

Approved
Candia Selectmen's Public Meeting Minutes
Monday, June 12, 2006

Attendance: Chairman Clark Thyng, Vice-Chair Fred Kelley, Selectman James Brennan, Selectman Thomas Giffen, Selectman Rick Lazott, and Secretary Dawn Chabot.

7:00 p.m. Chairman Thyng called the Public Meeting to order and immediately followed with the Pledge of Allegiance. Chairman Thyng thanked the Board members for their patience with him because he had not been physically around over the past couple of weeks due to the absence of his spouse over a family emergency in which he became the sole caretaker of their children.

The Board will consider reappointment requests received from Tax Collector Sanders for the re-appointment of Dep. Tax Collector DelRosso and from the Zoning Board for the re-appointments of full members Ron Howe and Arlene Richter: It was noted that Deputy Tax Collector DelRosso and Zoning Board member Arlene Richter were in attendance. Secretary Chabot informed that Ron Howe was unable to attend due to a prior commitment. The Board reviewed the letters of interest and the recommendations from the respective parties. Selectman Giffen motioned to appoint Donna DelRosso as the Deputy Tax Collector with a term to expire on 3/13/07 and to also appoint Arlene Richter and Ron Howe as Zoning Board members with terms to expire on 6/12/09. Seconded by Selectman Kelley. All in favor. Motion carried.

Selectman Brennan to discuss potential hire for the Cemetery Department and also to discuss potential hires for the Summer Recreation Department: Selectman Brennan informed Cemetery Superintendent Anderson is looking for extra help with cemetery maintenance. Selectman Brennan stated Mr. Anderson would like the Board to consider the hire of Mr. Garvin Beckwith pending a successful outcome on the required employment checks. Selectman Lazott supported the hire of Mr. Beckwith noting he's know him for 30-years and finds him to be as honest as the day is long. Selectman Brennan motioned to hire Mr. Garvin Beckwith for the part-time cemetery maintenance position at a rate of \$12.00 per hour, employment effective date will be at the successful completion of required employment checks. Seconded by Selectman Lazott. All in favor. Motion carried.

Summer Rec: Selectman Brennan stated the Director of the program this year would be Christie Gosselin. Selectman Brennan informed in past years he wanted Ms. Gosselin to be the Director however her schedule did not allow for that to happen. Selectman Brennan noted Ms. Gosselin has been employed with the program for many years. Selectman Brennan stated he and Ms. Gosselin conducted interviews two weeks ago for the Counselor positions. Selectman Brennan reviewed the attached list of individuals he was proposing to hire for the 2006 Summer Recreation Program. Selectman Brennan motioned to hire Christie Gosselin as Director at \$490.00 per week, Celine Murphy at \$390.00 per week, Ean Flanagan at \$300.00 per week, Maura Murphy at \$300.00 per week, Lauren Stevener at \$300.00 per week, Walter Lazarz at \$240.00 per week, Nolin Murphy at \$240.00 per week and Colin Farley at \$240.00 per week. Seconded by Chairman Thyng. All in favor. Motion carried. Selectman Giffen stated he was willing to accept Selectman Brennan's judgment on the hires. Chairman Thyng stated he was at an event over the weekend where he was approached by two Moms on the program, one

thanking him as a Board member for keeping the costs affordable and another thanking the Board for a wonderful program. Selectman Brennan thought it would be a good year.

The Board will meet with Treasurer Philbrick to discuss two bank proposals she received in regards to the BAN funds: Treasurer Philbrick stated she had received two proposals from Banks, TD Banknorth and Citizens Bank, regarding investing the BAN funds. Treasurer Philbrick stated the loan originated from Citizens and Georgie Thomas had contacted the Town to put in an offer on how to maximize the funds. Treasurer Philbrick stated the Town's bank, TD Banknorth expressed an interest in submitting a proposal as well. The Board reviewed the two proposals (attached). Treasurer Philbrick stated both proposals would pretty much operate like a bank account. It was noted that Citizens was offering an open ended repurchase agreement yielding 5.18% with a stated maturity of one year and TD Banknorth was proposing a nine month Certificate of Deposit with an interest rate of 5.30%. It was noted that TD Banknorth appeared to be offering the best rate. Chairman Thyng stated in addition to TD Banknorth providing the better rate, he also like the fact that there was an established comfort level between the Town and the TD Banknorth. Selectman Giffen questioned if the interest was computed the same way on both proposals, APR verses APR or APY verses APY. Treasurer Philbrick thought the interest was computed the same but stated she could double check. After some discussion, Selectman Giffen motioned to conditionally approve TD Banknorth's proposal to invest the BAN funds after it is verified by Treasurer Philbrick that the interest on the two proposals is calculated the same way. Chairman Thyng seconded for discussion. Chairman Thyng stated the motion should state that Treasurer Philbrick will verify that TD Banknorth will provide the Town with the maximum yield return. Selectman Giffen amended his motion to incorporate the suggestion. Chairman Thyng amended his second. All in favor. Motion carried. Selectman Lazott stated he would like Treasurer Philbrick to use her judgment in proceeding with the proposal and to come back to the Board in the event there is a problem. The Board stated they would like Treasurer Philbrick to contact Citizens to thank them for their proposal.

Departmental Reports

Highway: Road Agent Lewis reviewed the attached report. Road Agent Lewis updated the Board on the status of Crowley Road and the improvements that were made at the expense of the developer. Selectman Kelley informed he recently went out to the Crowley Road and thought the upgrades looked great. Road Agent Lewis stated Crowley Road held up during the heavy rains. Chairman Thyng asked Road Agent Lewis if he and Emergency Management Director Panit had applied for a grant specific to South and Critchett Road. Road Agent Lewis stated they had submitted for those roads on a prior grant. **Certificate of Appreciation:** Selectman Brennan presented Road Agent Lewis with a Certification of Appreciation from the Board for recently saving the Town approx. \$1,500.00 by taking the initiative on repairing a Septic Pump problem at the Moore Park bathrooms.

Police: Chief McGillen presented the attached report. Chief McGillen briefed on recent cases involving sexual assault, arson, and identity theft. Chief McGillen stated the department has been straight out. Chief McGillen told Selectman Lazott he was working on the requested tow list. Selectman Lazott thanked Chief McGillen for working on it. Chairman Thyng asked about upcoming grants for the department. Chief McGillen briefed on STEP, DWI and OHRV grants.

Chairman Thyng asked how the cadet was doing in the Academy. Chief McGillen stated he just received a report that he is doing excellent. Chief McGillen stated the favorable information from the Academy will serve as a favorable 90-day review in which he will write up and place the information in the sign folder. Chairman Thyng encouraged the Board members to attend the upcoming graduation noting it is quite an experience. Selectman Lazott advised Chief McGillen there would be an upcoming Police Baseball Tournament in Merrimack to benefit the DARE program. Selectman Lazott gave Chief McGillen contact information for the tournament.

Fire: Fire Chief Rudy Cartier reviewed the attached reported and stated the calls for service were up, calls for May 2006 were at 32 compared to May of 2005 which was at 20. Fire Chief Cartier stated the recent training burn on High Street went well. Fire Chief Cartier advised that the department members were spending tons of time on training and calls. Selectman Brennan advised the Fire Chief and the Police Chief that they were planning another career day for the Summer Recreation Program and that he would let them know of the date once set.

Building: Selectman Lazott reviewed the attached report noting there were no major complaints and that the department was running smoothly. The Board noted the increase in the 2006 activity compared to 2005.

Solid Waste: Selectman Kelley stated that he, SWC Chair McHugh and Facility Operator Whitcher attended a recent NRRA convention which proved to be very informative. Selectman Kelley reviewed the attached April Report submitted by Facility Operator Whitcher. Selectman Kelley advised that Road Agent Lewis had recently hauled materials to Epping which was not a favorable experience. Road Agent Lewis stated the last time he hauled the materials to a facility in Goffstown which took less time and was a much nicer facility. Selectman Kelley stated there was a meeting with the Planning Board last week on the subdivision of the Deer Run Road property and there were still a couple of things that needed to be done on it. Selectman Kelley stated the Purchase and Sales Agreement had been turned over to the Town Attorney. SWC Chair McHugh stated he took a copy of the subdivision plan to Rene LaBranche at Stantec, formerly know as Dufresne-Henry. Chairman Thyng noted a fax had been received from Rene on the matter on today's date. Chairman Thyng stated Stantec has some concerns with the lot and that it would appear the good test pits were done on the portion that the Town would no longer purchase. Road Agent Lewis stated only two test pits were conducted on the portion that the Town will own. Road Agent Lewis stated the 10-acre parcel which that Town wants to purchase has an 8-25% slope with the balance of it containing wetlands. Road Agent Lewis stated it appears the Town will have to build on the wetlands or cut out the slope. Selectman Kelley thought they would be able to cut out the slope if need be. Chairman Thyng stated there definitely would be additional discussion on the purchase considering the Town is paying top dollar for the property. Chairman Thyng stated with the new information the Board would be placing a hold on the Purchase and Sales Agreement until Stantec and the Solid Waste Committee feel more comfortable with the plan for the 10-acre lot. SWC Chair McHugh suggested that in the not too distant future Tom Sweeney of Stantec meet with the Board and the Solid Waste Committee to address the issues.

The Board will discuss with SWC Chair McHugh an electronics disposal proposal received from North Shore Technology: SWC Chair McHugh stated Deb Deslongchamps came to a

recent SWC Meeting to present a proposal for North Shore Technology to address the Town's electronics disposal issue. SWC Chair McHugh stated they did like what she had to say however they were waiting for a response from her on their storage capabilities. Chairman Thyng tabled the matter to the next meeting due to the fact they were waiting for the final proposal from Deb Deslongchamps.

The Board to discuss a recent bug problem at the Town Office Building: Secretary Chabot asked if the item could be tabled because they were waiting for the Exterminator to identify the bugs based upon the samples that were mailed to him.

The Board to discuss recent information on copying rates: Chairman Thyng stated RSA 91-A:4 was reviewed and basically it states the Town has to provide copies and the Town can not send people to the Library to make copies as previously requested by a prior Meeting attendee. Chairman Thyng stated there were established copying costs as a result of a Town Meeting vote. Chairman Thyng wondered if the Board was in favor of charging the per page costs for the subdivision regulations. Deputy Tax Collector DelRosso stated she had a problem with charging citizens 50-cents for a copy of their bill. Deputy Tax Collector DelRosso said the tax department gives property owners a copy of their bill but charges realtors or appraisers for requested copies. Chairman Thyng stated he recalled specific conversations with Town Counsel on the matter but could not recall what the answer was regarding residents verses non-residents. Secretary Chabot stated it has been past practice in cases where someone is submitting something Town required not charge for copies: such as, building plans for a building permit application or a tax bill in order to receive payment. Selectman Lazott stated another example would be a copy of a DD Form 214 for the Veteran Credit application. Secretary Chabot agreed. Chairman Thyng directed Secretary Chabot to research Town Counsel's past opinion on the matter. Fire Chief Cartier suggested having information on a website in order to make the information accessible. Chairman Thyng stated the Town website was a whole other problem. Chairman Thyng requested the matter be tabled until the next meeting.

Approval of Previous Minutes: Selectman Kelley motioned to approve the Public Minutes of 5/22/06 and the Non-Public Minutes of 5/22/06 (sealed minutes 1, minutes 2, and minutes 3) as presented. Seconded by Selectman Giffen. All in favor. Motion carried.

Any Other Business

SNHPC Technical Committee: Chairman Thyng stated he just received information from SNHPC's Technical Committee that he's supposedly been on the Committee for 5-years now and did not even know it. Secretary Chabot stated Selectman Brennan had expressed a mild interest in said Committee. Selectman Brennan stated he would find out more about the Committee.

Letter of Resignation from Land Use Secretary Margaret Politis: Chairman Thyng read the attached Letter of Resignation from Land Use Secretary Margaret Politis dated June 12, 2006, sent over via e-mail on today's date at 2:54 p.m. Chairman Thyng was surprised to have also received a memo from Building Department Secretary Dawn Anne Higgins-Currie expressing an interest in a full time position combining the Building Department with the Land Use position.

Chairman Thyng suggested placing an ad for the part-time position to see if there is someone available or interested in its current format. The Board was okay with placing ads in the Hooksett Banner and the Union Leader. Chairman Thyng stated he would be curious to find out if Margaret's new pay rate was close to her current pay rate or wondered if the Board may need to look at the pay scale. Selectman Giffen thought it was important for the Board to open up a fair hiring process noting by doing that they would unfortunately lose out on training time. Chairman Thyng stated he would get with Assistant Emerson on the ad and also review the job description to make sure it is appropriate. Chairman Thyng thought it was important to get the vacancy out there and then modify within if necessary. Chairman Thyng stated the position would mean attending a large number of night meetings and was not sure if that would work with Secretary Higgins-Currie home schedule. Selectman Kelley stated she had already complained about the meetings because she has had to come out for short meetings and pay for a sitter. Selectman Lazott stated he spoke with Secretary Higgins-Currie about the memo recently and she indicated that the short meetings happened once for the Conservation Commission and happened on 3 or 4 occasions with the Zoning Subcommittees. Selectman Lazott stated he felt the Subcommittees should either take their own minutes or run a tape for transcription by a Secretary the next day. The Board agreed. Chairman Thyng motioned to accept the resignation of Land Use Secretary Margaret Politis. Seconded by Selectman Kelley with regrets. All in favor. Motion carried. Chairman Thyng stated he would work with Assistant Emerson on the ad. Chairman Thyng directed Secretary Chabot to have Margaret Politis review the job description and make comments if necessary.

Rain Storm Repair Line: Road Agent Lewis stated Assistant Emerson added a rain storm repair line to his budget to make things easier for FEMA tracking purposes.

FEMA Application Process: It was noted that Emergency Management Director Panit and Road Agent Lewis would be attending a FEMA application process class in Barrington this week.

Town Website Discussion: Town Clerk Dupere stated there was a recent article on Town Website's in the Banner where they neglected to mention E-Reg in the Candia portion. Town Clerk Dupere wanted to mention that E-Reg is working and is a benefit to the citizens. Selectman Giffen stated Nick Brown tried to get a hold of him for the article, he e-mailed him questions and they never were able to connect over the phone prior to the article going to print. Selectman Giffen stated he did answer the emailed questions.

Public Access Television: Selectman Lazott stated he thought public access television was important and thought a Community Calendar of events would be nice at the very least in order to get more information out to the public.

Cable Contract: Selectman Giffen stated he had a brief conversation with Brian Christianson of Comcast on the contract and he has yet to get back to him. Selectman Giffen stated he was told by Mr. Christianson that it would take a lot more that the Board of Selectman to get public access television and that Comcast would only seriously consider requests containing significant public input. Selectman Giffen stated he would like to hold a Public Hearing to seek public input from residents on what they like and don't like about the cable contract and also conduct a

survey on public access television. Selectman Lazott suggested conducting a mailing to the residents with a survey. Selectman Giffen stated two of his goals are to get a large number of people involved and to get the best response at the most affordable way. Chairman Thyng thought Selectman Giffen was looking to have a side show to impress Comcast. Selectman Giffen agreed. Selectman Lazott felt it was important to educate the public.

Fire Department: Fire Chief Cartier stated two fire fighters would be finishing the full-time fire academy at no costs to the Town. Fire Chief Cartier stated the department now had two new paramedics at no costs to the Town.

Next Meeting Date: The next regularly scheduled meeting will be held on Monday, June 26, 2006, at 7:00 p.m.

8:14 p.m. Chairman Thyng motioned to close the Public Meeting and in accordance with RSA 91-A:3 II (e) enter into a Non-Public Meeting. Seconded by Selectman Kelley. Roll call vote conducted. Chairman Thyng, Selectman Kelley, Selectman Brennan, Selectman Giffen and Selectman Lazott all in favor. Motion carried.