

Approved
Candia Selectmen's Public Meeting Minutes
Monday, July 10, 2006

Attendance: Chairman Clark Thyng, Vice Chair Fred Kelley, Selectman James Brennan, Selectman Tom Giffen, Selectman Rick Lazott and Secretary Dawn Chabot.

7:22 p.m. Chairman Thyng opened the Public Meeting and immediately followed with the Pledge of Allegiance.

The Board will consider the reappointments of Heritage Commission member Kenneth Madden and Alternate member Sarah Giles: Chairman Thyng, Selectmen's Representative to the Heritage Commission advised the Commission was in favor of the reappointments. The Board reviewed the letters of interest from both parties. Secretary Chabot advised Sarah Giles could not attend because she is currently on vacation. Based upon the Heritage Commission's recommendation Chairman Thyng motioned to reappoint Kenneth Madden as a member and Sarah Giles as an alternate member to the Heritage Commission effective 07/10/06 with terms to expire on 7/10/09. Seconded by Selectman Lazott. All in favor. Motion carried.

The Board will consider the appointment of Linda Maxwell as a Fitts Museum Trustee based upon the recommendation of the Museum Trustees: The Board reviewed the recommendation letter from the Fitts Museum Trustees dated July 7, 2006. Linda Maxwell was in attendance and stated she was looking forward to the opportunity to function as a trustee. Selectman Lazott motioned to appoint Linda Maxwell as a Fitts Museum Trustee effective July 10, 2006 with an open ended appointment. Seconded by Selectman Kelley. Motion carried. It was noted that two Selectmen have known Ms. Maxwell for some time and felt she would be a welcomed addition to the Museum Trustees.

Departmental Reports

Highway: Road Agent Lewis reviewed the attached report. Road Agent Lewis reported that he and Emergency Management Director Panit had met with a FEMA representative many times regarding the Town's application for the May 2006 Flooding. Road Agent Lewis stated it appeared the Town would be reimbursed for everything in regards to road repairs due to the flooding. The Board questioned the possible amount. Road Agent Lewis estimated approx. \$28,000 to \$30,000. Secretary Chabot asked Road Agent Lewis about the reimbursement requests in regards to the Cemetery damage and the Fire Department pump. Road Agent Lewis stated FEMA would be denying the cemetery request because they view the plots as private property. Road Agent Lewis stated FEMA would only pay rental rates on the pump which would not amount to much and the Fire Department would still need to provide more information to be considered.

Police: Selectman Lazott stated he would be presenting the Police Department items for the evening because Chief McGillen was not feeling well. Selectman Lazott presented

the attached report. Selectman Lazott stated it was a busy month for the department with ongoing investigations. Selectman Lazott informed that the department had recovered some items from a Tower Hill Road burglary. Chairman Thyng asked the present status of the new cruiser. Selectman Lazott stated he believe it was running but was not completely clear on current status.

The Board will discuss with Chief McGillen disposal of a retired cruiser: Due to the absence of Chief McGillen, Selectman Lazott motioned to table the agenda item. Seconded by Chairman Thyng. Motion carried. Selectman Lazott felt there was two or three possible options for the disposal.

Selectman Lazott to brief on recent favorable review for Animal Control Officer Rodier and the Board will consider a possible increase based upon the Chief's recommendation: The Board reviewed Chief McGillen's attached memorandum dated July 7, 2006 in regards to a favorable review for Animal Control Officer Raymond Rodier and a recommended hourly increase of 30-cents per hour. Selectman Lazott spoke in favor of the increase noting the weekly financial impact at his 8 hour minimum would be \$2.40. Secretary Chabot noted the department was also recommending a 1-year re-appointment for Mr. Rodier. Based upon Chief McGillen's recommendation Selectman Lazott motioned to re-appoint Animal Control Officer Raymond Rodier, effective 07/10/06 with a term to expire on 7/10/07 and to also provide Mr. Rodier with an hourly increase of 30-cents effective 7/10/06. Seconded by Chairman Thyng. All in favor. Motion carried.

The Board to discuss Officer Beaulé's Training Agreement: The Board reviewed the attached memorandum dated July 7, 2006 from Assistant Emerson. The Board also noted if they were to prorate the \$12,500 amount, the amount actually due would be \$1,562.49 based upon his resignation date to the end of the contract date November 24, 2006. Selectman Lazott felt payments should be allowed considering the Officer is a young guy with a family. The Board agreed on the prorated amount of \$1,562.49. Chairman Thyng motioned to empower Selectman Lazott to work out a payment plan with former Officer Beaulé in regards to his training agreement dated November 24, 2003, payment plan not to exceed 1-year from his resignation date for the amount of \$1,562.49. Seconded by Selectman Kelley. Selectman Lazott stated he would work out the details with Chief McGillen and Assistant Emerson. All in favor. Motion carried. Chairman Thyng stated Selectman Lazott would now have the authority from the Board to sign a letter outlining the arrangement.

The Board will reaffirm the COLA adjusted entry level rates on the Police Dept. Matrix: Chairman Thyng stated the Matrix adjustment was tabled from the June 26, 2006 meeting because at that time he was temporarily drawing a blank on the discussed intent. Chairman Thyng stated he reviewed the material and wanted to be sure that the COLA adjustment only affected the entry level rates on the matrix in which it does. The Board reviewed the attached memorandum from Chief McGillen dated June 15, 2006. The Board also reviewed the attached 2005 Candia Police Department Wage and Salary Matrix and the proposed revised 2006 Candia Police Department Wage and Salary

Matrix. Selectman Lazott stated the adjustment was a house keeping item because a prior Board can not encumber a current Board. Chairman Thyng agreed. Chairman Thyng motioned to approve the revised 2006 Candia Police Department Wage and Salary Matrix effective 1/1/2006. Seconded by Selectman Kelley. All in favor. Motion carried.

Fire: Fire Chief Rudy Cartier presented the attached report. Fire Chief Cartier stated the report indicates the training hours are down when actually there are tons of hours not being recorded. Fire Chief Cartier stated Secretary Higgins-Currie will attend upcoming training on Fire House Software which will be beneficial to the department for proper tracking. Fire Chief Cartier stated there were a number of upcoming large Commercial proposals being brought forward and mentioned that the department was charging 10-cents a square foot for plan review. Fire Chief Cartier stated he's working on proposals to address the large amount of time being spent. Fire Chief Cartier informed that the Cab and Chassis for the Tanker was now at the Candia Fire Station. Fire Chief Cartier advised in regards to outfitting the Tanker they met with Valley Equipment out of Bradford and was hoping to meet with another vendor out of Vermont. Fire Chief Cartier mentioned there was a time crunch because they were trying to get an extension on the FEMA grant. Fire Chief Cartier noted the huge amount of time being spent of the obtaining the Tanker Truck.

Building: Selectman Lazott presented the attached report noting the department workload has been fairly consistent. Selectman Lazott stated Building Inspector Hallock is doing a good job staying on top of things. Fire Chief Cartier advised Building Inspector Hallock had asked him to be present for the opening of the trailers inspection at Blevens and wondered what the status was. Chairman Thyng requested the discussion hold off until they get to the agenda item involving the Blevens clean up.

Solid Waste: Selectman Kelley stated they had been in front of the Planning Board again on the Deer Run Road subdivision. Selectman Kelley informed on a meeting to be held at the Deer Run Road site with DES, the Town's Engineers, Paul McHugh and himself on Thursday, July 13, 2006 at 10:00 am. Selectman Kelley stated they had breakdowns on equipment at the Recycling Center over the weekend. Selectman Kelley thanked ATS Equipment for expeditiously donating equipment to the Recycling Center and noted they were able to continue functioning because of the donation. Selectman Kelley stated he received one inquiry for the temporary part-time position at the Recycling Center. Selectman Kelley stated the individual had applied in 2004 and indicated he is still interested. Selectman Kelley stated he would contact the individual. It was noted that they were looking for temporary help during August, September and October during their busy months.

The Board to discuss JDL's Bid Proposal dated 6/30/06 in regards to Blevens's Court Ordered Cleanup: Chairman Thyng stated the original contract did not include the contents of the trailers. The Board reviewed the attached original contract from JDL and also reviewed the attached proposal dated 6/30/06 for the removal of the contents in 9 trailers for \$11,300.00. Secretary Chabot stated Building Inspector Hallock had advised her that afternoon that one of the trailers had been removed. Selectman Lazott felt the

trailer removal was good news because the Town would end up spending less. It was noted that the amount on the proposal would now be reduced. The Board informed Fire Chief Cartier that the inspection had already taken place. Selectman Lazott stated that Building Inspector Hallock had advised him that he did not see anything in the trailers that would qualify as junk. Kristine Pouliot of Chester Road questioned if the clean up was court ordered or not. The Board stated it was court ordered. An update on the clean up was given and hazardous materials removed from the site were mentioned by Chairman Thyng. Kristine Pouliot asked is all the money had been spent. Chairman Thyng stated no and advised that any remaining funds at the end will go back into the general fund to defray taxes. After some discussion the Board decided to table the proposal discussion. Due to the recent extension given to Mr. Blevens, Selectman Lazott motioned to table the proposal agenda item discussion for August 14th Agenda. Seconded by Selectman Giffen. All in favor. Motion carried. Secretary Chabot wondered what the extension date was and questioned if the Board should address the matter sooner. Chairman Thyng stated they could address it sooner or call a meeting if need be. The Board stated Building Inspector Hallock could have JDL update there proposal for the August 14th meeting.

The Board will discuss recent a letter sent to the Planning Board from the Conservation Commission which was copied to them on June 26, 2006: Chairman Thyng stated the Board was copied on the attached letter from the Conservation Commission to the Planning Board. Chairman Thyng stated he requested that it be on the agenda because he wasn't sure where the Conservation Commission was going with it and he knew Selectman Lazott had an opinion on the matter. Selectman Giffen stated the situation involved a residential subdivision in which the Conservation Commission did not get a chance to make a recommendation on it prior to the Planning Board's conditional approval. Selectman Giffen stated the Conservation Commission views Commercial Development like a lightning rod in which they want to stay clear of it. Selectman Lazott stated he was at one meeting where a Conservation member had stated why don't you eliminate the building. Selectman Lazott stated Selectman Kelley may have more to add on that. Selectman Lazott stated he had a hard time lengthening the process, they want to be notified on informationals. Selectman Kelley noted they are notified by the Town Clerk on wetland crossings. Selectman Kelley stated they can sit in on their meetings or attend Technical Review Committee meetings. Conservation Commission member Dennis Lewis stated the problem in particular was on a subdivision on North Road when the developer came in with a plan he did not indicate he would file a wetlands permit and then after obtaining conditional approval he filed for a wetlands permit. Dennis Lewis stated by having the Commission involved in the beginning it would trigger the Planning Board to hold up the subdivision prior to conditional approval being given. Dennis Lewis stated similar situations have happen several times over the past couple of years. Dennis Lewis stated the Commission looks at it too late and it makes it hard to give input when they have already received conditional approval from the Planning Board. Dennis Lewis stated it would be nice if they could just have the developer bring in one more set of plans for the Commission because the preliminary plans due not have wetlands delineation on them. Selectman Giffen stated they should be part of the initial process. Fire Chief Cartier stated on some occasions he has received

them late as well. The Board noted that the Planning Board has the authority on what they accept. Selectman Kelley felt the Building Inspector should obtain plans as well. After some discussion, Chairman Thyng stated he would draft a letter from the Board of Selectmen to the Planning Board suggesting that plans be obtained at the initial application process for the Conservation Commission, the Police Department, the Fire Department and the Building Department.

Approval of Previous Minutes: Chairman Thyng motioned to approve the Public Minutes of 6/26/06 with the following correction: page 1, 3rd paragraph, remove "formerly" and replace with "formally", to approve Non-Public Minutes of 6/26/06 1 as present, to approve the Non-Public Minutes of 6/26/06 2 with the following correction: replace "June 29" with "June 26" and to approve the Non-Public Minutes of 6/26/06 3 with the following correction: replace "June 29" with "June 26". Seconded by Selectman Kelley. All in favor. Motion carried.

Any Other Business

Candia Website Discussion: Selectman Giffen stated that he and Chris Foureau had recently met with Department of Economic Development and found out that the primary intent of previous Board members for the website was to promote the Town economically. Selectman Giffen reported the website is half done, the Town paid for half with the other half left hanging. Selectman Giffen stated the State is interested in helping the Board promote the Exit 3 property and Candia's economic development. Selectman Giffen stated one member of their staff is a business recruiter. The State would like a list of the available properties that could be developed economically. Selectman Giffen stated the State was looking for more items from the Town they are follows: zoning maps, information on traffic flow, acreage and utility information for properties. Selectman Giffen stated the State is offering to help us with the marketing of the Exit 3 Property. Selectman Giffen advised they have a business recruitment rep available to meet with the Board. Chairman Thyng asked if the discussion would be general because he thought it would constitute a Non-Public meeting if it was not. Selectman Giffen thought it would be in generalities. Selectman Giffen stated the State felt we would qualify for half the grant funding if we had the following items on our site: State of New Hampshire branding, a DRED link, a zoning map and a list of available properties. Selectman Giffen stated those items would need to be addressed in August by the website designer in order to obtain Phase I of the grant funding. Selectman Giffen explained that Phase II of the funding would consist of a sharing program in which everyone would be on the same page. Selectman Giffen stated members of the State would like to meet with the Board to discuss the Phases. Selectman Giffen wondered if the Board was ready to proceed. Chairman Thyng thought they would have enough information to answer approx. 80% of their questions. After some discussion it was decided that Selectman Giffen would contact the State to set up a meeting. Selectman Lazott informed he would not be available for the 8/28 meeting but felt the Board could proceed without him because the upcoming meeting would be informational only. Selectman Giffen stated he would contact the rep from the State via e-mail.

Budget Committee Invitation: Selectman Brennan announced that the Budget Committee is inviting the Board to attend an informational meeting with Don Borrer of DRA on SB2 procedures on Wed. 7/12/06 at 6:00 p.m. A few members expressed that they would not be able to attend due to prior commitments and late notification on the meeting.

Land Use Interviews: Chairman Thyng informed the Board would be holding a Non-Public Meeting this Thursday, July 13, 2006 to conduct interviews for the vacant part-time Land Use position.

Next Meeting Date: The next regularly scheduled Public Meeting will be held on the fourth Monday of the month on July 24th at 7:00 p.m.

8:25 p.m. Chairman Thyng motioned to close the Public Meeting and in accordance with RSA 91-A:3 II (d) to enter into a Non-Public Meeting. Seconded by Selectman Kelley. Roll call vote conduct: Chairman Thyng, Selectman Kelley, Selectman Brennan, Selectman Giffen and Selectman Lazott in favor. Motion carried.