

Regular Meeting of the  
**Candia Budget Committee**  
**December 18, 2013**  
Smyth Public Library, Candia, NH  
Approved Minutes of the Public Session

**Present:** Chairman Matthew Broadhead, Vice-Chairman Allyn Chivers, Secretary Paul Leblond, Todd Allen, Christine Watson, Judith Szot, Carla Penfield, Selectman's Rep. Carleton Robie, School Board Rep. Emily Roster

**Also Present:** Selectman Dick Snow, Chief Michael McGillen, Marlene Montminy

**Call to Order**

Chairman Broadhead called the meeting to order at 7:00 pm and led the attendees in the Pledge of Allegiance.

**Administrative Business**

Minutes

**Motion:** To approve the minutes of December 11, 2013. Motion by Todd Allen, second by Allyn Chivers. All in favor, motion carried with Judith Szot abstaining.

**New Business**

Chairman Broadhead called the Public Hearing to order and reminded the committee and members of the general public that pursuant to SB2 the purpose of the Public Hearing is solicit public input on the proposed recommendations for the town budget that were finalized the previous week (in a preliminary manner) by the Budget Committee. After public input has been heard and considered, Chairman Broadhead stated that it was his intent to recess the Public Hearing until January 16, 2014 at 7:30 pm in order to permit more public input on the warrant articles that have yet to be submitted.

**Public Input**

Selectman Dick Snow asked Chairman Broadhead what had changed from the originally proposed budget and why the changes were made. Chairman Broadhead reviewed the changes as follows:

Budget Committee: Increase of \$50 to Printing for a new appropriation of \$300.  
Increase of \$50 to Postage for a new appropriation of \$300.

Parks & Recreation: Increase of \$1,000 to Park Supplies/Repair for a new appropriation of \$2,000. (This will eliminate a warrant article for playground repairs per Selectman Snow)

Solid Waste: Decrease of \$3,000 to Household Hazardous Waste Day for a new appropriation of \$12,000.

The Selectmen approved a proposed budget in the amount of \$2,379,875. Changes that the Budget Committee made resulted in a \$1,900 decrease, changing the bottom line to \$2,377,975.

Chief McGillen stated to the committee that he would like to see an increase of \$250 to the Miscellaneous appropriation within his budget. The reason for the request is to cover the increase in costs experienced for blood draws/analysis needed for citizens driving under the influence. Each analysis cost \$150 and the budget line has already been overspent for 2013. If the citizen is found not guilty, the funds cannot be recouped from the court. Any funds that can be recouped are returned to the general fund.

Selectman Robie noted that there was still enough money in the Police budget that will not be spent by the end of December and asked Chief McGillen if the additional funds, if needed, could be found within his budget.

Carla Penfield stated that if a vote were to be asked for she would vote no adding that she also felt the additional funds, if needed, could be found within the Police budget.

Todd Allen stated that he would prefer to see a trend for a few years before raising the budget for such a small amount.

### **Old Business**

Chairman Broadhead asked for the committee's opinion on cancelling the meeting scheduled for January 8, 2014 and scheduling a meeting for January 16, 2014 to address all of the warrant articles for the town and the school.

Allyn Chivers asked if there was a preliminary number of warrant articles. Selectman Robie stated he knew of about ten at this point and that not all of them involved money.

Carla Penfield reminded the committee that last year there was an issue regarding warrant articles for social services and the lack of information provided to the committee which resulted in some warrant articles not being approved. Carla also noted that the Smyth Library has not presented a budget for two years. Allyn Chivers believed the reason for the library did not present a budget was because it was level funded. Carla stated that documentation should be provided by everyone. Chairman Broadhead stated that he thought that last year there was some documentation that was presented to the Select Board but it had not made its way to the Budget Committee.

Chairman Broadhead asked if Selectman Robie would be willing to review the warrant articles and provide the Budget Committee with contact information. Selectman Robie stated he would ask the town office to contact the various social service offices and ask for demographics for the Budget Committee.

Todd Allen asked if the Smyth Library will be asked for a budget. Chairman Broadhead stated that a request could be made. Judith Szot stated she had spoken with the librarian back in November and that he stated he would like the opportunity to defend his budget and would like to be informed when the meeting would be to do so.

### **Recess**

Chairman Broadhead moved to recess the Public Hearing to January 16, 2014 at 7:30 pm at the Town Hall Meeting Room at which time a supplemental Public Hearing will be held on the town budget and warrant articles.

**Motion:** To recess until January 16, 2014. Motion by Chairman Broadhead, second by Judith Szot. All in favor, motion carried.

The meeting adjourned at 7:25 pm.

Recorded by Marlene Montminy