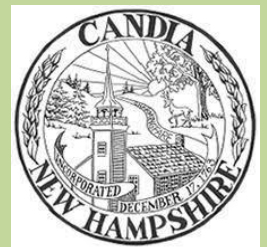


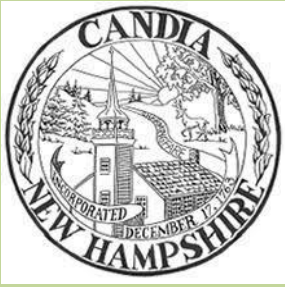
Town of Candia

2024-2029 Capital Improvements Program

Public Hearing
March 20, 2024

Town of Candia
Planning Board

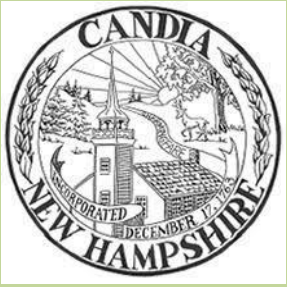




Purpose of the Town of Candia Capital Improvements Program

The CIP is an advisory document prepared under the provisions of RSA 674 to achieve the following:

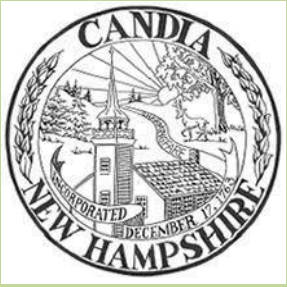
1. Provide the Town of Candia with a guide to be used by the Budget Committee, Board of Selectmen, and School Board to **inform the annual budgeting process**;
2. Provide the Town of Candia with a planning tool for the creation of a **stable property tax rate**;
3. Aid the Town of Candia's elected officials, appointed committees, and department heads in the **prioritization, coordination, and sequencing of necessary municipal and school improvements**;
4. **Inform residents, business owners and developers** of needed and planned improvements; and
5. Provide a necessary legal basis for the **development and proper administration of the Town's impact fee system**.



What is a Capital Improvement Project?

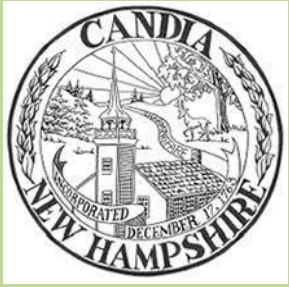
The Town of Candia defines a capital improvement project as having the following characteristics:

1. A cost of at least \$5,000;
2. A useful life of at least 5 years;
3. A non-operating and non-recurring expense (e.g. not a personnel or regular maintenance expense); and
4. Any project requiring bond financing.



How does the Town of Candia classify Capital Improvement Projects?

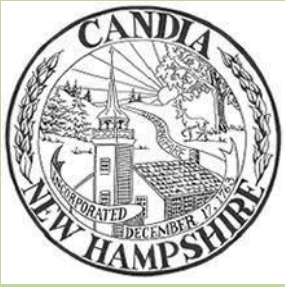
Classification	Description	CIP Inclusion
Committed (C)	A project that is required under a contractual agreement, regulation, or other legal mandate.	Yes
Urgent (U)	A project needed immediately to maintain public health or safety.	Yes
Necessary (N)	A project needed within the six-year timeframe of the CIP to maintain or improve the existing level and quality of community services.	Yes
Deferrable (D)	A project with merit but not needed in the six-year timeframe of the CIP, or a project that requires further research/planning before CIP inclusion.	No
Inconsistent (I)	A project that does not merit inclusion in the CIP due to conflicts with community development goals or preferred alternative solutions.	No



How does the Town of Candia evaluate Capital Improvement Projects?

The Town of Candia uses a series of seven criteria to evaluate proposed capital improvement projects.

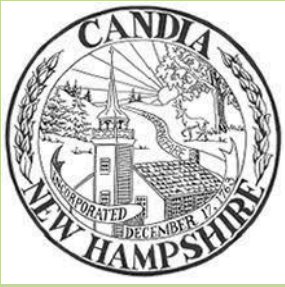
Criterion	Description
Departmental Priority	Is the proposed project a high priority for the sponsoring Town Department?
Urgency	Would the project address an emergency or an urgent need to maintain or improve public health or safety?
Correction of Deficiency	Does the project correct a deficiency in a Town facility or service that would result in operational efficiencies or improved capacity?
Cost Savings	Would the project result in a long-term cost savings to the Town relative to the status quo?
Alternative Solutions	Have reasonable alternatives (e.g. design alternatives, etc.) been considered to determine that the proposed project is the best approach?
Planning Justification	Is the project consistent with the goals and strategies identified in the Town of Candia Master Plan, Transportation Plan, or other local plan?
Leveraged Funding	Would the project leverage State, Federal, or private sector funding to supplement (or supplant) local property tax revenue?



How did the Town of Candia solicit Capital Improvement Projects?

The Town of Candia Planning Board solicited capital improvement project needs from all town departments and partner agencies, including:

- Ambulance
- Animal Control
- Building Inspector
- Emergency Mgmt.
- Fire Department
- Health Department
- Parks and Recreation
- Police Department
- Recycling Center
- Road Agent
- Tax Collector
- Town Administrator
- Town Clerk
- Treasurer
- Welfare Department
- Agricultural Commission
- Board of Selectmen
- Budget Committee
- Cemetery Trustees
- Conservation Commission
- Heritage Commission
- Zoning Board
- School Board

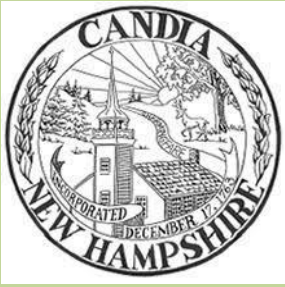


How did the Town of Candia solicit Capital Improvement Projects?

A new fillable PDF Project Request Form was developed to simplify the CIP project submission process from Town Departments.

The completed forms provided the necessary information for the Planning Board to evaluate and prioritize CIP requests.

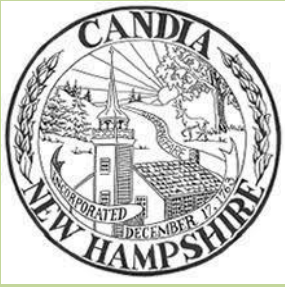
TOWN OF CANDIA 2024-2029 CAPITAL IMPROVEMENT PROGRAM Project Request Form	
<p>This form is to be used to submit projects for consideration in the Town of Candia's 2024-2029 Capital Improvement Program update. When completing this form, please include any supporting documentation that may substantiate the need for the proposed project and the accuracy of the cost estimate.</p> <p>The Town of Candia defines a capital improvement project as having the following characteristics:</p> <ol style="list-style-type: none">1. A cost of at least \$5,000;2. A useful life of at least 5 years;3. A non-operating and non-recurring expense (e.g. not a personnel or regular maintenance expense); and4. Any project requiring bond financing.	
Department	
Prepared By	Date Submitted
Project Name	
Project Mandate	<i>Is this project required under a contractual agreement or other legal mandate?</i>
	<input type="radio"/> YES <input type="radio"/> NO
	<i>If yes, please explain.</i>
Department Project Priority	This project is the department's #___ priority for inclusion in the 2024-2029 CIP.
Narrative Justification (Explain the Purpose and Need for the Project):	



CIP Projects by Department - Ambulance

The following projects are included in the draft 2024 CIP from the Ambulance Department:

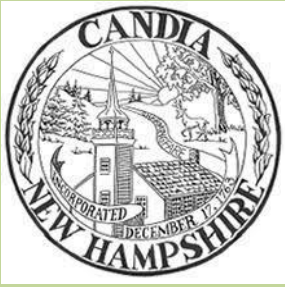
- **Replacement Ambulance with Ventilator**
 - Existing ambulance is ten years old and reaching the end of its useful life.
 - Estimated cost of \$450,000.
 - Funding would be drawn from existing capital reserves (Ambulance Revolving Fund and Future Needs Capital Reserve).
- **Replacement Defibrillators (2)**
 - Current defibrillators were purchased in 2020 and 2022 and have a seven-year useful life.
 - Estimated cost of \$40,000 each (in today's dollars, inflated at 3% per year) programmed for 2027 and 2029 respectively.



CIP Projects by Department - Cemetery

The following projects are included in the draft 2024 CIP from the Cemetery Department:

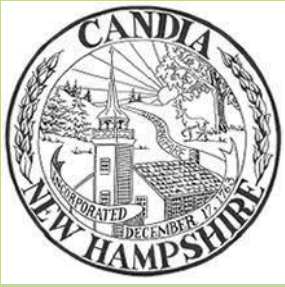
- **Tree Removal (for Future Cemetery Expansion)**
 - Project is necessary to facilitate the future expansion of the Village Cemetery.
 - Estimated cost of \$20,000.
- **Mower with Trailer**
 - Estimated cost of \$10,000 (in today's dollars, inflated at 3% per year) programmed for 2026.



CIP Projects by Department - Fire

The following projects are included in the draft 2024 CIP from the Fire Department:

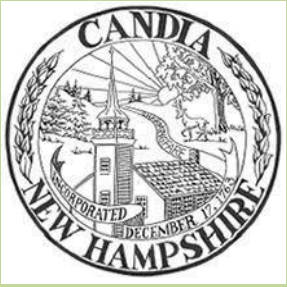
- **Fire Engine Replacement**
 - Fire Engine #1 is 27 years old, and beyond its useful life.
 - Estimated cost of \$900,000, assumed to be purchased with a 10-year bond with a 3% interest rate.
- **Fire Station Addition**
 - The Candia Fire Station has significant deficiencies, including lack of adequate heating and ventilation, and insufficient workspace.
 - Estimated cost of \$850,000 (in today's dollars, inflated at 3% per year) programmed for 2025.
 - Funding would be drawn, in part, from Fire Station Capital Reserve.



CIP Projects by Department – General Administration

The following projects are included in the draft 2024 CIP for General Administration purposes:

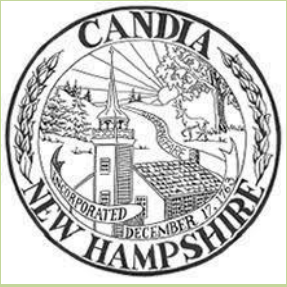
- **Voting Machine Replacements (2)**
 - Estimated cost of Voting Machine #1 is \$7,000 in 2024.
 - Estimated cost of Voting Machine #2 is \$5,000 (in today's dollars, inflated at 3% per year) programmed for 2025.



CIP Projects by Department - Police

The following projects are included in the draft 2024 CIP from the Police Department:

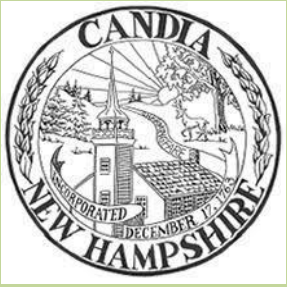
- **New Police Station**
 - The Candia Police Station has significant deficiencies, including inadequate prisoner processing and evidence storage space.
 - Estimated cost of \$2,500,000, assumed to be purchased with a 10-year bond with a 3% interest rate.
- **Police Cruiser Annual Replacement**
 - Estimated annual cost of \$61,229, partially funded through Police Detail Account revenues.
- **Police Body Camera Replacement**
 - Body cameras deployed in 2022 will have a six-year useful life.
 - Estimated cost of \$35,000 (in today's dollars, inflated at 3% per year) programmed for 2028.



CIP Projects by Department – Solid Waste

The following projects are included in the draft 2024 CIP from the Solid Waste Department:

- **Telehandler Replacement**
 - The Solid Waste department owns two telehandlers (telescopic forklifts). The telehandler purchased in 2005 is approaching the end of its useful life.
 - Estimated cost of \$85,000 (in today's dollars, inflated at 3% per year) programmed for 2026.
 - Funding would be drawn from Recycling Center Equipment Capital Reserve.

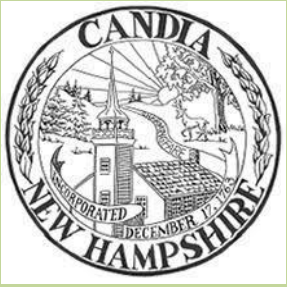


CIP Projects by Department – Highways and Streets

The following projects are included in the draft 2024 CIP from the Highway Department:

- **Short-term (2024-2025) Projects**

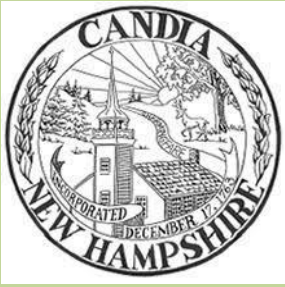
- Reconstruction of Tower Hill Road Phase 3 (from top of hill approximately 1,500 LF to the Auburn town line);
- Replacement of Box Culvert on North Road;
- Resurfacing of South Road (from Adams Road to High Street);
- Reconstruction of North Road Phase 1 (from NH Route 43 to approximately 0.25 miles west);
- Reconstruction of North Road Phase 2 (from the end of the Phase 1 project to approximately 0.25 miles west); and
- Reconstruction of Jane Drive (entire length).



CIP Projects by Department – Highways and Streets

The following projects are included in the draft 2024 CIP from the Highway Department:

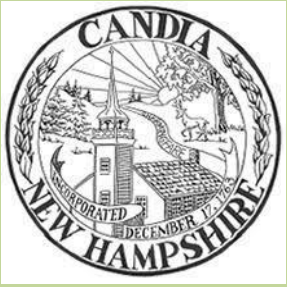
- **Medium-term (2026-2027) Projects**
 - Reconstruction of North Road Phase 3 (from the end of the Phase 2 project to approximately 0.25 miles west);
 - Resurfacing of Merrill Road (entire length);
 - Reconstruction of Depot Road (approximately 0.25 miles between Patten Hill Road and the bridge);
 - Resurfacing and Drainage Improvements on New Boston Road East End (from NH 43 to bridge);
 - Resurfacing and Drainage Improvements on Fieldstone Lane (entire length); and
 - Resurfacing and Drainage Improvements on Podunk Road (entire length).



CIP Projects by Department – Highways and Streets

The following projects are included in the draft 2024 CIP from the Highway Department:

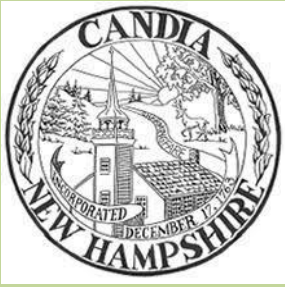
- **Long-term (2028-2029) Projects**
 - Reconstruction of Carrier Road (north end of road - limits to be determined based on conditions at the time of the project);
 - Reconstruction of New Boston Road (west end of road - limits to be determined based on conditions at the time of the project);
 - Resurfacing of Patten Hill Road (beginning at the intersection of Depot Road);
 - Resurfacing of Brown Road (entire length); and
 - Resurfacing of Stump Street (entire length).



CIP Projects by Department – Highways and Streets

The following bridge project is included in the draft 2024 CIP from the Highway Department:

- **Old Deerfield Road Bridge**
 - This bridge is included on the NHDOT municipal “Red List” due to structural deficiency.
 - The bridge is included in the State Aid Bridge Program, which will cover 80% of the cost of the project.
 - Currently scheduled to begin construction in FY 2028.
 - The CIP accounts for the Town of Candia’s share (20%) of this project.

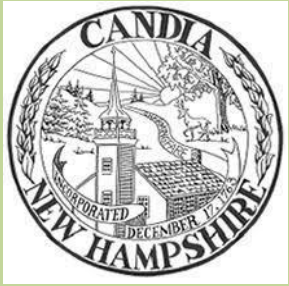


Capital Improvements Program - Financial Summary

Projects have been programmed (to the extent possible) in the CIP to minimize annual peaks and valleys as necessary to maintain a stable tax rate.

Additionally, the CIP maximizes the use of capital reserve funds and special revenue accounts to partially offset the need for bonding and special warrant article funding.

Total Capital Improvement Projects (By Funding Source)	2024	2025	2026	2027	2028	2029
Bonding	\$ 398,584	\$ 398,584	\$ 398,584	\$ 398,584	\$ 398,584	\$ 398,584
Operating Budget	\$ 283,229	\$ 207,266	\$ 208,179	\$ 214,425	\$ 220,857	\$ 320,225
Warrant Articles	\$ 390,000	\$ 886,000	\$ 381,924	\$ 426,164	\$ 393,928	\$ 425,467
Future Needs Capital Reserve	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
Ambulance Revolving Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Station Capital Reserve	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -
Police Detail Account	\$ 15,000	\$ 15,450	\$ 15,914	\$ 16,391	\$ 16,883	\$ 17,389
Police Body Camera Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ 39,393	\$ -
Recycling Center Equipment Capital Reserve	\$ -	\$ -	\$ 90,177	\$ -	\$ -	\$ -
Henry W. Moore Highway Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,185
	\$1,536,813	\$1,857,300	\$1,094,777	\$1,055,563	\$1,069,645	\$1,184,851



Questions or Comments for the Planning Board?