



**Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire
03034**

Monthly Meeting Agenda – September 20, 2018 - 6:30 PM

Call to Order - Proof of Posting

Regular Business

- | | |
|-----------------------------------|---|
| 1. Pledge of Allegiance | |
| 2. Previous Minutes | Review and Approval; |
| 3. Mo. Operational Status Report: | Maintenance; New Burials; New Deeds, Memorial requests, repairing tombstones, etc.; |
| 4. Correspondence: | Via telephone, in person, or by e-mail; |
| 5. Monthly Budget | Review and Discuss |

Old Business

- | | |
|-----------------------------|---|
| 1. Pontem Cemetery Software | CAD Mapping of Holbrook; updates on data entry, scan issues |
| 2. Letters to Lot owners | Sample letters to Lot owners regarding infractions. |
| 3. Rule Signage/Map | Estimates for Main and Back Gates |
| 4. Street Signage | Estimates |

New Business

- | | |
|----------------------------|--------------|
| 1. 2019 Budget | See Proposal |
| 2. Socha Tombstone Erosion | Discussion |

Other Business

1. Future meeting schedules, agendas & action items – October 25th at 6:30 PM.
2. Adjournment