

Meeting of the Candia Municipal Budget Committee
~~Unapproved~~ Approved Minutes
August 9th 2017

Town Office Building

Members Present:

Budget Committee Chair Allyn Chivers, Selectman's Rep. Susan Young, School Board Rep. Stephanie Helmig, Paul Leblond, Jodi Hedstrom, Bob Stout, Susan Gill Katrina Niles.

Chairman Chivers opened the meeting at 7:00pm.

Pledge of Allegiance

Approved minutes with changes for June 14th meeting; Change motion to adjourn from Jodi Hedstrom to Bob Strout. Add Bob Stout to the list of members that attended. Page 2; change the 6 to 4 on Selectman Young busing comment.

Motion to approve; Bob Stout
Seconded by; Selectman Young

Questions from last meeting for the school;

Stephanie Helmig; answered that she thought there was one question that wasn't answered yet and that was, what the state education tax was?

Stephanie Helmig; answered that it was the towns portion from property tax.

Stephanie Helmig; said that Todd Keating had some questions with regards to how the expenditure report and how it was setup. Kim Royer said she would answer questions at the next meeting.

Selectman Young; thought it was on the revenue report and that it was just different accounting methods.

Chairman Chivers would like to see a monthly revenue report each month.

Selectman Young; explained that information would be helpful when looking over the next budget. Selectman Young gave an example of the busing amount was \$5,000 this year but was previously \$7,000.00 and that leaves the budget committee thinking that maybe a bus could be eliminated.

Jodi Hedstrom; explained that 20 kids last year went to Pinkerton and no bus was provided for them, that parents transport themselves, this will be the first year that a bus is being provided for them.

Selectman Young; would like to see a monthly revenue report with the reports we presently get from the school.

Chairman Chivers; will email and ask that the revenue report be included monthly.

Paul Leblond; asked about encumbrances. Some discussion ensued.

Chairman Chivers; asked if there were any questions on the town expense or revenue reports?

Stephanie Helmig; had questions on state and federal and pointed to something on report?

Selectman Young; it's a grant.

Selectman Young; asked if everyone would like to get the report color coded so its easier to understand.

Selectman Young; explained what she likes about the color coding.

Chairman Chivers; asked if there were any more questions on the town report?

Chairman Chivers; ok, we will move onto the school report and the lack there of.

Chairman Chivers; what we have is pretty much nothing. So the question is why didn't we get the reports as promised.

Stephanie Helmig; Karen Lessard who does the works at the SAU, I asked her for the report in July and she explained that they wouldn't have the report till after the audit in August.

Chairman Chivers; asked when the audit is, August?

Stephanie Helmig ; August 21st and said that all you will have is the July numbers. Then I emailed her the Friday before and she said she was on vacation.

Selectman Young ; Maybe we need to address that. There's a law concerning that, maybe the SAU needs to run that by the attorney. Anything that the budget committee asks for needs to be provided and I believe there's a time line.

Chairman Chivers; answered, forthwith. I looked up the definition.

Selectman Young; if someone's on vacation I understand. I think this has been a source of displeasure with me. Seems like everyone else can do it. I don't know how Auburn and Hooksett does it; I am going to find out. I don't believe they would find this expectable. Either someone is not taking it seriously; they're not taking the direction of the budget committee seriously. They can stamp it draft, were not auditing it, we're taking a quick look, I don't think any judgments were going be made, we may have questions; it is the law. Since the two years I've been on the committee we've had promise after promise after promise and it does not generally happen. Although I did email the week before to get the end of the year report and was told we were not getting it.

Paul Leblond; last year we didn't get it till October.

Selectman Young; it's just not acceptable, I'd take it tomorrow. If the town was doing that, I as a Selectman would say it's the law. I understand that the SAU is doing better but it still isn't coming in in a timely manner.

Stephanie Helmig; so it's not for lack trying but I didn't push back not knowing it was the law I had to provide it. At the 17th meeting I'll present it, even if your not finished putting in the numbers you have to submit it.

Selectman Young; that's been given to them in an email that she was given, also the superintendent, it's the law. Its almost like a naughty kid if you don't put your foot down they're off and running. I'm more disappointed then, we all start school, we don't have the month to go over the information. Maybe she comes into the next meeting and our town attorney explains it to her what the law is. Maybe that's what has to happen. If I was a school board member and the SAU was getting their

budgetary increases and their raises and everything its something that will be brought up.

Bob Stout; we kind of talked before and one of the things was trying to have a better relationship so things weren't so contentious. One of the things, when we don't get the information doesn't come and it seems like someone's trying to hide something, its just not forth coming. Its just information, I don't think to much to ask for.

Selectman Young; I think Chairman Chivers made it perfectly clear that the expectation were that it would be here the Friday before. It's a lot of material to go through especially if someone is new to the budget committee.

Stephanie Helmig; I will bring it up at the meeting on the 17th.

Chairman Chivers; there's another budgeting workshop September 12th 9:00 am to 4:30 pm. So anybody interested? Let me know as soon as possible either way if you're interested in attending.

Chairman Chivers; read a letter from Mr. Snow in regards to a budgeting workshop at the meeting.

Dennis Lewis;(road agent) Discussed encumbrancing and the process he undertakes with his budget.

Chairman Chivers; motion to adjourn?

Bob Stout made the motion

Selectman Young; seconded

All in favor.
7:32 pm