

Town of Candia Municipal Budget Committee

Approved Meeting Minutes

Meeting Date: June 13, 2018
Location: Town Office Building
Attendees: Stephanie Helmig
Jodi Hedstrom
Todd Keating
Kaycee Vitale
Lynn Chivers
Bob Stout
Dick Snow
Sue Young
Susan Gill
Absent: Katrina Niles

Chairman Chivers opened the meeting at 7:00 PM

Pledge of Allegiance

Approval of the Minutes from May 9, 2018

- Corrections were noted and made
- Bob Stout motioned to approve minutes as amended
- Dick Snow seconds the motion
- Motion Passed Unanimously

Unfinished Business / Unresolved Questions from Last Meeting

\$9600 Spent from the Master Plan, how was it spent?

- Andrea Bickum supplied Selectman Young a packet detailing of information detailing the expenditures for the \$9600. A packet is available for anyone that would like a copy.
- The reimbursement to the planning board budget will show on June's report.

Revenue Comparison from 2017 and 2018, what feeds into each line item?

- Donna has provided a Revenue Comparison Report detailing each line item under a corresponding heading.

Article 29 and Article 31, what was intended by including the language "raise and appropriate and authorize"?

- Selectman Young explained that Christine Dupree acknowledge that it was a typo and will not happen in the future

Town Budget Reports

- Chairman Chivers explained that we can use the revenue comparison report as a reference for questions on the Town Budget Reports.
- Bob Stout asked about the Road Agent budget to see if any adjustments were necessary, it was determined that there were no budget adjustments as of this town report
- Sue Young mention that Donna was available for one off questions if needed.

School Reports

Proposed Budget Adjustments

- Bob Stout inquired about the Special Ed budget for next year and how is it affected with the graduating 8th grade class and what was the definition of "Court Ordered Placement" Stephanie Helmig explained that the budget for Special Ed remains even as the 8th grade class moves on to accommodate children that enroll/make special requests throughout the year. Court Ordered Placement is defined as placement that parents fought to have their child specially placed.
- Dick Snow proposed a question on the Special Education costs and if they would be taking money from the emergency fund. Helmig explained that there was excess in the budget so they would not be taking

from the emergency fund. Discussion ensued about the School Budget being a bottom line budget so funds will be spent before going into the emergency fund.

- Jodi Hedstrom asked how the emergency fund was worded so there was clarity on how the funds can be used.

Enrollment Report

- No questions on enrollment reports.

Enrollment High School

- No questions on enrollment reports.

Revenue Report

- No questions on revenue report.

Expenditure Report

- Stephanie Helmig indicated that there would be about \$200,000 being returned to the town from this year's budget.
- Discussion ensued around bus stops and the increasing of stops for Pinkerton Students.
- Selectman Young ask if the expenditure report is minus the students that were graduating this year and asked if we saved on tuition. It was explained that the price per student is about the same for Central and Pinkerton until the capital is paid through budget year 2019/2020.
- Hedstrom asked a question on how it was determined that the School Board would have a bottom line budget and Chairman Chivers said she would investigate.

Additional Business Discussion Introduced by Dick Snow

- Dick Snow introduced the Capital Improvements Plan as a guide to be used by the Budget Committee, Board of Selectman, and School Board for their annual budgeting process.
- Chairman Chivers announced there will be no meeting in July and the next meeting will be August 8th
- Discussion around preliminary school board numbers being supplied for the September meeting for planning purposes.

There being no further business, Dick Snow made a motion to adjourn, was seconded by Susan Gill and the motion carried.

Meeting was adjourned at 7:34 pm

Submitted by: Kaycee Vitale, Administrative Assistant