelley said if the CYAA is not using the facility anymore then he agreed we should pay for the electric, but if they are going to use it things should go back to the way they were. Bob Jones of the CYAA said they still use those fields for farm baseball, but we don't use concessions. They are playing, but they are day games so they are never using the electricity. Selectman Duarte noted they need to come up with a new agreement. Mr. Jones would like to see the agreement. Selectman Robie clarified that no one is using the concession stand. He mentioned that in the summer it's \$100 per month for that service. Selectman Snow said that was for one month, but that was because all of the stuff was plugged in and he wasn't monitoring it. Selectman Robie asked what was plugged in. Selectman Snow replied the cooler. He noted that he will be responsible for monitoring the expenditures of the electricity on this building and the scout cabin. Selectman Soares said before you go and make decisions you need to discuss it with the Board. Selectman Robie felt Selectman Snow has clarified this and we will

switch the service back to the Town. He thought during the winter months they should have PSNH pull that meter so there is no charge.

**The Board to authorize payment of payroll checks and accounts payable checks.** Selectman Snow motioned to approve payment of payroll manifest number 000665-05, checks to be dated 2/2/2012, with a total gross payroll amount of \$15,970.11. Seconded by Chairman Kelley. All were in favor. Motion carried. Selectman Snow motioned to approve payment of accounts payable manifest number 020112 checks to be dated 2/2/2012, with a total amount of \$47,747.29. Seconded by Chairman Kelley. All were in favor. Motion carried. Selectman Snow motioned to approve payment of payroll manifest number 000666, checks to be dated 2/9/2012, with a total gross payroll amount of \$14,432.36. Seconded by Chairman Kelley. All were in favor. Motion carried. Selectman Snow motioned to approve payment of accounts payable manifest number 020212 checks to be dated 2/9/2012, with a total amount of \$502,565.63. Seconded by Chairman Kelley. All were in favor. Motion carried. Selectman Snow motioned to approve payment of payroll manifest number 000667-04, checks to be dated 2/16/2012, with a total gross payroll amount of \$14,551.80. Seconded by Chairman Kelley. All were in favor. Motion carried. Selectman Snow motioned to approve payment of accounts payable manifest number 020312 checks to be dated 2/16/2012, with a total amount of \$32,610.63. Seconded by Chairman Kelley. All were in favor. Motion carried.

**Approval of Previous Minutes: Public meeting minutes of 01/11/12, 01/23/12, and 02/02/12.** Selectman Soares motioned to approve the January 11<sup>th</sup>, 2012 public meeting minutes as written. Seconded by Chairman Kelley. 4 were in favor and Selectman Duarte abstained. Motion carried. Selectman Soares motioned to approve the January 23<sup>rd</sup>, 2012 public meeting minutes as written. Seconded by Chairman Kelley. All were in favor. Motion carried. Chairman Kelley motioned to approve the February 2<sup>nd</sup>, 2012 public meeting minutes as written. Seconded by Selectman Soares. All were in favor. Motion carried.

### **Other Business**

**Deliberative Session 2013:** Selectman Robie motioned to choose February 2<sup>nd</sup>, 2013 as the Town's Deliberative Session date. Seconded by Selectman Soares. All were in favor. Motion carried.

**Selectmen's recommendation on amended budget.** Selectman Robie motioned to recommend the new amended budget. Seconded by Selectman Soares. Selectman Snow and Selectman Duarte were in favor and Selectman Soares, Chairman Kelley, and Selectman Robie were not in favor. Motion failed on a vote of 3 to 2. Selectman Robie motioned to not recommend amended operating budget. Seconded by Selectman Soares. Selectman Soares, Chairman Kelley,

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Selectman Robie were in favor and Selectman Duarte and Selectman Snow were opposed. Motion carried to not recommend the amended operating budget on a vote of 3 to 2.

Becky Sarra asked about taking questions regarding the old recycling center. Chairman Kelley explained there is a petition warrant article regarding the old swap shop building and they need to wait after the March vote. Mrs. Sarra said she has lived here for 30 years and have made relatively good neighbors to the old recycling center/town. She noted her questions will have to do with the water testing. Selectman Robie asked if she could put her questions in writing.

Selectman Soares motioned to adjourn at 8:09 pm. Seconded by Chairman Kelley. All were in favor.

Respectfully submitted,  
Andria Hansen  
Recording Secretary